
AGENDA



Summer Village of Sandy Beach

REGULAR MEETING of COUNCIL
MYRNA NOYES COMMUNITY HALL
63 Lakeshore Drive, SANDY BEACH, AB
February 15th, 2024 @ 7PM.

Respectfully acknowledging Treaty 6 Territory, also traditional lands of First Nations
and Métis people.

- 1.0 CALL TO ORDER** Action
- 2.0 ACCEPTANCE OF AGENDA** Action
- 3.0 APPROVAL OF MINUTES**
 - A. January 18th, 202 Regular Council Meeting Minutes (*approve*); Action
- 4.0 DELEGATIONS**

BUSINESS

5.0 BUSINESS ARISING

- A. Onoway/Sandy Beach Wastewater Services Agreement 2018 (*review*); Action
- B. Hall Rental and SSRL Agreement 2024-2025; Action
- C. Action

6.0 DEVELOPMENT MATTERS

7.0 NEW BUSINESS

- A. Action
- B. Action

REPORTS & Information

8.0 COUNCILLOR REPORT(S) (*one motion to accept all*)

- A. Mayor Report Info/Action
- B. Deputy Mayor Report Info/Action
- C. Councillor Report Info/Action

9.0 CAO REPORT(S)

- A. Accounts Payable List (Year to Date) (*accept info*); Info/Action
- B. Action Items List (*accept info*); Info/Action

10.0 CORRESPONDENCE

- A. accept as information all presented; Action

NEXT MEETING 21st March 2024

ADJOURNMENT Action

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

January 18th, 2024 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

IN ATTENDANCE

Denise Lambert, Mayor (Chair)
Michael Harney, Deputy Mayor
John Hellings, Councillor
Rudolf Liebenberg Chief Administrative Officer (CAO)

1.0 CALL TO ORDER

Mayor Denise Lambert called the meeting to order at 7.01 PM.

2.0 ACCEPTANCE OF AGENDA

MOVED by Deputy Mayor Michael Harney that the agenda be approved as presented and printed with the following *addition(s)*:

- *Item 7A: Association of Summer Villages of Alberta letter January 3rd 2024;*
- *Item 7B: Trails and Walkways;*

Res. # 001 – 24

CARRIED

3.0 APPROVAL OF REG MINUTES

MOVED by Councillor John Hellings that the attached minutes of the Regular Council Meeting December 21st, 2023 be approved as presented and printed.

Res. # 002 – 24

CARRIED

4.0 DELEGATIONS

None

5.0 BUSINESS ARISING

A.

Council Remuneration Policy 02-2023

Res. # 003 – 24

MOVED by Deputy Mayor Michael Harney that Council receive, accept and approve the Council Remuneration Policy 02-2023 and Council authorize the CAO sign and seal the official approved copy from January 18th 2024.

CARRIED

B.

Summer Villages Regional Emergency Management Partnership - December 5-2023 meeting: Budget/Bylaw 06-2023 & Partnership 2024

Res. # 004 – 24

i) **Budget 2024**

MOVED by Deputy Mayor Michael Harney that Council receive, accept and approve the SVREMP Budget for 2024 as presented in writing by the Regional Director for Emergency Management.

CARRIED

ii) **Bylaw 06-2023 to establish a regional emergency advisory committee and provide for an emergency management partnership starting January 1st 2024.**

Res. # 005 – 24

MOVED by Deputy Mayor Michael Harney that Council gives first reading to Bylaw No. 06-2023.

CARRIED

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

January 18th, 2024 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

Res. # 006 – 24 MOVED by Councillor John Hellings that Council gives second reading to Bylaw No. 06-2023. CARRIED

Res. # 007 – 24 MOVED by Deputy Mayor Michael Harney that Council gives agreement to consider third and final reading of Bylaw No. 06-2023. UNANIMOUSLY CARRIED

Res. # 008 – 24 MOVED by Councillor John Hellings that Council gives third and final reading to Bylaw No. 06-2023. CARRIED

iii) **Summer Villages Regional Emergency Management Partnership Agreement 2024**

Res. # 009 – 24 MOVED by Councillor John Hellings that Council receive, accept and approve the Ste. Anne Summer Villages Regional Emergency Partnership Agreement as presented in writing by the Regional DEM for 2024 and Council authorize the Mayor and CAO sign the agreement. CARRIED

