

# AGENDA - ANNUAL INFORMATION MEETING

SUMMER VILLAGE of SANDY BEACH, PROVINCE OF ALBERTA

MYRNA NOYES COMMUNITY HALL 63 Lakeshore Drive

SATURDAY, August 24<sup>th</sup>, 2024, 9 a.m.

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1. **CALL TO ORDER - Mayor Denise Lambert: 9am**
  
2. **WELCOME by CHAIR**
  - Mayor Denise Lambert
  - Deputy Mayor Michael Harney
  - Councillor John Hellings
  - Public
  
3. **RULES OF DECORUM**
  - Standard rules of decorum for meeting
    - Follow the agenda
    - Speak only after being recognized by the Chair
    - One person to speak at a time
    - Give your full name and speak clearly and loudly enough so that everyone in the room can hear the question
    - Keep questions short and to the point - maximum time 4 minutes
  
  - No personal attacks or disruptive behavior of any kind will be tolerated;
  - The Mayor/Chair has the right to require anyone not abiding by these rules to remove themselves from the meeting immediately;
  - If all discussion gets out of hand, the meeting will be adjourned immediately;
  
4. **REPORTS**
  - ◆ Mayor Denise Lambert:  
**SVLSACE; Emergency Management, Development, Indigenous Relations;**
  - ◆ Deputy Mayor Michael Harney:  
**Transmission Line Phase A, Wastewater, Lagoon, Fire Smart, YRL;**
  - ◆ Councilor John Hellings:  
**FCSS, Sun & Sand Rec League;**
  
5. **HANDOUTS AVAILABLE FOR RESIDENTS**
  - 2023 Audited Financial Statements & Auditor's notes;
  - 2024 Approved Budget;
  
6. **DELEGATION/ROUND TABLE**
  - TBD
  
7. **ADJOURNMENT**

REVENUE G/L Code	BUDGET ITEM	2025 Budget	2026 Budget	2027-28 Budget	2022 Budget	2023 Budget	2024 Budget	
1-00-00-00-00-110	Real Property Taxes/DIP	\$ 17.60	\$ 17.60	\$ 17.60	\$ 16.93	\$ 17.57	\$ 18.99	1
1-00-00-00-00-111	Minimum Levy: Res and Non Res	\$ 24,324.95	\$ 24,324.95	\$ 24,324.95	\$ 23,853.39	\$ 24,324.95	\$ 24,516.98	2
1-00-00-00-00-112	Taxes - Commercial/Non-Residential	\$ 5,434.23	\$ 5,434.23	\$ 5,434.23	\$ 5,227.38	\$ 5,227.38	\$ 5,502.36	3
1-00-00-00-00-113	<b>Taxes - Residential</b>	<b>\$ 360,135.03</b>	<b>\$ 360,135.03</b>	<b>\$ 360,135.03</b>	<b>\$ 360,394.17</b>	<b>\$ 360,394.17</b>	<b>\$ 360,135.02</b>	4
1-00-00-00-00-115	Taxes - Linear	\$ 3,212.48	\$ 3,212.48	\$ 3,212.48	\$ 3,413.86	\$ 3,413.86	\$ 3,144.34	5
1-00-00-00-00-510	Penalties & Costs on Taxes (Arrears)	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 8,100.00	\$ 10,130.98	\$ 30,000.00	6
1-00-00-00-00-520	Lagoon Maintenance - split cost	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 3,000.00	\$ 1,000.00	7
1-00-00-00-00-530	Misc. Income/Tower Rental/GST	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 17,500.00	\$ 7,500.00	\$ 18,500.00	8
1-00-00-00-00-531	Village Land Sale Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9
1-00-00-00-00-590	Other Revenue/Tax Certificates	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	10
1-00-00-00-00-740	Provincial Government and Agencies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	11
1-00-00-00-00-840	AMIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	12
1-00-00-00-00-990	Other Revenue/Tax Recovery	\$ -	\$ -	\$ -	\$ 12,989.27	\$ 500.00	\$ -	13
1-01-00-00-00-550	Interest Income	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ 2,000.00	\$ 13,500.00	\$ 26,000.00	14
1-02-00-00-00-550	Interest Income Trust	\$ 64,000.00	\$ 64,000.00	\$ 64,000.00	\$ 27,650.00	\$ 20,000.00	\$ 64,000.00	15
1-12-00-00-00-560	Rentals/Shop Rent	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 500.00	\$ -	16
1-12-00-00-00-561	Office Rent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	17
1-32-00-00-00-830	Federal Infrastructure Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	18
1-32-00-00-00-840	Provincial Conditional Grants	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 30,000.00	\$ 15,000.00	\$ 1,000.00	19
1-32-00-00-00-841	LGFF - Capital	\$ 18,947.00	\$ 18,947.00	\$ 18,947.00	\$ 49,927.00	\$ 49,927.00	\$ 92,543.00	20
1-32-00-00-00-842	LGFF - Operating	\$ 17,494.00	\$ 17,494.00	\$ 17,494.00	\$ 10,000.00	\$ 11,000.00	\$ 17,494.00	21
1-32-00-00-00-843	NDCC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	22
1-32-00-00-00-844	CCBF	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 30,000.00	\$ 35,000.00	\$ 44,062.00	23
1-32-00-00-00-845	OTHER Provincial Grants	\$ -	\$ -	\$ -			\$ -	24
1-32-00-00-00-846	Deferred Revenue	\$ -	\$ -	\$ -		\$ 38,207.46	\$ -	25
1-32-00-00-00-847	Snow/Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	26
1-32-00-00-00-848	Canada Day (Prov. Grant)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	27
1-51-00-00-00-840	Provincial Conditional Grants/FCSS	\$ 7,018.00	\$ 7,018.00	\$ 7,018.00	\$ 7,320.00	\$ 7,018.00	\$ 7,018.00	28
1-61-00-00-00-410	Planning, Zoning & Development Charges	\$ 1,175.00	\$ 1,175.00	\$ 1,175.00	\$ -	\$ 1,175.00	\$ 1,175.00	29
1-74-00-00-00-560	Rental Income/Facilities (Hall)	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,808.02	30
1-74-00-00-00-840	Provincial Conditional Grants (Culture)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	31

OPERATING BUDGET

1-99-00-00-00-750	School Foundation - Non-Residential	\$ 2,112.13	\$ 2,112.13	\$ 2,112.13	\$ 2,208.00	\$ 2,112.13	\$ 2,364.53	34
1-99-00-00-00-751	School Foundation - Residential	\$ 119,452.71	\$ 119,452.71	\$ 119,452.71	\$ 114,472.00	\$ 119,452.71	\$ 123,809.94	35
1-99-00-00-00-753	Senior Foundation	\$ 12,318.44	\$ 12,318.44	\$ 12,318.44	\$ 9,755.00	\$ 10,221.79	\$ 12,318.44	36
2-00-00-00-00-611	Amortization Exp Engineered Structures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	37
2-00-00-00-00-621	Amortization Exp Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	38
2-00-00-00-00-631	Amortization Exp Machinery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	39
2-00-00-00-00-651	Amortization Exp Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	40
2-00-00-00-00-661	Amortization Exp Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	41
	<b>TOTAL REVENUES</b>	<b>\$ 726,641.57</b>	<b>\$ 726,641.57</b>	<b>\$ 726,641.57</b>	<b>\$ 719,327.00</b>	<b>\$ 741,623.00</b>	<b>\$ 838,910.62</b>	42
	<b>Projections (+/-)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-\$ 0.00</b>	<b>\$ 0.00</b>	43
								44
		<b>2025</b>	<b>2026</b>	<b>2027-28</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	45
<b>2016</b>	<b>Unrestricted Surplus</b>							46
A	2016 Year End Statement		\$ 393,332.00	\$ <b>393,332.00</b>	2017 surplus/deficit		Estimated Reserves	47
	Less		Transfer Res #97-17	\$ -	\$ 0.00		2017 (Year End)	48
	Budgeted 2017		Year End unaudited	\$ 393,332.00		Unrestricted Reserve	\$ <b>393,332.00</b>	49
<b>2016</b>	<b>Restricted Reserves</b>		\$ <b>2,016.00</b>	\$ <b>2,017.00</b>	Res #94-17 Added	Res #123-17 Deleted		50
B	Sewage		\$ 320,000.00	\$ 340,000.00	\$ 20,000.00		\$ 340,000.00	51
C	Equipment		\$ 260,000.00	\$ 280,000.00	\$ 20,000.00	\$ 9,256.80	\$ 270,743.20	52
D	Water		\$ 222,095.00	\$ 234,190.00	\$ 12,095.00		\$ 234,190.00	53
E	Roads		\$ 223,500.00	\$ 243,500.00	\$ 20,000.00		\$ 243,500.00	54
F	MSI Capital		\$ 85,325.00	\$ -				55
G	Total		Restricted Reserves	\$ <b>1,183,015.00</b>		Restricted Reserves	\$ <b>1,088,433.20</b>	56
H	Budgeted 2017		Year End unaudited	\$ <b>1,576,347.00</b>		TOTAL RESERVES	\$ <b>1,481,765.20</b>	57
	<b>EXPENSES</b>	<b>2025</b>	<b>2026</b>	<b>2027-28</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	58
	<b>G/L Code</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	59
	<b>BUDGET ITEM</b>							
2-11-00-00-00-110	Honorariums	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	60
2-11-00-00-00-211	Mileage & Subsistence	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,850.00	\$ 2,000.00	\$ 1,000.00	61
2-11-00-00-00-510	Convention/Workshop/Supply/Meetings	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,500.00	62
2-12-00-00-00-110	Salaries/Wages Administration	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 70,000.00	\$ 75,000.00	\$ 75,000.00	63
2-12-00-00-00-111	Ad Hoc Committee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	64
2-12-00-00-00-130	Employer Contributions (Office)	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 5,500.00	\$ 7,250.00	\$ 6,000.00	65
2-12-00-00-00-131	WCB	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,600.00	\$ 4,000.00	\$ 3,500.00	66
2-12-11-00-00-150	Census	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	67

OPERATING BUDGET

2-12-00-00-00-200	Contract Admin/DEM/DDEM	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	68
2-12-00-00-00-211	Travel & Subsistence	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 6,000.00	\$ 1,555.00	\$ 2,500.00	\$ 2,500.00	69
2-12-00-00-00-215	Freight/Postage/Telephone	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 7,000.00	\$ 5,000.00	\$ 4,500.00	\$ 4,500.00	70
2-12-00-00-00-216	Newsletter	\$ 100.00	\$ 100.00	\$ 100.00	\$ 500.00	\$ 100.00	\$ 100.00	\$ 100.00	71
2-12-00-00-00-217	Internet	\$ 925.00	\$ 925.00	\$ 925.00	\$ 850.00	\$ 850.00	\$ 925.00	\$ 925.00	72
2-12-00-00-00-218	Website	\$ 3,525.00	\$ 3,525.00	\$ 3,525.00	\$ 4,500.00	\$ 3,550.00	\$ 3,525.00	\$ 3,525.00	73
2-12-00-00-00-219	Conferences/CAO CLGM Coursework-MC	\$ 1,745.00	\$ 1,745.00	\$ 1,745.00	\$ 2,000.00	\$ 1,500.00	\$ 1,745.00	\$ 1,745.00	74
2-12-00-00-00-220	Dues/Memberships/Printing/Advertising	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	75
2-12-00-00-00-230	Professional/Special Services/Legal	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 6,500.00	\$ 3,500.00	\$ 4,500.00	\$ 4,500.00	76
2-12-00-00-00-231	Audit	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 6,950.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	77
2-12-00-00-00-232	Assessment Services	\$ 8,600.00	\$ 8,600.00	\$ 8,600.00	\$ 9,000.00	\$ 8,550.00	\$ 8,600.00	\$ 8,600.00	78
2-12-00-00-00-233	WILD Waterline (Operating)	\$ 1,966.62	\$ 1,966.62	\$ 1,966.62	\$ 4,000.00	\$ 1,926.62	\$ 1,249.03	\$ 1,249.03	79
2-12-00-00-00-234	WILD Waterline (Debenture Phase I - IV)	\$ 10,666.20	\$ 10,666.20	\$ 10,666.20	\$ 6,000.00	\$ 10,700.18	\$ 10,457.34	\$ 10,457.34	80
2-12-00-00-00-250	Office Repairs and Maintenance	\$ 500.00	\$ 500.00	\$ 500.00	\$ 2,500.00	\$ 2,250.00	\$ 500.00	\$ 500.00	81
2-12-00-00-00-260	Office Water/Sewer	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 1,750.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	82
2-12-00-00-00-265	1985 Lot research	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	83
2-12-00-00-00-266	Organize Files - Archives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	84
2-12-00-00-00-270	Bank Charges	\$ 275.00	\$ 275.00	\$ 275.00	\$ 350.00	\$ 350.00	\$ 275.00	\$ 275.00	85
2-12-00-00-00-274	Insurance	\$ 13,250.00	\$ 13,250.00	\$ 13,250.00	\$ 14,500.00	\$ 14,000.00	\$ 13,250.00	\$ 13,250.00	86
2-12-11-00-00-290	Election Expenses	\$ 3,500.00	\$ -	\$ -	\$ -	\$ 250.00	\$ -	\$ -	87
2-12-00-00-00-505	Canada Day Celebrations	\$ 500.00	\$ 500.00	\$ 500.00	\$ 850.00	\$ 500.00	\$ 500.00	\$ 500.00	88
2-12-00-00-00-510	General Office Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 6,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	89
2-12-00-00-00-512	IT/Financial Software/Muniware	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 10,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	90
2-12-00-00-00-519	Other Services/Donations/Appreciations	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 500.00	\$ 500.00	\$ 1,200.00	\$ 1,200.00	91
2-12-00-00-00-540	Utilities-Administration EPCOR	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,250.00	\$ 2,500.00	\$ 2,500.00	92
2-12-00-00-00-762	Transfer to Capital Reserve - Water	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	93
2-12-00-00-00-810	Short Term Borrowing Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	94
2-12-00-00-00-811	Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	95
2-12-00-00-00-994	Assessment Review Board	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	96
2-23-00-00-00-200	Fire Agreement Sturgeon County	\$ 2,117.00	\$ 2,117.00	\$ 2,117.00	\$ 4,000.00	\$ 2,050.00	\$ 2,117.00	\$ 2,117.00	97
2-23-00-00-00-201	Fire Supression Support Sturgeon County	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	98
2-25-00-00-00-212	Police Funding Model	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 11,000.00	\$ 11,368.00	\$ 16,326.00	\$ 16,326.00	99
2-25-00-00-00-220	Physician Recruitment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100

