

**SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST
AGENDA**

**HOST VILLAGE – SUNSET POINT
Saturday, February 24th, 2024 at 9:00 a.m.**

**Alberta Beach Seniors Centre
5012 49 Ave, Alberta Beach AB T0E 0A0**

[Join Zoom Meeting](https://us06web.zoom.us/j/86933768452?pwd=PFKUAaUHGVJJfOUDpVH3uFFBvc96J.1)

<https://us06web.zoom.us/j/86933768452?pwd=PFKUAaUHGVJJfOUDpVH3uFFBvc96J.1>

Meeting ID: 869 3376 8452

Passcode: 428549

CALL TO ORDER:

Introductions

Land Acknowledgement:

The Summer Village of Sunset Point acknowledges that we are on Treaty 6 territory, the ancestral and traditional territory of the Cree, Dene, Blackfoot, Saulteau, Nakota Sioux, as well and the Metis. We acknowledge the many First Nations, Metis and Inuit peoples whose footsteps have marked these lands for generations.

History Of Host Village:

Presented by Summer Village of Sunset Point Council

1. **Adopt Agenda – February 24th, 2024 Regular Meeting Agenda**
2. **Shane Getson, MLA Lac Ste. Anne Parkland (suspend agenda on arrival)**
3. **Approval of Minutes – October 28th, 2023 Regular Meeting Minutes**
4. **SVLSACE Financial Report (Sept. 1st, 2023 through Dec. 31st, 2023)**
5. **Committee Updates:**
 - a. Highway 43 East Waste Commission (H43 East)
 - b. Lac Ste. Anne Seniors Foundation (LSA Foundation)
 - c. Lac Ste. Anne East End Bus Society (EEB Society)
 - d. WILD Water Commission (WILD)
 - e. Water Quality and Watershed Reports (LILSA/NSWA)
 - f. Association of Summer Villages of Alberta (ASVA)
 - g. Ste. Anne Regional Municipalities (SARM, Inactive)
 - h. Alberta Municipalities (AB Munis)

(5-9)
(10-18)

(19)

(20)



6. SVLSACE Budget and Requisitions 2024:

(21-23)

Attached please find the SVLSACE draft budget and requisitions for the 2024 operating year. This draft budget is consistent in scope and scale as presented in previous years, however it is adjusted slightly for current year expectations for committee appointments, the anticipation of sustained higher level "regional collaboration" initiatives leading into the next election cycle, and expenses resulting from new committee appointments, as deemed necessary.

Additional consideration include:

- i) Incorporating the perennial Rural Alberta Education Symposium cost into the budget. Previously our practice was to approve this separately (the cost and attendance), but request was to have this as a standing item and funded in the annual budget. We will still need to consider the appointment of a delegate to attend and report back.
- ii) SVLSACE hosted a regional meeting this past year, so there will not be this expense in 2024. We have incorporated the next regional meeting in the 3-year plan (next host session expected for 2025).
- iii) Administration services are expected to increase in 2024, based on two primary factors: service contract and equipment rental.

The Admin Services Agreement is again up for consideration (considered annually) and we have proposed the budget with an increase to reflect an adjusted cost (the \$2520/year rate has been held since 2014). Whether SVLSACE opts to renew with Wildwillow, or go to tender, the budgeted \$3,000 is more reflective of actual performance expectations/costs.

Second, the recent acquisition of the Camera/TV set-up (which we think most people have been happy with) does come at a cost – we rent this set-up out to our partners on an annual basis and have brought the rental in to the SVLSACE budget at \$200/meeting (including equipment rental/set-up/etc.).

- iv) The 2024 cost for All-Net Subscriptions (covered by those partner members) is lower than last year – coming in a \$5,565/year. I currently have this being a shared cost with 9 entities, including the SVREMP. However, we will need to confirm who is in and who is out before in order to finalize each partners pro-rated portion of this cost.
- v) In addition to the confirmation of All-Net participation, members are reminded to review the lot count (on the requisition page of the

budget) to ensure the lot counts for their municipality are correct for the current year.

Overall, the draft budget anticipates a roughly 5% increase in actual costs to members (\$555 more than in 2023). The 3-Year Plan projects future increases less than 5%, but still accounts for planned increases in the annual reserve contribution (to match future regional meeting hosting costs, etc.). By end of 2026, we are projecting a total reserve balance of \$23,759.69 (up from the current balance of \$20,509.69*).

*I should note that in the prior year budget (2023 approved) the reserve projection was overestimated as I failed to deduct outstanding cheques (which included the large All-Net amount). As a result, the figures listed in the 2023 budget overreported reserve projections by about ~\$6,000. We noticed the error and corrected the formulas for the go-forward.

Subject to discussion on the budget, we are looking for:

- A. *Approval of the 2024 budget and 3-Year Budget Plan (as presented, or with amendments) and authorize administration to issue the resulting requisitions to members, due June 1st, 2024.*
- B. *Confirm if the membership wants to proceed with Wildwillow Enterprises for service in 2024 (authorize executive to finalize a 1-year agreement on same or similar terms up to \$3,000/year base fee, as discussed) or send the service out to tender (invitational tender to member CAOs).*
- C. *Authorize _____ to be attend the Rural Alberta Education Symposium on behalf of the SVLSACE held from March 3-5th in Edmonton, with _____ as alternate.*

7. Appointments – Dan Blackburn (ABmunis) – 10:00am – to discuss IT and Cyber Security in municipal governments.

A copy of Mr. Blackburn's Powerpoint presentation is attached for information.

(accept the presentation as information)

8. Emergency Management Discussions – to be introduced by Vice Chair Giesbrecht, and the SVREMP team, with the purpose of providing an update on the adoption rate for the new bylaw/agreement, the partnership going forward, and next step for 2024.

(accept the report for information)

(24-33)

9. Government of Alberta – SVLSACE Advocacy Priorities:

Attached to the agenda are two letters drafted by the executive for the consideration of the members. These letters address two notable developments impacting all members. Members are encouraged to review the letters, offer edits and revisions, and then consider approving these letters to be sent (from SVLSACE, or individual members):

(34-36)

a. LGFF Funding Proposal – Impact and Suggested Revisions:

- i. Draft letter for consideration of the membership

(approved the letter as presented or with amendments, and authorize execution of same)

b. Medical First Responder Financial Assistance Program – Thank You:

(37-38)

- i. Draft letter attached for consideration of the membership

(approve the letter as presented, or with amendments, and authorize execution of same).

10. Priorities Roundtable – as follow-up to the participation at the Feb. 15th, 2024 roundtable with ABmunis reps, SVLSACE is going to incorporate a dedicated roundtable discussion with each of our regular meetings. In the interest of time, we will leave the topic of discussion for each meeting up to the host municipality to select. With topic in hand, we will open the floor for a general discussion and entertain any follow-up actions that the membership deems appropriate.

(Sunset Point to provide a topic of discussion for the roundtable).

(Mayor Jones had previously requested some time to talk about the type of information members were expecting in reports from their committee reps, so we can include this as an opening discussion and move into another topic of choice if time permits.)