C.
Res. # 010 – 24 **Wastewater Effluent Disposal Agreement Town of Onoway: 2024-2027**
MOVED by Deputy Mayor Michael Harney that Council receive, accept and approve the Wastewater Effluent Disposal Agreement with the Town of Onoway for 2024-2027 as presented in writing by their Administration and Council authorize the Mayor and CAO sign the agreement. CARRIED

Res. # 011 – 24 MOVED by Mayor Denise Lambert that Council request a signed copy of the updated “Wastewater Treatment Services Agreement” and clarification on specifically article 4: number 1 A, B & C, and article 4.2. CARRIED

6.0 DEVELOPMENT MATTERS None

7.0 NEW BUSINESS

A.
Res. # 012 – 24 **Association of Summer Villages of Alberta letter January 3rd 2024;**
MOVED by Deputy Mayor Michael Harney that Council direct Administration to find out what steps are required to become a Village. CARRIED

8.0 COUNCILLOR REPORTS

A.
Res. # 013 – 24 **Council Reports**
MOVED by Councillor John Hellings that Council receive as information all the verbal/written Council reports presented. CARRIED

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

January 18th, 2024 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

9.0 CAO REPORTS

A.

Financial Statements

Res. # 014 – 24

MOVED by Councillor John Hellings that Council receive as information the revenue and expense statement, and receive, accept and approve the accounts payable list for December 2023 as presented in writing by Administration. CARRIED

B.

Action Item List and CAO Report

Res. # 015 – 24

MOVED by Deputy Mayor Michael Harney that Council receive and accept as information the CAO report and action item list for December 2023 as presented in writing by Administration. CARRIED

10.0 CORRESPONDENCE

Res. # 016 – 24

MOVED by Councillor John Hellings that Council receive as information all correspondence as presented at this meeting. CARRIED

ADJOURNMENT

Being that the agenda matters had been concluded the meeting was declared adjourned at 8.43 PM by Mayor Denise Lambert.

Mayor

Chief Administrative Officer



Summer Village of Sandy Beach

RR 1 Site 1 Box 63, Onoway, AB T0E 1V0
Phone: 780.967.2873 Fax: 780.967.2813
Email: sv sandyb@xplornet.ca

February 15th 2024

Sun and Sand Recreation League
RR#1, Site #1, Comp 77,
Onoway, AB
T0E 1V0

RE: Letter of Agreement 2024-2025 for Myrna Noyes Community Hall rental at 63 Lakeshore Drive, Sandy Beach AB

This letter is an agreement between the Summer Village of Sandy Beach and the Sun and Sand Recreation League (hereafter referred to as SSRL).

Fee

The Sun and Sand Recreation League will pay an annual fee of \$800 and a damage deposit of \$350.

Cleaning

SSRL agrees to be responsible for cleaning of the hall after every event. If the Summer Village agrees that the cleaning was not done to an appropriate standard then SSRL will be notified and given first opportunity to rectify the outstanding cleaning issues. If the standard is still not met then the Summer Village will hire cleaning staff and will bill SSRL.

Hall Sign (FCSS Grant 2024) & Key

It will be the responsibility of SSRL to keep the message on their sign current and if the SSRL should use the sign it would be updated by the SSRL and not the Summer Village of Sandy Beach. Village signs will not be used for Rec League event display. The SSRL has their own key issued by Administration BUT the League must inform Administration as soon as possible as to their anticipated dates so electronic invites can be initiated and recorded. The SSRL must provide liability insurance of \$2,500,000 dollars prior to the agreement being signed.

Term of the Agreement

The term of the agreement is from Apr 1, 2024 to March 31, 2025 and the agreement will be renewed annually at the first meeting in April. If the above letter of agreement is acceptable, please have authorized members of SSRL sign the agreement and forward the signed agreement to the Summer Village of Sandy Beach Administration office.

