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## AGENDA



### *Summer Village of Sandy Beach*

REGULAR MEETING of COUNCIL  
MYRNA NOYES COMMUNITY HALL  
63 Lakeshore Drive, SANDY BEACH, AB  
May 16<sup>th</sup>, 2024 @ 7PM.

Respectfully acknowledging Treaty 6 Territory, also traditional lands of First Nations  
and Métis people.

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- 1.0 CALL TO ORDER** Action
- 2.0 ACCEPTANCE OF AGENDA** Action
- 3.0 APPROVAL OF MINUTES**
  - A. April 18<sup>th</sup>, 2024 Regular Council Meeting Minutes (*approve*); Action
- 4.0 DELEGATIONS**

### BUSINESS

#### **5.0 BUSINESS ARISING**

- A. Wastewater Spring 2024 UPDATE (*info*); Action
- B. Emergency Management Spring 2024 UPDATE (*info*); Action
- C. Action
- D. Action

#### **6.0 DEVELOPMENT MATTERS**

#### **7.0 NEW BUSINESS**

- A. Action
- B. Action

### REPORTS & Information

#### **8.0 COUNCILLOR REPORT(S) (*one motion to accept all*)**

- A. Mayor Report Info/Action
- B. Deputy Mayor Report Info/Action
- C. Councillor Report Info/Action

#### **9.0 CAO REPORT(S)**

- A. Accounts Payable List (Year to Date) (*accept info*); Info/Action
- B. Action Items List (*accept info*); Info/Action

#### **10.0 CORRESPONDENCE**

- A. accept as information all presented; Action

**NEXT MEETING** 20<sup>th</sup> June 2024

**ADJOURNMENT**

Action

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## COUNCIL MEETING MINUTES



### *Summer Village of Sandy Beach*

April 18<sup>th</sup>, 2024 at 7 pm.  
Myrna Noyes Community Hall  
63 Lakeshore Drive, Sandy Beach, AB

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#### **IN ATTENDANCE**

Denise Lambert, Mayor (*regrets*)  
Michael Harney, Deputy Mayor (Chair)  
John Hellings, Councillor  
Rudolf Liebenberg Chief Administrative Officer

#### **1.0 CALL TO ORDER**

Deputy Mayor Michael Harney called the meeting to order at 7.00 PM.

#### **2.0 ACCEPTANCE OF AGENDA**

MOVED by Councillor John Hellings that the agenda be approved as presented and amended:

Res. # 042 – 24

CARRIED

Item 7B Additions - Lakeshore Drive Steet 8 encroachments;

#### **3.0 APPROVAL OF MINUTES**

MOVED by Deputy Mayor Michael Harney that the attached minutes of the Regular Council Meeting March 21<sup>st</sup>, 2024 be approved as presented and printed.

Res. # 043 – 24

CARRIED

#### **4.0 DELEGATIONS**

none

#### **5.0 BUSINESS ARISING**

##### **A.**

##### **Operating BUDGET 2024**

Res. # 044 – 24

MOVED by Deputy Mayor Michael Harney that Council receive, accept, and approve the operational budget for 2024 as presented in writing by Administration. CARRIED

##### **Capital BUDGET 2024**

Res. # 045 – 24

MOVED by Councillor John Hellings that Council receive, accept and approve the capital budget for 2024 as presented in writing by Administration. CARRIED

##### **B.**

##### **Property TAX BYLAW 01-2024**

Res. # 046 – 24

MOVED by Deputy Mayor Michael Harney that Council gives first reading to Bylaw No. 01-2024. CARRIED

Res. # 047 – 24

MOVED by Councillor John Hellings that Council gives second reading to Bylaw No. 01-2024. CARRIED

Res. # 048 – 24

MOVED by Deputy Mayor Michael Harney that Council gives agreement to consider third and final reading of Bylaw No. 01-2024.

