

## COUNCIL MEETING MINUTES



### *Summer Village of Sandy Beach*

August 26<sup>th</sup>, 2023 at 10 am.  
Myrna Noyes Community Hall  
63 Lakeshore Drive, Sandy Beach, AB

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- IN ATTENDANCE** Denise Lambert, Mayor (Chair)  
Michael Harney, Deputy Mayor  
John Hellings, Councillor  
Rudolf Liebenberg Chief Administrative Officer
- 1.0 CALL TO ORDER** Mayor Denise Lambert called the meeting to order at 10 AM.
- 2.0 ACCEPTANCE OF AGENDA** MOVED by Deputy Mayor Michael Harney that the agenda be approved as presented with the following *additions*:
- Item 4 Delegation Draft OHV Bylaw 04-2023;
  - Item 7B ASVA Conference, Deputy Mayor attendance approval;
  - Item 7C FCSS Deadline for applications 2024;
  - Item 7A Closed Session moved to after all Regular Business under 7;
- Res. # 097 – 23 CARRIED
- 3.0 APPROVAL OF MINUTES** MOVED by Councillor John Hellings that the attached minutes of the Regular Council Meeting June 15<sup>th</sup>, 2023 be approved as presented and printed.
- Res. # 098 – 23 CARRIED
- 4.0 DELEGATIONS** Roll 254 made a presentation on Draft OHV Bylaw 04-2023.
- 5.0 BUSINESS ARISING**
- A. Rates & Fees Bylaw 03-2023**
- Res. # 099 – 23 MOVED by Deputy Mayor Michael Harney that Council gives second reading to Bylaw No. 03-2023. CARRIED
- Res. # 100 – 23 MOVED by Councillor John Hellings that Council gives third and final reading to Bylaw No. 03-2023. CARRIED
- B. OHV Bylaw 04-2023**
- Res. # 101 – 23 MOVED by Councillor John Hellings that Council directs Administration present the draft OHV Bylaw 04-2023 with edits on:
- definitions: *highways; nuisance; riparian areas*;
  - speed to be 20 kph;
  - time of operation 8am to 11pm &
  - fire ban enforcement;
- to Alberta Environment & Parks for review and feedback and upon their approval at such time it will be presented at the next Regular Council meeting for review and final approval by Council. CARRIED

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**C.**  
Res. # 102 – 23      **Wastewater Transmission Line Phase A: OPEN HOUSE DATE**  
MOVED by Deputy Mayor Michael Harney that Council table the open house until such time that all costs analysis is available which is likely end of September 2023, and upon such time have this wastewater item added to the next available regular council meeting agenda for decision.

CARRIED

**6.0 DEVELOPMENT MATTERS**

Res. # 103 – 23      MOVED by Deputy Mayor Michael Harney that Council receive and accept as information the Development Officer's Annual report for 2023.

CARRIED

**7.0 NEW BUSINESS**

**A.**  
Res. # 106 – 23      **CLOSED SESSION FOIP Section 17**  
MOVED BY Deputy Mayor Michael Harney that Council move into closed session to discuss employment under section 17 (1) (2) (e) of the Freedom of Information and Protection of Privacy Act at 11:06 a.m.

CARRIED

Res. # 107 – 23      MOVED BY Councillor John Hellings that Council move out of closed session to discuss employment under section 17 (1) (2) (e) of the Freedom of Information and Protection of Privacy Act at 11:36 a.m.

CARRIED

Res. # 108 – 23      MOVED by Mayor Denise Lambert that Council receive, accept and approve the final copy of the CAO terms of employment presented here in writing and Council authorize the mayor sign the agreement and it be reviewed again by June 30<sup>th</sup> 2024.

CARRIED

**B.**  
Res. # 104 – 23      **ASVA Conference 2023**  
MOVED by Deputy Mayor Michael Harney that Council approve the cost and attendance of all of Council in October 2023.

CARRIED

**C.**  
Res. # 105 – 23      **FCSS application deadline 2024**  
MOVED by Councillor John Hellings that Council accepts as information Councillor John Hellings verbal report on the FCSS applications deadline for 2024 which is anytime during 2023 up to 31<sup>st</sup> December 2023.

CARRIED

**8.0 COUNCILLOR REPORTS**

**A.**  
Res. # 109 – 23      **Council Reports**  
MOVED by Councillor John Hellings that Council receive as information all the written and verbal Council reports presented.

CARRIED

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**9.0 CAO REPORTS**

**A.**

**Financial Statements**

Res. # 110 – 23

MOVED by Councillor John Hellings that Council receive as information the revenue and expense statement, and receive, accept and approve the accounts payable list for June and July 2023 as presented in writing by Administration.

CARRIED

**B.**

**Action Item List and CAO Report**

Res. # 111 – 23

MOVED by Deputy Mayor Michael Harney that Council receive and accept as information the CAO report and action item list for August 2023 as presented in writing by Administration.

CARRIED

**10.0 CORRESPONDENCE**

Res. # 112 – 23

MOVED by Councillor John Hellings that Council receive as information all correspondence as presented at this meeting.

CARRIED

**ADJOURNMENT**

Being that the agenda matters had been concluded the meeting was declared adjourned at 11.37 AM by Mayor Denise Lambert.



*Denise Lambert*  
Mayor

*[Signature]*  
Chief Administrative Officer