SUMMER VILLAGE of SANDY BEACH

SUN & SAND RECREATION LEAGUE

Council Representative(s)

Representative



Summer Village of Sandy Beach

Cheque Listing for Council JANUARY 2024

2024-Jan-25
8:15:37AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20240002	2024-01-10	ATB FINANCIAL MasterCard		PAYMENT ATB MC	552.82	552.82
20240003	2024-01-10	EPCOR		PAYMENT ACCT#216493.48 ACCT#15279763 ACT#21611009	74.93 393.17 123.66	591.76
20240004	2024-01-10	Busby, Doreen Violet	RES#165-23	PAYMENT 2ND PLACE CHRISTMAS LIGHT	125.00	125.00
20240005	2024-01-10	Gelsing, Cynthia Marie	RES#165-23	PAYMENT 1ST PLACE CHRISTMAS LIGHT UP	150.00	150.00
20240006	2024-01-10	GFL Environmental Inc.	PG0000652937	PAYMENT ACCT#PG-9028	1,326.34	1,326.34
20240007	2024-01-10	Rolf, Sara Nicole & Randall	RES#165-23	PAYMENT 3RD PLACE CHRISTMAS LIGHT	100.00	100.00
20240008	2024-01-10	Sturgeon County	IVC20673	PAYMENT SUM001	3,780.00	3,780.00
20240009	2024-01-10	UFA Co-operative Limited	DEC 31, 2023	PAYMENT ACCT#8872103	267.51	267.51
20240010	2024-01-10	Canada Revenue Agency	JAN. 11, 2024	PAYMENT PD7A E ACCT#13200 3666 RP0001	1,929.07	1,929.07
20240011	2024-01-10	Municipal Assessment Services Group Inc.	41	PAYMENT 1ST QUARTER ASSESSMENT	2,268.00	2,268.00
20240012	2024-01-10	██████████	MM1-2024	PAYROLL 1-2024	1,351.08	1,351.08
20240013	2024-01-10	██████████	RM1-2024	PAYMENT 1-2024	1,108.18	1,108.18
20240014	2024-01-10	██████████	DP1-2024	PAYMENT 1-2024	2,282.89	2,282.89
20240015	2024-01-10	Sun & Sand Recreation League	RES#164-23	PAYMENT PURR-FECT FRIENDS DONATION	500.00	500.00
20240016	2024-01-10	Workers Compensation Board	DEC. 28, 2023	PAYMENT ACCT#808987	338.58	338.58
20240017	2024-01-10	XPLORE	INV50681903	PAYMENT ACCT#229348	83.99	83.99
20240018	2024-01-24	EPCOR	JAN. 5, 2024	PAYMENT ACCT#21716709	1,704.90	1,704.90
20240019	2024-01-24	Ste Anne Gas Co-op	1029688 1031578	PAYMENT ACCT#005034-00 ACCT#006593-00	142.46 609.69	752.15
20240020	2024-01-24	Telus	DEC. 31,2023	PAYMENT ACCT#38585081	165.22	165.22
20240021	2024-01-24	Telus Mobility	JANUARY 9,	PAYMENT ACCT#31932068	173.62	173.62
20240022	2024-01-24	Highway 43 East Waste Commission	16959	PAYMENT DECEMBER 2023 DISPOSAL FEES	244.80	244.80
20240023	2024-01-24	Sonnleitner, Tony	DECEMBER202 NOVEMBER	PAYMENT DECEMBER 2023 DO SERVICES DO SERVICES NOVEMBER 2023	372.75 372.75	745.50
20240024	2024-01-24	ALBERTA MUNICIPALITIES	RG202401-061	PAYMENT 2024 MEMBERSHOP #480A	1,214.30	1,214.30



Summer Village of Sandy Beach

Cheque Listing for Council

2024-Jan-25
8:15:37AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240025	2024-01-24	Association of Summer Villages of Alberta	V103_	PAYMENT ANNUAL DUES 2024 #SI-143	975.00	975.00
20240026	2024-01-24	Canada Revenue Agency	JANUARY 2024	PAYMENT PD7A E #132003666RP0001	3,994.60	3,994.60
20240027	2024-01-24	Liebenberg, Christiaan	CAO JAN-2024	PAYMENT JANUARY 2024 CAO SALARY	4,645.23	4,645.23
20240028	2024-01-24	██████████	MM2-2024	PAYMENT 2-2024	1,459.18	1,459.18
20240029	2024-01-24	██████████	RM2-2024	PAYMENT 2-2024	946.65	946.65
20240030	2024-01-24	██████████	DP2-2024	PAYMENT DP2-2024	2,270.81	2,270.81
20240031	2024-01-24	Sturgeon County	IVC20763	PAYMENT 2024 FIRE SERVICES	2,117.00	2,117.00
20240032	2024-01-24	TaxErvice	2410087	PAYMENT ROLL#124	435.75	3,486.00
			2410088	ROLL#153	435.75	
			2410089	ROLL#193	435.75	
			2410090	ROLL#339	435.75	
			2410091	ROLL#438	435.75	
			2410092	ROLL#714	435.75	
			2410093	ROLL#839	435.75	
			2410094	ROLL#875	435.75	