UNANIMOUSLY CARRIED

Res. # 049 – 24

MOVED by Councillor John Hellings that Council gives third and final reading to Bylaw No. 01-2024. CARRIED

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## COUNCIL MEETING MINUTES



### *Summer Village of Sandy Beach*

April 18<sup>th</sup>, 2024 at 7 pm.  
Myrna Noyes Community Hall  
63 Lakeshore Drive, Sandy Beach, AB

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- C. Penalty on unpaid TAXES BYLAW 02-2024**
- Res. # 050 – 24      MOVED by Deputy Mayor Michael Harney that Council gives first reading to Bylaw No. 02-2024. CARRIED
- Res. # 051 – 24      MOVED by Councillor John Hellings that Council gives second reading to Bylaw No. 02-2024. CARRIED
- Res. # 052 – 24      MOVED by Deputy Mayor Michael Harney that Council gives agreement to consider third and final reading of Bylaw No. 02-2024. UNANIMOUSLY CARRIED
- Res. # 053 – 24      MOVED by Councillor John Hellings that Council gives third and final reading to Bylaw No. 02-2024. CARRIED
- D. Letters of Support Policy 01-2024**
- Res. # 054 – 24      MOVED by Councillor John Hellings that Council receive, accept and approve the Letters of Support Policy 01-2024 as presented here in writing by Administration. CARRIED

### **6.0 DEVELOPMENT MATTERS      none**

### **7.0 NEW BUSINESS**

- A. Fire Smart Projects 2024**
- Res. # 055 – 24      MOVED by Deputy Mayor Michael Harney that Council receive as information the firesmart project written presentations. CARRIED
- B. 8<sup>th</sup> Street Lakeshore Drive Encroachment**
- Res. # 056 – 24      MOVED by Councillor John Hellings that Council receive as information the 8<sup>th</sup> Street encroachment issues as presented verbally. CARRIED

### **8.0 COUNCILLOR REPORTS**

- A. Council reports**
- Res. # 057 – 24      MOVED by Councillor John Hellings that Council receive and accept as information all the verbal Council reports presented at this meeting. CARRIED

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**COUNCIL MEETING MINUTES**



*Summer Village of Sandy Beach*

April 18<sup>th</sup>, 2024 at 7 pm.  
Myrna Noyes Community Hall  
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**9.0 CAO REPORTS**

- A. Financial Statements: March 2024**  
Res. # 058 – 24      MOVED by Councillor John Hellings that Council receive as information the revenue and expense statement, and receive, accept and approve the accounts payable list for March 2024 as presented in writing by Administration.  

CARRIED
- B. Action Item List and CAO Report**  
Res. # 059 – 24      MOVED by Deputy Mayor Michael Harney that Council receive and accept as information the CAO report and action item list for March 2024 as presented in writing by Administration.  

CARRIED

**10.0 CORRESPONDENCE**

- Res. # 060 – 24      MOVED by Councillor John Hellings that Council receive as information all correspondence as presented at this meeting.  

CARRIED

**ADJOURNMENT**

Being that the agenda matters had been concluded the meeting was declared adjourned at 8.38 PM by Deputy Mayor Michael Harney.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer



# Summer Village of Sandy Beach

## Cheque Listing for Council: APRIL

2024-May-2  
7:59:41AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20240095	2024-04-03	ATB FINANCIAL MasterCard		PAYMENT		2,157.96
			MAR 26, 2024	ATB MC	2,157.96	
20240096	2024-04-03	EPCOR		PAYMENT		543.58
			MARCH 19 2024	ACCT#21649348	80.80	
			MARCH 19,	ACCT#15279763	328.19	
			MARCH-19-2024	ACCT#21611009	134.59	
20240097	2024-04-03	XPLORE		PAYMENT		83.99
			INV51708589	ACCT#229348	83.99	
20240098	2024-04-03	██████████		PAYMENT		648.28
			NB7-2024	7-2024	648.28	
20240099	2024-04-03	Canada Revenue Agency		PAYMENT		4,583.94
			APRIL 2024	PD7A E ACCT#13200 3666 RP0001	4,583.94	
20240100	2024-04-03	GFL Environmental Inc.		PAYMENT		2,595.35
			PG0000665891	ACCT#PG-9028	2,595.35	
20240101	2024-04-03	Government of Alberta		PAYMENT		16,326.00
			1800030623	POLICE FUNDING MODEL	16,326.00	
20240102	2024-04-03	Harney, Michael		PAYMENT		600.00
			FEB 23 2024	MEETINGS OCTOBER &	525.00	
			FEB. 23, 2024	DECEMBER 2023 MEETING	75.00	
20240103	2024-04-03	Liebenberg, Christiaan		PAYMENT		4,266.53
			CAO	MARCH 2023 SALARY	4,266.53	
20240104	2024-04-03	Metrix Group LLP		PAYMENT		7,427.01
			MARCH22, 2024	2023 AUDIT	7,427.01	
20240105	2024-04-03	Municipal Assessment Services Group Inc.		PAYMENT		2,310.00
			77	2ND QUARTER 2024	2,310.00	
20240106	2024-04-03	██████████		PAYMENT		1,162.02
			RM7-2024	7-2024	1,162.02	
20240107	2024-04-03	██████████		PAYMENT		2,162.07
			DP7-2024	7-2024	2,162.07	
20240108	2024-04-03	Sonnleitner, Tony		PAYMENT		472.50
			MARCH 2024	MARCH 2024 DO SERVICES	472.50	
20240109	2024-04-03	██████████		PAYMENT		1,594.30
			RT7-2024	7-2024	1,594.30	
20240110	2024-04-17	EPCOR		PAYMENT		1,549.03
			APRIL 5, 2024	ACCT#21716709	1,549.03	
20240111	2024-04-17	Ste Anne Gas Co-op		PAYMENT		677.06
			1048858	ACCT#005034-00	146.22	
			1052495	ACCT#006593-00	530.84	
20240112	2024-04-17	Telus Mobility		PAYMENT		173.62
			APRIL 9, 2024	ACCT#31932068	173.62	
20240113	2024-04-17	██████████		PAYMENT		488.20
			NB8-2024	8-2024	488.20	
20240114	2024-04-17	Canada Revenue Agency		PAYMENT		1,872.32
			APRIL 17, 2024	13200 3666 RP0001	1,872.32	
20240115	2024-04-17	Dainard, Doug		PAYMENT		455.00
			500129	REPAIR GENERATOR	455.00	
20240116	2024-04-17	██████████		PAYMENT		1,108.18
			RM8-2024	8-2024	1,108.18	
20240117	2024-04-17	██████████		PAYMENT		2,041.26
			DP8-2024	8-2024	2,041.26	



# Summer Village of Sandy Beach

## Cheque Listing for Council

2024-May-2  
7:59:41AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20240118	2024-04-17	Ste Anne SVREMP	24-004	PAYMENT 2024 MANAGEMENT FEE	3,900.00	3,900.00
20240119	2024-04-17	Taxervice	2416503	PAYMENT TAX RECOVERY SERVICE	467.25	467.25
20240120	2024-04-17	██████████	RT8-2024	PAYMENT 8-2024	1,450.18	1,450.18
20240121	2024-04-17	UFA Co-operative Limited	MARCH 31,	PAYMENT ACCT#8872103	313.55	313.55
20240122	2024-04-17	WILD Water Commission	2024-OG-08	PAYMENT	1,249.03	1,249.03
20240123	2024-04-17	Workers Compensation Board	APRIL 17, 2024	PAYMENT ACCT#808987	450.57	450.57
20240124	2024-04-30	EPCOR	APRIL 18, 2024 APRIL 18 2024 APRIL 18, 2024	PAYMENT ACCT#21611009 ACCT#21649348 ACCT#15279763	132.31 81.90 289.79	504.00
20240134	2024-04-30	ATB Financial	APRIL 2024	PAYMENT FEE SERVICE - SUNDRY	17.35	17.35
20240135	2024-04-30	ATB FINANCIAL MasterCard	APRIL 24, 2024	PAYMENT ATB MC	1,100.27	1,100.27