OPERATING BUDGET

2-32-00-00-00-110	Salaries & Wages (Public Works)	\$ 160,124.47	\$ 163,664.47	\$ 163,664.47	\$ 90,000.00	\$ 125,248.57	\$ 131,002.34	101
2-32-00-00-00-111	Contracted Services/Weed Inspector	\$ 500.00	\$ 500.00	\$ 500.00	\$ 600.00	\$ 500.00	\$ 500.00	102
2-32-00-00-00-130	Employer Contributions	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 8,000.00	\$ 9,500.00	\$ 9,000.00	103
2-32-00-00-00-200	Gravel/Maintenance/Drainage	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 1,000.00	\$ 1,000.00	\$ 2,100.00	104
2-32-00-00-00-201	Signs	\$ 750.00	\$ 750.00	\$ 750.00	\$ 1,000.00	\$ 2,500.00	\$ 750.00	105
2-32-00-00-00-202	Paving Reconstruction Roads	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	106
2-32-00-00-00-211	Fuel/Mileage/UFA	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 4,500.00	\$ 5,500.00	\$ 5,000.00	107
2-32-00-00-00-212	Transfer to Capital Reserve - Roads	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00	108
2-32-00-00-00-215	Telus (Shop/Public Works)	\$ 100.00	\$ 100.00	\$ 100.00	\$ 1,350.00	\$ 100.00	\$ 100.00	109
2-32-00-00-00-230	Tree Removal	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 10,500.00	\$ 9,500.00	\$ 4,500.00	110
2-32-00-00-00-250	Road/Street Contractors - non Gov.	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 1,000.00	\$ 1,000.00	111
2-32-00-00-00-255	Repairs and Maint to other equipment	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 10,000.00	\$ 8,500.00	\$ 8,000.00	112
2-32-00-00-00-260	Snow Removal	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	113
2-32-00-00-00-270	Miscell. Gen. Services/Peace Officer SC	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00	\$ 17,988.00	\$ 15,000.00	114
2-32-00-00-00-280	Equipment Purchases	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,500.00	\$ 5,000.00	\$ 5,000.00	115
2-32-00-00-00-510	General Goods & Supplies	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 12,500.00	\$ 6,000.00	116
2-32-00-00-00-511	Beautification	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 1,000.00	117
2-32-00-00-00-540	Utilities - Street Lights	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 14,750.00	\$ 14,850.00	\$ 15,000.00	118
2-32-00-00-00-611	Amortization - Engine	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	119
2-32-00-00-00-621	Amortization - building	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	120
2-32-00-00-00-631	Amortization - machinery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	121
2-32-00-00-00-651	Amortization - vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	122
2-32-00-00-00-762	Tangible Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	123
2-32-00-00-00-840	Provincial Conditional Grants	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 30,000.00	\$ 15,000.00	\$ 1,000.00	124
2-32-00-00-00-841	LGFF - Capital	\$ 18,947.00	\$ 18,947.00	\$ 18,947.00	\$ 49,927.00	\$ 49,927.00	\$ 92,543.00	125
2-32-00-00-00-842	LGFF - Operating	\$ 17,494.00	\$ 17,494.00	\$ 17,494.00	\$ 10,000.00	\$ 11,000.00	\$ 17,494.00	126
2-32-00-00-00-844	CCBF	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 30,000.00	\$ 35,000.00	\$ 44,062.00	127
2-42-00-00-00-200	Lagoon Maintenance/Manager (Sewer)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 1,000.00	\$ 500.00	\$ 10,000.00	128
2-42-00-00-00-230	Professional Consult (Sewer)	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 8,000.00	\$ 5,500.00	\$ 5,000.00	129
2-42-00-00-00-762	Transfer to Capital Reserve - Sewer	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 2,500.00	\$ 1,000.00	\$ 33,224.00	130
2-43-00-00-00-200	Garbage Contract/GFL	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 11,500.00	\$ 11,500.00	\$ 15,000.00	131
2-43-00-00-00-270	RR13 Reclamation/Garbage Collection	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 7,500.00	\$ 3,500.00	\$ 10,000.00	132
2-43-00-00-00-350	Landfill Requisition/Highway 43 GUNN	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	\$ 5,000.00	\$ 5,000.00	133
2-43-00-00-00-762	Transfer To Capital Functions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	134

OPERATING BUDGET

2-51-00-00-00-750	FCSS/Recreation	\$ 8,773.00	\$ 8,733.00	\$ 8,733.00	\$ 9,065.00	\$ 8,773.00	\$ 8,773.00	135
2-61-00-00-00-202	ICSP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	136
2-61-00-00-00-510	Development Officer Fees	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	137
2-61-00-00-00-511	Planning, Zoning & Development	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 4,000.00	\$ 1,000.00	138
2-61-00-00-00-512	Development Enforcement	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 2,000.00	\$ 8,500.00	\$ 8,500.00	139
2-62-00-00-00-211	East End Bus	\$ 350.00	\$ 350.00	\$ 350.00	\$ 250.00	\$ 250.00	\$ 350.00	140
2-71-00-00-00-540	Utilities-Shop	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 5,500.00	\$ 4,500.00	\$ 4,500.00	141
2-71-00-00-00-541	Utilities-Old Shop	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,250.00	\$ 1,350.00	\$ 1,000.00	142
2-71-00-00-00-762	Transfer to Capital Reserve - Equipment	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00	143
2-71-00-00-00-810	Petty Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	144
2-72-00-00-00-200	Daypark/Recreation	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	145
2-72-00-00-00-540	Day Park Expenses/Utilities	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 2,000.00	\$ 2,850.00	\$ 5,500.00	146
2-72-00-00-00-541	Playground Equipment	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 1,000.00	147
2-72-00-00-00-661	Amortization - land improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	148
2-72-00-00-00-762	Transfers To Capital Functions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	149
2-74-00-00-00-200	Hall Cleaning	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	150
2-74-00-00-00-210	General Services/Maintenance/Hall	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 1,500.00	\$ 1,000.00	151
2-74-00-00-00-211	Yellowhead Regional Library	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	152
2-74-00-00-00-510	General Goods and Supplies/Hall	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 500.00	\$ 250.00	\$ 2,500.00	153
2-74-00-00-00-540	Utilities-Hall	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,500.00	\$ 3,000.00	154
2-99-00-00-00-750	School Foundation - Non-Residential	\$ 2,112.13	\$ 2,112.13	\$ 2,112.13	\$ 2,208.00	\$ 2,112.13	\$ 2,364.53	155
2-99-00-00-00-751	School Foundation - Residential	\$ 119,452.71	\$ 119,452.71	\$ 119,452.71	\$ 114,472.00	\$ 119,452.71	\$ 123,809.94	156
2-99-00-00-00-753	Senior Foundation	\$ 12,318.44	\$ 12,318.44	\$ 12,318.44	\$ 9,755.00	\$ 10,221.79	\$ 12,318.44	157
2-99-00-00-00-754	Waste Cell Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	158
2-99-00-00-00-755	Ambulance Requisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	159
	<b>TOTAL</b>	<b>\$ 726,641.57</b>	<b>\$ 726,641.57</b>	<b>\$ 726,641.57</b>	<b>\$ 719,327.00</b>	<b>\$ 741,623.00</b>	<b>\$ 838,910.62</b>	<b>160</b>
	<b>EXPENSES</b>	<b>2025</b>	<b>2026</b>	<b>2027-28</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>161</b>
<b>Annual Surplus/Deficit</b>		\$ -	\$ -	\$ -	\$ -	-\$ 0.00	\$ 0.00	163
<b>Accumulated Surplus/Deficit</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	165

Summer Village of Sandy Beach		2024-2028 BUDGET		CAPITAL PROJECTS		
CODE	DESCRIPTION	2026	2027-28	2023	2024	2025
1-32-841	LGFF CAPITAL GRANT	\$ 18,947.00	\$ 18,947.00	\$ 49,927.00	\$ 92,543.00	\$ 18,947.00
1-32-844	CCBF	\$ 36,053.00	\$ 36,053.00	\$ 35,000.00	\$ 44,062.00	\$ 35,000.00
1-32-840	MUNICIPAL PROV. GRANTS	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
1-32-846	DEFERRED REVENUE	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	CAPITAL RESERVE	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
1-12-940	BORROW	\$ -	\$ -	\$ -	\$ -	\$ -
1-32-930	TRANSFER FROM OPERATING	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	<b>Sub Totals</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ 129,927.00</b>	<b>\$ 181,605.00</b>	<b>\$ 98,947.00</b>
2-42-840	Transmission Line: Phase A			\$ -	\$ -	\$ -
2-32-280	PW Equipment	\$ 25,000.00	\$ 25,000.00	\$ 45,000.00	\$ 25,000.00	\$ 25,000.00
2-42-230	ENGINEERING	\$ 10,000.00	\$ 10,000.00	\$ 19,927.00	\$ 92,543.00	\$ 17,947.00
2-42-762	CONTINGENCY	\$ 10,000.00	\$ 10,000.00	\$ 25,000.00	\$ 20,000.00	\$ 20,000.00
2-32-844	ROADS/TRAILS (CCBF 2024)	\$ 55,000.00	\$ 55,000.00	\$ 40,000.00	\$ 44,062.00	\$ 36,000.00
	<b>Sub Totals</b>	<b>\$100,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ 129,927.00</b>	<b>\$ 181,605.00</b>	<b>\$ 98,947.00</b>
	<b>Annual Surplus/Deficit</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Annual Accumulated Surplus/Deficit</b>		<b>0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Amended June 20 -2024

**SUMMER VILLAGE OF SANDY BEACH**  
**Financial Statements**  
**For The Year Ended December 31, 2023**



## MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

To the Mayor and Council of the Summer Village of Sandy Beach

The integrity, relevance and comparability of the data in the accompanying financial statements are the responsibility of management.

The financial statements are prepared by management in accordance with Canadian public sector accounting standards. They necessarily include some amounts that are based on the best estimates and judgements of management.

To assist in its responsibility, management maintains accounting, budget and other controls to provide reasonable assurance that transactions are appropriately authorized, that assets are properly accounted for and safeguarded, and that financial records are reliable for preparation of financial statements.

Metrix Group LLP, Chartered Professional Accountants, have been appointed by the Village Council to express an opinion on the Village's financial statements.



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Mr. Rudolf Liebenberg,  
Chief Administrative Officer

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## INDEPENDENT AUDITORS' REPORT

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To the Mayor and Council of Summer Village of Sandy Beach

### *Qualified Opinion*

We have audited the financial statements of the Summer Village of Sandy Beach (the Village), which comprise the statement of financial position as at December 31, 2023, and the statements operations and accumulated surplus, of changes in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### *Basis for Qualified Opinion*

*PS 3280 Asset Retirement Obligations* is effective for fiscal years beginning on or after April 1, 2022. This standard addresses the accounting for legal obligations associated with the retirement of tangible capital assets. We were unable to obtain sufficient appropriate audit evidence about whether the Village has any asset retirement obligations as management has not undertaken the required work to determine whether the Village has any asset retirement obligations. Consequently, we were unable to determine whether any adjustments to these amounts were necessary.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

*Auditors' Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**METRIX GROUP LLP**

Chartered Professional Accountants

Edmonton, Alberta  
March 21, 2024

**SUMMER VILLAGE OF SANDY BEACH****Statement of Financial Position****As At December 31, 2023**

	<b>2023</b>	<b>2022</b>
<b>FINANCIAL ASSETS</b>		
Cash and cash equivalents <i>(Note 2)</i>	\$ 1,988,855	\$ 1,885,601
Receivables <i>(Note 3)</i>	<u>231,911</u>	<u>171,868</u>
	<u>2,220,766</u>	<u>2,057,469</u>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	\$ 29,990	\$ 25,973
Deferred revenue <i>(Note 4)</i>	<u>597,760</u>	<u>544,532</u>
	<u>627,750</u>	<u>570,505</u>
<b>NET FINANCIAL ASSETS</b>	<u>1,593,016</u>	<u>1,486,964</u>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets <i>(Note 5)</i>	1,338,922	1,425,158
Prepays	<u>19,626</u>	<u>11,123</u>
	-	
	<u>1,358,548</u>	<u>1,436,281</u>
<b>ACCUMULATED SURPLUS <i>(Note 6)</i></b>	<u>\$ 2,951,564</u>	<u>\$ 2,923,245</u>

The accompanying notes are an integral part of these

**SUMMER VILLAGE OF SANDY BEACH**  
**Statement of Operations and Accumulated Surplus**  
**For the Year Ended December 31, 2023**

	2023 (Budget) (Note 10)	2023 (Actual)	2022 (Actual)
<b>REVENUE</b>			
Net taxation (Schedule 2)	\$ 393,378	\$ 393,034	\$ 393,802
Return on investments	33,500	78,733	35,510
Government transfers for operating	109,225	65,390	88,575
Penalties on taxes	10,131	30,656	6,953
Sales and user charges	11,675	16,108	5,589
Rentals	2,000	7,920	7,790
	<u>559,909</u>	<u>591,841</u>	<u>538,219</u>
<b>EXPENSES</b>			
Roads, streets, walks and lighting	299,976	221,223	290,825
General administration	177,705	157,300	157,519
Waste management	20,000	21,074	17,833
Policing	11,368	15,536	10,309
Council and other legislative	16,500	15,225	15,373
Water	12,627	12,627	8,029
Fire	6,050	11,370	5,358
Family and community support services	8,773	8,000	1,263
Land use planning, zoning and development	19,250	7,254	20,176
Parks and recreation	3,850	5,301	5,741
Culture: libraries, museums, halls	4,750	3,549	12,189
Wastewater	6,000	1,998	6,593
Bylaw enforcement	17,987	1,330	15,121
Amortization	-	86,235	118,136
	<u>604,836</u>	<u>568,022</u>	<u>684,465</u>
<b>ANNUAL SURPLUS (DEFICIT) BEFORE OTHER REVENUE</b>	<u>(44,927)</u>	<u>23,819</u>	<u>(146,246)</u>
<b>OTHER REVENUE</b>			
Government transfers for capital	49,927	-	17,700
Gain on disposal of tangible capital assets	-	4,500	-
	<u>49,927</u>	<u>4,500</u>	<u>17,700</u>
<b>ANNUAL SURPLUS (DEFICIT)</b>	5,000	28,319	(128,546)
<b>ACCUMULATED SURPLUS, BEGINNING OF YEAR</b>	<u>2,923,245</u>	<u>2,923,245</u>	<u>3,051,791</u>
<b>ACCUMULATED SURPLUS, END OF YEAR (Note 6)</b>	<u>\$ 2,928,245</u>	<u>\$ 2,951,564</u>	<u>\$ 2,923,245</u>

The accompanying notes are an integral part of these

**SUMMER VILLAGE OF SANDY BEACH**  
**Statement of Changes in Net Financial Assets**  
**For the Year Ended December 31, 2023**

	2023 (Budget) <i>(Note 10)</i>	2023 (Actual)	2022 (Actual)
<b>ANNUAL SURPLUS (DEFICIT)</b>	\$ 5,000	\$ 28,319	\$ (128,546)
Acquisition of tangible capital assets	-	-	(19,150)
Amortization of tangible capital assets	-	86,235	118,136
Proceeds on sale of tangible capital assets	-	4,500	-
Loss on sale of tangible capital assets	-	(4,500)	-
	5,000	114,554	(29,560)
Use (acquisition) of prepaid expenses	-	(8,502)	5,502
<b>INCREASE (DECREASE) IN NET FINANCIAL ASSETS</b>	5,000	106,052	(24,058)
<b>NET FINANCIAL ASSETS, BEGINNING OF YEAR</b>	1,486,964	1,486,964	1,511,022
<b>NET FINANCIAL ASSETS, END OF YEAR</b>	\$ 1,491,964	\$ 1,593,016	\$ 1,486,964