Total \$41,650.18

*** End of Report ***



Summer Village of Sandy Beach

Revenue/Expense Statement

General Ledger	Description	2024 Budget	2024 YTD Actual	2024 Budget Remaining \$
Revenues				
1-00-00-110	Real Property Taxes/DIP	(17.60)	0.00	(17.60)
1-00-00-111	Minimum Levy: Res & Non-Res	(24,324.95)	0.00	(24,324.95)
1-00-00-112	Taxes - Commercial/Non-Residential	(5,434.23)	0.00	(5,434.23)
1-00-00-113	Taxes - Residential	(360,135.03)	0.00	(360,135.03)
1-00-00-115	Taxes - Linear	(3,212.48)	0.00	(3,212.48)
1-00-00-190	Snow and Maintenance	0.00	0.00	0.00
1-00-00-510	Penalties & Costs on Taxes (Arrears)	(30,000.00)	(11,993.97)	(18,006.03)
1-00-00-520	Lagoon Maintenance - split cost	(1,000.00)	0.00	(1,000.00)
1-00-00-530	Misc. Income/Tower Rental/GST	(18,500.00)	(500.00)	(18,000.00)
1-00-00-531	Village Land Sale Revenue	0.00	0.00	0.00
1-00-00-590	Other Revenue/Tax Certificates	(2,500.00)	0.00	(2,500.00)
1-00-00-740	Provincial Government/Agencies	0.00	0.00	0.00
1-00-00-840	AMIP	0.00	0.00	0.00
1-00-00-990	Other Revenue/Tax Recovery	0.00	0.00	0.00
1-01-00-550	Interest Income	(26,000.00)	0.00	(26,000.00)
1-02-00-550	Interest Income Trust	(64,000.00)	0.00	(64,000.00)
1-12-00-560	Rentals/Shop Rent	0.00	0.00	0.00
1-12-00-561	Office Rent	0.00	0.00	0.00
1-32-00-830	Federal Infrastructure Grants	0.00	0.00	0.00
1-32-00-840	Provincial Conditional Grants	(1,000.00)	0.00	(1,000.00)
1-32-00-841	MSI-Capital	(18,947.00)	0.00	(18,947.00)
1-32-00-842	MSI-Operating	(17,494.00)	0.00	(17,494.00)
1-32-00-844	CGBF	(10,000.00)	0.00	(10,000.00)
1-32-00-845	OTHER Provincial Grants	0.00	0.00	0.00
1-32-00-846	Deferred Revenue	0.00	0.00	0.00
1-32-00-847	Snow/Maintenance	0.00	0.00	0.00
1-32-00-848	Canada Day (Prov. Grant)	0.00	0.00	0.00
1-32-30-845	STEP	0.00	0.00	0.00
1-51-00-840	Provincial Conditional Grants/FCSS	(7,018.00)	(1,833.46)	(5,184.54)
1-61-00-410	Planning/Zoning & Dev. Charges	(1,175.00)	0.00	(1,175.00)
1-74-00-560	Rental Income/Facilities (Hall)	(2,000.00)	0.00	(2,000.00)
1-74-00-840	Provincial Conditional Grants (Culture)	0.00	0.00	0.00
1-99-00-750	School Foundation - Non-Residential	(2,112.13)	0.00	(2,112.13)
1-99-00-751	School Foundation - Residential	(119,452.71)	0.00	(119,452.71)
1-99-00-752	School Foundation - Linear	0.00	0.00	0.00
1-99-00-753	Senior Foundation	(12,318.44)	0.00	(12,318.44)
*P	TOTAL Revenues	(726,641.57)	(14,327.43)	(712,314.14)