11. Lac Ste. Anne County (Open Invitation for Attendance, Discussion on Topics of Mutual Interest):

12. Thank-you to host Sunset Point

13. Next meeting date: Sat. June 15th, 22th, or 29th, 2024
(host Val Quentin)

14. Adjournment

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**MINUTES OF THE SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST
REGULAR MEETING HELD ON SATURDAY OCTOBER 28th, 2023 AT 9:00 A.M.
HOSTED BY THE SUMMER VILLAGE OF SUNRISE BEACH AT THE ONOWAY
HERITAGE CENTRE**

Attendance

Bernie Poulin	Mayor	Silver Sands (Chair)
Ren Giesbrecht	Mayor	West Cove (Vice Chair)
Sandi Benford	Observer	From South View
Tara Elwood	Councillor	Alberta Beach
Gwen Jones	Mayor	Sunset Point
Riley Ekins	Deputy Mayor	Sunset Point
Marlene Walsh	CAO	Val Quentin
Brian Benning	Councillor	Sunrise Beach
Mike Harney	Deputy Mayor	Sandy Beach
Greg Woronuk	Deputy Mayor	West Cove
Liz Turnbull	Deputy Mayor	Silver Sands
Keith Pederson	Deputy Mayor	Nakamun Park
Keir Packer	Councillor	Sunset Point
Deiter Brandt	Councillor	Ross Haven
Lolita Chadd	Deputy Mayor	Ross Haven
Matt Ferris	CAO	Sunset Point
Mike Pashak	President	ASVA
Merle Isaacson	Owner/Principal	Connect Mobility (Zoom)
Marge Hanssen	Mayor	Nakamun Park
Roger Montpellier	Councillor	Val Quentin (Zoom)
Dwight Moskalyk	Administrator/CAO	SVLSACE/Naka. Park
Heather Luhtala	Administration	Wildwillow Ent. Inc.

Chairman Poulin called the meeting to order at 9:04 a.m.

Call to Order:

Chairman Poulin shared the land acknowledgement for Treaty 6 territory and ancestral lands.

Land
Acknowledgement

Host Municipality
History and
Background

Brian Benning shared a history and background of Sunrise Beach as host municipality.

(1) Adopt Agenda:

Motion #23-23
(Agenda)

Marge Hanssen – that the agenda for the October 28th, 2023 regular meeting be approved as presented.

Carried.

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- | | | |
|---|---|-----------------|
| | (8)
/A | N |
| Motion #24-23
(Minutes) | (8)
minutes: | M |
| | Liz Turnbull – that the minutes of the June 10 th , 2023 Regular Meeting be approved with the following amendment: | |
| | Host Municipality History and Background – amend to strike reference of Sandi Benford and replace with Liz Turnbull, as presented of the history and background for Silver Sands during the June 10 th , 2023 meeting. | Carried. |
| Motion #25-23
(Financial Reports) | (4) Financial Update: | |
| | Gwen Jones – that the financial report for May 1 st , 2023 through August 31 st , 2023 be accepted for information as presented. | Carried. |
| Motion #26-23
(Committee Reports) | (5) Committee Reports: | |
| | Ren Giesbrecht – that the committee reports for Highway 43 East Waste Commission, Lac Ste. Anne Seniors Foundation, Lac Ste. Anne East End Bus Society, WILD Water, LILSA/ALUS, Summer Village Emergency Management Committee, Regionalization Committee, Association of Summer Villages of Alberta, Ste. Anne Regional Municipalities, and the Alberta Urban Municipalities Association updates be accepted for information as written and verbally presented. | Carried. |
| Motion #27-23
(Confirmation of Executive Officers) | (6) SVLSACE 2023 Organizational Meeting: | |
| | Liz Turnbull – that the membership confirm the appointment of Bernie Poulin and Ren Giesbrecht as Chair and Vice Chair, respectively, for the SVLSACE with their term expiring in 2025. | Carried. |
| Motion #28-23
(Confirmation of Ad Hoc and External Committee Appointments) | Marge Hanssen – that the membership confirm the following Ad Hoc and External Committee Appointments: | |
| | i) SV Regional Emergency Management Chair and Vice Chair | |
| | ii) Association of Summer Villages of Alberta (ASVA Rep) | |
| | iii) Ste. Anne Regional Municipalities (SVLSACE Chair and Vice Chair), and | |
| | iv) ABMunis (ABmunis Rep). | Carried. |

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Motion #29-23 (non-contested committee appointments 2023-2024)

Election by Acclamation for the non-contested committee appointment:

Liz Turnbull – that the following committee representative be approved for the 2023-2024 term:

- i) Lac Ste. Anne Seniors Foundation: B. Poulin and M. Hanssen, no alternate permitted.
- ii) East End Bus Society – K. Pederson as rep, L. Turnbull as alternate.
- iii) WILD Water Commission – G. Jones and G. Woronuk as Reps, no alternate appointed.
- iv) Water Quality Committees – B. Poulin as Rep, M. Hanssen as alternate.

Carried.

(Call For Nominations)

Contested Elections:

Chairman Poulin called for nominations for the Highway 43 East Waste Commission:

Don Bauer was nominated by Mike Harney

Lolita Chadd was nominated by Dieter Brandt

Bernie Poulin was nominated by Liz Turnbull

Motion #30-23
(Nominations Cease)

Marge Hanssen – that nominations for the Highway 43 East Waste Commission cease.

Carried.

As there were three nominations received and only 2 positions available, an election by secret ballot was required. Administrator Moskalyk and CAO Walsh distributed, collected and counted ballots, and reported the following results:

Lotita Chadd – 16 Votes

Bernie Poulin – 14 Votes

Don Bauer – 2 Votes

Motion #31-23
(Results of Election)

Liz Turnbull – that the results of the election for the Highway 43 East Waste Commission appointments 2023-2024 be accepted by the membership, being Lotita Chadd and Bernie Poulin as designated representative, and Don Bauer as alternate.

Carried.

Motion #32-23
(Destruction of Election Material)

Marge Hanssen – that the election material and ballots for the contested elections be retained and destroyed.

Carried.

Motion #33-23
(Banking Authority)

Gwen Jones – that the SVLSACE confirms its banking authority as ATB Financial (Onoway Branch) and that the Chair and Vice Chair, as well as

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Administrators Moskalyk and Wendy Wildman be authorized signing authorities, with two signatures required on all financial instruments including one from the executive and one from administration.

Carried.

Motion #34-23
(Administration)

Ren Giesbrecht – that Wildwillow Enterprises Inc be confirmed as the administrative services provider for SVLSACE and Dwight Moskalyk be appointed as Administrator with Wendy Wildman as alternate.

Carried.

Motion #35-23
(Meeting Rates and Fees)

Liz Turnbull – that the SVLSACE committee and meeting fees be confirmed as presented, specifically:
\$75 – Meeting 3 hours or less
\$150 – Meetings over 3 hours
\$25/hour – for conference calls
\$0.60/km -for meeting travel reimbursement

Carried.

Recess 10:04am -
10:15 am

Chairman Poulin called a recess from 10:04am to 10:15am

(7) Connect Mobility, Merle Isaacson Presentation

Motion #36-23
(Connect Mobility)

Liz Turnbull – that the SVLSACE accepts the discussion on Connect Mobility as information and that Administration prepares and shares the discussed letter templates and next steps with member municipalities for their consideration to partner on the next CBF funding intake in 2024.

Carried.

Merle Isaacson left Meeting.

Merle Isaacson left the meeting (10:38am)

(8) LGFF Discussion , Mike Pashak Presentation and Round Table Discussion:

Motion #37-23
(Next Meeting Date)

Gwen Jones – that SVLSACE accepts this presentation and discussion on the LGFF and ABmunis advocacy on same as information for the membership, with special notes to urge updates to reflect current (most recent) population numbers as well as better define key terms such as resident and dwelling in the resulting models, as discussed.