The accompanying notes are an integral part of these

**SUMMER VILLAGE OF SANDY BEACH**  
**Statement of Cash Flows**  
**For The Year Ended December 31, 2023**

	2023	2022
<b>OPERATING ACTIVITIES</b>		
Annual surplus (deficit)	\$ 28,319	\$ (128,546)
Non-cash items not affecting annual surplus:		
Amortization	86,235	118,136
Gain on disposal of tangible capital assets	(4,500)	-
	<u>110,054</u>	<u>(10,410)</u>
Changes in non-cash working capital balances related to operations:		
Receivables	(60,043)	14,369
Accounts payable and accrued liabilities	4,017	2,363
Prepays	(8,502)	5,502
Deferred revenue	53,228	(10,635)
	<u>(11,300)</u>	<u>11,599</u>
Cash flow from operating activities	<u>98,754</u>	<u>1,189</u>
<b>CAPITAL ACTIVITIES</b>		
Purchase of tangible capital assets	-	(19,150)
Proceeds on sale of tangible capital assets	4,500	-
Cash flow from (used by) capital activities	<u>4,500</u>	<u>(19,150)</u>
<b>INCREASE (DECREASE) IN CASH FLOW</b>	<b>103,254</b>	<b>(17,961)</b>
<b>CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR</b>	<u>1,885,601</u>	<u>1,903,562</u>
<b>CASH AND CASH EQUIVALENTS - END OF YEAR</b>	<u>\$ 1,988,855</u>	<u>\$ 1,885,601</u>

The accompanying notes are an integral part of these

**SUMMER VILLAGE OF SANDY BEACH**  
**Schedule of Equity in Tangible Capital Assets**  
**For the Year Ended December 31, 2023**

*(Schedule 1)*

	2023	2022
<b>BALANCE, BEGINNING OF YEAR</b>	\$ 1,425,158	\$ 1,524,144
Acquisition of tangible capital assets	-	19,150
Amortization	<u>(86,236)</u>	<u>(118,136)</u>
<b>BALANCE, END OF YEAR</b>	<u>\$ 1,338,922</u>	<u>\$ 1,425,158</u>
Equity in tangible capital assets is comprised of the following:		
Tangible capital assets (net book value) <i>(Note 5)</i>	<u>\$ 1,338,922</u>	<u>\$ 1,425,158</u>

The accompanying notes are an integral part of these



**SUMMER VILLAGE OF SANDY BEACH**  
**Schedule of Property Taxes**  
**For the Year Ended December 31, 2023**

**(Schedule 2)**

	2023 (Budget) (Note 10)	<b>2023 (Actual)</b>	2022 (Actual)
<b>TAXATION</b>			
Real property taxes	\$ 525,165	\$ <b>524,821</b>	\$ 520,236
<b>REQUISITIONS</b>			
Alberta School Foundation Fund	121,565	<b>121,565</b>	116,680
Lac Ste. Anne Foundation	10,222	<b>10,222</b>	9,754
	<u>131,787</u>	<u><b>131,787</b></u>	<u>126,434</u>
<b>NET MUNICIPAL PROPERTY TAXES</b>	<u>\$ 393,378</u>	<u>\$ <b>393,034</b></u>	<u>\$ 393,802</u>

**SUMMER VILLAGE OF SANDY BEACH**  
**Schedule of Expenses by Object**  
**For the Year Ended December 31, 2023**

*(Schedule 3)*

	2023 (Budget) <i>(Note 10)</i>	2023 (Actual)	2022 (Actual)
Salaries, wages and benefits	\$ 237,999	\$ <b>232,175</b>	\$ 249,367
Materials, goods and supplies	162,082	<b>135,307</b>	154,339
Contracted and general services	195,633	<b>105,977</b>	160,961
Amortization	-	<b>86,235</b>	118,136
Grants and transfer payments to other organizations	8,773	<b>8,000</b>	1,263
Bank charges	349	<b>328</b>	399
	<b>\$ 604,836</b>	<b>\$ 568,022</b>	<b>\$ 684,465</b>

The accompanying notes are an integral part of these

# SUMMER VILLAGE OF SANDY BEACH

## Notes to Financial Statements

December 31, 2023

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### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Summer Village of Sandy Beach (the "Village") are the representations of management, prepared in accordance with Canadian public sector accounting standards. Significant aspects of the accounting policies adopted by the Village are as follows:

(a) *Reporting Entity*

The financial statements reflect the assets, liabilities, revenues and expenses, and cash flows of the reporting entity. The entity is comprised of all the organizations that are owned or controlled by the Village and are, therefore, accountable to Village Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education that are not part of the reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

(b) *Valuation of Financial Assets and Liabilities*

The Summer Village's financial assets and liabilities are measured as follows:

<u>Financial statement component</u>	<u>Measurement</u>
Cash	Cost and amortized cost
Receivables	Lower of cost or net recoverable value
Accounts payable and accrued liabilities	Cost

(c) *Basis of Accounting*

Revenues are accounted for in the period in which the transactions or events occurred that gave rise to the revenues.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers are recognized in the financial statements as revenues in the period that the events giving rise to the transfer occurred, providing the transfers are authorized, the Town has met any eligibility criteria, and reasonable estimates of the amounts can be made.

Expenses are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

(d) *Cash and Cash Equivalents*

Cash and cash equivalents include items that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These short-term investments have a maturity of 90 days or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

(continues)

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# SUMMER VILLAGE OF SANDY BEACH

## Notes to Financial Statements

December 31, 2023

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### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

(e) *Use of Estimates*

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates. Significant areas requiring the use of management's estimates include allowance for doubtful accounts, the useful lives of tangible capital assets and the corresponding rates of amortization.

(f) *Tax Revenue*

Property taxes are recognized as revenue in the year they are levied.

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowings. These levies are collectable from property owners for work performed by the Village and are recognized as revenue in the year the tax is levied.

(g) *Tangible Capital Assets*

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

Land improvements	15-25 years
Engineered structures	
Roadways	20-30 years
Wastewater	45 years
Buildings	50 years
Machinery and equipment	5 - 20 years
Vehicles	10 years

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Works of art for display are not recorded as tangible capital assets but are disclosed.

(h) *Contaminated Sites*

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. A liability for remediation on contaminated sites is recognized, net of any recoveries, when an environmental standard exists, contamination exceeds the environmental standard, the Village is directly responsible for or accepts responsibility for the liability, future economic benefits will be given up, and a reasonable estimate of the liability can be made.

*(continues)*

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# SUMMER VILLAGE OF SANDY BEACH

## Notes to Financial Statements

December 31, 2023

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### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

(i) *Over-levy and Under-levy*

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

In situations where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and reflected as property taxes. If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(j) *Non-Financial Assets*

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the annual surplus, provides the consolidated Change in Net Financial Assets for the year.

(k) *Asset Retirement Obligations*

During 2023, the Summer Village adopted PS 3280 Asset Retirement Obligations which provides guidance on how to account for and report liabilities for retirement of tangible capital assets. There was no impact on the Summer Village's financial statements as a result of this standard being adopted.

Asset retirement obligations are legal obligations associated with the retirement of tangible capital assets. Asset retirement activities include all activities relating to an asset retirement obligation including, but not limited to, decommissioning or dismantling, remediation of contamination, post-retirement activities such as monitoring, and constructing other tangible capital assets to perform post-retirement activities.

A liability for asset retirement obligation is recognized when there is a legal obligation to incur retirement costs, the past transaction or event giving rise to the liability as occurred, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount can be made.

When a liability for asset retirement obligation is recognized, asset retirement costs related to recognized tangible capital assets in productive use are capitalized by increasing the carrying value of the related asset and are amortized over the estimated useful life of the underlying tangible capital asset. Asset retirement costs related to unrecognized tangible capital assets and those not in productive use are expensed.

(l) *New Accounting Standards not yet Adopted*

Effective for fiscal years beginning on or after April 1, 2023, PS 3400 Revenue provides guidance on how to account for and report revenue, and specifically, it addresses revenue arising from exchange transactions and non-exchange transactions.

---

**SUMMER VILLAGE OF SANDY BEACH**  
**Notes to Financial Statements**  
**December 31, 2023**

**2. CASH AND CASH EQUIVALENTS**

	<u>2023</u>	<u>2022</u>
Operating account	\$ 570,803	\$ 540,152
Savings account	6,087	5,788
Temporary investments	<u>1,411,965</u>	<u>1,339,661</u>
	<u>\$ 1,988,855</u>	<u>\$ 1,885,601</u>

Temporary investments consist of 31 - 90 day notice on amount accounts bearing interest at prime less 1.80% and 1.65%.

**3. RECEIVABLES**

	<u>2023</u>	<u>2022</u>
Government transfers	\$ 143,916	\$ 71,586
Taxes and grants in place of taxes	84,190	91,344
Goods and Services Tax	<u>3,805</u>	<u>8,938</u>
	<u>\$ 231,911</u>	<u>\$ 171,868</u>

**4. DEFERRED REVENUE**

	<u>2022</u>	<u>Funds Received</u>	<u>Funds Expended</u>	<u>2023</u>
Municipal Sustainability Initiative - capital component	\$ 436,337	\$ 67,871	\$ (39,896)	\$ 464,312
Canada Community Building Fund	92,887	28,384	-	121,271
Family and Community Support Services	<u>15,308</u>	<u>4,869</u>	<u>(8,000)</u>	<u>12,177</u>
	<u>\$ 544,532</u>	<u>\$ 101,124</u>	<u>\$ (47,896)</u>	<u>\$ 597,760</u>

**SUMMER VILLAGE OF SANDY BEACH**  
**Notes to Financial Statements**  
**December 31, 2023**

**5. TANGIBLE CAPITAL ASSETS**

	2023 Net Book Value	2022 Net Book Value
Engineered Structures		
Roadway systems	\$ 567,706	\$ 607,112
Wastewater systems	66,961	72,304
	<u>634,667</u>	<u>679,416</u>
Buildings	330,257	342,861
Land	222,015	222,015
Machinery and equipment	113,969	136,430
Work in progress	23,143	5,443
Vehicles	9,695	13,573
Land improvements	5,176	7,720
	<u>\$ 1,338,922</u>	<u>\$ 1,425,158</u>

	Cost Beginning of Year	Purchased Additions	Disposals	Transfers	Cost End of Year
Engineered Structures					
Roadway systems	\$ 1,923,062	\$ -	\$ -	\$ -	\$ 1,923,062
Wastewater systems	240,422	-	-	-	240,422
	<u>2,163,484</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,163,484</u>
Buildings	642,545	-	-	-	642,545
Machinery and equipment	468,853	-	3,076	-	465,777
Land	222,015	-	-	-	222,015
Land improvements	74,448	-	-	-	74,448
Vehicles	55,281	-	-	-	55,281
Work in progress	23,143	-	-	-	23,143
	<u>\$ 3,649,769</u>	<u>\$ -</u>	<u>\$ 3,076</u>	<u>\$ -</u>	<u>\$ 3,646,693</u>

	Accumulated Amortization Beginning of Year	Current Amortization	Disposals	Transfers	Accumulated Amortization End of Year
Engineered Structures					
Roadway systems	\$ 1,315,950	\$ 39,406	\$ -	\$ -	\$ 1,355,356
Wastewater systems	168,118	5,343	-	-	173,461
	<u>1,484,068</u>	<u>44,749</u>	<u>-</u>	<u>-</u>	<u>1,528,817</u>
Buildings	299,684	12,604	-	-	312,288
Land improvements	66,728	2,544	-	-	69,272
Vehicles	41,708	3,878	-	-	45,586
Machinery and equipment	332,423	22,461	(3,076)	-	351,808
	<u>\$ 2,224,611</u>	<u>\$ 86,236</u>	<u>\$ (3,076)</u>	<u>\$ -</u>	<u>\$ 2,307,771</u>

**SUMMER VILLAGE OF SANDY BEACH**  
**Notes to Financial Statements**  
**December 31, 2023**

**6. ACCUMULATED SURPLUS**

	<u>2023</u>	<u>2022</u>
Unrestricted surplus	\$ 352,746	\$ 243,191
Restricted surplus		
Sewage reserve	397,274	396,274
Equipment reserve	299,037	298,037
Roads reserve	285,500	284,500
Water reserve	278,085	276,085
	<u>1,259,896</u>	<u>1,254,896</u>
Equity in tangible capital assets (Schedule 1)	<u>1,338,922</u>	<u>1,425,158</u>
	<u>\$ 2,951,564</u>	<u>\$ 2,923,245</u>

**7. SALARIES AND BENEFITS**

Disclosure of salaries and benefits for Village officials, the Village Chief Administrator Officer and designated officers are required by Alberta Regulation 313/2000 is as follows:

	<u>Salary (1)</u>	<u>Benefits (2)</u>	<u>2023</u>	<u>2022</u>
Village Council				
Mayor Lambert	\$ 4,333	\$ -	\$ 4,333	\$ 4,333
Harney	4,333	-	4,333	4,333
Hellings	4,333	-	4,333	-
Luciw	-	-	-	3,611
	<u>\$ 12,999</u>	<u>\$ -</u>	<u>\$ 12,999</u>	<u>\$ 12,277</u>
Designated Officers	<u>\$ 8,600</u>	<u>\$ -</u>	<u>\$ 8,600</u>	<u>\$ 23,140</u>
Chief Administrative Officer	<u>\$ 77,000</u>	<u>\$ 5,157</u>	<u>\$ 82,157</u>	<u>\$ 79,788</u>

Salary includes regular base pay, lump sum payments, gross honoraria and any other direct cash remuneration.

Benefits and allowances include the employer's share of all employee benefits and contributions or payments made on behalf of employees and the employer's share of the costs of any additional taxable benefits.



**SUMMER VILLAGE OF SANDY BEACH**  
**Notes to Financial Statements**  
**December 31, 2023**

**8. DEBT LIMITS**

Section 276(2) of the *Municipal Government Act* requires that debt and debt limits, as defined by Alberta Regulation 255/00, for the Village be disclosed as follows:

	<u>2023</u>	<u>2022</u>
Total debt limit	\$ 887,762	\$ 807,329
Total debt	-	-
<b>Total debt limit remaining</b>	<b>\$ 887,762</b>	<b>\$ 807,329</b>
Service on debt limit	\$ 147,960	\$ 134,555
Service on debt	-	-
<b>Total service on debt limit remaining</b>	<b>\$ 147,960</b>	<b>\$ 134,555</b>

The debt limit is calculated at 1.5 times revenue of the Village (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limits requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the stability of the Village. Rather, the financial statements must be interpreted as a whole.

**9. FINANCIAL INSTRUMENTS RISKS**

The Village is exposed to various risks through its financial instruments and has a risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Village's risk exposure and concentration as of December 31, 2023.

*Credit risk*

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Village is exposed to credit risk from customers. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The Village has a significant number of customers which minimizes concentration of credit risk.

*Liquidity risk*

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Village is exposed to this risk mainly in respect of its receipt of funds from its customers and other related sources and accounts payable and accrued liabilities.

*Interest rate risk*

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Village manages exposure through its normal operating and financing activities. The Village is exposed to interest rate risk primarily through its floating rate deposit account balances.

