
AGENDA



Summer Village of Sandy Beach

REGULAR MEETING of COUNCIL
MYRNA NOYES COMMUNITY HALL
63 Lakeshore Drive, SANDY BEACH, AB
October 19th, 2023 @ 7PM.

Respectfully acknowledging Treaty 6 Territory, also traditional lands of First Nations and Métis people.

- 1.0 CALL TO ORDER** Action
- 2.0 ACCEPTANCE OF AGENDA** Action
- 3.0 APPROVAL OF MINUTES**
 - A. September 21st, 2023 Regular Council Meeting Minutes (*approve*); Action
- 4.0 DELEGATIONS**

BUSINESS

5.0 BUSINESS ARISING

- A. OHV Bylaw 04-2023 (*review DRAFT with Sept 21 Council edits*); Action
- B. FCSS application 2024 (*review*); Action
- C. Sturgeon Fire Agreement 2024 (*review/sign*); Action
- D. Phase A Wastewater Transmission Line - Phase 1 & 2 Tender Summary and Recommendation on Force main and Lift station Cost projections + Tender Summary: for information to Council: Sandy Beach **has NOT made** a formal decision yet. Action
- E. Plan 3107KS Cancellation Bylaw 05-2023 (*all 3 readings*); Action

6.0 DEVELOPMENT MATTERS

7.0 NEW BUSINESS

- A. Action

REPORTS & Information

8.0 COUNCILLOR REPORT(S) (*one motion to accept all*)

- A. Mayor Report Info/Action
- B. Deputy Mayor Report Info/Action
- C. Councillor Report Info/Action

9.0 CAO REPORT(S)

- A. Accounts Payable List (Year to Date) (*accept info*); Info/Action
- B. Action Items List (*accept info*); Info/Action

10.0 CORRESPONDENCE

- A. accept as information all presented; Action

NEXT MEETING 16th November 2023

ADJOURNMENT Action

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

September 21st, 2023 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

IN ATTENDANCE

Denise Lambert, Mayor (Chair)
Michael Harney, Deputy Mayor
John Hellings, Councillor
Rudolf Liebenberg Chief Administrative Officer

1.0 CALL TO ORDER

Mayor Denise Lambert called the meeting to order at 7.00 PM.

2.0 ACCEPTANCE OF AGENDA

MOVED by Deputy Mayor Michael Harney that the agenda be approved as presented with the following *additions*:

- Item 7A Noyes refund;
- Item 7B ASVA Donation;
- Item 7C YRL allocations;
- Item 7D ATB Letter;
- Item 7E Audit Letter;

Res. # 113 – 23

CARRIED

3.0 APPROVAL OF ORG MINUTES

MOVED by Councillor John Hellings that the attached minutes of the Annual Organizational Meeting August 23rd, 2023 be approved as presented and printed.

Res. # 114 – 23

CARRIED

REG MINUTES

Res. # 115 – 23

MOVED by Deputy Mayor Michael Harney that the attached minutes of the Regular Council Meeting August 23rd, 2023 be approved as presented and printed.

CARRIED

4.0 DELEGATIONS

None

5.0 BUSINESS ARISING

A.

OHV Bylaw 04-2023

Res. # 116 – 23

MOVED by Deputy Mayor Michael Harney that Council table the Bylaw until the next regular Council meeting, authorizing Administration to make the edits as discussed at this meeting and share it with Council for review and comment prior to the October meeting.

CARRIED

B.

Transmission Line Phase A - Update

Res. # 117 – 23

MOVED by Deputy Mayor Michael Harney that Council table this item including the collection system (optional) until after the ASVA conference October 20, 2023.

CARRIED

C.

LSAC Municipal Services Package 2023

Res. # 118 – 23

MOVED by Councillor John Hellings that Council receive as information the written package presented by Lac Ste Anne County.

CARRIED

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

September 21st, 2023 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

6.0 DEVELOPMENT MATTERS None

7.0 NEW BUSINESS

- A. Noyes Refund**
Res. # 119 – 23 MOVED by Deputy Mayor Michael Harney that Council refund David Noyes for the Bud Noyes Memorial Hall Rental Sept 10th 2023 in the amount of \$150. CARRIED
- B. Alberta Summer Villages Association Donation 2023**
Res. # 120 – 23 MOVED by Deputy Mayor Michael Harney that Council make an annual donation of a \$100 to ASVA to be paid from donations. CARRIED
- C. YRL Library Allocations 2024**
Res. # 121 – 23 MOVED by Deputy Mayor Michael Harney that Council distribute and allocate 100% of the 2023 Rural Library Services Grant to the Onoway Public Library. CARRIED
- D. ATB Risk Related Letter September 19, 2023**
Res. # 122 – 23 MOVED BY Deputy Mayor Michael Harney that Council receive, accept and approve the mayor and one elected official/CAO sign the risk related to lost or stolen cheques and Identity theft letter received from ATB dated 19 September 2023. CARRIED
- E. Audit Engagement Letter 2023**
Res. # 123 – 23 MOVED BY Councillor John Hellings that Council receive, accept and approve the Mayor and CAO sign the audit engagement letter 2023. CARRIED

8.0 COUNCILLOR REPORTS

- A. Council Reports**
Res. # 124 – 23 MOVED by Deputy Mayor Michael Harney that Council receive as information all the verbal/written Council reports presented. CARRIED

9.0 CAO REPORTS

- A. Financial Statements**
Res. # 125 – 23 MOVED by Deputy Mayor Michael Harney that Council receive as information the revenue and expense statement, and receive, accept and approve the accounts payable list for August 2023 as presented in writing by Administration. CARRIED
- B. Action Item List and CAO Report**
Res. # 126 – 23 MOVED by Deputy Mayor Michael Harney that Council receive and accept as information the CAO report and action item list for September 2023 as presented in writing by Administration. CARRIED

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

September 21st, 2023 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

10.0 CORRESPONDENCE

Res. # 127 – 23 MOVED by Councillor John Hellings that Council receive as information all correspondence as presented at this meeting.

CARRIED

ADJOURNMENT

Being that the agenda matters had been concluded the meeting was declared adjourned at 8.56 PM by Mayor Denise Lambert.

Mayor

Chief Administrative Officer

The SUMMER VILLAGE of SANDY BEACH

BYLAW No. 04-2023

Off-Highway Vehicle Bylaw

Being a Bylaw of the Summer Village of Sandy Beach in the Province of Alberta to regulate off highway vehicles traffic within the corporate limits of the Summer Village of Sandy Beach.

