

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

November 21st, 2024 at 7pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

IN ATTENDANCE

Denise Lambert, Mayor (*Chair*)
Michael Harney, Deputy Mayor
John Hellings, Councillor
Rudolf Liebenberg, Chief Administrative Officer

1.0 CALL TO ORDER

Mayor Denise Lambert called the meeting to order at 7.01PM.

2.0 ACCEPTANCE OF AGENDA

MOVED by Councillor John Hellings that the agenda be approved as presented and printed.

Res. # 134 – 24

CARRIED

3.0 APPROVAL OF MINUTES

Res. # 135 – 24

MOVED by Deputy Mayor Michael Harney that the attached minutes of the Regular Council Meeting October 17th, 2024 be approved as presented and printed.

CARRIED

4.0 DELEGATIONS

None

5.0 BUSINESS ARISING

A.

Budgets 2025 Operational and Capital

Res. # 136 – 24

MOVED by Councillor John Hellings that Council receive the written budget presentations by Administration as information to be approved at the December Regular Council meeting.

CARRIED

B.

Municipal Elections 2025 - Appointment of Returning Officer

Res. # 137 – 24

MOVED by Mayor Denise Lambert that Rudolf Liebenberg be appointed as the Returning Officer for the 2025 Municipal Elections.

CARRIED

Municipal Elections 2025 Nomination Day & Voting

Res. # 138 – 24

MOVED by Deputy Mayor Michael Harney that as per section 12(a)(i) of the Local Elections Authority Act, Nomination Day for the Municipal Elections will be July 19th, 2025, and thus the Municipal Elections will be held on August 16th 2025, the Advance vote August 9th, 2025, and the Annual Information Meeting August 30th 2025, and Council authorize the Returning Officer to make the appropriate information available on the website as required by the effective legislation. All voting is in person only.

CARRIED

C.

Light Up Contest 2024

Res. # 139 – 24

MOVED by Deputy Mayor Michael Harney that Council approve the 2024 Light Up Contest: 1st prize (\$150); 2nd prize (\$75) and 3rd prize (\$50) for the Season Light Up Contest 2024 and it be paid from the appropriate budget

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line item: Appreciations. Cheques only and all taxes must be paid to receive prize. Council decisions are final. CARRIED

D. Audit Engagement Letter 2024

Res. # 140 – 24 MOVED by Deputy Mayor Michael Harney that Council receive, accept and approve the Audit Engagement Letter 2024 as submitted in writing by Metrix Group LLP and Council authorize the Mayor and CAO sign the letter and return for engagement completion. CARRIED

6.0 DEVELOPMENT MATTERS None

7.0 NEW BUSINESS

A. CCBF MOA 2024

Res. # 141 – 24 MOVED by Deputy Mayor Michael Harney that Council receive, accept and approve the CCBF Memorandum of Agreement for 2024 as submitted in writing by the Minister of Municipal Affairs (August 29th) and Council authorize the Mayor and CAO sign the MOA and return for engagement completion. CARRIED

8.0 COUNCILLOR REPORTS

A. Council reports

Res. # 142 – 24 MOVED by Councillor John Hellings that Council receive and accept as information all the verbal Council reports presented at this meeting. CARRIED

9.0 CAO REPORTS

A. Financial Statements: October 2024

Res. # 143 – 24 MOVED by Deputy Mayor Michael Harney that Council receive as information the revenue and expense statement, and receive, accept and approve the accounts payable list for October 2024 as presented in writing by Administration. CARRIED

B. Action Item List and CAO Report

Res. # 144 – 24 MOVED by Councillor John Hellings that Council receive and accept as information the CAO report and action item list for October 2024 as presented in writing by Administration. CARRIED

10.0 CORRESPONDENCE

A. Correspondence

Res. # 145 – 24 MOVED by Deputy Mayor Michael Harney that Council receive as information all correspondence as presented at this meeting. CARRIED

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ADJOURNMENT Being that the agenda matters had been concluded the meeting was declared adjourned at 8:13 PM by Mayor Denise Lambert.

A handwritten signature in blue ink, appearing to read "Denise Lambert", is written over the Mayor's title.



Mayor

Chief Administrative Officer