2024 OP & GOV

**Total \$64,750.40**

\*\*\* End of Report \*\*\*



# Summer Village of Sandy Beach

For the Period Ending April 30, 2024

General Ledger	Description	2024 Budget	2024 YTD Actual	2024 Budget Remaining \$
<b>Revenues</b>				
1-00-00-110	Real Property Taxes/DIP	(18.99)	0.00	(18.99)
1-00-00-111	Minimum Levy: Res & Non-Res	(24,516.98)	0.00	(24,516.98)
1-00-00-112	Taxes - Commercial/Non-Residential	(5,502.36)	0.00	(5,502.36)
1-00-00-113	Taxes - Residential	(360,135.02)	0.00	(360,135.02)
1-00-00-115	Taxes - Linear	(3,144.34)	0.00	(3,144.34)
1-00-00-190	Snow and Maintenance	0.00	0.00	0.00
1-00-00-510	Penalties & Costs on Taxes (Arrears)	(30,000.00)	(12,879.97)	(17,120.03)
1-00-00-520	Lagoon Maintenance - split cost	(1,000.00)	0.00	(1,000.00)
1-00-00-530	Misc. Income/Tower Rental/GST	(18,500.00)	(7,819.00)	(10,681.00)
1-00-00-531	Village Land Sale Revenue	0.00	0.00	0.00
1-00-00-590	Other Revenue/Tax Certificates	(2,500.00)	(425.00)	(2,075.00)
1-00-00-740	Provincial Government/Agencies	0.00	0.00	0.00
1-00-00-840	AMIP	0.00	0.00	0.00
1-00-00-990	Other Revenue/Tax Recovery	0.00	0.00	0.00
1-01-00-550	Interest Income	(26,000.00)	(9,528.47)	(16,471.53)
1-02-00-550	Interest Income Trust	(64,000.00)	(19,621.91)	(44,378.09)
1-12-00-560	Rentals/Shop Rent	0.00	0.00	0.00
1-12-00-561	Office Rent	0.00	0.00	0.00
1-32-00-830	Federal Infrastructure Grants	0.00	0.00	0.00
1-32-00-840	Provincial Conditional Grants	(1,000.00)	0.00	(1,000.00)
1-32-00-841	MSI-Capital	(18,947.00)	0.00	(18,947.00)
1-32-00-842	MSI-Operating	(17,494.00)	0.00	(17,494.00)
1-32-00-844	CBBF	(5,388.95)	0.00	(5,388.95)
1-32-00-845	OTHER Provincial Grants	0.00	0.00	0.00
1-32-00-846	Deferred Revenue	0.00	0.00	0.00
1-32-00-847	Snow/Maintenance	0.00	0.00	0.00
1-32-00-848	Canada Day (Prov. Grant)	0.00	0.00	0.00
1-32-30-845	STEP	0.00	0.00	0.00
1-51-00-840	Provincial Conditional Grants/FCSS	(7,018.00)	(3,666.91)	(3,351.09)
1-61-00-410	Planning/Zoning & Dev. Charges	(1,175.00)	(209.40)	(965.60)
1-74-00-560	Rental Income/Facilities (Hall)	(1,808.02)	(800.00)	(1,008.02)
1-74-00-840	Provincial Conditional Grants (Culture)	0.00	0.00	0.00
1-99-00-750	School Foundation - Non-Residential	(2,364.53)	0.00	(2,364.53)
1-99-00-751	School Foundation - Residential	(123,809.94)	0.00	(123,809.94)
1-99-00-752	School Foundation - Linear	0.00	0.00	0.00
1-99-00-753	Senior Foundation	(12,318.44)	0.00	(12,318.44)
<b>*P</b>	<b>TOTAL Revenues</b>	<b>(726,641.57)</b>	<b>(54,950.66)</b>	<b>(671,690.91)</b>