**SUMMER VILLAGE OF SANDY BEACH**

**Notes to Financial Statements**

**December 31, 2023**

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**10. BUDGET FIGURES**

Budget figures are provided for informational purposes only and are unaudited. The 2022 budget, prepared by the Summer Village of Sandy Beach, reflects all municipal activities including capital projects and reserves for future use. The reconciliation below is provided to encompass these items and is provided for information purposes only.

	<u>2023 Budget</u>	<u>2023 Actual</u>
Annual surplus	\$ 5,000	\$ 28,319
Loss (gain) on disposal of tangible capital assets	-	(4,500)
Net transfers (to) from reserves	(5,000)	-
	<u>\$ -</u>	<u>\$ 23,819</u>

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**11. APPROVAL OF FINANCIAL STATEMENTS**

These financial statements were approved by Council and management.

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**SUMMER VILLAGE OF SANDY BEACH**  
**AGENDA**

For the Organizational Meeting of Council to be held Saturday, August 24<sup>th</sup>, 2024 @  
9.30 am at the Myrna Noyes Community Hall **63 Lakeshore Drive, Highway 642**

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**1. CALL TO ORDER (call by CAO)**

**2. ADDITIONS TO AGENDA**

**3. NOMINATIONS (call by CAO)**

- a) Mayor
- b) Deputy Mayor (call by new elected Mayor)

**4. COMMITTEE APPOINTMENTS**

- ✓ Highway 43 East Waste Commission - Michael Harney/alt Denise Lambert.
- ✓ West Inter Lake District (WILD) Water Commission - Michael Harney/alt Denise Lambert.
- ✓ Sandy Beach/Sunrise Beach Lagoon Committee - all of Council
- ✓ Summer Villages of Lac Ste. Anne County East - all of Council to attend with one member to vote being Denise Lambert.
- ✓ Sun and Sand Recreation League - John Hellings
- ✓ Emergency Management/Disaster Services - Denise Lambert/ alt. Michael Harney.
- ✓ Summer Village of Sandy Beach FCSS - John Hellings.
- ✓ Subdivision & Development Appeal Board - Denise Lambert.
- ✓ Community Planning Committee - all of Council.
- ✓ Drainage Study - Michael Harney.
- ✓ Fire Smart - Michael Harney.
- ✓ YRL - Michael Harney Alt Denise Lambert

**5. FINANCIAL**

- a) Signing Authority 3 Council, and 2 Administration (2 signatures required – 1 elected/1 administration (CAO)
- b) Remuneration (\$361.11 a month, \$0.69/km-mileage rate, expenses to include hotels, parking and sundries (as per receipts) - breakfast \$10.30, lunch \$14.50 and supper \$22.50)
- c) Possible Review Council Remuneration (policy 1-001)
- d) Possible Review Expense Reimbursement (policy 11-001)

**6. AUDITOR (Metrix LLP)**

**7. ASSESSOR (Justin Goudreau with Municipal Assessment Services Group Inc.)**

**8. DATE/TIME/LOCATION of Regular Council Meeting**

The 3<sup>rd</sup> Thursday of every month at 7pm at the Myrna Noyes Community Hall or Sandy Beach Hall at 63 Lakeshore Drive Sandy Beach Highway 642.

**9. ADJOURNMENT**



## ***OATH OF OFFICE***

I, \_\_\_\_\_, do affirm that I will diligently, faithfully, and to the best of my ability, execute according to law, the office of Councillor for the Summer Village of Sandy Beach.

Affirmed before me at the Summer Village )  
of Sandy Beach )  
in the Province of Alberta this )  
24<sup>th</sup> day of August A.D. 2024 )

\_\_\_\_\_

\_\_\_\_\_  
Province of Alberta

## COMMITTEE APPOINTMENTS 2024-2025

**MOVED** by \_\_\_\_\_ that Council approve the following Committee appointments:

- 1. Highway 43 East Waste Commission** - Michael Harney/alt Denise Lambert.
- 2. West Inter Lake District (WILD) Water Commission** - Michael Harney/alt Denise Lambert.
- 3. Sandy Beach/Sunrise Beach Lagoon Committee** - all of Council.
- 4. Summer Villages of Lac Ste. Anne County East** - all of Council to attend with one member to vote being Denise Lambert.
- 5. Sun and Sand Recreation League** - John Hellings
- 6. Emergency Management/Disaster Services** - Denise Lambert/ alt. Michael Harney.
- 7. Summer Village of Sandy Beach Family & Community Support Services** - John Hellings.
- 8. Subdivision & Development Appeal Board** - Denise Lambert.
- 9. Community Planning Committee** - all of Council.
- 10. Drainage Study** - Michael Harney.
- 11. Fire Smart** - Michael Harney.
- 12. Yellowhead Regional Library System** - Michael Harney / alt. Denise Lambert

SUMMER VILLAGE OF SANDY BEACH

PERSONNEL POLICY

II-001

EXPENSE REIMBURSEMENT POLICY

Authorization: Council Resolution – August 26<sup>th</sup>, 2023

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1. Employees and elected officials who attend Council approved conventions, seminars, or meetings held out of town, shall be reimbursed for transportation, food, lodging, and other related expenses.
  2. When employees or elected officials use their own vehicles for approved municipal business, the reimbursement rate shall be \$0.69 per kilometer.
  3. The rate of reimbursement for food per day shall be breakfast \$10.30, lunch \$14.50 and supper \$22.50.
  4. Other incidentals, such as parking fees, etc. that are bona fide expenses, will be paid on receipt.
  5. Reasonable rates for lodging will be paid upon receipts being provided with the expense claim.
- 
- 

Background:

Council does not wish any employee or elected official to be “out of pocket” for expenses incurred as a result of attending municipal business, but also wishes to ensure that expenses are within reason.

Date Effective: August 26<sup>th</sup>, 2023



## SUMMER VILLAGE OF SANDY BEACH

PERSONNEL POLICY

II-001

### EXPENSE REIMBURSEMENT POLICY

Authorization: Council Resolution – August 19<sup>th</sup>, 2023

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1. Employees and elected officials who attend Council approved conventions, seminars, or meetings held out of town, shall be reimbursed for transportation, food, lodging, and other related expenses.
  2. When employees or elected officials use their own vehicles for approved municipal business, the reimbursement rate shall be \$0.69 per kilometer.
  3. The rate of reimbursement for food per day shall be breakfast \$10.30, lunch \$14.50 and supper \$22.50.
  4. Other incidentals, such as parking fees, etc. that are bona fide expenses, will be paid on receipt.
  5. Reasonable rates for lodging will be paid upon receipts being provided with the expense claim.
- 
- 

#### Background:

Council does not wish any employee or elected official to be “out of pocket” for expenses incurred as a result of attending municipal business, but also wishes to ensure that expenses are within reason.

Date Effective: August 19<sup>th</sup>, 2023

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## AGENDA



### *Summer Village of Sandy Beach*

REGULAR MEETING of COUNCIL  
MYRNA NOYES COMMUNITY HALL  
63 Lakeshore Drive, SANDY BEACH, AB  
August 24<sup>th</sup>, 2024 @ 10 AM.

Respectfully acknowledging Treaty 6 Territory, also traditional lands of First Nations  
and Métis people.

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- 1.0 CALL TO ORDER** Action
- 2.0 ACCEPTANCE OF AGENDA** Action
- 3.0 APPROVAL OF MINUTES**
  - A. June 20<sup>th</sup>, 2024 Regular Council Meeting Minutes (*approve*); Action
- 4.0 DELEGATIONS** Sun & Sand Community League (5 min);

### BUSINESS

#### **5.0 BUSINESS ARISING**

- A. Tax Sale Terms & Conditions (*move*); Action
- B. SVREMP Budget 2025 (*info*); Action
- C. Action
- D. Action

#### **6.0 DEVELOPMENT MATTERS**

#### **7.0 NEW BUSINESS**

- A. Action
- B. Action
- C.

### REPORTS & Information

#### **8.0 COUNCILLOR REPORT(S) (*one motion to accept all*)**

- A. Mayor Report Info/Action
- B. Deputy Mayor Report Info/Action
- C. Councillor Report Info/Action

#### **9.0 CAO REPORT(S)**

- A. Accounts Payable List (Year to Date) (*accept info*); Info/Action
- B. Action Items List (*accept info*); Info/Action

#### **10.0 CORRESPONDENCE**

- A. Accept as information all presented;

**NEXT MEETING** 19<sup>th</sup> September 2024

**ADJOURNMENT**

Action



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## COUNCIL MEETING MINUTES



### *Summer Village of Sandy Beach*

June 20<sup>th</sup>, 2024 at 7 pm.  
Myrna Noyes Community Hall  
63 Lakeshore Drive, Sandy Beach, AB

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#### **IN ATTENDANCE**

Denise Lambert, Mayor (*Chair*)  
Michael Harney, Deputy Mayor  
John Hellings, Councillor (*regrets*)  
Robin Murray, Administration

#### **1.0 CALL TO ORDER**

Mayor Denise Lambert called the meeting to order at 7.00 PM.

#### **2.0 ACCEPTANCE OF AGENDA**

MOVED by Deputy Mayor Michael Harney that the agenda be approved as presented.

Res. # 071 – 24

CARRIED

#### **3.0 APPROVAL OF MINUTES**

MOVED by Deputy Mayor Michael Harney that the attached minutes of the Regular Council Meeting May 16<sup>th</sup>, 2024 be approved as presented and printed.

Res. # 072 – 24

CARRIED

#### **4.0 DELEGATIONS**

none

#### **5.0 BUSINESS ARISING**

##### **A.**

##### **Budget Updates 2024 (LGFF and CCBF changes 2024)**

Res. # 073 – 24

MOVED by Deputy Mayor Michael Harney that Council receive, accept and approve the budget 2024 amendments to include the allocation changes for LGFF Capital = \$92,543 and CCBF Capital = \$44,062. CARRIED

##### **B.**

##### **Wastewater Roundtable Aug 24 Transmission Line Cost Information**

Res. # 074 – 24

MOVED by Deputy Mayor Michael Harney that Council receive as information and approve the Transmission Line Meeting & Cost Information for the August 2024 Wastewater Roundtable discussion. CARRIED

##### **C.**

##### **Xplore Account Name Removal Letter**

Res. # 075 – 24

MOVED by Deputy Mayor Michael Harney that Council approve Administration write Xplore a formal letter requesting the removal of Kim Hanlan from the Xplore account. CARRIED

#### **6.0 DEVELOPMENT MATTERS** none

#### **7.0 NEW BUSINESS: CLOSED Session Employment FOIP Section 17**

Res. # 76 – 24

MOVED by Deputy Mayor Michael Harney that Council moved into closed session at 7.23pm

CARRIED

Res. # 77 – 24

MOVED by Deputy Mayor Michael Harney that Council moved out of closed session at 7.26pm

CARRIED

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**COUNCIL MEETING MINUTES**



*Summer Village of Sandy Beach*

June 20<sup>th</sup>, 2024 at 7 pm.  
Myrna Noyes Community Hall  
63 Lakeshore Drive, Sandy Beach, AB

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**A.**  
Res. # 078 – 24      **CAO Employment Agreement 2024-2025**  
MOVED by Deputy Mayor Michael Harney that Council receive, accept and approve the Chief Administrative Officer annual appraisal for 2023-2024 and Council receive, accept and approve the CAO employment agreement for 2024-2025 and it again be reviewed by June 30, 2025.      CARRIED

**8.0 COUNCILLOR REPORTS**

**A.**  
Res. # 079 – 24      **Council reports**  
MOVED by Mayor Denise Lambert that Council receive and accept as information all the verbal Council reports presented at this meeting.      CARRIED

**9.0 CAO REPORTS**

**A.**  
Res. # 080 – 24      **Financial Statements: May 2024**  
MOVED by Deputy Mayor Michael Harney that Council receive as information the revenue and expense statement, and receive, accept and approve the accounts payable list for May 2024 as presented in writing by Administration.      CARRIED

**B.**  
Res. # 081 – 24      **Action Item List and CAO Report**  
MOVED by Deputy Mayor Michael Harney that Council receive and accept as information the CAO report and action item list for June 2024 as presented in writing by Administration.      CARRIED

**10.0 CORRESPONDENCE**

Res. # 082 – 24      MOVED by Deputy Mayor Michael Harney that Council receive as information all correspondence as presented at this meeting.      CARRIED

**ADJOURNMENT**      Being that the agenda matters had been concluded the meeting was declared adjourned at 7.29 PM by Mayor Denise Lambert.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

**From:** [cao.svsandyb@xplornet.ca](mailto:cao.svsandyb@xplornet.ca)  
**To:** "Denise"; "Michael Harney"; "John Hellings"  
**Subject:** FW: Delegation Request S&S CL Aug 24  
**Date:** June 25, 2024 4:12:39 PM

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S&S is already on Agenda as delegation Regular Council which is posted on website for Aug 24.

Thanks

Sent from my Galaxy

*Here is the information I requested from S&S on their delegation.*

Thanks.

Please provide details in writing of the funding, what exact work it entails, who would monitor spending, reporting and what and who will carry out the work under what insurance if the monies is awarded. How will the work be tendered and by who? In a short email please. This can be shared as information with Council and then after the meeting the municipality can reply in writing.

Administration

**From:** [Sun & Sand Community League](#)  
**To:** [svsandyb@xplornet.ca](mailto:svsandyb@xplornet.ca)  
**Subject:** Delegation Request  
**Date:** June 24, 2024 10:38:19 AM  
**Attachments:** [image003.png](#)  
[image006.png](#)  
[image007.png](#)  
[image008.png](#)

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Good morning,

On behalf of the Sun & Sand Community League, I request to be added as a delegate to the regular council meeting of the August 24<sup>th</sup> AIM.

The intention of this delegation is to bring forward a proposal to apply for facility restoration and improvement funding that will upgrade the Myrna Noyes Community Hall to a level that will fulfill the heightened need of the community. The presentation will take no more than five minutes.

Thank you,

**Mandy Smallwood**  
**President**

**Sun & Sand Community League**

Serving the communities of  
Sandy Lake since 1988

📞 780-996-5155

✉️ [admin@sunsandrecleague.otg](mailto:admin@sunsandrecleague.otg)

🌐 [www.sunsandrecleague.org](http://www.sunsandrecleague.org)



**From:** \_\_\_\_\_  
**To:** [Rudolf Liebenberg \(svsandyb@xplornet.ca\)](mailto:svsandyb@xplornet.ca)  
**Subject:**  
  
**Date:**  
**Attachments:** [Terms and Conditions of Sale.pdf](#)

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**From:**  
**Sent:** May 21, 2024 10:39 AM  
**To:** Rudolf Liebenberg (svsandyb@xplornet.ca) <svsandyb@xplornet.ca>  
**Subject:** SUMMER VILLAGE OF SANDY BEACH 2023 Land Roll XXX

Good morning,

With respect to the above noted matter, May 17<sup>th</sup> was the payment deadline date regarding the pre-auction letters sent by our office. We ask that you forward to us an update regarding any further payments or redemptions received. If you accept payments by way of online banking, please check your bank account for same. **Also, please provide us with a ledger from January 1, 2022 to current for the above noted property.**

---

Below is a list of items which need to be addressed for the 2024 public auction:

Date/Time: The date and time of the public auction should be set. We recommend scheduling the public auction sometime between September 15, 2024 and November 15, 2024 at either 10 am or 2 pm. **Once the date is set, we can arrange an auctioneer.**

-

Terms and Conditions: Please find attached the Terms and Conditions of Sale to be presented to council at the next meeting. In addition, below is the suggested resolution wording:

*RESOLVED THAT* the presented Terms and Conditions of Sale for the 2024 Public Auction are hereby approved.