WHEREAS pursuant to the provisions of the Traffic Safety Act and the Municipal Government Act, and amendments thereto, a Council of a municipality may, by Bylaw, regulate the operation of off highway vehicles within the corporate limits of the municipality, and;

WHEREAS the Council of the Summer Village of Sandy Beach, in the Province of Alberta, deems it advisable to pass such a bylaw;

NOW THEREFORE, the Council of the Summer Village of Sandy Beach, in the Province of Alberta, duly assembled hereby enacts as follows:

1. DEFINITIONS:

1. "All Terrain Vehicle" means a wheeled or tracked motor vehicle designed for travel primarily on unprepared surfaces such as open country and marshland, but does not include an implement of husbandry or construction machinery.
2. "Miniature motor vehicle" means a motor vehicle other than a motor cycle, having specifications: a motorized go-cart, skateboard or similar wheeled toy vehicle, or a motorcycle that has a wheel rim diameter of less than 250 mm, a wheel base of less than 1016 mm when measured from the center of one axle to the center of the other axle, or a seat height, when the vehicle is unladen, of less than 650 mm.
3. "Minibike" means a motor vehicle having specifications: have a four-stroke, horizontal crankshaft engine, single- or two-speed centrifugal clutch transmissions with chain final-drive, 4" or 6" wheels and a low frame/seat height with elevated handlebars.
4. "Motor Cycle" means a motor vehicle mounted on two or three wheels and includes those motor vehicles known to the trade as motorcycles, scooters and power bicycles.
5. "Off-Highway Vehicles" means any motorized vehicle designed for cross-country travel on land, water, snow, marsh or swampland or on other natural terrain and without limiting the generality of the foregoing includes, when designed for such travel:
 - a. Four-wheel drive or low-pressure tire vehicles;
 - b. Motor cycles and related two wheeled vehicles;

- c. Amphibious machines;
 - d. All-terrain vehicles and Dirt Bikes;
 - e. Miniature motor vehicles;
 - f. Any Snow Vehicles and Snow Mobiles;
 - g. Minibikes;
 - h. Any other means of transportation which is propelled by any power other than muscular power or wind.
6. "Highway" means any thoroughfare, street, road (developed or undeveloped), trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle way or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes: a sidewalk, including a boulevard adjacent to the sidewalk; if a ditch lies adjacent to and parallel with the roadway, the ditch, and; if a highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be.
7. "Nuisance" means any use of or activity on public land which demonstrates a disregard for the general maintenance and upkeep of property so as to produce a material annoyance, inconvenience or discomfort to other Persons on public or surrounding private property, whether or not it is detrimental to the surrounding area;
8. "Riparian lands" means the water's edge or riparian areas as classified by Alberta Environment & Parks and any provincial or federal legislation in effect that governs the land between the water's edge of the lake and the property boundary abutting the water's edge.
9. "Speeding" means in excess of posted speed limits.
10. "Stunting" means performing or engage in any stunt or other activity on a roadway that is likely to distract, startle, or interfere with other users of the roadway.

II. REGULATIONS:

1. Any person qualified, registered, licensed (must be displayed), insured and wearing a helmet (required) to operate an off-highway vehicle may operate the same on any Village highway (as described in section 6 above ONLY) within the Summer Village of Sandy Beach or roadway:
 - (a) The hours of operating an off-highway vehicle on Village highways shall be restricted to the period of time between 8am and 11pm in any one day.
 - (b) The maximum speed at which an off-highway vehicle(s) is permitted to travel on Village highways is twenty (20) kilometers per hour unless otherwise posted. Speeding and Stunting is prohibited.

- (c) Operators of off-highway vehicles on Village highways shall travel on the extreme right-hand side of the road and shall travel single file at all times.
- (d) All off highway vehicles travelling on Village highways shall be equipped with an approved exhaust muffler, at least one headlight and tail lights. At any time during the evening time hours or at any other time, when due to insufficient light or unfavourable atmospheric conditions objects are not clearly discernible on the highway at a distance of 150 meters ahead, no off-highway vehicles shall be in motion on a highway unless the headlight and taillights are alight.
- (e) Without restricting the generality of the foregoing, the provisions of the Traffic Safety Act shall apply to the operation of an off-highway vehicle on Municipal through highways.
- (f) All off-highway vehicles must be duly registered and insured pursuant to the Traffic Safety Act.
- (g) All operators of off-highway vehicles must have a minimum Class 7 driver's license.
- (h) All operators of off-highway vehicles must be wearing a CSA approved helmet.
- (i) **Any person found** in violation of this bylaw or the Traffic Safety Act will be required to complete an off-highway vehicle training course presented in Alberta, prior to being able to operate on Summer Village property again. An operator deemed in violation of any of the regulations in this said bylaw shall dismount their ATV and will not be allowed to further operate the vehicle within the municipal jurisdiction of the Summer Village of Sandy Beach
- (j) No person shall operate an off-highway vehicle under the influence of alcohol, drugs or cannabis. Any person found to do so by enforcement will immediately surrender their keys and be deemed liable for possible impoundment of the vehicle in question by the Bylaw Enforcement Officer with the towing costs to be added to the owner/operator's expense. Video surveillance and photo evidence of possible offenders under this Bylaw will be surrendered to the Bylaw Officer and will stand as testimony for determining a specific violation under this Bylaw.
- (k) **No person shall operate** an off-highway vehicle (including dirt bike) on municipal playgrounds, day parks, campgrounds, municipal lands, designated municipal park reserve (including any lakeshore side or bed: wet or dry) or any municipal property where it is signed that off-highway vehicles are not allowed, with the exception of municipal employees or contractors during the course of their employment/work.

Even if not signposted, all municipal lands, park reserves, shorelines, lakeshore or any other municipal property are off limits to off highway vehicles within all municipal boundaries. Lands or highways that are also off limits to off-highway vehicles are the water's edge or riparian areas as classified by Alberta Environment & Parks and any provincial or federal legislation in effect that governs these said lands that are between the water's edge of the lake and the property boundary abutting the water's edge or riparian area.