# Summer Village of Sandy Beach

For the Period Ending April 30, 2024

General Ledger	Description	2024 Budget	2024 YTD Actual	2024 Budget Remaining \$
<b>Expenses</b>				
2-11-00-110	Honorariums	13,000.00	0.00	13,000.00
2-11-00-211	Mileage & Subsistence	1,000.00	1,616.38	(616.38)
2-11-00-510	Convention/Workshop/Supply/Meetings	2,500.00	425.00	2,075.00
2-12-00-110	Salaries/Wages Administration	75,000.00	25,000.00	50,000.00
2-12-00-111	Ad Hoc Committee	0.00	0.00	0.00
2-12-00-130	Employer Contributions (Office)	6,000.00	1,999.08	4,000.92
2-12-00-131	WCB	3,500.00	1,372.98	2,127.02
2-12-00-200	Contract Admin/DEM/DDEM	4,000.00	0.00	4,000.00
2-12-00-211	Travel & Subsistence	2,500.00	0.00	2,500.00
2-12-00-215	Freight/Postage/Telephone	4,500.00	1,510.33	2,989.67
2-12-00-216	Newsletter	100.00	0.00	100.00
2-12-00-217	Internet	925.00	319.96	605.04
2-12-00-218	Website	3,525.00	3,525.00	0.00
2-12-00-219	Conferences/CAO CLGM Coursework-MC	1,745.00	0.00	1,745.00
2-12-00-220	Dues/Memberships/Printing/Advertising	13,000.00	5,712.92	7,287.08
2-12-00-230	Professional/Special Services/Legal	4,500.00	4,415.00	85.00
2-12-00-231	Audit	7,000.00	143.34	6,856.66
2-12-00-232	Assessment Services	8,600.00	4,360.00	4,240.00
2-12-00-233	WILD Waterline (Operating)	1,249.03	1,249.03	0.00
2-12-00-234	WILD Waterline (Debenture Phase I - IV)	10,457.34	0.00	10,457.34
2-12-00-250	Office Repairs and Maintenance	500.00	579.81	(79.81)
2-12-00-260	Office Water/Sewer	2,250.00	641.10	1,608.90
2-12-00-263	Computer	0.00	0.00	0.00
2-12-00-265	1985 Lot research	0.00	0.00	0.00
2-12-00-266	Organize Files-Archive	0.00	0.00	0.00
2-12-00-270	Bank Charges	275.00	134.55	140.45
2-12-00-274	Insurance	13,250.00	0.00	13,250.00
2-12-00-011	Election Expenses	0.00	0.00	0.00
2-12-00-505	Canada Day Celebration	500.00	0.00	500.00
2-12-00-510	General Office Supplies	1,000.00	33.21	966.79
2-12-00-511	Computer Repairs	0.00	0.00	0.00
2-12-00-512	IT/Financial Software/Muniware	3,000.00	348.00	2,652.00
2-12-00-519	Other Services/Donations/Appreciations	1,200.00	500.00	700.00
2-12-00-540	Utilities-Administration EPCOR	2,500.00	1,429.96	1,070.04
2-12-00-762	Transfer to Capital Reserve - Water	2,000.00	0.00	2,000.00
2-12-00-810	Short Term Borrowing Costs	0.00	0.00	0.00
2-12-00-811	Interest Expense	0.00	0.00	0.00
2-12-00-990	Other/Miscellaneous	0.00	0.00	0.00
2-12-00-992	Bank Charges	0.00	0.00	0.00
2-12-00-994	Assessment Review Board	1,000.00	0.00	1,000.00
2-23-00-200	Fire Agreement Sturgeon County	2,117.00	2,117.00	0.00
2-23-00-201	Fire Suppression Support Sturgeon County	4,000.00	0.00	4,000.00
2-25-00-212	Police Funding Model	16,326.00	3,841.44	12,484.56
2-25-00-220	Physician Recruitment	0.00	0.00	0.00
2-26-00-220	MSP (Fire, Police, Ambulance)	0.00	0.00	0.00
2-26-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-110	Salaries & Wages (Public Works)	131,002.34	52,464.46	78,537.88
2-32-00-111	Contract Services/Weed Inspector	500.00	0.00	500.00
2-32-00-130	Employer Contributions	9,000.00	4,116.67	4,883.33
2-32-00-200	Gravel/Maintenance/Drainage	2,100.00	725.00	1,375.00
2-32-00-201	Signs	750.00	0.00	750.00
2-32-00-202	Paving Reconstruction Roads	1,000.00	0.00	1,000.00
2-32-00-211	Fuel/Mileage/UFA	5,000.00	1,812.65	3,187.35
2-32-00-212	Transfer to Capital Reserve - Roads	1,000.00	0.00	1,000.00