Carried.

Recess 11:15am -
12:30pm

(9) Emergency Management Matters:

Chairman Poulin called a recess for the purpose of facilitating a SVREMP Partnership meeting on business arising and organizational matters.

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Motion #38-23

Marge Hanssen – that the results of the SVREMP partnership organizational meeting, Ren Giesbrecht as Chair and Liz Turnbull as Vice Chair be accepted as information, and that SVLSACE advocate alongside SVREMP for a follow-up meeting with Lac Ste Anne County to facilitate timely discussions on the County’s proposal for emergency management services.

Carried.

(10) Next Meeting Date:

Ren Giesbrecht – that the next SVLSACE Regular Meeting be scheduled for Saturday February 24th, 2023 with Sunset Point as the host municipality.

Carried.

(12) Adjournment:

All matters being addressed Chairman Poulin adjourned the meeting at 12:36 p.m.

Chairman

Administration

SVLSACE 2023 FINANCIAL REPORT

PRESENTED for the February 24th, 2024 MEETING

TRANSACTIONS SHOWN ACCOUNT FOR ACTIVITY FROM Sept. 1st, 2023 to Dec. 31st, 2023

Note: the account is fully reimbursed for standard monthly maintenance and service fees – those items are not shown on this report to save space but are found on the attached statements.

DATE	REFERENCE	REVENUE	EXPENSE
	OPENING BALANCE		
Sept.1, 2023	Opening Balance	\$29,597.79	
	PAYMENTS RECEIVED		
Sept. 30, 2023	Interest	\$128.47	
Oct. 31, 2023	Interest	\$131.90	
Nov. 30, 2023	Interest	\$120.68	
Dec. 31, 2022	Interest	\$98.45	
Dec. 31, 2023	TOTAL INCOME	\$30,077.29	
	PAYMENTS SENT		
Sept. 6, 2023	Chq. 190 – L.Turnbull (EEB)		126.60
Oct. 17, 2023	Chq. 191 – B. Poulin (Lakes/SRWA x 4 meeting)		\$612.60
Nov. 2, 2023	Chq. 192 – AB Seniors (Regional Meeting Host)		\$1420.00
Nov. 28, 2023	Chq. 194 – KBC Inc. (MSP/Zoom Set-Up/Eq. Rental)		\$441.00
Dec. 5, 2023	Chq. 193 – All-Net Connect		\$5880.00
Dec. 20, 2023	Chq. 197 – KBC Inc. (MSP/SVREMP Matters)		\$525.00
Dec. 20, 2023	Chq. 198– B. Poulin (3 x SVREMP; 2x Lakes/SRWA)		\$462.40
Dec. 31, 2023	TOTAL EXPENSES		\$9,467.60
		\$30,077.29	\$9,567.60
Dec. 31, 2023	CLOSING BALANCE	\$20,509.69	

SUMMER VILLAGES OF LAC STE ANNE
EAST
Box 8
Alberta Beach AB T0E 0A0

Your ATB Financial Branch

08989 Onoway Branch
4910 50 St
Onoway AB
T0E 1V0

If you have any questions, contact us at
1 800 332-8383 or visit us at
www.atb.com

A summary of Deposit Account MUSH Operating Account

Your balance forward on Aug 31, 2023		\$29,597.79
Debits to your account (1 item)	-	\$126.60
Credits to your account (1 item)	+	\$128.47
Your closing balance on Sep 30, 2023	=	\$29,599.66

Details of your account transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Aug 31	Balance forward			\$29,597.79
Sep 6	Cheque #000000000190	\$126.60 ✓		29,471.19
Sep 30	Interest Payment		\$128.47 ✓	29,599.66
Sep 30	Closing balance			\$29,599.66

Find an error? Give us a call or drop by a branch. We'll take care of it.

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Cheque #000000000190

\$126.60

SUMMER VILLAGES OF LAC SIE ANNE EAST
800 324 ALBERTA ROAD, 10E CAD

DATE 20 23 08 24
T T P P P P

PAY TO THE ORDER OF *Tracy Turnbull* \$ 126.60
one hundred and twenty six 10 DOLLARS

ATB Financial
2005 5455 1118 10E CAD
100000000190

TO *Ray D. E.E.B. Claim* [Stamp] [Signature]

100000000190 100000000190 100000000190 100000000190



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SUMMER VILLAGES OF LAC STE ANNE
EAST
Box 8
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Your ATB Financial Branch

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4910 50 St
Onoway AB
T0E 1V0

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A summary of Deposit Account MUSH Operating Account

Your balance forward on Sep 30, 2023		\$29,599.66
Debits to your account (1 item)	-	\$612.60
Credits to your account (1 item)	+	\$131.90
Your closing balance on Oct 31, 2023	=	\$29,118.96

Details of your account transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Sep 30	Balance forward			\$29,599.66
Oct 17	Cheque #000000000191	\$612.60 ✓		28,987.06
Oct 31	Interest Payment		\$131.90	29,118.96
Oct 31	Closing balance			\$29,118.96

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Effective Nov. 16, 2023 you will see changes to the ATB Personal Terms and Conditions and ATB Business Solutions Agreement. For more information and to view the terms and conditions, please visit go.atb.com/legalnotice

Cheque #000000000191

\$612.60

SUMMER VILLAGES OF LAC STE ANNE EAST
ALBERTA EDUC. AS. TR. FAS


DATE 2023 10 16

PAY TO Benny Paulen \$612.60

six hundred & twelve 60 CENTS

ATB Financial

SUMMER VILLAGES OF LAC STE ANNE EAST



JCA922E792-00-00541-07304-0002-0002-00-

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Effective Nov. 16, 2023 you will see changes to the ATB Personal Terms and Conditions and ATB Business Solutions Agreement. For more information and to view the terms and conditions, please visit go.atb.com/legalnotice

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Onoway AB
T0E 1V0

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A summary of Deposit Account MUSH Operating Account

Your balance forward on Oct 31, 2023		\$29,118.96
Debits to your account (2 items)	-	\$1,861.00
Credits to your account (1 item)	+	\$120.68
Your closing balance on Nov 30, 2023	=	\$27,378.64

Details of your account transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Oct 31	Balance forward			\$29,118.96
Nov 2	Cheque #000000000192	\$1,420.00 ✓		27,698.96
Nov 28	Cheque #000000000194	\$441.00 ✓		27,257.96
Nov 30	Interest Payment		\$120.68 ✓	27,378.64
Nov 30	Closing balance			\$27,378.64

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SUMMER VILLAGES OF LAC STE ANNE
EAST
Box 8
Alberta Beach AB T0E 0A0

Your ATB Financial Branch

08989 Onoway Branch
4910 50 St
Onoway AB
T0E 1V0

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1 800 332-8383 or visit us at
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A summary of Deposit Account MUSH Operating Account



Your balance forward on Nov 30, 2023		\$27,378.64
Debits to your account (3 items)	-	\$6,877.90
Credits to your account (1 item)	+	\$98.45
Your closing balance on Dec 31, 2023	=	\$20,599.19

Details of your account transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Nov 30	Balance forward			\$27,378.64
Dec 5	Cheque #000000000193	\$5,880.00 ✓		21,498.64
Dec 20	Cheque #000000000197	\$535.50 ✓		20,963.14
Dec 20	Cheque #000000000198	\$462.40 ✓		20,500.74
Dec 31	Interest Payment		\$98.45 ✓	20,599.19
Dec 31	Closing balance			\$20,599.19