- l) **OHV Bylaw enforcement on** Crown land allows the municipality through this bylaw to exercise jurisdiction and enforcement on the basis of noise and amenity disturbance as per the effective noise / nuisance Bylaw's for The Summer Village of Sandy Beach. The Summer Village of Sandy Beach prohibits the access and use of OHV 's (and dirt bikes) on Crown land, the water's edge, shorelines, riparian areas and lakefront properties with lake fronting land that have encroached on the water's edge and authorize the Bylaw/Peace Officer to implement and exercise for offenders in this order: i) education and ii) noise/disturbance Bylaw warnings and finally iii) fines when noise and amenity infractions are incurred. Where a nuisance (as per the definition in this Bylaw) prevails as determined by the Peace Officer fines may be issued on the spot especially if video footage is provided.
- m) Dirt bikes are subject to the regulations as set out in whole in this Bylaw and applicable on all municipal lands and roadways and noise and amenity disturbance will be enforced through the noise and community standards bylaws.
- n) This Bylaw allows the municipality to ban the use of OHV's during any local or Provincial emergencies or any State of Local Emergency.
- o) Children 14 years of age or under must be accompanied by an adult or a valid Class 7 License Holder: A Class 7 learner's license allows you to drive a Class 5 or 6 vehicle with someone over 18 who has a full Class 5 driver's license or higher. They must sit in the front passenger seat. This license also allows you to drive a moped. Restrictions: You cannot drive during **the hours between 11:00pm** and 8:00am.
- p) During times of high to extreme fire hazard or weather conditions, as defined by the Alberta Environmental Protection Land & Forest Services, the Mayor/DEM or designate shall have the authority to ban the use of Off-Highway vehicles. Provincial bans will remain in effect.
- q) The fire break(s) off West Cove Drive does not allow for the use of OHV's or dirt bikes of any engine size and any use of OHVs and any size dirt bike on this pathway from West Cove Drive to Highway 642 is completely prohibited and subject to the fines prescribed in this Bylaw.

- r) Boating access to the water will not be impeded by this bylaw.

III PENALTIES

- a) Every person who contravenes the provisions and regulations of this bylaw is guilty of an offence and liable to summary conviction as prescribed in the Traffic Safety Act and/or any related Alberta regulation.
- b) Regardless of the penalty stipulations applicable as per the Traffic Safety Act the attached **Schedule A** will also be in effect for violations enforced as per this bylaw. Failure to pay an issued fine, authorize Council to add the fine to the applicable tax roll.
- c) The Bylaw Officer for the Summer Village of Sandy Beach with the adoption of this Bylaw is hereby granted enforcement powers under and as per the Traffic Safety Act and Municipal Government Act in Alberta.
- d) The Council of the Summer Village of Sandy Beach reserves the right to revoke this bylaw at any time without notice.

This bylaw comes into full force and effect on the date of its final passing and Bylaw 06-2009 is rescinded with this Bylaw's passing.

READ A FIRST TIME this 15th day of June 2023.

READ A SECOND TIME this 19th day of October 2023.

READ A THIRD AND FINAL TIME this 19th day of October 2023.

Signed this 19th day of October 2023.

The Summer Village of Sandy Beach,
The Province of Alberta, Canada



Mayor

Chief Administrative Officer

Schedule A Penalties and Fines

Operating an OHV without a helmet: **\$100**

Operating an OHV on any other land or highway as described in this Bylaw: **\$150**

Speeding and Stunting with an OHV: **\$150**

Failure to display a registered license plate: **\$150**

Operating an OHV without insurance or operating an OHV deemed to be unregistered: **\$150**

Operating an OHV or dirt bike on the West Cove Drive Fire Break or lakeshore Drive Municipal Lands shoreline: **\$200**

Operating a dirt bike outside the limits as prescribed in this Bylaw: **\$200**

Operating an OHV and dirt bike in contravention of any noise or community standards bylaw applicable for the municipality: **\$200**

Defying any Provincial emergency measures: \$500

Second offences will carry a \$75 additional charge on any of the fines listed in Schedule A.

Third offences will carry double fines.

Public Land Acts advisory to Bylaw 04-2023

No person shall enter on or occupy (including with an OHV or dirt bike) vacant land that is a bed or shore of a permanent and naturally occurring body of water or a naturally occurring river, stream, watercourse or lake except Addition to schedule.

(a) where the entry and occupation are for a recreational purpose that

(i) involves boating,

(ii) involves travel on frozen ground or on ice capable of holding the weight of the conveyance without making a depression on the ground or ice or breaking the ice, or

(iii) does not involve the use of a wheeled or tracked conveyance, unless the entry or occupation occurs within a designated water crossing and is in accordance with the rules specified in signs or notices under section 33.3,

(b) in accordance with a disposition issued or a consent given to the person under the Act,

(b.1) where the person is carrying out duties as an employee, agent or contractor of the Government of Alberta,

(c) where the person has a lawful right to be on the land or the entry or occupation is expressly permitted in an applicable disturbance standard or in a disposition issued to the person, or

(d) where the person is exercising a right recognized and affirmed under Part II of the Constitution Act, 1982 or a right under section 12 of the Transfer Agreement or is travelling to a location to exercise such a right.

Afternoon Rudolf, as per previous email correspondence I have attached a copy of new agreement "Draft" showing highlighted changes. I have also provided a "new version" for signature with Council.

Let me know if you have any concerns.

If not if you could take to your Council, have them approve it, and return two signed copies of the "New Agreement" to me then I will work to get it in front of our Council.

Thanks

Pat

Pat Mahoney

Fire Chief, Manager of Protective Services

780-939-8411

pmahoney@sturgeoncounty.ca

9613 100 Street, Morinville, AB T8R 1L9

AGREEMENT

BETWEEN:

The Summer Village of Sandy Beach

(the "Village")

-and-

Sturgeon County

(the "County")

WHEREAS the Sturgeon County Protective Services is a department of the County and the Village desires the County to provide firefighting and related services to the Village.

AND Whereas the Village and the County have agreed that the County will provide firefighting and related services to the Village within the boundaries of the Village subject to the terms, conditions and provisions set out in this Agreement.