Market Values: The Municipal Government Act provides that council must establish a reserve bid that is “as close as reasonably possible to the market value” of each parcel. Upon receipt of the market values, our office will prepare the submission for council.

By definition, market value is arrived at between a willing, well-informed buyer and a willing, well-informed seller. Typically, the assessed values are used as market values/reserve bids. In the event the assessed values do not reflect the market value, or there is concern whether this is the case, we recommend having the assessor update their assessment, obtaining an opinion of value or obtaining an appraisal. (eg. The assessed value of a property could be \$275,000 but what would it actually sell for if offered for sale? If the buildings are substantially deteriorated, then the market value is likely reduced.)

Tax Recovery Costs: We recommend a resolution approving the adding of tax recovery costs to the rolls. Here is the suggested wording:

*RESOLVED THAT* pursuant to 553(1)(f) M.G.A., the addition of all tax recovery costs to the relevant rolls is hereby approved.

**Please note, for a September date, we need to hear from you as early as possible and not later than June 30, 2024 with respect to the date/time and the terms and conditions.** We do **not** require the market values until a later date.

In the meantime, we will continue to attempt to contact property owners to determine their intentions for payment. If you have any questions, please do not hesitate to contact me.



This communication is solely for the use of the intended recipient and may contain confidential, privileged or personal information. If you are not the intended recipient, any copying, distribution or use of this information is prohibited. Please reply to the sender and delete this email from your system.

## 2024 - Public Auction – Terms and Conditions

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1. Any parcel of land offered for sale may be redeemed by payment of all arrears, penalties and costs by guaranteed funds at any time until the property is declared sold.
2. Each parcel of land offered for sale will be subject to a reserve bid and title will be subject to the reservations and conditions contained in the existing certificate of title.
3. The lands are being offered for sale on an “as is, where is” basis, and the municipality makes no representation and gives no warranty whatsoever as to the state of the parcel nor its suitability for any intended use by the successful bidder.
4. The auctioneer, councillors, the chief administrative officer and the designated officers and employees of the municipality must not bid or buy any parcel of land offered for sale, unless directed by the municipality to do so on behalf of the municipality.
5. The purchaser of the property will be responsible for property taxes and utilities for the current year. There will be no adjustment to the date of sale.
6. The purchaser will be required to execute a sale agreement in form and substance provided by the municipality.
7. The successful purchaser must, at the time of sale, make payment in cash, certified cheque or bank draft payable to the municipality as follows:
  - a. The full purchase price if it is \$10,000 or less; OR
  - b. If the purchase price is greater than \$10,000, the purchaser must provide a non-refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.  
(if the certified cheque or bank draft exceeds the final purchase price, the excess will be refunded within a reasonable time)
8. GST will be collected on all properties subject to GST.
9. The risk of the property lies with the purchaser immediately following the auction.
10. The purchaser is responsible for obtaining vacant possession.
11. The purchaser will be responsible for registration of the transfer including registration fees.
12. If no offer is received on a property or if the reserve bid is not met, the property cannot be sold at the public auction.
13. The municipality may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.
14. Once the property is declared sold at public auction, the previous owner has no further right to pay the tax arrears.



# Summer Village of Sandy Beach

## Cheque Listing for Council: JUNE

2024-Jun-26  
9:58:45PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20240165	2024-06-12	ATB Financial		PAYMENT		142.80
			#29 NSF TPP	TO RECORD NSF TPP PAYMENT	142.80	142.80
20240166	2024-06-12	ATB FINANCIAL MasterCard		PAYMENT		352.38
			MAY 28, 2024	ATB MC	352.38	352.38
20240167	2024-06-12	EPCOR		PAYMENT		1,437.43
			JUNE 6, 2024	ACCT# 21716709	1,437.43	1,437.43
20240168	2024-06-12	██████████		PAYMENT		878.01
			NB12-2024	12-2024	878.01	878.01
20240169	2024-06-12	Canada Revenue Agency		PAYMENT		2,069.26
			JUNE 2024	PD7A E #13200 3666 RP0001	2,069.26	2,069.26
20240170	2024-06-12	GFL Environmental Inc.		PAYMENT		2,470.00
			PG0000674689	ACCT#PG-9028	2,470.00	2,470.00
20240171	2024-06-12	Handi-Can (2003) Ltd.		PAYMENT		651.00
			69734	MAY PORTABLE TOILET RENTAL	651.00	651.00
20240172	2024-06-12	Harney, Michael		PAYMENT		127.58
			05/28/24	MILEAGE AND MEETING FEE	127.58	127.58
20240173	2024-06-12	Lac Ste. Anne County		PAYMENT		500.00
			32742	SDAB ANNUAL MEMBERSHIP	500.00	500.00
20240174	2024-06-12	Lac Ste. Anne Foundation		PAYMENT		12,318.44
			67721	LSAF REQUISITION 2024	12,318.44	12,318.44
20240175	2024-06-12	██████████		PAYMENT		1,193.85
			RM12-2024	12-2024	1,193.85	1,193.85
20240176	2024-06-12	██████████		PAYMENT		2,103.51
			DP12-2024	12-2024	2,103.51	2,103.51
20240177	2024-06-12	Richert, Wilfred		PAYMENT		341.08
			40852	VILLAGE GLASS - WINDOW	341.08	341.08
20240178	2024-06-12	Standstone Vacuum Services Ltd.		PAYMENT		236.25
			162029868	PORTA POTTY RENTALS MAY	236.25	236.25
20240179	2024-06-12	██████████		PAYMENT		1,551.07
			RT12-2024	12-2024	1,551.07	1,551.07
20240180	2024-06-12	UFA Co-operative Limited		PAYMENT		549.96
			MAY 31, 2024	ACCT#8872103	549.96	549.96
20240181	2024-06-25	██████████		PAYMENT		939.53
			NB13-2024	13-2024	939.53	939.53
20240182	2024-06-25	Canada Revenue Agency		PAYMENT		4,772.69
			2024 JUNE	PD7A E 13200 3666 RP0001	4,772.69	4,772.69
20240183	2024-06-25	Highway 43 East Waste Commission		PAYMENT		737.20
			17082	MAY 2024 DISPOSAL FEES	737.20	737.20
20240184	2024-06-25	Liebenberg, Christiaan		PAYMENT		4,266.53
			CAO JUNE-2024	JUNE 2024 CAO SALARY	4,266.53	4,266.53
20240185	2024-06-25	██████████		PAYMENT		1,193.85
			RM13-2024	13-2024	1,193.85	1,193.85
20240186	2024-06-25	██████████		PAYMENT		2,354.04
			DP13-2024	13-2024	2,354.04	2,354.04
20240187	2024-06-25	Sharon's Garden Party		PAYMENT		892.50
			1001	2024 PLANTERS - FLOWERS	892.50	892.50
20240188	2024-06-25	██████████		PAYMENT		1,551.07
			RT13-2024	13-2024	1,551.07	1,551.07
20240189	2024-06-25	Workers Compensation Board		PAYMENT		450.57
			27286013	ACCT#808987	450.57	450.57





# Summer Village of Sandy Beach

## Cheque Listing for Council

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20240190	2024-06-25	Alberta School Foundation Fund	15637	PAYMENT 2ND QUARTER REQUISITION	30,391.22	30,391.22
20240191	2024-06-25	MUNISIGHT LTD., ATTN: MUNISIGHT LTD. AR	308319684	PAYMENT 2024 LICENSE PER CONTRACT	2,372.96	2,372.96
20240192	2024-06-25	Ste Anne Gas Co-op	1054223 1061140	PAYMENT ACCT#006593-00 ACCT#005034-00	166.99 69.24	236.23
20240193	2024-06-25	Telus Mobility	JUNE 9, 2024	PAYMENT ACCT#31932068	173.61	173.61

**Total \$77,254.62**

\*\*\* End of Report \*\*\*



# Summer Village of Sandy Beach

For the Period Ending June 30, 2024

General Ledger	Description	2024 Budget	2024 Actual	2024 Budget Remaining %
<b>Revenues</b>				
1-00-00-110	Real Property Taxes/DIP	(18.99)	(18.98)	0.05
1-00-00-111	Minimum Levy: Res & Non-Res	(24,516.98)	(24,516.98)	0.00
1-00-00-112	Taxes - Commercial/Non-Residential	(5,502.36)	(5,502.36)	0.00
1-00-00-113	Taxes - Residential	(360,135.02)	(360,090.45)	0.01
1-00-00-115	Taxes - Linear	(3,144.34)	(3,144.34)	0.00
1-00-00-190	Snow and Maintenance	0.00	0.00	0.00
1-00-00-510	Penalties & Costs on Taxes (Arrears)	(30,000.00)	(12,879.97)	57.06
1-00-00-520	Lagoon Maintenance - split cost	(1,000.00)	0.00	100.00
1-00-00-530	Misc. Income/Tower Rental/GST	(18,500.00)	(9,319.00)	52.32
1-00-00-531	Village Land Sale Revenue	0.00	0.00	0.00
1-00-00-590	Other Revenue/Tax Certificates	(2,500.00)	(1,615.00)	35.40
1-00-00-740	Provincial Government/Agencies	0.00	0.00	0.00
1-00-00-840	AMIP	0.00	0.00	0.00
1-00-00-990	Other Revenue/Tax Recovery	0.00	0.00	0.00
1-01-00-550	Interest Income	(26,000.00)	(14,262.94)	45.14
1-02-00-550	Interest Income Trust	(64,000.00)	(32,926.69)	48.55
1-12-00-560	Rentals/Shop Rent	0.00	0.00	0.00
1-12-00-561	Office Rent	0.00	0.00	0.00
1-32-00-830	Federal Infrastructure Grants	0.00	0.00	0.00
1-32-00-840	Provincial Conditional Grants	(1,000.00)	0.00	100.00
1-32-00-841	LGFF - Capital	(92,543.00)	(99,854.00)	(7.90)
1-32-00-842	LGFF - Operating	(17,494.00)	0.00	100.00
1-32-00-844	CCBF	(44,062.00)	(44,062.00)	0.00
1-32-00-845	OTHER Provincial Grants	0.00	0.00	0.00
1-32-00-846	Deferred Revenue	0.00	0.00	0.00
1-32-00-847	Snow/Maintenance	0.00	0.00	0.00
1-32-00-848	Canada Day (Prov. Grant)	0.00	0.00	0.00
1-32-30-845	STEP	0.00	0.00	0.00
1-51-00-840	Provincial Conditional Grants/FCSS	(7,018.00)	(3,666.91)	47.74
1-61-00-410	Planning/Zoning & Dev. Charges	(1,175.00)	(404.64)	65.56
1-74-00-560	Rental Income/Facilities (Hall)	(1,808.02)	(800.00)	55.75
1-74-00-840	Provincial Conditional Grants (Culture)	0.00	0.00	0.00
1-99-00-750	School Foundation - Non-Residential	(2,364.53)	(2,364.56)	0.00
1-99-00-751	School Foundation - Residential	(123,809.94)	(123,643.84)	0.13
1-99-00-752	School Foundation - Linear	0.00	0.00	0.00
1-99-00-753	Senior Foundation	(12,318.44)	(12,302.11)	0.13
<b>*P</b>	<b>TOTAL Revenues</b>	<b>(838,910.62)</b>	<b>(751,374.77)</b>	<b>0.00</b>



# Summer Village of Sandy Beach

For the Period Ending June 30, 2024

General Ledger	Description	2024 Budget	2024 Actual	2024 Budget Remaining %
<b>Expenses</b>				
2-11-00-110	Honorariums	13,000.00	0.00	100.00
2-11-00-211	Mileage & Subsistence	1,000.00	1,872.23	(87.22)
2-11-00-510	Convention/Workshop/Supply/Meetings	2,500.00	425.00	83.00
2-12-00-110	Salaries/Wages Administration	75,000.00	37,500.00	50.00
2-12-00-111	Ad Hoc Committee	0.00	0.00	0.00
2-12-00-130	Employer Contributions (Office)	6,000.00	2,998.62	50.02
2-12-00-131	WCB	3,500.00	2,274.12	35.02
2-12-00-200	Contract Admin/DEM/DDEM	4,000.00	0.00	100.00
2-12-00-211	Travel & Subsistence	2,500.00	0.00	100.00
2-12-00-215	Freight/Postage/Telephone	4,500.00	2,002.79	55.49
2-12-00-216	Newsletter	100.00	0.00	100.00
2-12-00-217	Internet	925.00	319.96	65.40
2-12-00-218	Website	3,525.00	3,525.00	0.00
2-12-00-219	Conferences/CAO CLGM Coursework-MC	1,745.00	0.00	100.00
2-12-00-220	Dues/Memberships/Printing/Advertising	13,000.00	6,494.71	50.04
2-12-00-230	Professional/Special Services/Legal	4,500.00	4,415.00	1.88
2-12-00-231	Audit	7,000.00	143.34	97.95
2-12-00-232	Assessment Services	8,600.00	4,360.00	49.30
2-12-00-233	WILD Waterline (Operating)	1,249.03	1,249.03	0.00
2-12-00-234	WILD Waterline (Debenture Phase I - IV)	10,457.34	5,228.67	50.00
2-12-00-250	Office Repairs and Maintenance	500.00	709.79	(41.95)
2-12-00-260	Office Water/Sewer	2,250.00	772.00	65.68
2-12-00-263	Computer	0.00	0.00	0.00
2-12-00-265	1985 Lot research	0.00	0.00	0.00
2-12-00-266	Organize Files-Archive	0.00	0.00	0.00
2-12-00-270	Bank Charges	275.00	249.45	9.29
2-12-00-274	Insurance	13,250.00	0.00	100.00
2-12-00-011	Election Expenses	0.00	0.00	0.00
2-12-00-505	Canada Day Celebration	500.00	0.00	100.00
2-12-00-510	General Office Supplies	1,000.00	33.21	96.67
2-12-00-511	Computer Repairs	0.00	0.00	0.00
2-12-00-512	IT/Financial Software/Muniware	3,000.00	2,720.96	9.30
2-12-00-519	Other Services/Donations/Appreciations	1,200.00	500.00	58.33
2-12-00-540	Utilities-Administration EPCOR	2,500.00	1,683.42	32.66
2-12-00-762	Transfer to Capital Reserve - Water	2,000.00	0.00	100.00
2-12-00-810	Short Term Borrowing Costs	0.00	0.00	0.00
2-12-00-811	Interest Expense	0.00	0.00	0.00
2-12-00-990	Other/Miscellaneous	0.00	0.00	0.00
2-12-00-992	Bank Charges	0.00	(15.00)	0.00
2-12-00-994	Assessment Review Board	1,000.00	0.00	100.00
2-23-00-200	Fire Agreement Sturgeon County	2,117.00	2,117.00	0.00
2-23-00-201	Fire Suppression Support Sturgeon County	4,000.00	0.00	100.00
2-25-00-212	Police Funding Model	16,326.00	3,841.44	76.47
2-25-00-220	Physician Recruitment	0.00	0.00	0.00
2-26-00-220	MSP (Fire, Police, Ambulance)	0.00	0.00	0.00
2-26-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-110	Salaries & Wages (Public Works)	131,002.34	80,574.41	38.49
2-32-00-111	Contract Services/Weed Inspector	500.00	0.00	100.00
2-32-00-130	Employer Contributions	9,000.00	6,314.33	29.84
2-32-00-200	Gravel/Maintenance/Drainage	2,100.00	725.00	65.47
2-32-00-201	Signs	750.00	0.00	100.00
2-32-00-202	Paving Reconstruction Roads	1,000.00	0.00	100.00
2-32-00-211	Fuel/Mileage/UFA	5,000.00	3,034.43	39.31
2-32-00-212	Transfer to Capital Reserve - Roads	1,000.00	0.00	100.00