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Cheque #000000000193 \$5,880.00

SUMMER VILLAGES OF LAC STE ANNE EAST 0193
ALBERTA TEL. CO. AB, TEL. 800 DATE 2 0 2 3 1 1 2 1
Y Y Y Y M M D D

PAY TO: *Munisight Ltd.* \$ 5880.00
FOR DEPOSIT ONLY
Five thousand eight hundred eighty 00 DOLLARS

ATB Financial
2023-2024
000000000193

1000193 1008989-219 1003120 01

Cheque #000000000197 \$535.50

SUMMER VILLAGES OF LAC STE ANNE EAST 0197
ALBERTA TEL. CO. AB, TEL. 800 DATE 2 0 2 3 1 2 2 5
Y Y Y Y M M D D

PAY TO: *Kanopang Business Community One* \$ 535.50
FOR DEPOSIT ONLY
Five hundred thirty-five 50 DOLLARS

ATB Financial
2023-2024
000000000197

1000197 1008989-219 1003120 01

Cheque #000000000198 \$462.40

SUMMER VILLAGES OF LAC STE ANNE EAST 0198
ALBERTA TEL. CO. AB, TEL. 800 DATE 2 0 2 3 1 2 2 9
Y Y Y Y M M D D

PAY TO: *Beanie Paulin* \$ 462.40
FOR DEPOSIT ONLY
Four hundred sixty-two 40 DOLLARS

ATB Financial
2023-2024
000000000198

1000198 1008989-219 1003120 01

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Hwy 43 East Waste Commission Report
For Summer Villages of Lac Ste Anne County East
February 2024

The waste commission board met on November 28, 2023.

The 2024 budget was reviewed, amended, and approved.

Omni-McCann presented their Air Space Remaining evaluation and report. (Essentially a projection of the landfill new cell #3 capacity and service timeline)
Based on the current volume of waste received currently, the newly constructed cell #3 (completed in 2022), remaining airspace could last in the order of 16 years, to February 2040. In this case, the construction of a new cell may be required in 2039. This report gives the commission a more accurate timeline to project the need for new cell development and to plan for, budget, and put money into reserves to fund expansion.

The Closure/Post Closure Assessment, also prepared by Omni-McCann, was presented and reviewed. This is an assessment of the projected costs to operate and maintain the landfill after it ceases to receive waste. Government/Environmental mandate requires that all landfills have the funds, at the time of closure, to maintain the operations of the facility for 25 years post closure. This report shows an increase from the previous report of an annual contribution of \$47,057.00 to \$51,062. (Equivalent of nearly \$4.00/ tonne) The addition of the new cell increases the capacity as well as the cost in operations and post closure requirements. This report is valuable in setting aside the appropriate funds in reserves.

The board approved reasonable pay increases for landfill staff. The Commission is very happy with the performance of the staff and feels it is extremely important to compensate as such.

Lastly, the Commission manager is to register and arrange for representatives from ARMA (Alberta Recycling Management Authority) to come out and meet. We have many questions for them regarding recycling, EPR, etc. We are hoping that a meeting in person will give us clearer answers to our concerns.

Your SVLSACE representatives,
Mr. B. Poulin
Ms. L. Chadd

WILD Water Commission – SVLSACE Report – Feb. 24th, 2024

Since the last SVLSACE Meeting, the WILD Water Commission has met two times: November 3rd, 2023 (organizational and regular meeting) and November 24th, 2023 (regular meeting).

At the Nov. 3rd, 2023 organizational meeting, Lorne Olsvik was appointed Chair and Tara Elwood was appointed Vice Chair. No other substantive changes to the organizational structure were made, and the core team and support “staff” remain consistent with prior years.

At the Nov. 3rd, 2023 regular meeting we opened a review of the business plan and saw the first iteration of the revised financial model. Work on this front continues, with some outstanding prospective membership matters needing to be settled before the draft can be finalized. We also opened the preliminary budget discussions and service contract negotiations (Commission Manager), and reopened the discussion on next steps to renaming the Kapasiwin Truck Fill in memory of Dan Paul. The Commission also authorized the application for Phase 5 Water for Life grant funding, and this application was submitted and is under review (decision expected by early March 2024).

During the November 24th, 2023 meeting, the budget was finalized and passed. Budget 2024 has a few notable developments for the membership, including a significant change to how the Admin and Governance portion of the budget is funded (now 65/35 from water sales rather than from member requisitions), a general inflationary increase in the budget of 3.47% (inclusive of incorporating the new station operating costs), and 2024 rates of \$3.21/m³ for members and \$5.49/m³ for truck fills.

The Commission also opened discussions on a new logo and marketing as part of our corporate development – we are still reviewing options but expecting a decision in 2024.

Management Services through the current provider we extended under a new contract (2024-2026) with the aim keeping consistency through the anticipated Phase 5 build.

The Board also received a presentation on management regarding the recent restricting of Operating and Maintenance Services (2021) and the impact of same, as well as the Management Services Framework, on Commission business/service levels.

Other Developments reported by management since the last meeting include administrative level meetings with Alexander First Nation on prospective membership and next steps. In addition, a recent meeting with regional fire service providers is reported to have gone very well. Discussion on the use of the truck fills during fire response and training (including upgrades WILD should consider making same safer and easier), as well as general round tables on accessing and sharing WILD assets during regional fire or emergency responses was appreciated by the LSAC, ORFS, Parkland, Barrhead, and Sturgeon departments during this round table.

Management also expresses its appreciation, on behalf of the Board, for the membership’s cooperation in managing the water restriction/ban in recent weeks.

Prepared for WILD Water Reps: Gwen Jones and Greg Woronuk

SUMMER VILLAGES of LAC STE. ANNE COUNTY EAST
2024 Operating Budget and Member Requisitions

INCOME	2023 Budget	2023 Actual	2024 Budget
Member Requisitions	\$ 11,045	\$ 11,045	\$ 11,600
Operating Interest		\$ 1,471	
Donations			
Reserve Transfers	\$ -	\$ -	
Other (All-Net Revenue)	\$ 5,880	\$ 5,880	\$ 5,565
TOTAL INCOME	\$ 16,925	\$ 18,396	\$ 17,165
EXPENSES	2023 Budget	2023 Actual	2024 Budget
Executive Board:			
Executive Duties	\$ 600	\$ 829	\$ 750
Executive Expenses	\$ 350	\$ 265	\$ 350
Rural Education Symposium	\$ -	\$ 1,195	\$ 1,200
Special Motions			
Meeting Expenses	\$ 150	\$ 126	\$ 150
Celebrations/Functions/Regional	\$ 2,000	\$ 1,420	\$ -
Administration:			
Admin. Contract	\$ 2,520	\$ 2,520	\$ 3,000
Administration Expenses		\$ 263	\$ 600
Supplies/Stationary	\$ 375	\$ 525	\$ 600
All-Net Membership Admin Fee	\$ 5,880	\$ 5,880	\$ 5,565
Website	\$ 500	\$ 181	\$ 250
Bank Fees			
Municipal Partnerships/SARM/MSP:			
Meetings Fee	\$ 750	\$ 1,607	\$ 1,000
Meeting Expenses	\$ 375	\$ 176	\$ 350
Meeting Rentals	\$ 100		\$ 150
Legal			
Lakes and Watershed Committee:			
Meeting Fees	\$ 750	\$ 450	\$ 600
Meeting Expenses	\$ 375	\$ 238	\$ 300
East End Bus:			
Meeting Fees	\$ 450	\$ 450	\$ 450
Meeting Expenses	\$ 250	\$ 310	\$ 350
Training and Development:			
Workshops/Courses			
Workshop Expenses			
Workshop Rentals			
Reserve Contributions	\$ 1,500	\$ 1,500	\$ 1,500
TOTAL EXPENSES	\$ 16,925	\$ 17,931	\$ 17,165
BUDGET SURPLUS	\$ -	\$ 464	\$ -