THE PARTIES AGREE AS FOLLOWS:

Interpretation

1. In this Agreement:

- (a) "Agreement" means this Agreement and includes Schedules "A" and "B";
- (b) "Dispatch" means Sturgeon County Dispatch Services, 911;
- (c) "Firefighting Services" means those measures and activities which are reasonably necessary and incidental to the provision of fire extinguishment and rescue services and can be reasonably performed by the County under this Agreement, including firefighting services, fire protection services, rescue services and response to incidents;
- (d) "Materials" includes all Records, software and other personal property produced by the County and the Village in the delivery of the Services;
- (e) "Materials" includes all records, software and other personal property produced by Sturgeon County in the delivery of the Services;

- (f) “Parties” means the parties to this Agreement, being the Village and Sturgeon County;
 - (g) “Record” means a record of information in any form and includes notes, images, audiovisual recordings, books, documents, maps, drawings, photographs, letters, vouchers and papers and any other information that is written, photographed, recorded or stored in any manner, but does not include software or any mechanism that produces records;
 - (h) “Services,” means the Firefighting Services specified in Schedule A and other related services as contained within the Sturgeon County Emergency Services Operating Guidelines to be provided by the County to the Village under this Agreement; and
 - (i) “Sturgeon County Protective Services” means the department of Sturgeon County which provides firefighting services and related emergency services.
2. The terms and conditions of this Agreement are severable and any term or condition determined to be void or unenforceable in whole or in part shall not be deemed to affect or impair the validity of this Agreement or any other term or condition of it.
 3. The validity and interpretation of this Agreement, and of each clause and part thereof, shall be governed by the laws of the Province of Alberta and the Parties agree to the exclusive jurisdiction of the Courts of the Province of Alberta.

This clause shall survive this Agreement.

Prime Contractor’s Contact

4. The Village designates their Chief Administrative Officer (CAO) as the Village’s representative under this Agreement and as the prime contact who is authorized to communicate the Village’s position to the County on matters pertaining to this Agreement.
5. The County designates the County Fire Chief/Manager of Protective Services as the County representative under this Agreement and as the prime contact who is authorized to communicate the County’s position to the Village on matters pertaining to this Agreement.
6. The Village, in the Village’s absolute discretion, may delegate any duties, powers or functions relating to the provisions of this Agreement to any person.

Period of Contract

7. The County shall provide the Services to the Village pursuant to the terms of this Agreement commencing January 1, 2024, and terminating December 31, 2026-
8. The engagement of the County as evidenced by this Agreement comes into effect on the date as stated in the above clause.

The Village's Obligations

9. The Village will provide to the County, on an ongoing basis, up to date information and maps of roads, buildings (including residences), possible water sources, petroleum/dangerous goods storage areas, other major areas of concern or perceived hazards within the boundaries of the Village.
10. The Village agrees to maintain roads and major access routes within the Village in a condition suitable for access by firefighting apparatus.
11. All required maintenance of hydrants, if any, and pump station(s) or other related water sources within the Village will be the responsibility of the Village at its expense.

Sturgeon County's Service Provision

12. The County agrees to provide the Services according to the terms of this Agreement as described in Schedule "A", at a rate or fee as described in Schedule "B", of this Agreement. The County may not substitute or delegate its responsibilities under this Agreement to provide the Services to any other agent or subcontractor without the express written consent of the Village, which consent may be withheld at the Village's sole discretion. The Village acknowledges that volunteer fire fighters under the direction of the County will be involved in the delivery of the Services.
13. The County shall not be in default of its obligations under this Agreement if it is unable to provide the Services in response to a request by the Village if the personnel and volunteers of Sturgeon County Protective Services are deployed in responding to a pre-existing emergency within the Village or the County.
14. The County is an independent contractor for the purposes of this Agreement and shall not be deemed to be a servant, employee or agent of the Village. The County shall provide all administrative support and other resources required to deliver the Services, including dispatch services, unless otherwise agreed to in this Agreement.

Occupational Health and Safety - Workers' Compensation

15. The County will comply with the *Occupational Health and Safety Act*, the *Workers' Compensation Act* and all other laws in force in Alberta relevant to the provision of the Services if applicable. On request, the County will provide the Village with a certificate from the Workers' Compensation Board showing the County is registered and is in good standing with the board, if applicable.

Indemnity and Insurance

16. The County agrees to indemnify and hold harmless the Village from any and all third-party claims, demands, actions or costs (including legal costs on a solicitor-client basis) for which the County is legally responsible arising out of negligence or wilful acts by the County or the County's employees or agents.

This clause shall survive this Agreement.

17. The Village agrees to indemnify and hold harmless the County from any and all third party claims, demands, actions or costs (including legal costs on a solicitor-client basis) for which the Village is legally responsible arising out of negligence or wilful acts by the Village or the Village's employees or agents.

This clause shall survive this agreement.

Safety and Security

18. Subject to the Village's reasonable security requirements, the Village will provide the County with access to its facilities and systems, as necessary to enable the County to fulfill its obligations under this Agreement. The County, the County's employees, subcontractors and agents, when using any of the Village's buildings, premises, equipment, electronic hardware and software must comply with all safety and security policies, regulations and directives in place at the time relating to those buildings, premises, equipment, electronic hardware and software.

19. Control, Access, Security and Retention of Records

- a. The Village retains control of all records created under this agreement.
- b. Upon receipt of a request under the *Freedom of Information and Protection of Privacy (FOIP) Act* for a record created under this agreement, the Village shall notify the County and the County will, without delay, provide the Village with records responsive to the request, including without limitations any request pursuant to sections 35 or 36.
- c. The County will protect business and personal information in its custody under this agreement by making reasonable security arrangements against such risks as unauthorized access, collection, use, disclosure, disposal, and disaster.
- d. The County will immediately report any unauthorized use or disclosure, or suspected unauthorized use or disclosure of information created under this agreement to the Village's FOIP Head.
- e. The County will cooperate with investigations undertaken by the Village, by a third party instructed by the Village, or by a person or body with statutory authority to conduct an investigation, regarding the collection, use or disclosure of information.
- f. The County will maintain the records created under this agreement in accordance with the County's Corporate Record Structure, until such time as termination of this agreement. Upon termination of this agreement, the County will transfer the records in its custody to the Village at the Village's sole expense.

Invoicing for Services

20. Invoices for services shall be in accordance with Schedule B of this Agreement and shall be forwarded within 60 days of the incident to the Village and paid within 60 days from the invoice date. Invoices are to be submitted to:

The Summer Village of Sandy Beach

RR#1, Site 1, Box 63,

Onoway, AB T0E 1V0

Attention: CAO

24. Upon receipt of a notice of termination, the County shall prepare and deliver to the Village a written report, if required, on the Services rendered up to the termination date.

This clause shall survive this Agreement.