# Summer Village of Sandy Beach

For the Period Ending June 30, 2024

General Ledger	Description	2024 Budget	2024 Actual	2024 Budget Remaining %
2-32-00-215	Telus (Shop/Public Works)	100.00	0.00	100.00
2-32-00-230	Tree Removal	4,500.00	0.00	100.00
2-32-00-240	Fire Mitigation	0.00	0.00	0.00
2-32-00-250	Road/Street Contractors-non Gov.	1,000.00	0.00	100.00
2-32-00-255	Repairs and Maint to other equipment	8,000.00	6,840.69	14.49
2-32-00-260	Snow Removal	1,000.00	0.00	100.00
2-32-00-270	Miscell. Gen. Services/Peace Officer SC	15,000.00	2,056.90	86.28
2-32-00-280	Equipment Purchases	5,000.00	0.00	100.00
2-32-00-350	Roads - Government Grant	0.00	0.00	0.00
2-32-00-510	General Goods & Supplies	6,000.00	2,617.56	56.37
2-32-00-511	Beautification	1,000.00	850.00	15.00
2-32-00-540	Utilities - Street Lights	15,000.00	7,402.19	50.65
2-32-00-611	Amortization - Engineered structures	0.00	0.00	0.00
2-32-00-621	Amortization-buildings	0.00	0.00	0.00
2-32-00-631	Amortization-machinery/equipment	0.00	0.00	0.00
2-32-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-762	Contributed to Capital Function	0.00	0.00	0.00
2-32-00-840	Provincial Conditional Grants	1,000.00	0.00	100.00
2-32-00-841	LGFF - Capital	92,543.00	0.00	100.00
2-32-00-842	LGFF - Operating	17,494.00	0.00	100.00
2-32-00-844	CCBF	44,062.00	64,700.00	(46.83)
2-42-00-200	Lagoon Maintenance/Manager (Sewer)	10,000.00	0.00	100.00
2-42-00-210	Waste Water Service Cost	0.00	0.00	0.00
2-42-00-230	Professional Consult (Sewer)	5,000.00	0.00	100.00
2-42-00-641	Amortization-Wastewater	0.00	0.00	0.00
2-42-00-762	Transfer to Capital Reserve - Sewer	33,224.00	0.00	100.00
2-43-00-200	Garbage Contract/GFL	15,000.00	8,628.11	42.47
2-43-00-270	RR13 Reclamation/Garbage Collection	10,000.00	0.00	100.00
2-43-00-350	Landfill Requisition Highway 43 GUNN	5,000.00	1,511.40	69.77
2-43-00-762	Transfer To Capital Functions	0.00	0.00	0.00
2-51-00-750	FCSS/Recreation	8,773.00	0.00	100.00
2-61-00-510	Development Officer Fees	6,500.00	1,160.00	82.15
2-61-00-511	Planning, Zoning & Development	1,000.00	0.00	100.00
2-61-00-512	Development Enforcement	8,500.00	0.00	100.00
2-62-00-211	East End Bus	350.00	375.00	(7.14)
2-71-00-540	Utilities Shop	4,500.00	2,493.26	44.59
2-71-00-541	Utilities Old Shop	1,000.00	407.31	59.26
2-71-00-762	Transfer to Capital Reserve - Equipment	1,000.00	0.00	100.00
2-72-00-200	Daypark/Recreation	500.00	225.00	55.00
2-72-00-540	Daypark Expenses/Utilities	5,500.00	3,620.00	34.18
2-72-00-541	Playground Equipment	1,000.00	0.00	100.00
2-72-00-661	Amortization-land improvements	0.00	0.00	0.00
2-72-00-762	Transfers To Capital Functions	0.00	0.00	0.00
2-74-00-200	Hall Cleaning	500.00	0.00	100.00
2-74-00-210	General Services/Maintenance/Hall	1,000.00	39.99	96.00
2-74-00-211	Yellowhead Regional Library	1,500.00	628.22	58.11
2-74-00-510	General Goods and Supplies/Hall	2,500.00	0.00	100.00
2-74-00-540	Utilities-Hall	3,000.00	1,286.07	57.13
2-99-00-750	School Foundation - Non-Residential	2,364.53	2,364.53	0.00
2-99-00-751	School Foundation - Residential	123,809.94	58,417.90	52.81
2-99-00-753	Senior Foundation	12,318.44	12,318.44	0.00
<b>*P</b>	<b>TOTAL Expenses</b>	<b>838,910.62</b>	<b>354,011.48</b>	<b>0.00</b>
<b>**P</b>	<b>(Profit)/Loss</b>	<b>0.00</b>	<b>(397,363.29)</b>	<b>0.00</b>

\*\*\* End of Report \*\*\*



# Summer Village of Sandy Beach

## Accounts Payable Bank Reconciliation

2024-Jul-3  
1:47:56PM

June Balance Shown on Bank Statement

810,234.39

### Add Outstanding Deposits

Deposit Description	Batch #	Deposit Date	Amount
BANK DEPOSIT	1314	2024-06-30	866.49
BANK DEPOSIT	1322	2024-06-30	9,941.64
DIRECT DEPOSIT DEPOSIT	1311	2024-06-30	1,607.11
DIRECT DEPOSIT DEPOSIT	1312	2024-06-30	1,128.40
<b>Total Deposits Outstanding</b>			<b>13,543.64</b>
			<b>13,543.64</b>
<b>Sub Total</b>			<b>823,778.03</b>

### Less Outstanding Cheques

Payee	Cheque #	Cheque Date	Amount
Canada Revenue Agency	20240182	2024-06-25	4,772.69
Workers Compensation Board	20240189	2024-06-25	450.57
MUNISIGHT LTD., ATTN: MUNISI	20240191	2024-06-25	2,372.96
Telus Mobility	20240193	2024-06-25	173.61
<b>Total Outstanding Cheques</b>			<b>7,769.83</b>
			<b>(7,769.83)</b>

### And Adjustments

Your Bank Balance Should Be	<u>816,008.20</u>
Your Reconciled Bank Balance Is	<u>816,008.20</u>
Difference	<u><u>0.00</u></u>

\*\*\* End of Report \*\*\*

POSTED  
*[Handwritten Signature]*



# Summer Village of Sandy Beach

## Cheque Listing for Council: July 2024

2024-Jul-27  
12:36:35PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20240196	2024-07-10	ATB FINANCIAL MasterCard		PAYMENT		3,165.09
			JUNE 26, 2024	MASTERCARD CHARGES	3,165.09	
20240197	2024-07-10	EPCOR		PAYMENT		462.42
			JUNE 19/24	15279763	224.63	
			JUNE 19, 2024	21611009	154.62	
			JUNE-19-2024	21649348	83.17	
20240198	2024-07-10	██████████		PAYMENT		939.53
			NB14-2024	14-2024	939.53	
20240199	2024-07-10	Canada Revenue Agency		PAYMENT		2,070.31
			JULY 10, 2024	PD7A E #13200 3666 RP0001	2,070.31	
20240200	2024-07-10	GFL Environmental Inc.		PAYMENT		1,321.93
			PG0000679112	ACCT#PG-9028	1,321.93	
20240201	2024-07-10	Handi-Can (2003) Ltd.		PAYMENT		714.00
			70414	JUNE 2024 PORTA POTTY RENTAL	399.00	
			82563	EXTRA SERVICE	315.00	
20240202	2024-07-10	Harney, Michael		PAYMENT		259.43
			JUNE 24, 2024	MEETINGS/MILEAGE	259.43	
20240203	2024-07-10	██████████		PAYROLL		1,068.25
			RM14-2024	14-2024	1,068.25	
20240204	2024-07-10	██████████		PAYROLL		2,153.62
			DP14-2024	14-2024	2,153.62	
20240205	2024-07-10	Standstone Vacuum Services Ltd.		PAYMENT		236.25
			162031320	PORTA POTTY RENTALS	236.25	
20240206	2024-07-10	██████████		PAYROLL		1,551.07
			RT14-2024	14-2024	1,551.07	
20240207	2024-07-10	UFA Co-operative Limited		PAYMENT		488.72
			115504462	ACCOUNT#8872103	488.72	
20240208	2024-07-10	XPLORE		PAYMENT		258.90
			INV52745206	ACCT#229348	258.90	
20240209	2024-07-24	██████████		PAYROLL		877.09
			NB15-2024	15-2024	877.09	
20240210	2024-07-24	Canada Revenue Agency		PAYMENT		4,054.67
			JULY 2024	PD7A E 13200 3666 RP0001	4,054.67	
20240211	2024-07-24	Dainard, Doug		PAYMENT		1,450.00
			500134	MOWER PARTS	850.00	
			500135	MOWER REPAIR	600.00	
20240212	2024-07-24	GOVERNMENT OF ALBERTA		PAYMENT		3,851.00
			2018 MSI C	MSI C 2018 UNSPENT	3,851.00	
20240213	2024-07-24	Highway 43 East Waste Commission		PAYMENT		475.00
			17108	JUNE 2024 DISPOSAL FEES	475.00	
20240214	2024-07-24	Kaup, Sharon		PAYMENT		340.00
			1009	JUNE 2024 PLANT CARE	340.00	
20240215	2024-07-24	Liebenberg, Christiaan		PAYMENT		4,800.71
			CAO JULY-2024	CAO SERVICE JULY 2024	4,800.71	
20240216	2024-07-24	Municipal Assessment Services Group Inc.		PAYMENT		2,310.00
			127	JULY - SEPTEMBER 2024	2,310.00	
20240217	2024-07-24	██████████		PAYROLL		963.43
			RM15-2024	15-2024	963.43	
20240218	2024-07-24	██████████		PAYROLL		2,103.51
			DP15-2024	15-2024	2,103.51	



# Summer Village of Sandy Beach

## Cheque Listing for Council: July 2024

2024-Jul-27  
12:36:35PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20240219	2024-07-24	Standstone Waste & Water Services Ltd.	162032250	PAYMENT WATER SERVICES	194.88	194.88
20240220	2024-07-24	Sturgeon County	IVC21536	PAYMENT SUM001 ENFORCEMENT	719.52	719.52
20240221	2024-07-24	██████████	RT15-2024	PAYROLL 15-2024	1,551.07	1,551.07
20240222	2024-07-24	Workers Compensation Board	27366881	PAYMENT ACCT#808987	450.57	450.57
20240223	2024-07-24	Yellowhead Regional Library	14511B	PAYMENT 2ND INSTALLMENT 2024	628.22	628.22
20240224	2024-07-24	EPCOR	JULY 5, 2024	PAYMENT ACCT#21716709	1,382.82	1,382.82
20240225	2024-07-24	Ste Anne Gas Co-op	1061141 1068404	PAYMENT ACCT#005034-00 ACCT#006593-00	58.15 72.49	130.64
20240226	2024-07-24	Telus Mobility	JULY 9, 2024	PAYMENT ACCT#31932068	173.61	173.61

**Total \$41,146.26**

\*\*\* End of Report \*\*\*



# Summer Village of Sandy Beach

For the Period Ending July 31, 2024

General Ledger	Description	2024 Budget	2024 Actual	2024 Budget Remaining %
<b>Revenues</b>				
1-00-00-110	Real Property Taxes/DIP	(18.99)	(18.98)	0.05
1-00-00-111	Minimum Levy: Res & Non-Res	(24,516.98)	(24,516.98)	0.00
1-00-00-112	Taxes - Commercial/Non-Residential	(5,502.36)	(5,502.36)	0.00
1-00-00-113	Taxes - Residential	(360,135.02)	(360,090.45)	0.01
1-00-00-115	Taxes - Linear	(3,144.34)	(3,144.34)	0.00
1-00-00-190	Snow and Maintenance	0.00	0.00	0.00
1-00-00-510	Penalties & Costs on Taxes (Arrears)	(30,000.00)	(16,556.92)	44.81
1-00-00-520	Lagoon Maintenance - split cost	(1,000.00)	0.00	100.00
1-00-00-530	Misc. Income/Tower Rental/GST	(18,500.00)	(9,319.00)	49.62
1-00-00-531	Village Land Sale Revenue	0.00	0.00	0.00
1-00-00-590	Other Revenue/Tax Certificates	(2,500.00)	(1,785.00)	28.60
1-00-00-740	Provincial Government/Agencies	0.00	0.00	0.00
1-00-00-840	AMIP	0.00	0.00	0.00
1-00-00-990	Other Revenue/Tax Recovery	0.00	0.00	0.00
1-01-00-550	Interest Income	(26,000.00)	(14,262.94)	45.14
1-02-00-550	Interest Income Trust	(64,000.00)	(39,266.92)	38.64
1-12-00-560	Rentals/Shop Rent	0.00	0.00	0.00
1-12-00-561	Office Rent	0.00	0.00	0.00
1-32-00-830	Federal Infrastructure Grants	0.00	0.00	0.00
1-32-00-840	Provincial Conditional Grants	(1,000.00)	0.00	100.00
1-32-00-841	LGFF - Capital	(92,543.00)	(99,854.00)	(7.90)
1-32-00-842	LGFF - Operating	(17,494.00)	0.00	100.00
1-32-00-844	CCBF	(44,062.00)	(44,062.00)	0.00
1-32-00-845	OTHER Provincial Grants	0.00	0.00	0.00
1-32-00-846	Deferred Revenue	0.00	0.00	0.00
1-32-00-847	Snow/Maintenance	0.00	0.00	0.00
1-32-00-848	Canada Day (Prov. Grant)	0.00	0.00	0.00
1-32-30-845	STEP	0.00	0.00	0.00
1-51-00-840	Provincial Conditional Grants/FCSS	(7,018.00)	(5,500.36)	21.62
1-61-00-410	Planning/Zoning & Dev. Charges	(1,175.00)	(404.64)	65.56
1-74-00-560	Rental Income/Facilities (Hall)	(1,808.02)	(800.00)	55.75
1-74-00-840	Provincial Conditional Grants (Culture)	0.00	0.00	0.00
1-99-00-750	School Foundation - Non-Residential	(2,364.53)	(2,364.56)	0.00
1-99-00-751	School Foundation - Residential	(123,809.94)	(123,643.84)	0.13
1-99-00-752	School Foundation - Linear	0.00	0.00	0.00
1-99-00-753	Senior Foundation	(12,318.44)	(12,302.11)	0.13
<b>*P</b>	<b>TOTAL Revenues</b>	<b>(838,910.62)</b>	<b>(763,395.40)</b>	<b>0.00</b>