# Summer Village of Sandy Beach

For the Period Ending April 30, 2024

General Ledger	Description	2024 Budget	2024 YTD Actual	2024 Budget Remaining \$
2-32-00-215	Telus (Shop/Public Works)	100.00	0.00	100.00
2-32-00-230	Tree Removal	4,500.00	0.00	4,500.00
2-32-00-240	Fire Mitigation	0.00	0.00	0.00
2-32-00-250	Road/Street Contractors-non Gov.	1,000.00	0.00	1,000.00
2-32-00-255	Repairs and Maint to other equipment	8,000.00	6,515.85	1,484.15
2-32-00-260	Snow Removal	1,000.00	0.00	1,000.00
2-32-00-270	Miscell. Gen. Services/Peace Officer SC	15,000.00	1,397.34	13,602.66
2-32-00-280	Equipment Purchases	5,000.00	0.00	5,000.00
2-32-00-350	Roads - Government Grant	0.00	0.00	0.00
2-32-00-510	General Goods & Supplies	6,000.00	2,410.06	3,589.94
2-32-00-511	Beautification	1,000.00	0.00	1,000.00
2-32-00-540	Utilities - Street Lights	15,000.00	4,649.90	10,350.10
2-32-00-611	Amortization - Engineered structures	0.00	0.00	0.00
2-32-00-621	Amortization-buildings	0.00	0.00	0.00
2-32-00-631	Amortization-machinery/equipment	0.00	0.00	0.00
2-32-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-762	Contributed to Capital Function	0.00	0.00	0.00
2-32-00-840	Provincial Conditional Grants	1,000.00	0.00	1,000.00
2-32-00-841	MSI - Capital	18,947.00	0.00	18,947.00
2-32-00-842	MSI - Operating	17,494.00	0.00	17,494.00
2-32-00-844	CCBF	5,388.95	0.00	5,388.95
2-42-00-200	Lagoon Maintenance/Manager (Sewer)	10,000.00	0.00	10,000.00
2-42-00-210	Waste Water Service Cost	0.00	0.00	0.00
2-42-00-230	Professional Consult (Sewer)	5,000.00	0.00	5,000.00
2-42-00-641	Amortization-Wastewater	0.00	0.00	0.00
2-42-00-762	Transfer to Capital Reserve - Sewer	33,224.00	0.00	33,224.00
2-43-00-200	Garbage Contract/GFL	15,000.00	4,285.84	10,714.16
2-43-00-270	RR13 Reclamation/Garbage Collection	10,000.00	0.00	10,000.00
2-43-00-350	Landfill Requisition Highway 43 GUNN	5,000.00	1,073.40	3,926.60
2-43-00-762	Transfer To Capital Functions	0.00	0.00	0.00
2-51-00-750	FCSS/Recreation	8,773.00	0.00	8,773.00
2-61-00-510	Development Officer Fees	6,500.00	1,160.00	5,340.00
2-61-00-511	Planning, Zoning & Development	1,000.00	0.00	1,000.00
2-61-00-512	Development Enforcement	8,500.00	0.00	8,500.00
2-62-00-211	East End Bus	350.00	0.00	350.00
2-71-00-540	Utilities Shop	4,500.00	2,128.30	2,371.70
2-71-00-541	Utilities Old Shop	1,000.00	315.74	684.26
2-71-00-762	Transfer to Capital Reserve - Equipment	1,000.00	0.00	1,000.00
2-72-00-200	Daypark/Recreation	500.00	0.00	500.00
2-72-00-540	Daypark Expenses/Utilities	5,500.00	0.00	5,500.00
2-72-00-541	Playground Equipment	1,000.00	0.00	1,000.00
2-72-00-661	Amortization-land improvements	0.00	0.00	0.00
2-72-00-762	Transfers To Capital Functions	0.00	0.00	0.00
2-74-00-200	Hall Cleaning	500.00	0.00	500.00
2-74-00-210	General Services/Maintenance/Hall	1,000.00	39.99	960.01
2-74-00-211	Yellowhead Regional Library	1,500.00	628.22	871.78
2-74-00-510	General Goods and Supplies/Hall	2,500.00	0.00	2,500.00
2-74-00-540	Utilities-Hall	3,000.00	989.81	2,010.19
2-99-00-750	School Foundation - Non-Residential	2,364.53	2,112.13	252.40
2-99-00-751	School Foundation - Residential	123,809.94	28,279.08	95,530.86
2-99-00-753	Senior Foundation	12,318.44	0.00	12,318.44
<b>*P</b>	<b>TOTAL Expenses</b>	<b>726,641.57</b>	<b>176,378.53</b>	<b>550,263.04</b>
<b>**P</b>	<b>(Profit)/Loss</b>	<b>0.00</b>	<b>121,427.87</b>	<b>(121,427.87)</b>