Summer Village of Sandy Beach

Revenue/Expense Statement

General Ledger	Description	2024 Budget	2024 YTD Actual	2024 Budget Remaining \$
Expenses				
2-11-00-110	Honorariums	13,000.00	0.00	13,000.00
2-11-00-211	Mileage & Subsistence	1,000.00	0.00	1,000.00
2-11-00-510	Convention/Workshop/Supply/Meetings	2,500.00	0.00	2,500.00
2-12-00-110	Salaries/Wages Administration	75,000.00	6,250.00	68,750.00
2-12-00-111	Ad Hoc Committee	0.00	0.00	0.00
2-12-00-130	Employer Contributions (Office)	6,000.00	499.77	5,500.23
2-12-00-131	WCB	3,500.00	338.58	3,161.42
2-12-00-200	Contract Admin/DEM/DDEM	4,000.00	0.00	4,000.00
2-12-00-211	Travel & Subsistence	1,500.00	0.00	1,500.00
2-12-00-215	Freight/Postage/Telephone	4,500.00	167.57	4,332.43
2-12-00-216	Newsletter	100.00	0.00	100.00
2-12-00-217	Internet	925.00	79.99	845.01
2-12-00-218	Website	3,525.00	0.00	3,525.00
2-12-00-219	Conferences/CAO CLGM Coursework-MC	1,745.00	0.00	1,745.00
2-12-00-220	Dues/Memberships/Printing/Advertising	13,000.00	2,131.48	10,868.52
2-12-00-230	Professional/Special Services/Legal	4,500.00	3,320.00	1,180.00
2-12-00-231	Audit	7,000.00	0.00	7,000.00
2-12-00-232	Assessment Services	8,600.00	2,160.00	6,440.00
2-12-00-233	WILD Waterline (Operating)	1,249.03	0.00	1,249.03
2-12-00-234	WILD Waterline (Debenture Phase I - IV)	10,457.34	0.00	10,457.34
2-12-00-250	Office Repairs and Maintenance	500.00	0.00	500.00
2-12-00-260	Office Water/Sewer	2,250.00	0.00	2,250.00
2-12-00-263	Computer	0.00	0.00	0.00
2-12-00-265	1985 Lot research	0.00	0.00	0.00
2-12-00-266	Organize Files-Archive	0.00	0.00	0.00
2-12-00-270	Bank Charges	275.00	0.00	275.00
2-12-00-274	Insurance	13,250.00	0.00	13,250.00
2-12-00-011	Election Expenses	0.00	0.00	0.00
2-12-00-505	Canada Day Celebration	500.00	0.00	500.00
2-12-00-510	General Office Supplies	1,000.00	0.00	1,000.00
2-12-00-511	Computer Repairs	0.00	0.00	0.00
2-12-00-512	IT/Financial Software/Muniware	3,000.00	0.00	3,000.00
2-12-00-519	Other Services/Donations/Appreciations	1,200.00	500.00	700.00
2-12-00-540	Utilities-Administration EPCOR	2,500.00	0.00	2,500.00
2-12-00-762	Transfer to Capital Reserve - Water	2,000.00	0.00	2,000.00
2-12-00-810	Short Term Borrowing Costs	0.00	0.00	0.00
2-12-00-811	Interest Expense	0.00	0.00	0.00
2-12-00-990	Other/Miscellaneous	0.00	0.00	0.00
2-12-00-992	Bank Charges	0.00	0.00	0.00
2-12-00-994	Assessment Review Board	1,000.00	0.00	1,000.00
2-23-00-200	Fire Agreement Sturgeon County	2,117.00	2,117.00	0.00
2-23-00-201	Fire Suppression Support Sturgeon County	4,000.00	0.00	4,000.00
2-25-00-212	Police Funding Model	15,000.00	0.00	15,000.00
2-25-00-220	Physician Recruitment	0.00	0.00	0.00
2-26-00-220	MSP (Fire, Police, Ambulance)	0.00	0.00	0.00
2-26-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-110	Salaries & Wages (Public Works)	183,050.92	12,270.68	170,780.24
2-32-00-111	Contract Services/Weed Inspector	500.00	0.00	500.00
2-32-00-130	Employer Contributions	9,000.00	967.24	8,032.76
2-32-00-200	Gravel/Maintenance/Drainage	2,100.00	0.00	2,100.00
2-32-00-201	Signs	750.00	0.00	750.00
2-32-00-202	Paving Reconstruction Roads	1,000.00	0.00	1,000.00
2-32-00-211	Fuel/Mileage/UFA	5,000.00	0.00	5,000.00
2-32-00-212	Transfer to Capital Reserve - Roads	1,000.00	0.00	1,000.00