# Summer Village of Sandy Beach

For the Period Ending July 31, 2024

General Ledger	Description	2024 Budget	2024 Actual	2024 Budget Remaining %
<b>Expenses</b>				
2-11-00-110	Honorariums	13,000.00	0.00	100.00
2-11-00-211	Mileage & Subsistence	1,000.00	1,981.66	(98.16)
2-11-00-510	Convention/Workshop/Supply/Meetings	2,500.00	575.00	77.00
2-12-00-110	Salaries/Wages Administration	75,000.00	44,000.00	41.33
2-12-00-111	Ad Hoc Committee	0.00	0.00	0.00
2-12-00-130	Employer Contributions (Office)	6,000.00	3,519.08	41.34
2-12-00-131	WCB	3,500.00	2,724.69	22.15
2-12-00-200	Contract Admin/DEM/DDEM	4,000.00	0.00	100.00
2-12-00-211	Travel & Subsistence	2,500.00	0.00	100.00
2-12-00-215	Freight/Postage/Telephone	4,500.00	2,327.71	48.27
2-12-00-216	Newsletter	100.00	0.00	100.00
2-12-00-217	Internet	925.00	566.53	38.75
2-12-00-218	Website	3,525.00	3,525.00	0.00
2-12-00-219	Conferences/CAO CLGM Coursework-MC	1,745.00	0.00	100.00
2-12-00-220	Dues/Memberships/Printing/Advertising	13,000.00	6,494.71	50.04
2-12-00-230	Professional/Special Services/Legal	4,500.00	4,415.00	1.88
2-12-00-231	Audit	7,000.00	143.34	97.95
2-12-00-232	Assessment Services	8,600.00	6,560.00	23.72
2-12-00-233	WILD Waterline (Operating)	1,249.03	1,249.03	0.00
2-12-00-234	WILD Waterline (Debenture Phase I - IV)	10,457.34	5,228.67	50.00
2-12-00-250	Office Repairs and Maintenance	500.00	709.79	(41.95)
2-12-00-260	Office Water/Sewer	2,250.00	966.88	57.02
2-12-00-263	Computer	0.00	0.00	0.00
2-12-00-265	1985 Lot research	0.00	0.00	0.00
2-12-00-266	Organize Files-Archive	0.00	0.00	0.00
2-12-00-270	Bank Charges	275.00	249.45	9.29
2-12-00-274	Insurance	13,250.00	0.00	100.00
2-12-00-011	Election Expenses	0.00	0.00	0.00
2-12-00-505	Canada Day Celebration	500.00	0.00	100.00
2-12-00-510	General Office Supplies	1,000.00	33.21	96.67
2-12-00-511	Computer Repairs	0.00	0.00	0.00
2-12-00-512	IT/Financial Software/Muniware	3,000.00	2,720.96	9.30
2-12-00-519	Other Services/Donations/Appreciations	1,200.00	500.00	58.33
2-12-00-540	Utilities-Administration EPCOR	2,500.00	1,897.35	24.10
2-12-00-762	Transfer to Capital Reserve - Water	2,000.00	0.00	100.00
2-12-00-810	Short Term Borrowing Costs	0.00	0.00	0.00
2-12-00-811	Interest Expense	0.00	0.00	0.00
2-12-00-990	Other/Miscellaneous	0.00	0.00	0.00
2-12-00-992	Bank Charges	0.00	(15.00)	0.00
2-12-00-994	Assessment Review Board	1,000.00	0.00	100.00
2-23-00-200	Fire Agreement Sturgeon County	2,117.00	2,117.00	0.00
2-23-00-201	Fire Suppression Support Sturgeon County	4,000.00	0.00	100.00
2-25-00-212	Police Funding Model	16,326.00	3,841.44	76.47
2-25-00-220	Physician Recruitment	0.00	0.00	0.00
2-26-00-220	MSP (Fire, Police, Ambulance)	0.00	0.00	0.00
2-26-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-110	Salaries & Wages (Public Works)	131,002.34	94,861.12	27.58
2-32-00-111	Contract Services/Weed Inspector	500.00	0.00	100.00
2-32-00-130	Employer Contributions	9,000.00	7,140.42	20.66
2-32-00-200	Gravel/Maintenance/Drainage	2,100.00	725.00	65.47
2-32-00-201	Signs	750.00	0.00	100.00
2-32-00-202	Paving Reconstruction Roads	1,000.00	0.00	100.00
2-32-00-211	Fuel/Mileage/UFA	5,000.00	3,499.88	30.00
2-32-00-212	Transfer to Capital Reserve - Roads	1,000.00	0.00	100.00



# Summer Village of Sandy Beach

For the Period Ending July 31, 2024

General Ledger	Description	2024 Budget	2024 Actual	2024 Budget Remaining %
2-32-00-215	Telus (Shop/Public Works)	100.00	0.00	100.00
2-32-00-230	Tree Removal	4,500.00	0.00	100.00
2-32-00-240	Fire Mitigation	0.00	0.00	0.00
2-32-00-250	Road/Street Contractors-non Gov.	1,000.00	0.00	100.00
2-32-00-255	Repairs and Maint to other equipment	8,000.00	8,290.69	(3.63)
2-32-00-260	Snow Removal	1,000.00	0.00	100.00
2-32-00-270	Miscell. Gen. Services/Peace Officer SC	15,000.00	2,776.42	81.49
2-32-00-280	Equipment Purchases	5,000.00	1,176.86	76.46
2-32-00-350	Roads - Government Grant	0.00	0.00	0.00
2-32-00-510	General Goods & Supplies	6,000.00	4,463.62	25.60
2-32-00-511	Beautification	1,000.00	1,190.00	(19.00)
2-32-00-540	Utilities - Street Lights	15,000.00	8,719.16	41.87
2-32-00-611	Amortization - Engineered structures	0.00	0.00	0.00
2-32-00-621	Amortization-buildings	0.00	0.00	0.00
2-32-00-631	Amortization-machinery/equipment	0.00	0.00	0.00
2-32-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-762	Contributed to Capital Function	0.00	0.00	0.00
2-32-00-840	Provincial Conditional Grants	1,000.00	0.00	100.00
2-32-00-841	LGFF - Capital	92,543.00	3,851.00	95.83
2-32-00-842	LGFF - Operating	17,494.00	0.00	100.00
2-32-00-844	CCBF	44,062.00	64,700.00	(46.83)
2-42-00-200	Lagoon Maintenance/Manager (Sewer)	10,000.00	0.00	100.00
2-42-00-210	Waste Water Service Cost	0.00	0.00	0.00
2-42-00-230	Professional Consult (Sewer)	5,000.00	0.00	100.00
2-42-00-641	Amortization-Wastewater	0.00	0.00	0.00
2-42-00-762	Transfer to Capital Reserve - Sewer	33,224.00	0.00	100.00
2-43-00-200	Garbage Contract/GFL	15,000.00	9,887.09	34.08
2-43-00-270	RR13 Reclamation/Garbage Collection	10,000.00	0.00	100.00
2-43-00-350	Landfill Requisition Highway 43 GUNN	5,000.00	1,986.40	60.27
2-43-00-762	Transfer To Capital Functions	0.00	0.00	0.00
2-51-00-750	FCSS/Recreation	8,773.00	0.00	100.00
2-61-00-510	Development Officer Fees	6,500.00	1,160.00	82.15
2-61-00-511	Planning, Zoning & Development	1,000.00	0.00	100.00
2-61-00-512	Development Enforcement	8,500.00	0.00	100.00
2-62-00-211	East End Bus	350.00	375.00	(7.14)
2-71-00-540	Utilities Shop	4,500.00	2,562.35	43.05
2-71-00-541	Utilities Old Shop	1,000.00	486.52	51.34
2-71-00-762	Transfer to Capital Reserve - Equipment	1,000.00	0.00	100.00
2-72-00-200	Daypark/Recreation	500.00	225.00	55.00
2-72-00-540	Daypark Expenses/Utilities	5,500.00	4,525.00	17.72
2-72-00-541	Playground Equipment	1,000.00	0.00	100.00
2-72-00-661	Amortization-land improvements	0.00	0.00	0.00
2-72-00-762	Transfers To Capital Functions	0.00	0.00	0.00
2-74-00-200	Hall Cleaning	500.00	0.00	100.00
2-74-00-210	General Services/Maintenance/Hall	1,000.00	39.99	96.00
2-74-00-211	Yellowhead Regional Library	1,500.00	1,256.44	16.23
2-74-00-510	General Goods and Supplies/Hall	2,500.00	0.00	100.00
2-74-00-540	Utilities-Hall	3,000.00	1,488.76	50.37
2-99-00-750	School Foundation - Non-Residential	2,364.53	2,364.53	0.00
2-99-00-751	School Foundation - Residential	123,809.94	58,417.90	52.81
2-99-00-753	Senior Foundation	12,318.44	12,318.44	0.00
<b>*P</b>	<b>TOTAL Expenses</b>	<b>838,910.62</b>	<b>394,819.09</b>	<b>0.00</b>
<b>**P</b>	<b>(Profit)/Loss</b>	<b>0.00</b>	<b>(368,576.31)</b>	<b>0.00</b>

\*\*\* End of Report \*\*\*

## SUMMER VILLAGE of SANDY BEACH, AB



### CAO REPORT

Aug 24<sup>th</sup>, 2024

#### 1. TAXES

- Current Outstanding = \$68,276.94 (**Aug 1<sup>st</sup> 2024**)
- 1 YEAR ARREARS = \$21,898.37
- 2 YEAR Arrears = \$2,586.04
- 3 YEAR Arrears = \$626.00

#### 2. NEW RESIDENTS

Land Title Changes are behind by quite a few months so updates on new ownership is challenging. Ownership updates are only done when the new land titles are received month 1<sup>st</sup> and 15<sup>th</sup> unless a lawyer's letter for new owners are submitted confirming new ownership and mailing address.

#### 3. DEVELOPMENT ACTIVITY

Enforcement and Clean Up order in progress: towards Fall 2024.

#### 4. TAX ACTIVITY

Taxes was due June 30<sup>th</sup>, 2024 – penalties 6% monthly on current starting July 1<sup>st</sup> to Dec 1<sup>st</sup> 2024 AND 12% Jan 1<sup>st</sup> 2025 on ALL outstanding;

#### 5. OPERATIONS

- Trail work and Fire Guard work is CCBF = \$60K additional 21K recently approved.
- Road works is LGFF = \$74K original \$92K actually paid \$99.5K.
- Try and line our spending with our annual grant monies.
- On the gravel roads 30 tons of gravel was added.
- Dust control expensive but only half dosages.

#### 6. MAJOR PROJECTS towards Fall 2024 (**All LGFF or CCBF funded**)

- Lakeshore Drive Trail Work (II) = \$20,250; (**Comp/PAID** May 2024).
- Lakeshore Fire Guard = \$27,100 (**Comp/PAID** May 2024).
- West Cove Fire Guard = \$14,500 (**Comp/PAID** May 2024).
- Lakeshore Drive Crack filling = \$9,000 (**Comp/PAID** Aug 2024);
- WCD/BHD Dust Control/Gravel = \$65,000 (**Comp/PAID** Aug 2024);

- Lakeshore (8) Streets clearing = Public works is working on this project through the seasons - this is ongoing vegetation clearing for access to the lake in key spots for safety.

#### 7. CORRESPONDENCE

- To be distributed if available.

**June/July/Aug 2024: ACTION ITEM List**

Employee	Task	Action Taken	Progress	Date
<b>Rudolf.</b>	LGFF/CCBF 2024 Audit 2023 Lakeshore Trails Culvert Darwell Transmission Line Phase A May 27 <sup>th</sup> Regional Meeting: Feedback Aug 24 <sup>th</sup> Wastewater Roundtable 11am  Emergency Management  Tax Notices/Budget 2024 & Tax Bylaw  Dust Control <b>July 2024</b> Lakeshore Trails & Fire Guard <b>May 2024</b> Grading to be done on gravel roads <b>July 2024</b> Crack filling Lakeshore <b>July 2024</b>	Operating/Capital to be paid 2024 <b>Auditor work is done and FIR submitted</b> Estimates submitted March 26-2024 Project Scope has changed Nov 3: Barrhead to be included in \$30 million project 90% funded by AEP: discussions and deliberations are ongoing and Sandy Beach will stay abreast of developments and provide updates as it comes through - <b><u>Sandy Beach has NOT made any final decision on the project.</u></b>  Yellowstone and Sunset Point withdrew Nov 2023 Await further developments - cost and scope requested from LSAC on Nov 17-2023: await feedback from County  May 2024 Notices & April 2024 for Bylaws  <b>LGFF Funded = \$42,000</b> <b>CCBF Funded = \$65,000</b> <b>LGFF Funded = \$23,000 (30 tons of gravel added)</b> <b>LGFF Funded = \$9,000</b>	In progress Completed Completed In progress      Ongoing  Due  Completed Completed Completed Completed	Fall 2024 March 2024 Fall 2024 2024      Winter 2024  June 30 2024  July 2024 May 2024 July 2024 July 2024
<b>Robin.</b>	Payroll - Accounts Payable - Invoices Administration/Financial Software Filing, website, phone calls, land titles Audit 2023	Input invoices – entering payroll - printing cheques Correspondence and Letters mailed/system training Keeping everything current Completed	On-Going On-Going On-Going Done	Summer 2024 Summer 2024 Summer 2024 Spring 2024
<b>COUNCIL.</b>	Wastewater/Darwell Transmission Line Phase A  Alexander FN	Scope change Nov 3 2023 - see above.  Transfer Station UPDATE Fire Services	Ongoing	Summer 2024  Fall 2024 Fall 2024



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR114112

May 21, 2024

Her Worship Denise Lambert  
Mayor  
Summer Village of Sandy Beach  
RR1, Site 1, Comp 63  
Oneway AB T0E 1V0

Dear Mayor Lambert:

Further to the information on Local Government Fiscal Framework (LGFF) funding announced on December 15, 2023, I am pleased to provide correspondence for your record confirming the 2024 LGFF Capital and LGFF Operating allocations for your community.

For the Summer Village of Sandy Beach:

- The 2024 LGFF Capital allocation is \$92,543.
- The 2024 LGFF Operating allocation is \$17,494.

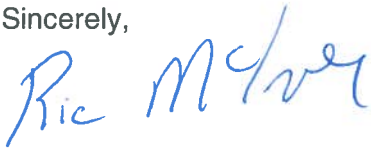
LGFF Capital is a legislated program aimed at providing local governments with substantial notice of their future infrastructure funding. As indicated on the program website, in 2025, your community will be eligible for \$98,831. Information on 2026 LGFF Capital allocations will be shared with local governments this fall, after growth in provincial revenues between 2022/23 and 2023/24 has been confirmed and applied to calculate 2026 program funding. LGFF Capital amounts will be published annually on the program website each fall.

Further information on LGFF funding for all local governments is available on the LGFF website at [www.alberta.ca/LGFF](http://www.alberta.ca/LGFF).