2024 MEMBERSHIP REQUISITION ALLOCATIONS

SV Name	Amount Paid 2023	2024 Lots Count	2024 % of Lots	SVLSACE Portion Due 2024	All-Net Costs Due 2024*	Total Invoice 2024	Due
Silver Sands	\$ 2,173.50	326	14.3%	\$ 1,664.44	\$ 618.33	\$ 2,282.77	
Castle Island	\$ 92.41	19	0.8%	\$ 97.01		\$ 97.01	
Sunset Point	\$ 1,507.20	189	8.3%	\$ 964.96	\$ 618.33	\$ 1,583.30	
Val Quentin	\$ 1,497.47	187	8.2%	\$ 954.75	\$ 618.33	\$ 1,573.09	
Birch Cove	\$ 350.17	72	3.2%	\$ 367.61		\$ 367.61	
Ross Haven	\$ 1,113.74	229	10.1%	\$ 1,169.19		\$ 1,169.19	
Nakamun Park	\$ 1,424.52	173	7.6%	\$ 883.27	\$ 618.33	\$ 1,501.61	
Sandy Beach	\$ 2,154.05	322	14.2%	\$ 1,644.01	\$ 618.33	\$ 2,262.35	
Sunrise Beach	\$ 1,463.43	180	7.9%	\$ 919.01	\$ 618.33	\$ 1,537.35	
West Cove	\$ 2,003.28	291	12.8%	\$ 1,485.74	\$ 618.33	\$ 2,104.07	
South View	\$ 1,166.76	119	5.2%	\$ 607.57	\$ 618.33	\$ 1,225.90	
Yellowstone	\$ 802.48	165	7.3%	\$ 842.43		\$ 842.43	
External Clients:							
SVREMP	\$ 588.00				\$ 618.33	\$ 618.33	
Island Lake	\$ 588.00				-	\$ -	
	\$ 15,749.00	2,272	100.0%	\$ 11,600.00	\$ 5,565.00	\$ 17,165.00	

Draft - February 24th 2023 SVLSACE Regular Meeting

Please pay by June 1st 2024.
 Payments may be sent to:
 SVLSACE
 Box 8 Albert Beach, AB
 TOE OAO

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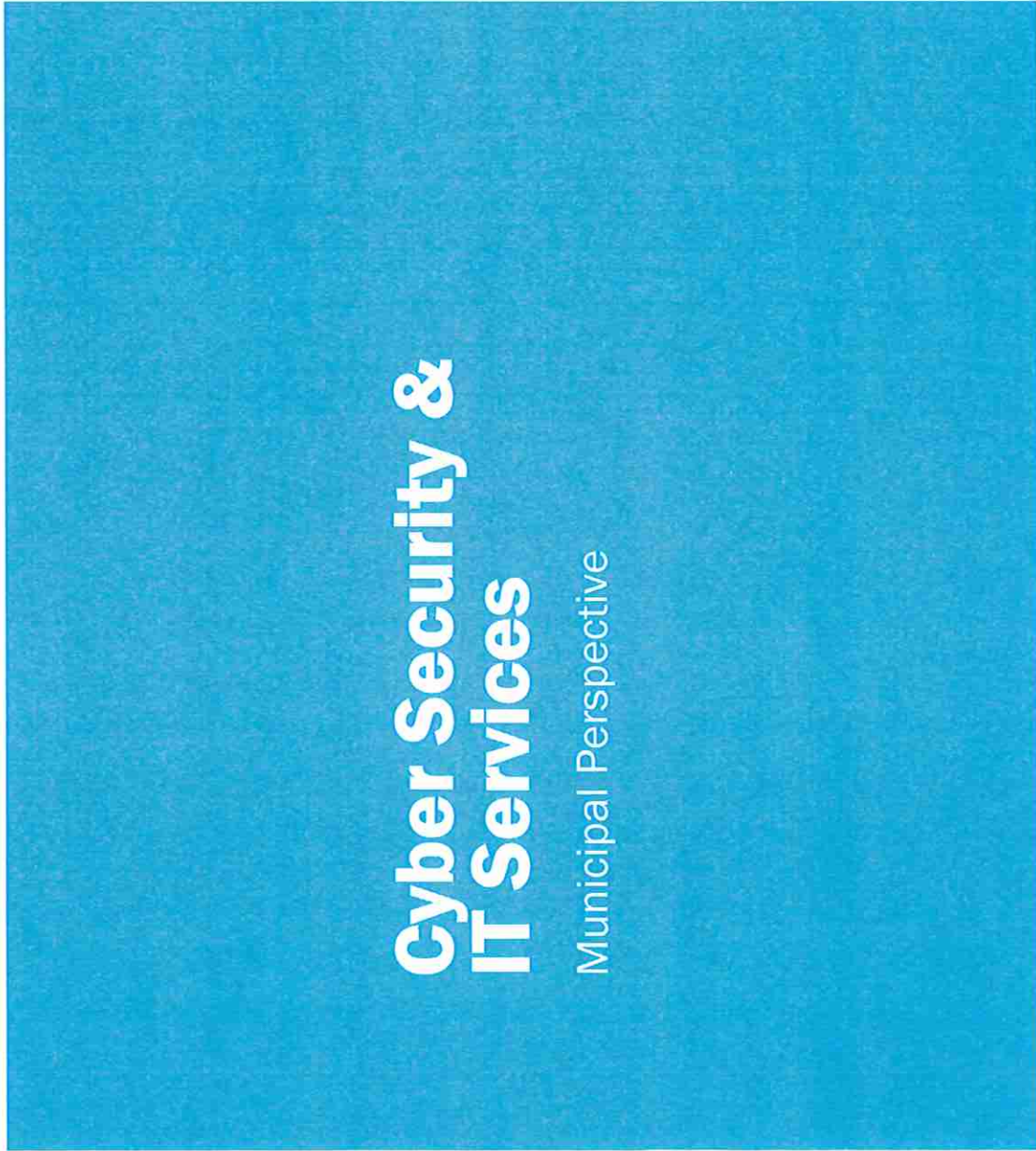
SUMMER VILLAGES of LAC STE. ANNE COUNTY EAST
 2024 - 2026 Operating Budget Projections