General Terms

25. Time is of the essence in this Agreement.
26. This Agreement inures to the benefit of and be binding upon the parties hereto, their respective successors and permitted assigns. Neither party may assign its rights and obligations under this Agreement without the express written consent of the other party.
27. This Agreement supersedes any previous representations, warranties, terms, conditions, or other agreements made between parties with respect to the provisions of the Services by the County. It is agreed that this written instrument embodies the entire Agreement of the parties hereto with regard to the matters dealt with herein, and that no understandings or agreements, verbal or otherwise, exist between the parties except as herein expressly set out. This Agreement and the Schedules are complementary, however; in the event of conflict within or between the body of the Agreement and the Schedules, the provisions in the body of the Agreement shall govern.
28. No term or condition of this Agreement shall be deemed to be waived unless the waiver is in writing. Any waiver of default committed by either of the parties in the observance or performance of this Agreement shall not extend or be deemed to extend or affect any other default.
29. If any time during the continuance of this Agreement, the parties consider it necessary to amend this Agreement, they may do so by a written document signed by each party or by exchange of letters signifying mutual agreement between the parties and all amendments in such written document or letters shall be adhered to and have the same force and effect as if they had been originally embodied in and formed part of this Agreement.
30. The Village acknowledges that the County has no obligation to renew, extend or offer a new contract at the end of the term of this Agreement, or upon termination of this agreement.

The parties have executed this Agreement, each by its duly authorized representative, on the respective dates shown below.

VILLAGE

Date: _____

Mr. Rudolf Liebenberg, Village CAO

Denise Lambert, Mayor

STURGEON COUNTY

Date: _____

Alanna Hnatiw, Mayor

Reegan McCullough, County Commissioner

Patrick Mahoney, Fire Chief/Manager of Protective Services

“Schedule A” – Firefighting Services

Measures and activities which are reasonably necessary and incidental to the provision of fire extinguishment and rescue services and can be reasonably performed by the County under this Agreement, including such services as:

- Response to Structural Fires within the boundaries of the Village;
- Response to Motor Vehicle Collisions on roadways within the boundaries of the Village;
- Response to Wildland/Urban Interface/Grass Fires within the boundaries of the Village;
and
- Provide assistance on medical calls in conjunction with Alberta Health Services as requested by them; and

Note:

When Sturgeon County Protective Services are dispatched to a location within the boundaries of the Village as a result of a 911 emergency call the Sturgeon County Fire Chief/Manager of Protective Services or a designate will also be notified.

If available, the Sturgeon County Fire Chief/ Manager of Protective Services or a designate will respond as well.

“Schedule B” – Fees for Services

1. The Village agrees to pay the amount of \$2117.00 to the County annually to administer and monitor Agreement.
2. Each time the County provides Services to the Village the following fees shall be charged and paid to the County:
 - a. The sum of \$700.00 for each hour or fraction thereof, for each piece of fire apparatus (Engine/Water Tender) responding to the emergency;
 - b. The sum of \$205.00 for each hour or fraction thereof, for each command vehicle responding to the emergency; and
 - c. The sum of \$200.00 for each hour or fraction thereof for fire investigation services and inspection services on an as required, as requested basis. Sturgeon County Protective Services are required under the National Fire Code - Alberta Edition to conduct a cause and origin investigation on all fires.
3. Should the Services of the Sturgeon County Protective Services be requested by a means other than through the Sturgeon County Dispatch Services, 911, such as the Village representative or designate, the same fees shall be charged for Services rendered regardless of the authenticity of such a call.

Note: The fees for service shall be determined by Council through resolution from time to time and shall be set out in the Sturgeon County Fee and Charges Schedule. The rates invoiced for apparatus will coincide with those established by Alberta Transportation and may see minimal increases during the term of this agreement. Any changes and or increases will be communicated through regular administrative means.

Good morning,

Please find attached the tender results for the Phase A wastewater infrastructure project. Grant funding is capped at 90% or \$11,272,500 (total project cost of \$12,525,000).

If you have any questions, please reach out.

Thanks,

Lac Ste. Anne County

The Lac Ste. Anne County Administration Office has resumed its regular business hours of Monday to Friday, from 8:30am to 4:30pm (including lunch hour). Reception staff are managing all telephone inquiries at this time and representatives from each County department will be on hand to address a variety of ratepayer requests. Thank you for your patience as we implement our re-entry strategy.

SUMMER VILLAGE OF SANDY BEACH

IN THE PROVINCE OF ALBERTA

BYLAW NO. 05-2023

BEING A BYLAW FOR THE PURPOSE OF CANCELLING A PORTION OF PLAN 3107 KS.

WHEREAS Section 658 of the Municipal Government Act empowers a municipality to cancel a plan of subdivision in whole or in part;

AND WHEREAS the owners of the parcels of land in the portion of the plan to be cancelled have consented to the proposed cancellation;

AND WHEREAS every person shown on the certificates of title of the lands in the plan of subdivision as having an estate or interest in it have consented to the proposed cancellation;

NOW THEREFORE the Council of the Summer Village of Sandy Beach in the Province of Alberta, duly assembled, hereby enacts as follows:

1. IT IS HEREBY ORDERED that the lands described as Lots 7 and 8, Block 2, Plan 3107 KS are to be cancelled from the plan of subdivision of record which is registered in the Land Titles Office for the NORTH Alberta Land Registration District.
2. IT IS FURTHER ORDERED the cancelled lands be established as a single new lot known as Lot 2A, Block 2, Plan 3107 KS.
3. THIS ORDER shall not be effective unless filed by the applicant in the office of the Registrar within NINETY DAYS from the date of this Order.

THE REGISTRAR for NORTH Alberta Land Registration District shall make all cancellations, issue all certificates of title and do such things as necessary, in his opinion, to give effect to this Order; including, but not restricted to, carrying forward all encumbrances, charges, liens, interests, and reservations as to mines and minerals in the existing certificate(s) of title.

ANY EXPENSES in the connection with carrying out this Order shall be borne by the applicant.

READ A FIRST TIME THIS 19th DAY OF October, AD 2023.

READ A SECOND TIME THIS 19th DAY OF October, AD 2023.

Given Unanimous consent to go to third reading on this 19th day of October, 2023.

READ A THIRD AND FINAL TIME THIS 19th DAY OF October, AD 2023.

SIGNED AND PASSED THIS 19th DAY OF October, AD 2023.