.../2

The LGFF program represents the culmination of significant work between the Government of Alberta and local governments across the province, and I am pleased the program will further our partnership in building Alberta communities together. I look forward to working with your community, and every local government across Alberta, as we continue to build strong and prosperous communities together.

Sincerely,



Ric McIver  
Minister

cc: Rudolf Liebenberg, Chief Administrative Officer, Summer Village of Sandy Beach

## **Wastewater Roundtable**

**Darwell Transmission Line Phase A (Sandy Beach, Sunrise Beach and LSAC)  
August 24<sup>th</sup>, 2024**

*Location:*

Myrna Noyes Community Hall

63 Lakeshore Drive, Sandy Beach (east end across from Noyes Store)

### ***Agenda (approx. 11am)***

***(the roundtable will only START ONCE the AIM, ORG and Regular Council 9am, 9.30am and 10am starts are FINISHED so aim for 11am)***

- 11:00 am**      **Welcome and Purpose of Today's Roundtable**  
Mayor Denise Lambert
- 11:10 am**      **Introductions** (all participants)
- Denise Lambert Mayor and Wastewater Rep;
  - Michael Harney Deputy Mayor and Joint Lagoon Committee Chair;
  - Councillor John Hellings (Councillor, Joint Lagoon Committee Member);
- 11:15 am**      **Darwell Transmission Line Phase A 2020-2024**  
Michael Harney will do a historical, cost and 2024 scope additions presentation to give a general background of the project including the latest scope changes in 2024 which include Barrhead. See attached County Council Cost projection.
- 12:00 pm**      **Lunch Break** (25 minutes)
- 12:25 pm**      **Roundtable Questions** **(one speaker at a time and 3 minutes allotted – shouting, hollering, screaming and general misconduct or disruptive behavior will not be allowed so please be respectful and courteous).**
- Keep your questions short and to the point - don't procrastinate and make notes.
  - Recordings are not allowed.
- 1:15 pm**      **Closing**  
Mayor Denise Lambert
- 1:20 pm**      **Adjourn**



**Title:** Phase A Transmission Line - Darwell Lagoon Commission

**PREPARATION DETAILS**

<b>Department Of:</b>	Finance
<b>Proposed Actions:</b>	Action Item

**POLICY & BUDGET INFO**

Expenditure: \$\$10,000  
Expenditure Required: Yes

**RECOMMENDATION:**

that County Council approve a contribution up to \$10,000 to be funded by the Wastewater Tax for the tender preparation for construction of the Sandy Beach/Sunrise wastewater transmission line.

**SUMMARY/BACKGROUND:**

The Darwell Lagoon Commission was approved funding in 2018 for the total estimated expenditure of \$10,000,000 with funded of 90% of the project leaving \$1,000,000 to be funded from the participating municipalities with the cost share as follows:

- Lac Ste. Anne County 51% (\$510,000)
- Sandy Beach 30% (\$300,000)
- Sunrise Beach 19% (\$190,000)

In 2020 County Council approved funding the project in the amount of \$490,500 on motion number 186-2020, however due to the fact the project was delayed there is an anticipation of increased costs from the original scope of work in 2018.



**OPTIONS:**

- 1, that County Council deny a contribution up to \$10,000 to be funded by the Wastewater Tax for the tender preparation for construction of the Sandy Beach/Sunrise wastewater transmission line..
2. that County Council defer a contribution up to \$10,000 to be funded by the Wastewater Tax for the tender preparation for construction of the Sandy Beach/Sunrise wastewater transmission line, pending on further information.

**PREPARED BY:** Carla Callihoo

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**ATTACHMENTS:**

[20220104 DLC Trans Line Phase A - Sandy Beach to Onoway Sandy Beach Onoway Transmission Line](#)

**DARWELL LAGOON COMMISSION**  
**Box 219**  
**Sangudo, Alberta T0E 2A0**  
**Phone: (780) 785-3411 or 1-866-880-5722**

January 4, 2023

Lac Ste. Anne County  
Box 219  
Sangudo, AB  
T0E 2A0

Email: lsac@lsac.ca

To Whom It May Concern

**Re: REGIONAL WASTEWATER TRANSMISSION LINE – PHASE A (SANDY BEACH to ONOWAY)**

With the completion of the feasibility costs to incorporate wastewater collections systems to the Summer Villages and portions of Lac Ste Anne County now completed, the Commission now understands that the Municipalities want to return to the original scope of the Phase A Project.

The original scope includes the construction of:

- Lift Station No. 1 in vicinity of WILD Regional Water Supply Station
- Septage Receiving Station at Lift Station No. 1
- Lift Station No. 2 approximately halfway to Onoway
- Wastewater transmission line from Lift Station No. 1 to Town of Onoway Lagoon System

It should be noted that the Septage Receiving Station originally proposed at the Onoway lagoon has been deleted because the Town has purchased their own. This affects the Proposed Operations and Maintenance Budget for the municipalities because 4000 m<sup>3</sup> of wastewater disposal revenue will now be collected by the Town of Onoway.

Since Project A has been on the “shelf” for a period of time, updated costs need to be calculated to tender the project. MPE has provided the Commission with the attached Scope of Work to Prepare Tender Package for Phase A at a cost of \$89,330. An allowance of \$100,000 is recommended by the Commission for the completion of this activity.

Based on the amount spent to date and the projected cost to go to tender, the individual municipalities financial commitments are also summarized for your information.

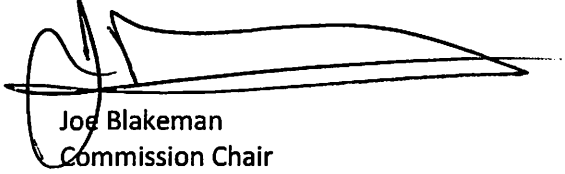
As indicated, the revenue stream for the Project has been affected and a revised Financial Plan is attached for your information. The Financial Plan includes a contribution to the Capital Reserve Fund

that will be allocated and tracked for each individual municipality and paid annually (this was a request for information by the Summer Village of Sandy Beach).

Since the Darwell Lagoon Commission is only the signatory agent for the three (3) municipalities for the receipt of Water for Life Grant funds from Alberta Transportation, the Commission requests confirmation from each municipality of the financial responsibility of any cost spent to date, projected to be spent to finalize design, and any future costs related to the construction of the project.

When acknowledgement is received from all municipalities, MPE will be advised to proceed with the required work to go to tender. Please complete the letter of response by January 30, 2023.

Regards,

A handwritten signature in black ink, appearing to read 'Joe Blakeman', with a long horizontal stroke extending to the right. The signature is positioned above the printed name and title.

Joe Blakeman  
Commission Chair

# DARWELL REGIONAL WASTEWATER TRANSMISSION LINE PHASE A (SANDY BEACH TO ONOWAY)

31-OCT 2022

	SPENT TO DATE		FINALIZE DESIGN	TOTAL COST
LAC STE ANNE COUNTY	51%	\$ 20,174.79	\$ 5,100.00	\$ 25,274.79
SUMMER VILLAGE OF SANDY BEACH	30%	\$ 11,867.53	\$ 3000.00	\$ 14,867.00
SUMMERVILLAGE OF SUNRISE BEACH	19%	<u>\$ 7,516.00</u>	<u>\$ 1,900.00</u>	<u>\$ 9,416.10</u>
MUNICIPALITY SHARE (10% AFTER W4L GRANT)		\$ 39,558.00	\$ 10,000.00	\$ 49,558.00



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**Title:** Sandy Beach Onoway Transmission Line

**PREPARATION DETAILS**

<b>Department Of:</b>	Infrastructure
<b>Proposed Actions:</b>	Action Item

**RECOMMENDATION:**

that County Council approve option 4 as an ownership of the newly constructed Sandy Beach / Onoway Regional Wastewater Transmission Line.

**SUMMARY/BACKGROUND:**

Lac Ste. Anne County in association with the Darwell Lagoon Commission has funding in place of approximately 9 million dollars to complete the detailed design and construction of a Regional Wastewater Transmission line from Sandy Beach to Onoway.

For the location of the proposed Regional Wastewater Transmission Line, refer to Attachment #1.

With such a significant Capital investment, an operations and maintenance strategy must be in place with clear leadership and accountability. Attachment # 2 summarizes the 4 options available to the County of Lac Ste. Anne to provide ongoing asset management and maintenance to ensure the maximum life cycle of the new infrastructure.

**OPTIONS:**

COST SHARING ALTERNATIVES									
<b>SCENARIO 1 - ALL SHARE EQUALLY</b>									
33.33%	SV of Sandy Beach	\$21,286	Annual Debenture Payment	\$299,997	5.00%	25	\$66.10	per lot	
33.33%	SV of Sunrise Beach	\$21,286	Annual Debenture Payment	\$299,997	5.00%	25	\$123.75	per lot	
33.33%	Lac Ste Anne County	\$21,286	Annual Debenture Payment	\$300,006	5.00%	25			
100.00%									
<b>SCENARIO 2 - COUNTY COMMITS to EQUAL NUMBER of LOTS as SV of SUNRISE BEACH</b>									
48.35%	SV of Sandy Beach	\$30,875	Annual Debenture Payment	\$435,150	5.00%	25	\$95.88	per lot	
25.83%	SV of Sunrise Beach	\$16,491	Annual Debenture Payment	\$232,425	5.00%	25	\$95.88	per lot	
25.83%	Lac Ste Anne County	\$16,491	Annual Debenture Payment	\$232,425	5.00%	25			
100.00%									
<b>SCENARIO 3 - COUNTY COMMITS to EQUAL NUMBER of LOTS as SV of SANDY BEACH</b>									
39.46%	SV of Sandy Beach	\$25,198	Annual Debenture Payment	\$355,140	5.00%	25	\$78.25	per lot	
21.08%	SV of Sunrise Beach	\$13,461	Annual Debenture Payment	\$189,720	5.00%	25	\$78.26	per lot	
39.46%	Lac Ste Anne County	\$25,198	Annual Debenture Payment	\$355,140	5.00%	25			
100.00%									
<b>SCENARIO 4 - COUNTY COMMITS to MAJORITY of LOTS AND SVs SPLIT REMAINDER (as per lot number count)</b>									
32.53%	SV of Sandy Beach	\$20,770	Annual Debenture Payment	\$292,733	5.00%	25	\$64.50	per lot	
17.37%	SV of Sunrise Beach	\$11,095	Annual Debenture Payment	\$156,367	5.00%	25	\$64.50	per lot	
50.10%	Lac Ste Anne County	\$31,992	Annual Debenture Payment	\$450,900	5.00%	25			
100.00%									

**PREPARED BY:** Brian Hartman

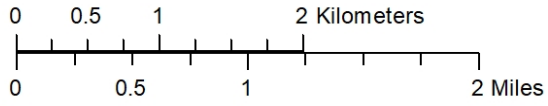
**ATTACHMENTS:**

[Attachement 1 Sanitary Force Main Route Map](#)

[Attachement 2 Sandy Beach Onway Regional Wastewater Ownership Options](#)

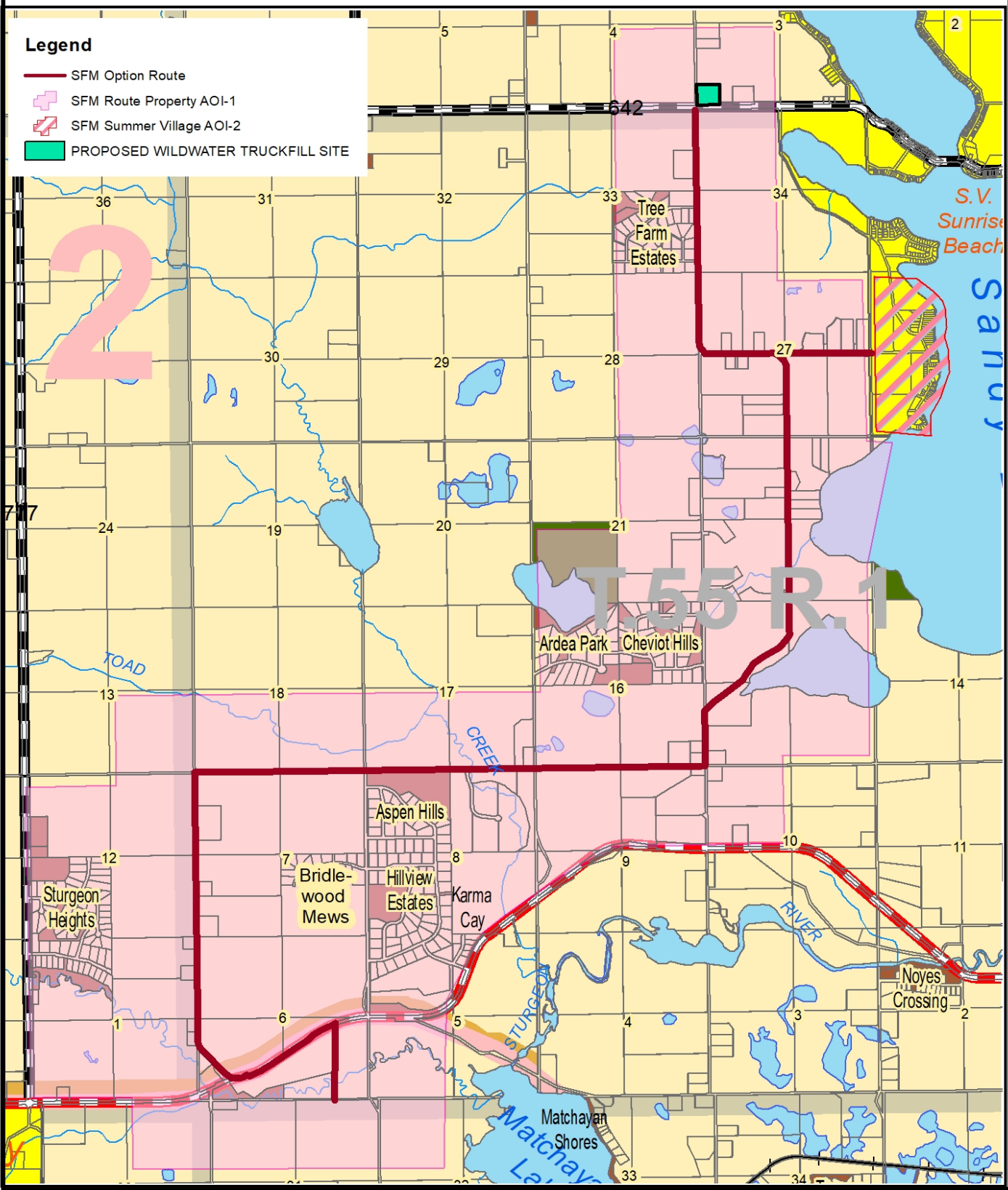
[Attachement 3 Property List](#)

# Sanitary Forced Main Option



## Legend

- SFM Option Route
- SFM Route Property AOI-1
- SFM Summer Village AOI-2
- PROPOSED WILDWATER TRUCKFILL SITE



COST SHARING ALTERNATIVES

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33.33% Lac Ste Anne County	\$21,286	Annual Debenture Payment	\$300,006	5.00%	25		
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