INCOME	2024	2025	2026
Member Requisitions	\$ 11,600	\$ 12,000	\$ 12,150
Operating Interest		\$ -	\$ -
Donations		\$ -	\$ -
Reserve Transfers		\$ 1,750	\$ -
Other	\$ 5,565	\$ 5,565	\$ 5,565
TOTAL INCOME	\$ 17,165	\$ 19,315	\$ 17,715
EXPENSES	2024 Budget	2025	2026
Executive Board:			
Executive Duties	\$ 750	\$ 700	\$ 750
Executive Expenses	\$ 350	\$ 400	\$ 450
Rural Education Symposium	\$ 1,200	\$ 1,550	\$ 1,600
Special Motions		\$ -	\$ -
Meeting Expenses	\$ 150	\$ 175	\$ 200
Celebrations/Functions	\$ -	\$ 1,750	\$ -
Administration:			
Admin. Contract	\$ 3,000	\$ 3,000	\$ 3,000
Administration Expenses	\$ 600	\$ 600	\$ 600
Supplies/Stationary	\$ 600	\$ 650	\$ 750
All-Net Membership Fee (Group)	\$ 5,565	\$ 5,565	\$ 5,565
Website	\$ 250	\$ 250	\$ 250
Bank Fees		\$ -	\$ -
Municipal Agreements/SARM:			
Meetings Fee	\$ 1,000	\$ 750	\$ 500
Meeting Expenses	\$ 350	\$ 225	\$ 225
Meeting Rentals	\$ 150	\$ 75	\$ 75
Legal			
Lakes and Watershed Committee:			
Meeting Fees	\$ 600	\$ 750	\$ 800
Meeting Expenses	\$ 300	\$ 325	\$ 350
East End Bus:			
Meeting Fees	\$ 450	\$ 450	\$ 500
Meeting Expenses	\$ 350	\$ 350	\$ 350
Training and Development:			
Workshops/Courses			
Workshop Expenses			
Workshop Rentals			
Reserve Contributions	\$ 1,500	\$ 1,750	\$ 1,750
TOTAL EXPENSES	\$ 17,165	\$ 19,315	\$ 17,715
BUDGET SURPLUS	\$ -	\$ -	\$ -
Anticipated Reserve Balance:	\$ 22,009.69	\$ 22,009.69	\$ 23,759.69

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Cyber Security & IT Services

Municipal Perspective



Cyber Security

A market perspective...

- Until the last 5-6 years, cyber security tended to be a smaller risk for many organizations – unless you were a financial institution, or critical infrastructure, the probability of being a target for a cyber target was unlikely
- Today, the figurative pendulum has swung the other way – cyber criminals are targeting organizations of all types and sizes, which includes local governments
- Municipalities are becoming key targets for cyber criminals, primarily because their systems maintain large volumes of personal information about their residents (e.g., property tax information) and connect to the critical infrastructure they operate



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Cyber Security

A market perspective...

Cybersecurity is increasingly becoming a priority for municipalities – the following lists recent public municipal incidents:

Municipality	Damages	Type of Cost	Date
BC Municipality	Unknown	Unknown	2020
Ontario Municipality	\$250,000	Ransomware	2018
Ontario Municipality	\$250,000	Ransomware	2018
Ontario Municipality	\$75,000	Ransomware	2019
Alberta Municipality	\$600,00	Ransomware	2022
Alberta Municipality	Unknown	Ransomware	2021
Alberta Municipality	Unknown	Ransomware	2018
Ontario Municipality	\$500,000	Ransomware	2019
Ontario Municipality	\$100,000	Ransomware	2019

\$2.8M

Average cost per data breach for public sector organizations in Canada in 2022

22 Days

Average number of days of downtime after a ransomware attack

There are also a high volume of cyber incidents that have occurred, and go unreported – for example, there are many municipalities which have fallen victim to social engineering (e.g., fraudulent emails from the ‘Mayor’ asking for gift cards to be purchased) or fake invoice attacks

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Cyber Security

Occurring in late 2020...



Context

- The City of Saint John ('the City') was forced to shut down its IT network following a ransomware attack on Nov. 13, 2020 (i.e., hackers encrypted their entire network denying access until a ransom was paid)
- The attack forced the city to either pay \$17M-\$20M in ransom, or rebuild its entire network – it opted to rebuild its network
- Many online services were shut down including the city's website, parking enforcement had to be halted temporarily and building permits could not be issued



Cost of Recovery

- **Remediation costs** – per a report from the City's finance committee, the recovery costs related to the cyber attack was projected to be well over \$3M+
 - One year after the attack, the City had still not fully recovered from the attack
 - Thousands of hours were lost as a result of rebuilding the organization's network, lost documentation, downtime, among other things
 - Projected costs include the cost for consulting services, network hardware, licenses, support, etc.
- **Loss of Emergency Services** – during the event, the City lost connectivity and access to its emergency services, including 911 call centre, dispatch, among other related services (i.e., putting the public at risk)



Links

- [Report pegs Saint John cyberattack recovery costs at \\$2.95M so far](#) (published March 2021)
- [Insight Saint John's Response to a 'devastating' cyber attack](#) (published Nov 2021)

(27)

Cyber Security

What many municipalities are doing is...

Investing and bolstering their cybersecurity capabilities via either:

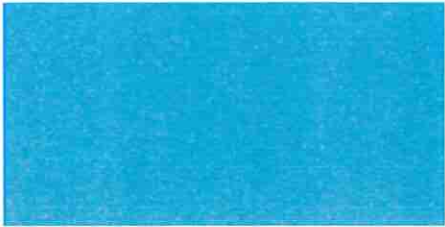
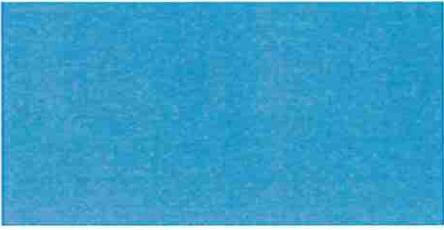
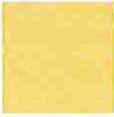
 Managed Cybersecurity Services ('outsourcing', sometimes part of Managed IT Services)

OR

 Purchasing solutions and building their own 'internal cyber security' service ('insourcing')

 Conducting ongoing cyber security awareness training







 We are also seeing many municipalities purchase cyber security liability insurance in to 'offset' and 'transfer' risk should these events occur



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Managed IT Services

A market perspective...

-  **Predictable IT spending** - managed services tend to have low start-up costs, along with steady (and predictable) monthly payments that make budgeting easier
-  **24 x 7 x 365 Help Desk support** - in addition to having access to experienced and skilled resources, they provide around-the-clock support for clients, reducing downtime, and actively work to maintain user productivity
-  **More future-proof(ed) service** - managed service providers continuously train their staff on the latest technologies, and work to keep up with (if not, stay ahead of) the latest business technology trends
-  **Economies of scale** – in addition to having competitively priced standing offers, MSPs can add and provide services for less and faster than starting from scratch
-  **Quicker time to value** – it takes time for any organization to hone and develop an offering, let alone to purchase, integrate, manage and operate a (new) service
-  **Cybersecurity** – bundling this into a holistic set of IT services creates opportunity for more efficient delivery, less administrative vendor management, among other benefits

Value
Driven
Information
Technology
Services

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Managed IT Services

We are seeing some municipalities do the following...

Sylvan Summer Village Administration

- In November 2020, a collective of Summer Villages procured Managed IT Services from Longhurst Consulting
- On a collective basis, a variety of IT products and services were purchased including a server, remote access / work from home capabilities, business continuity, cybersecurity services, among many other(s)

Summer Village(s) of Gull Lake & Parkland Beach

- Via a Managed IT Service Provider named GAMTech, these two municipalities solicit IT support on a shared / pooled resource basis
- As recent as July 2022, these two (2) municipalities upgraded their Microsoft Licensing to adopt Office365 – which allows online tools, cyber security, among many other benefits (this also includes for members of Council)



Potential Opportunities

Options to address what we are seeing in the market include...