The Summer Village of Sandy Beach,
The Province of Alberta, Canada



Mayor

Chief Administrative Officer



Summer Village of Sandy Beach

Cheque Listing for Council: Sept

2023-Oct-1
8:15:20AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20230251	2023-09-06	ATB FINANCIAL MasterCard		PAYMENT ACCT#5475 XXXX XXXX 3895	1,768.76	1,768.76
			AUG. 25, 2023			
20230255	2023-09-06	██████████		PAYMENT 18-2023	1,260.10	1,260.10
			NB18-2023			
20230256	2023-09-06	Canada Revenue Agency		PAYMENT 13200 3666 RP0001	1,902.10	1,902.10
			SEPTEMBER			
20230257	2023-09-06	Highway 43 East Waste Commission		PAYMENT JULY 2023 DISPOSAL FEES	487.80	487.80
			16824			
20230258	2023-09-06	██████████		PAYMENT 18-2023	1,050.65	1,050.65
			RM18-2023			
20230259	2023-09-06	██████████		PAYMENT 18-2023	2,172.62	2,172.62
			DP18-2023			
20230260	2023-09-06	UFA Co-operative Limited		PAYMENT ACCT#8872103	673.27	673.27
			AUGUST 31,			
20230261	2023-09-06	Valley Traffic Systems		PAYMENT CUSTOMER CASHS-0010	101.64	101.34
			355202			
20230262	2023-09-06	XPLORE		PAYMENT ACCT#229348	83.99	83.99
			INV49221423			
20230263	2023-09-20	Alberta School Foundation Fund		PAYMENT 3RD QUARTER ASFF PYMNT	29,169.96	29,169.96
			14587			
20230264	2023-09-20	EPCOR		PAYMENT ACCT#21716709	1,505.67	1,505.67
			SEP 7, 2023			
20230265	2023-09-20	Ste Anne Gas Co-op		PAYMENT ACCT#006593-00 ACCT#005034-00	48.54 46.50	95.04
			1003535 992754			
20230266	2023-09-20	██████████		PAYMENT 19-2023	831.84	831.84
			NB19-2023			
20230267	2023-09-20	Canada Revenue Agency		PAYMENT PD7A E ACCT#13200 3666 RP0001	1,712.15	1,712.15
			SEPT. 2023			
20230268	2023-09-20	Fortis Alberta Inc.		PAYMENT ACCT#0000427469 2	1,406.56	1,406.56
			90242162			
20230269	2023-09-20	GFL Environmental Inc.		PAYMENT AUGUST 2023 WASTE DISPOSAL	1,219.77	1,219.77
			PG0000630321			
20230270	2023-09-20	Handi-Can (2003) Ltd.		PAYMENT PORTA POTTY RENTAL	469.88	469.88
			63681			
20230271	2023-09-20	Hellings, John		PAYMENT JAN. - JUN. 2023 HONORARIUM	2,166.66	2,166.66
			18th SEPT. 2023			
20230272	2023-09-20	Highway 43 East Waste Commission		PAYMENT AUGUST 2023 DISPOSAL FEES	454.80	454.80
			16852			
20230273	2023-09-20	██████████		PAYMENT 19-2023	1,050.65	1,050.65
			RM19-2023			
20230274	2023-09-20	██████████		PAYMENT 19-2023	2,172.62	2,172.62
			DP19-2023			
20230275	2023-09-20	Standstone Vacuum Services Ltd.		PAYMENT WATER/SEPTIC SERICE	626.09	626.09
			162019834			
20230276	2023-09-20	WILD Water Commission		PAYMENT SEPTEMBER DEBENTURE	5,350.10	5,350.10
			2023-DEB-20			
20230277	2023-09-20	Workers Compensation Board		PAYMENT ACCT#808987	338.58	338.58
			26661528			



Summer Village of Sandy Beach

Cheque Listing for Council

2023-Oct-1
8:15:20AM

Cheque						Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description		Amount	Amount

Total 58,071.00

*** End of Report ***



Summer Village of Sandy Beach

Revenue/Expense Statement

General Ledger	Description	2023 Budget	2023 Actual	2023 Budget Remaining \$
Revenues				
1-00-00-110	Real Property Taxes	(16.93)	(17.60)	0.67
1-00-00-111	Minimum Levy	(23,853.39)	(24,324.95)	471.56
1-00-00-112	Taxes - Commercial	(5,227.38)	(5,434.23)	206.85
1-00-00-113	Taxes - Residential	(360,394.17)	(360,135.03)	(259.14)
1-00-00-115	Taxes-Linear	(3,413.86)	(3,212.48)	(201.38)
1-00-00-190	Snow and Maintenance	0.00	0.00	0.00
1-00-00-510	Penalties & Costs On Taxes	(10,130.98)	(19,833.26)	9,702.28
1-00-00-520	Lagoon Maintenance - split cost	(3,000.00)	0.00	(3,000.00)
1-00-00-530	Misc. Income	(7,500.00)	(16,692.26)	9,192.26
1-00-00-531	Village Land Sale Revenue	0.00	0.00	0.00
1-00-00-590	Other Revenue/Tax Certificates/GST	(2,500.00)	(1,985.00)	(515.00)
1-00-00-740	Provincial Government/Agencies	0.00	0.00	0.00
1-00-00-840	AMIP	0.00	0.00	0.00
1-00-00-990	Other Revenue/Tax Recovery	(500.00)	0.00	(500.00)
1-01-00-550	Interest Income	(13,500.00)	(18,612.71)	5,112.71
1-02-00-550	Interest Income Trust	(20,000.00)	(46,715.87)	26,715.87
1-12-00-560	Rentals/Shop Rent	(500.00)	0.00	(500.00)
1-12-00-561	Office Rent	0.00	0.00	0.00
1-32-00-830	Federal Infrastructure Grants Road Survey	0.00	0.00	0.00
1-32-00-840	Prov. Conditional Grants & MSP/MOST	(15,000.00)	0.00	(15,000.00)
1-32-00-841	MSI-Capital	(49,927.00)	0.00	(49,927.00)
1-32-00-842	MSI-Operating	(11,000.00)	(17,494.00)	6,494.00
1-32-00-844	GTF + FRIAA	(35,000.00)	0.00	(35,000.00)
1-32-00-845	OTHER Prov.Grants	0.00	0.00	0.00
1-32-00-846	Def. Rev. (Prof. Consult)	(38,679.66)	0.00	(38,679.66)
1-32-00-847	Snow/ Maintenance	0.00	0.00	0.00
1-32-00-848	Canada Day (Prov. Grant)	0.00	0.00	0.00
1-32-30-845	STEP	0.00	0.00	0.00
1-51-00-840	Provincial Conditional Grants/FCSS	(7,018.00)	(2,875.50)	(4,142.50)
1-61-00-410	Planning/Zoning/Dev. Charges	(1,175.00)	(524.39)	(650.61)
1-74-00-560	Rental Income/Facilities	(1,500.00)	(2,070.00)	570.00
1-74-00-840	Provincial Conditional Grants	0.00	0.00	0.00
1-99-00-750	School Foundation - Non-Residential	(2,112.13)	(2,113.45)	1.32
1-99-00-751	School Foundation - Residential	(119,452.71)	(119,366.54)	(86.17)
1-99-00-752	School Foundation - Linear	0.00	0.00	0.00
1-99-00-753	Senior Foundation	(10,221.79)	(10,216.23)	(5.56)
*P TOTAL Revenues		(741,623.00)	(651,623.50)	(89,999.50)