Summer Village of Sandy Beach

Revenue/Expense Statement

General Ledger	Description	2024 Budget	2024 YTD Actual	2024 Budget Remaining \$
2-32-00-215	Telus (Shop/Public Works)	100.00	0.00	100.00
2-32-00-230	Tree Removal	4,500.00	0.00	4,500.00
2-32-00-240	Fire Mitigation	0.00	0.00	0.00
2-32-00-250	Road/Street Contractors-non Gov.	1,000.00	0.00	1,000.00
2-32-00-255	Repairs and Maint to other equipment	8,000.00	0.00	8,000.00
2-32-00-260	Snow Removal	1,000.00	0.00	1,000.00
2-32-00-270	Miscell. Gen. Services/Peace Officer SC	5,000.00	0.00	5,000.00
2-32-00-280	Equipment Purchases	5,000.00	0.00	5,000.00
2-32-00-350	Roads - Government Grant	0.00	0.00	0.00
2-32-00-510	General Goods & Supplies	6,000.00	0.00	6,000.00
2-32-00-511	Beautification	1,000.00	0.00	1,000.00
2-32-00-540	Utilities - Street Lights	15,000.00	0.00	15,000.00
2-32-00-611	Amortization - Engineered structures	0.00	0.00	0.00
2-32-00-621	Amortization-buildings	0.00	0.00	0.00
2-32-00-631	Amortization-machinery/equipment	0.00	0.00	0.00
2-32-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-762	Contributed to Capital Function	0.00	0.00	0.00
2-32-00-840	Provincial Conditional Grants	1,000.00	0.00	1,000.00
2-32-00-841	MSI - Capital	18,947.00	0.00	18,947.00
2-32-00-842	MSI - Operating	17,494.00	0.00	17,494.00
2-32-00-844	CCBF	10,000.00	0.00	10,000.00
2-42-00-200	Lagoon Maintenance/Manager (Sewer)	10,000.00	0.00	10,000.00
2-42-00-210	Waste Water Service Cost	0.00	0.00	0.00
2-42-00-230	Professional Consult (Sewer)	5,000.00	0.00	5,000.00
2-42-00-641	Amortization-Wastewater	0.00	0.00	0.00
2-42-00-762	Transfer to Capital Reserve - Sewer	1,000.00	0.00	1,000.00
2-43-00-200	Garbage Contract/GFL	15,000.00	0.00	15,000.00
2-43-00-270	RR13 Reclamation/Garbage Collection	10,000.00	0.00	10,000.00
2-43-00-350	Landfill Requisition Highway 43 GUNN	5,000.00	0.00	5,000.00
2-43-00-762	Transfer To Capital Functions	0.00	0.00	0.00
2-51-00-750	FCSS/Recreation	8,773.00	0.00	8,773.00
2-61-00-510	Development Officer Fees	6,500.00	0.00	6,500.00
2-61-00-511	Planning, Zoning & Development	1,000.00	0.00	1,000.00
2-61-00-512	Development Enforcement	1,000.00	0.00	1,000.00
2-62-00-211	East End Bus	350.00	0.00	350.00
2-71-00-540	Utilities Shop	4,500.00	0.00	4,500.00
2-71-00-541	Utilities Old Shop	1,000.00	0.00	1,000.00
2-71-00-762	Transfer to Capital Reserve - Equipment	1,000.00	0.00	1,000.00
2-72-00-200	Daypark/Recreation	500.00	0.00	500.00
2-72-00-540	Daypark Expenses/Utilities	5,500.00	0.00	5,500.00
2-72-00-541	Playground Equipment	1,000.00	0.00	1,000.00
2-72-00-661	Amortization-land improvements	0.00	0.00	0.00
2-72-00-762	Transfers To Capital Functions	0.00	0.00	0.00
2-74-00-200	Hall Cleaning	500.00	0.00	500.00
2-74-00-210	General Services/Maintenance/Hall	1,000.00	0.00	1,000.00
2-74-00-211	Yellowhead Regional Library	1,500.00	0.00	1,500.00
2-74-00-510	General Goods and Supplies/Hall	2,500.00	0.00	2,500.00
2-74-00-540	Utilities-Hall	3,000.00	0.00	3,000.00
2-99-00-750	School Foundation - Non-Residential	2,112.13	0.00	2,112.13
2-99-00-751	School Foundation - Residential	119,452.71	0.00	119,452.71
2-99-00-753	Senior Foundation	12,318.44	0.00	12,318.44
*P	TOTAL Expenses	726,641.57	30,802.31	695,839.26
**P	(Profit)/Loss	0.00	16,474.88	(16,474.88)