## SUMMER VILLAGE of SANDY BEACH, AB



### CAO REPORT May 16<sup>th</sup>, 2024

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#### 1. TAXES

- Current Outstanding = \$8,280 (May 1<sup>st</sup> 2024)
- 1 YEAR ARREARS = \$45,867
- 2 YEAR Arrears = \$5,393
- 3 YEAR Arrears = \$626

#### 2. NEW RESIDENTS

Land Title Changes are behind by quite a few months so updates on new ownership is challenging. Ownership updates are only done when the new land titles are received month 1<sup>st</sup> and 15<sup>th</sup> unless a lawyer's letter for new owners are submitted confirming new ownership and mailing address.

#### 3. DEVELOPMENT ACTIVITY

Enforcement and Clean Up order in progress: towards Fall 2024.

#### 4. TAX ACTIVITY

Taxes due Dec 31<sup>st</sup> - penalty 12% Jan 1<sup>st</sup> 2024 were applied;

#### 5. OPERATIONS

- Trail work Project Lakeshore Drive estimate = \$20,500 this is MSI previously approved and the estimate was approved March 26-2024 for immediate start.
- Fire Guard work estimate = \$20,600 also MSI and approved – work will take place in Spring 2024.

#### 6. MAJOR PROJECTS towards Spring/Fall 2024 (All MSI or CCBF funded)

- Lakeshore Drive Trail Work (II) = \$20,250; (**In Progress** May 2024).
- Lakeshore Fire Guard = \$27,100 (**In Progress** May 2024).
- West Cove Fire Guard = \$14,500 (**In Progress** April 2024).
- Lakeshore Drive Line painting = estimate (May 2024);
- WCD/BHD Dust Control/Gravel = estimate (May 2024);
- Lakeshore Drive Crack Filling = estimate (May 2024);

- Lakeshore (8) Streets clearing = Public works is working on this project through the seasons - this is ongoing vegetation clearing for access to the lake in key spots for safety.

#### 7. CORRESPONDENCE

- To be distributed if available.