Option #1: Regional Approach

- Pooling the collective IT service (including cyber security) needs and opportunities of municipalities in your respective region to solicit / procure Managed IT Services
- This would help create enough demand and buying power to get access to the economies of scale needed to adopt modern technologies and services

Option #2: Association Approach

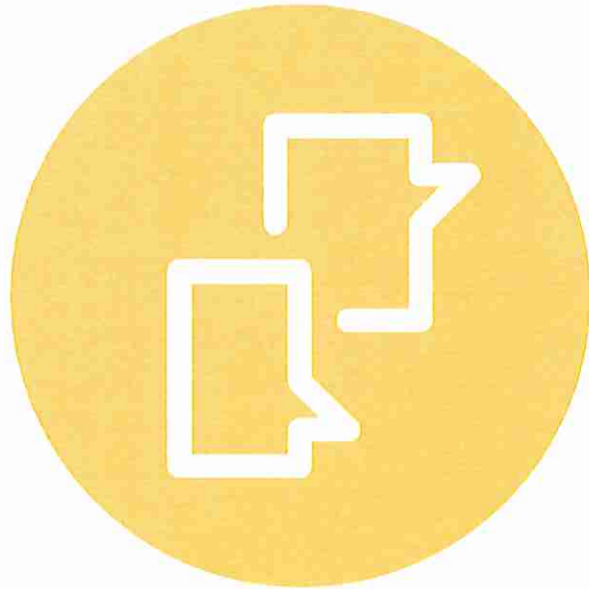
- Via a collective association (e.g., Summer Village Association), secure the commitment of various Summer Villages and procure Managed IT Services on 'group purchasing' basis (note: the contract could take a variety of forms)
- Not only would this create opportunities for economies of scale, but it would also allow for many organizations to access the leading IT services needed for today's working environment (e.g., cyber security, 24x7 IT support, remote work / work from home capabilities, etc.)

Option #3: Procure Independently

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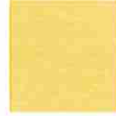
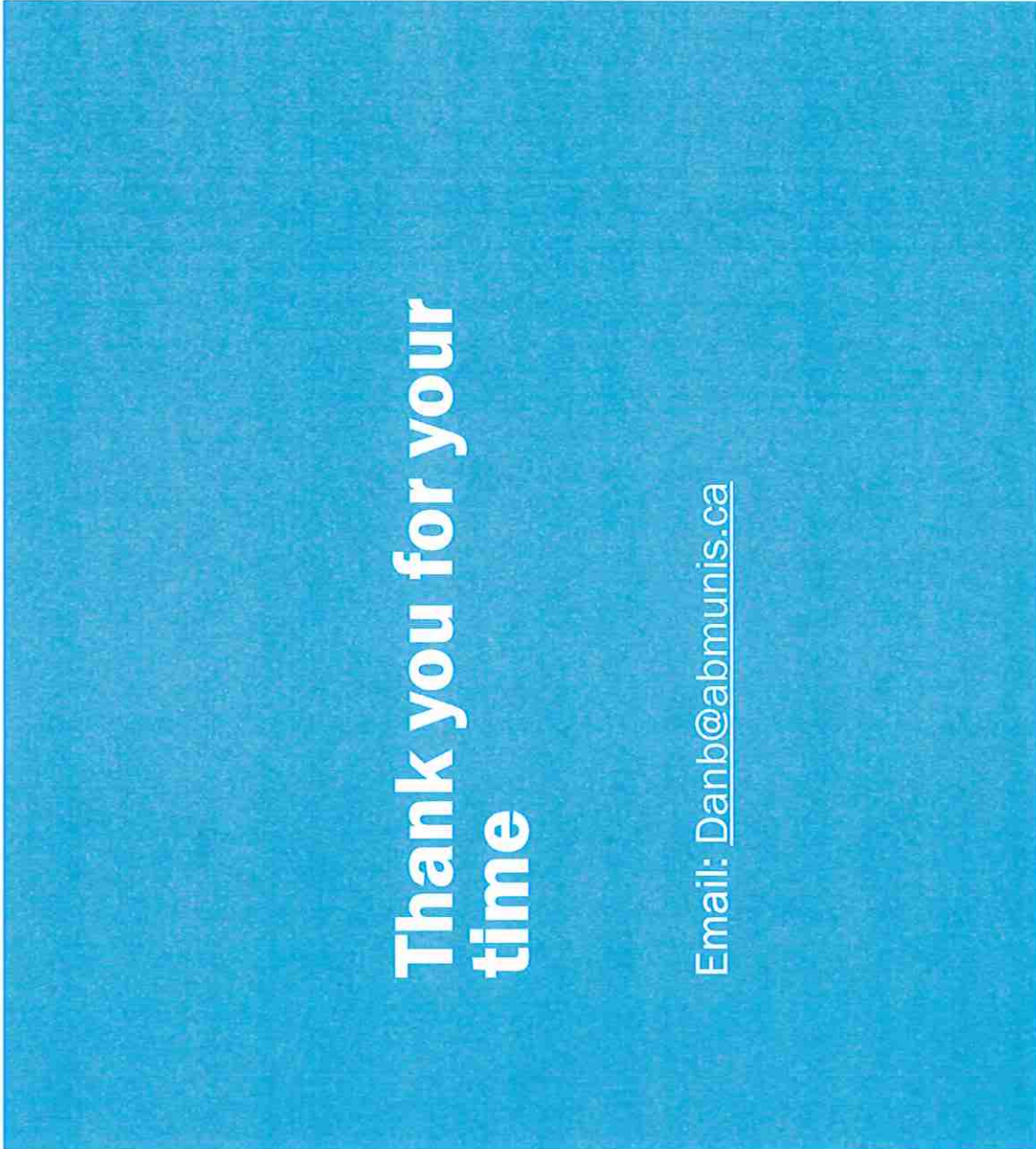
Q&A

Is there any questions or comments?



**Thank you for your
time**

Email: Danb@abmunis.ca



 **Alberta
Municipalities**
Strength
In Members

SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST

P.O. Box 8 Alberta Beach, AB. T0E 0A0

February 24th, 2024

Honourable Ric McIver,
Minister of Municipal Affairs
320 Legislature Building
10800 - 97 Avenue
Edmonton, AB. T5K 2B6
minister.municipalaffairs@gov.ab.ca

(Delivered by E-Mail)

Dear Minister McIver,

Re: Request for Further Consideration of the LGFF Funding Framework

On behalf of our twelve member municipalities, the Summer Villages of Lac Ste. Anne County East (SVLSACE), we express our sincere appreciation of the efforts the Government of Alberta, your ministry in particular, as well as our peer organizations, including the Association of Summer Villages of Alberta (ASVA), Alberta Municipalities (ABmunis), and Rural Municipalities of Alberta (RMA), have made in forging a new funding framework with municipalities. Conceptually, the recently rolled out Local Government Fiscal Framework is a positive step forward in stabilizing revenue sharing and standardizing service delivery opportunities across the province.

Unfortunately, the new model does create a unique challenge for summer villages. As our communities struggle to redefine our role in the modern Alberta socio-economic structure, our members are concerned that the new funding model leaves those of us eager to engage in larger regional projects and major local improvements at a crippling disadvantage when compared to other municipalities. The purpose of this letter is to advocate for a solution to this disparity for your consideration.