Summer Village of Sandy Beach

Revenue/Expense Statement

General Ledger	Description	2023 Budget	2023 Actual	2023 Budget Remaining \$
Expenses				
2-11-00-110	Honorariums	13,000.00	4,988.77	8,011.23
2-11-00-211	Mileage & Subsistence	2,000.00	417.52	1,582.48
2-11-00-510	General Supplies/Conventions	1,500.00	0.00	1,500.00
2-12-00-110	Salaries/Wages Administration	75,000.00	50,000.00	25,000.00
2-12-00-111	Ad Hoc Committee	0.00	0.00	0.00
2-12-00-130	Employer Contributions (O)	7,250.00	4,315.78	2,934.22
2-12-00-131	WCB	4,000.00	2,769.33	1,230.67
2-12-00-200	Contract Admin/DEM/DDEM	4,000.00	75.79	3,924.21
2-12-00-211	Travel & Subsistence	1,555.00	748.34	806.66
2-12-00-215	Freight, Postage, Telephone	5,000.00	3,358.22	1,641.78
2-12-00-216	Newsletter	100.00	0.00	100.00
2-12-00-217	Internet	850.00	694.91	155.09
2-12-00-218	Website	3,550.00	3,525.00	25.00
2-12-00-219	Conferences/CAO CLGM Coursework-MC	1,500.00	1,045.00	455.00
2-12-00-220	Subscriptions, Memberships, Printing, Ad	13,000.00	10,611.39	2,388.61
2-12-00-221	Dues and Memberships	0.00	0.00	0.00
2-12-00-222	Donations/Appreciations	0.00	0.00	0.00
2-12-00-230	Professional and Special Services	3,500.00	4,118.00	(618.00)
2-12-00-231	Audit	7,000.00	151.54	6,848.46
2-12-00-232	Assessment Services	8,550.00	6,440.00	2,110.00
2-12-00-233	WILD Waterline (Operating)	1,926.62	1,966.62	(40.00)
2-12-00-234	WILD Waterline (Debenture Phase I - IV)	10,700.18	10,660.20	39.98
2-12-00-250	Repairs & Maintenance	2,250.00	0.00	2,250.00
2-12-00-260	Water/Sewer Admin Building	2,250.00	1,554.71	695.29
2-12-00-263	Computer	0.00	0.00	0.00
2-12-00-265	1985 Lot research	0.00	0.00	0.00
2-12-00-266	Organize Files-Archive	0.00	0.00	0.00
2-12-00-270	Bank Charges	350.00	261.20	88.80
2-12-00-274	Insurance and Bond Premiums	14,000.00	0.00	14,000.00
2-12-00-011	Election Expenses	250.00	95.55	154.45
2-12-00-505	Canada Day Celebration	500.00	0.00	500.00
2-12-00-510	General Office Supplies	1,500.00	456.89	1,043.11
2-12-00-511	Computer Repairs	0.00	0.00	0.00
2-12-00-512	IT/Financial Software	3,000.00	2,372.96	627.04
2-12-00-519	Other Services/Donations/Appreciations	500.00	500.00	0.00
2-12-00-540	Utilities-Administration EPCOR	2,250.00	2,059.65	190.35
2-12-00-762	Transfer to Capital Reserve - Water	2,000.00	0.00	2,000.00
2-12-00-810	Short Term Borrowing Costs	0.00	0.00	0.00
2-12-00-811	Interest Expense	0.00	0.00	0.00
2-12-00-990	Other/Miscellaneous	0.00	0.00	0.00
2-12-00-992	Bank Charges	0.00	0.00	0.00
2-12-00-994	Assessment Review Board	1,000.00	0.00	1,000.00
2-23-00-200	Fire / Sturgeon County	2,050.00	2,050.00	0.00
2-23-00-201	Fire Supression/Support	4,000.00	2,705.00	1,295.00
2-25-00-212	Police Funding Model	11,368.00	3,051.25	8,316.75
2-25-00-220	Physician Recruitment	0.00	0.00	0.00
2-26-00-220	MSP (Fire, Police, Ambulance)	0.00	0.00	0.00
2-26-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-110	Salaries & Wages	125,248.57	90,108.23	35,140.34
2-32-00-111	Contract Services/Weed Inspector	500.00	0.00	500.00
2-32-00-130	Employer Contributions	9,500.00	6,821.77	2,678.23
2-32-00-200	Gravel/Maintenance/Drainage	1,000.00	2,069.20	(1,069.20)
2-32-00-201	Signs	2,500.00	96.81	2,403.19
2-32-00-202	Paving Reconstruction Roads	1,000.00	0.00	1,000.00