## SUMMER VILLAGE of SANDY BEACH, AB



### CAO REPORT May 16<sup>th</sup>, 2024

#### 1. TAXES

- Current Outstanding = \$439,955.36 (**May 9<sup>th</sup> 2024**)
- 1 YEAR ARREARS = \$45,648.15
- 2 YEAR Arrears = \$5,393.64
- 3 YEAR Arrears = \$626.00

#### 2. NEW RESIDENTS

Land Title Changes are behind by quite a few months so updates on new ownership is challenging. Ownership updates are only done when the new land titles are received month 1<sup>st</sup> and 15<sup>th</sup> unless a lawyer's letter for new owners are submitted confirming new ownership and mailing address.

#### 3. DEVELOPMENT ACTIVITY

Enforcement and Clean Up order in progress: towards Fall 2024.

#### 4. TAX ACTIVITY

Taxes due June 30<sup>th</sup>, 2024 – penalties 6% monthly on current starting July 1<sup>st</sup> to Dec 1<sup>st</sup> 2024 AND 12% Jan 1<sup>st</sup> 2025 on ALL outstanding;

#### 5. OPERATIONS

- Trail work Project Lakeshore Drive estimate = \$20,500 this is MSI previously approved and the estimate was approved March 26-2024 for immediate start.
- Fire Guard work estimate = \$20,600 also MSI and approved – work will take place in Spring 2024.

#### 6. MAJOR PROJECTS towards Spring/Fall 2024 (**All MSI or CCBF funded**)

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- Lakeshore Drive Crack Filling = estimate (May 2024);

- Lakeshore (8) Streets clearing = Public works is working on this project through the seasons - this is ongoing vegetation clearing for access to the lake in key spots for safety.

#### 7. CORRESPONDENCE

- To be distributed if available.

**May 2024: ACTION ITEM List**

Employee	Task	Action Taken	Progress	Date
<b>Rudolf.</b>	MSI 2024	Operating/Capital to be paid early 2024	In progress	Spring 2024
	Audit 2023	<b>Auditor work is done and FIR submitted</b>	Completed	March 2024
	Lakeshore Trails Culvert	Estimates submitted March 26-2024	In progress	Fall 2024
	Darwell Transmission Line Phase A	Project Scope has changed Nov 3: Barrhead to be included in \$30 million project 90% funded by AEP: discussions and deliberations are ongoing and Sandy Beach will stay abreast of developments and provide updates as it comes through - <b><u>Sandy Beach has NOT made any final decision on the project.</u></b>	In progress	2024  <b>Spring 2024</b>
	Emergency Management	Yellowstone and Sunset Point withdrew Nov 2023 Await further developments - cost and scope requested from LSAC on Nov 17-2023: await feedback from County	Ongoing	Winter 2024
	Tax Notices/Budget 2024 & Tax Bylaw	May 2024 Notices & April 2024 for Bylaws	<b>Due</b>	Spring 2024
	Dust Control Spring <b>2024</b> Lakeshore Trails & Fire Guard approved Grading to be done on gravel roads <b>Fall 2024</b>	<b>MSI Funded</b> <b>MSI Funded \$20,250 &amp; \$27,100</b> <b>MSI Funded</b>	<b>Due</b> <b>In progress</b> <b>Due</b>	March 2024
<b>Robin.</b>	Payroll - Accounts Payable - Invoices	Input invoices – entering payroll - printing cheques	On-Going	Winter 2024
	Administration/Financial Software	Correspondence and Letters mailed/system training	On-Going	Winter 2024
	Filing, website, phone calls, land titles	Keeping everything current	On-Going	Winter 2024
	Audit 2023	Completed	Done	Spring 2024
<b>COUNCIL.</b>	Wastewater/Darwell Transmission Line Phase A	Scope change Nov 3 2023 - see above.	Ongoing	Spring 2024
	Alexander FN	Transfer Station UPDATE Fire Services		Spring 2024 Spring 2024