You have no doubt seen, as we have, the various analyses reporting on the impact of the new funding model. For our part, we have no doubt that the government faced a difficult decision in how to assess and integrate summer villages into the funding model. We also recognize that the model that was decided on seems predicated on the worst assumptions about our communities: that we are small, seasonal, less engaged, too focused on our own limitations, and not bold enough to invest in the future – our future, or Alberta's. For so many of us, this simply is not true.

Our members in SVLSACE are remarkable examples of how summer villages can stand – and are standing - side by side with our regional partners working together to meet the bold challenges that our government has set for municipalities. We are leaders in collaboration and regional investment. While Alberta braces for the projected 10 million population count in the not-so-distant future – we are here investing in service delivery to make that growth viable. We may not

SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST

P.O. Box 8 Alberta Beach, AB. T0E 0A0

have the biggest part to play, but we know we have a part to play, and our members are embracing that challenge.

Notwithstanding the stories of those stubborn or egocentric summer villages that may have existed (or perhaps still do, to their own detriment), there are many more of us who are focused on actively participating in the Alberta renaissance ushered forward in recent years. It is in this realization that our members submit the following proposal for your consideration:

Proposed Revisions to the LGFF Model

- 1) Retain the existing LGFF funding formula, including the funding levels assigned to summer villages, as entitlement grants (i.e. if you are a municipality you are entitled to receive the funding allocated to use on eligible projects). For summer villages this includes the base funding of \$60,000, plus modifiers.
- 2) Establish a supplemental LGFF funding allocation to each summer village that equates to the difference between the summer village base and the urban municipality base (\$150,000 less \$60,000 = \$90,000). Assign this grant as a conditional grant (i.e. more restricted and rigorous project vetting to meet government priorities at our local level).
- 3) Restrict the spending of this conditional grant to only a specific sub-category of priority (Government of Alberta priority) projects/initiatives. Help us, help you, meet Alberta's goals. Focus on water, wastewater, broadband enhancements, and other core infrastructure – such as roads and bridges. One could even suggest the projects be restricted to regional (three or more partner) projects. These are usually larger initiatives by nature and this framework would allow summer villages more opportunity to support investment in meaningful local service delivery projects focused on meeting provincial priorities.
- 4) Give this conditional grant allocation a severely limited time frame for use, perhaps a maximum of two years (rather than the standard five years of carryforward). Encourage planning and investment now, so that we are prepared for tomorrow. This gives us the ability to invest and partner and grow within our region but does not create long term obligations for the government treasury as the commitment is short term, with no (or limited) carry forward, and the unused funds at the end of the period can be returned to provincial coffers.

This proposal asks summer villages to be the best form of themselves and gives those that rise to the challenge a way to meet the task head-on. The approved LGFF model bases allocations on what happened in the past and is biased to what we were. We are advocating for a model that challenges our members to be more and gives us a way to effectively support investment in our mutually optimistic vision for the future of our province. We are not advocating for equality of outcome, but rather equality of opportunity.

SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST

P.O. Box 8 Alberta Beach, AB. T0E 0A0

In reflecting on the opportunities that we have had in the past, and those that materialized because we were afforded the means to participate through adequate MSI allocations, or other programs, we can highlight some critical examples. Without question the West Inter Lake District Regional Water Services Commission – a nearly \$120-million-dollar investment that 19 members partnered in – including 12 summer villages (possibly increasing to 15 in short order) who have contributed ~\$2 million of the members' ~\$12 million capital contribution, much of which was funded through our capital grant allocations. Our communities also sit at the forefront of many practical eco-initiatives, lake health and watershed management partnerships – including the extremely successful Flowering Rush Abatement project on Lake Isle.

Given the funding framework revisions, other projects such as the imminent Wastewater system project (including many of these same municipal partners) or the regional broad band infrastructure initiative, are being jeopardized. Every project that summer villages are not a partner in means that either these projects are shelved, or the remaining players must foot the bill in full, at considerable strain to their own limited grant and revenue streams.

Again – our members are appreciative of the efforts that created the LGFF model. It was a positive step forward, and one that we welcome and embrace. We know that budgets do not balance themselves and tough decisions must be made – not a fun part of the job to be sure, whether in cabinet or around the council table. But we also know that governments must invest in the aspirations of tomorrow, and that summer villages are part of the path forward. Summer villages are an opportunity to harbour the growth we all expect in the decades to come. We are enthusiastic partners in regional service delivery, and we are stewards of the provincial priorities at the local level. We are more similar to our other urban peers than we are different, and we need access to the same opportunities they have if we are going to meet the shared challenges of tomorrow, together.

We trust that you will take these comments, endorsed by our members and submitted on their behalf, in the congenial spirit in which they are intended. No plan is perfect, we do not expect perfect, but some plans can be better – and we think the proposal offered above adds something to the LGFF model that makes the program outcomes better for everyone. As always, we welcome your input on this proposal and are happy to discuss same with you at your convenience.

Sincerely,

Bernie Poulin
Chair
780-938-1197

Ren Giesbrecht
Vice Chair
780-910-3157

cc: Shane Getson, MLA – Lac Ste. Anne – Parkland
SVLSACE Member Municipalities

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SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST

P.O. Box 8 Alberta Beach, AB. T0E 0A0

February 24th, 2024

Honourable Adriana LaGrange
Minister of Health
Office of the Minister - Health
423 Legislature Building
10800 - 97 Avenue
Edmonton, AB. T5K 2B6
Email: health.minister@gov.ab.ca

(Delivered by E-Mail)

Dear Minister LaGrange,

Re: Alberta Medical First Response Direct Financial Support Launch – Thank You

On behalf of our twelve member municipalities, the Summer Villages of Lac Ste. Anne County East (SVLSACE), we express our sincere appreciation of the many efforts your ministry continues to make in bettering the lives of those who live in travel in our communities, and across this great province we all call home.

In particular, we are extremely eager to offer our endorsement of the recently launched Medical First Response (MFR) Direct Financial Support framework issued under Alberta Health Services. This program is an acknowledgement by the government that we need a holistic and practical approach as we collectively reshape stakeholder roles in the delivery of the critical services we rely on every day, including medical response.

This program, admittedly just a small step in relative funding, should be recognized as a monumental step forward in redefining effective service delivery – and the government and AHS deserve our thanks. The program affords a conceptual recognition that Medical First Responders of all shapes and sizes are partners in the service delivery model. The financial assistance offered is a further acknowledgement that in order for this holistic all-hands-on-deck approach to service delivery to work, we all have a part to play, and a cost to bear – and that the front line responders cannot be the ones left with the bill.

Providing funding assistance to registered MFR partners will help ensure preservation of life is always top priority, and that the provincial government has an effective budgetary mechanism for supporting our frontline responders, just as we do in our respective municipalities. For the fire and medical response agencies in our area – no matter their current composition or efficacy, this new funding program gives them the incentive to become, or continue to be, engaged in the whole range of responses our communities need.

SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST

P.O. Box 8 Alberta Beach, AB. T0E 0A0

The funding gap that this new program bridges has been a long-standing issue and speaking for our members – who collectively benefit from a comprehensive service model engaging several fire departments and supporting emergency medical response teams alongside our local ambulance services – we say thank you.

We look forward to a continued discussion on how this funding model can continue to support our local service providers, and how we can assist in better service delivery as the priorities of the ministry continue to evolve in relation to our rural and remote communities.

Sincerely,

Bernie Poulin
Chair
780-938-1197

Ren Giesbrecht
Vice Chair
780-910-3157

cc: Shane Getson, MLA – Lac Ste. Anne – Parkland
SVLSACE Member Municipalities

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