Summer Village of Sandy Beach

Revenue/Expense Statement

General Ledger	Description	2023 Budget	2023 Actual	2023 Budget Remaining \$
2-32-00-211	Fuel/Mileage/UFA	5,500.00	3,540.55	1,959.45
2-32-00-212	Reserve Roads	1,000.00	0.00	1,000.00
2-32-00-215	Telus (Shop/Public Works)	100.00	0.00	100.00
2-32-00-230	Tree Removal	9,500.00	1,406.56	8,093.44
2-32-00-240	Fire Mitigation	0.00	0.00	0.00
2-32-00-250	Road/Street Contractors-non Gov.	1,000.00	0.00	1,000.00
2-32-00-255	Repairs and Maint to other equipment	8,500.00	7,680.25	819.75
2-32-00-260	Snow Removal	1,000.00	0.00	1,000.00
2-32-00-270	Miscellaneous General Services/Bylaw	17,988.00	(550.10)	18,538.10
2-32-00-280	Equipment Purchases	5,000.00	4,768.00	232.00
2-32-00-350	Roads - Government Grant	0.00	0.00	0.00
2-32-00-510	General Goods & Supplies	12,500.00	4,449.27	8,050.73
2-32-00-511	Beautification	500.00	908.00	(408.00)
2-32-00-540	Utilities - Street Lights	14,850.00	11,023.78	3,826.22
2-32-00-611	Amortization - Engineered structures	0.00	0.00	0.00
2-32-00-621	Amortization-buildings	0.00	0.00	0.00
2-32-00-631	Amortization-machinery/equipment	0.00	0.00	0.00
2-32-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-762	Contributed to Capital Function	0.00	0.00	0.00
2-32-00-840	Prov. Conditional Grants & MSP/MOST	15,000.00	0.00	15,000.00
2-32-00-841	MSI - Capital	49,927.00	32,098.78	17,828.22
2-32-00-842	MSI - Operating	11,000.00	0.00	11,000.00
2-32-00-844	GTF + FRIAA	35,000.00	0.00	35,000.00
2-42-00-200	Lagoon Maintenance/Manager	500.00	0.00	500.00
2-42-00-210	Waste Water Service Cost	0.00	79.46	(79.46)
2-42-00-230	Professional Consult	5,500.00	1,918.56	3,581.44
2-42-00-641	Amortization-Wastewater	0.00	0.00	0.00
2-42-00-762	Transfer to Reserve- Sewage	1,000.00	0.00	1,000.00
2-43-00-200	Garbage Contract/GFL	11,500.00	10,023.87	1,476.13
2-43-00-270	Land Reclamation Site/Garbage Collection	3,500.00	0.00	3,500.00
2-43-00-350	Landfill - Hwy 43 Waste Commission	5,000.00	3,242.20	1,757.80
2-43-00-762	Transfer To Capital Functions	0.00	0.00	0.00
2-51-00-750	FCSS/Recreation	8,773.00	8,000.00	773.00
2-61-00-510	Development Officer Fees	6,500.00	1,229.52	5,270.48
2-61-00-511	Planning, Zoning & Development	4,000.00	150.00	3,850.00
2-61-00-512	Development Enforcement	8,500.00	0.00	8,500.00
2-62-00-211	East End Bus	250.00	350.00	(100.00)
2-71-00-540	Utilities Shop	4,500.00	2,918.41	1,581.59
2-71-00-541	Utilities Old Shop	1,350.00	506.84	843.16
2-71-00-762	Transfer to Reserve Equipment	1,000.00	0.00	1,000.00
2-72-00-200	Daypark/Recreation	500.00	245.62	254.38
2-72-00-540	Daypark Expenses/Utilities	2,850.00	4,555.17	(1,705.17)
2-72-00-541	MSI C-Playground Equipment	500.00	0.00	500.00
2-72-00-661	Amortization-land improvements	0.00	0.00	0.00
2-72-00-762	Transfers To Capital Functions	0.00	0.00	0.00
2-74-00-200	Hall Cleaning	500.00	100.00	400.00
2-74-00-210	General Services/Maintenance/Hall	1,500.00	565.73	934.27
2-74-00-510	General Goods and Supplies/Hall	250.00	0.00	250.00
2-74-00-540	Utilities-Hall	2,500.00	1,674.40	825.60
2-99-00-750	School Foundation - Non-Residential	2,112.13	2,208.30	(96.17)
2-99-00-751	School Foundation - Residential	119,452.71	85,301.57	34,151.14
2-99-00-753	Senior Foundation	10,221.79	10,221.79	0.00
*P	TOTAL Expenses	741,623.00	418,706.16	322,916.84
**P	(Profit)/Loss	0.00	(232,917.34)	232,917.34

SUMMER VILLAGE of SANDY BEACH, AB



CAO Report October 19th, 2023

1. TAXES

- Current OUTSTANDING = \$84,996.83 (**Oct 6th, 2023**)
- 1 YEAR ARREARS = \$23,581.52
- 2 YEAR Arrears = \$1,654.29

2. NEW RESIDENTS

Land Title Changes are behind by quite a few months so updates on new ownership is challenging. Ownership updates are only done when the new land titles are received month 1st and 15th unless a lawyer's letter for new owners are submitted confirming new ownership and mailing address.

3. DEVELOPMENT ACTIVITY

Enforcement and Clean Up orders have been reassessed as a few residents had threatened with litigation following the clean ups in October 2022.

4. TAX ACTIVITY

Taxes due June 30th - penalties are applied monthly July through Dec and 12% Jan 1 2024.

5. OPERATIONS

- Trail work Project Lakeshore Drive is ongoing and await feedback and update from contractor and additional estimates on culvert work: pushed back to Fall 2023;
- AB Health approved kitchen use for SSCL.
- Sturgeon County Peace Officer Agreement now in effect.
- Fire Bans or Restrictions will be posted on Village sign and website.

6. MAJOR PROJECTS towards Fall 2023/Spring 2024. (All MSI or CCBF funded)

- ✓ Lakeshore Drive Trail work (2022) = \$17,000 **Completed/PAID**; (ongoing: to continue in Fall 2023/Spring 2024).
- ✓ Lakeshore Trail Culverts - **await estimate** completion/submission; Spring 2024
- ✓ Lakeshore Drive wide side white line painting = **\$11,500**; (June 2023) **Completed/PAID**.
- ✓ Dust Control + Gravel on West Cove and Blue Heron Drives Sept 2023 = **\$18,500 Completed/PAID**.
- ✓ Lakeshore (8) Streets clearing = Public works is working on this project through the Winter – ongoing.
- ✓ Lakeshore Drive - crack filling **Completed/PAID = \$8,150**.

7. CORRESPONDENCE

- Darwell Transmission Line - no open house planned by Commission/Costs submitted

Oct 2023: ACTION ITEM List

Employee	Task	Action Taken	Progress	Date
Rudolf.	MSI 2023 Audit 2022 Lakeshore Trails Culvert Darwell Transmission Line Phase A Emergency Management Tax Notices mailed May 11 th Dust Control Fall 2023 Grading to be done on gravel roads Fall 2023	Operating \$17,000 paid late July 2023 COMPLETED Await estimate Fall 2023 Sandy Beach OPEN HOUSE Date? DEM UPDATE – await letter	In progress Completed In progress In progress	July 2023 March 2023 Fall 2023 Fall 2023
Robin.	Payroll - Accounts Payable - Invoices Administration/Financial Software Filing, website, phone calls, land titles Audit 2022	Input invoices – entering payroll – printing cheques Correspondence and Letters mailed/system training Keeping everything current Completed	On-Going On-Going On-Going Completed	Aug 2023 Aug 2023 Aug 2023 Apr 2023
COUNCIL.	Wastewater/Darwell Transmission Line Phase A Alex John Hellings	Commission feedback (from Dec 14/Jan 4-2023 letters) updated cost / scope change – JLC Chair? News update on OPEN HOUSE? Costs end of July 2023? Transfer Station UPDATE? Emergency Management and Elected Official Training	Jan 19	Aug 2023 Apr 2023