*** End of Report ***

SUMMER VILLAGE of SANDY BEACH, AB



CAO Report February 15th, 2024

1. TAXES (January 31st 2023)

- Current OUTSTANDING = \$9,175
- 1 YEAR ARREARS = \$53,500
- 2 YEAR Arrears = \$12,130

2. NEW RESIDENTS

Land Title Changes are behind by quite a few months so updates on new ownership is challenging. Ownership updates are only done when the new land titles are received month 1st and 15th unless a lawyer's letter for new owners are submitted confirming new ownership and mailing address.

3. DEVELOPMENT ACTIVITY

Enforcement and Clean Up orders will continue as normal through 2024.

4. TAX ACTIVITY

Taxes due June 30th - penalties are applied monthly July through Dec on the 1st of every month and 12% Jan 1 2025.

5. OPERATIONS

- Trail work Project Lakeshore Drive is ongoing and await feedback and update from contractor and additional estimates on culvert work: pushed back to Fall 2024;
- AB Health approved kitchen use for SSCL.
- Sturgeon County Peace Officer & Fire Agreement now in effect and signed.
- Spring Fire Bans or Restrictions will be posted on Village sign and website.

6. MAJOR PROJECTS towards Spring 2024. (All MSI or CCBF funded)

- ✓ Lakeshore Drive Trail work (2022) = \$17,000 **Completed/PAID**; (ongoing: to continue in Fall 2023/Spring 2024).
- ✓ Lakeshore Trail Culverts - **await estimate** completion/submission; Spring 2024
- ✓ Lakeshore Drive wide side white line painting = **\$11,500**; (June 2023) **Completed/PAID**.
- ✓ Dust Control + Gravel on West Cove and Blue Heron Drives Sept 2023 = **\$18,500 Completed/PAID**.
- ✓ Lakeshore (8) Streets clearing = Public works is working on this project through the Winter – ongoing.
- ✓ Lakeshore Drive - crack filling **Completed/PAID = \$8,150**.

7. CORRESPONDENCE (tbd)

February 2024: ACTION ITEM List

Employee	Task	Action Taken	Progress	Date
Rudolf.	MSI 2024	Operating/Capital to be paid early 2024	In progress	Spring 2024
	Audit 2023	Auditor in office Jan 29-Feb 1: await draft FS.	Due	March 2024
	Lakeshore Trails Culvert	Await estimate Spring 2024 MSI Funded	In progress	Winter 2023
	Darwell Transmission Line Phase A	Project Scope has changed Nov 3: Barrhead to be included in \$30 million project 90% funded by AEP: discussions and deliberations are ongoing and Sandy Beach will stay abreast of developments and provide updates as it comes through - <u>Sandy Beach has NOT made any final decision on the project.</u>	In progress	2024 Spring 2024
	Emergency Management	Yellowstone and Sunset Point withdrew Nov 2023 Await further developments - cost and scope requested from LSAC on Nov 17-2023: await feedback from County	Ongoing	Winter 2024
	Tax Notices/Budget 2024 & Tax Bylaw	May 2024 Notices & April 2024 for Bylaws	Due	Spring 2024
	Dust Control Spring 2024	MSI Funded	Due	
	Grading to be done on gravel roads Fall 2024	MSI Funded	Due	
Robin.	Payroll - Accounts Payable - Invoices	Input invoices – entering payroll - printing cheques	On-Going	Winter 2024
	Administration/Financial Software	Correspondence and Letters mailed/system training	On-Going	Winter 2024
	Filing, website, phone calls, land titles	Keeping everything current	On-Going	Winter 2024
	Audit 2023	Await Letter	Due	Spring 2024
COUNCIL.	Wastewater/Darwell Transmission Line Phase A	Scope change Nov 3 2023 - see above.	Ongoing	Spring 2024
	Alexander FN	Transfer Station UPDATE Fire Services		Spring 2024 Spring 2024