

# AGENDA - ANNUAL INFORMATION MEETING

SUMMER VILLAGE of SANDY BEACH, PROVINCE OF ALBERTA

MYRNA NOYES COMMUNITY HALL 63 Lakeshore Drive

SATURDAY, August 26, 2023, 9 a.m.

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1. **CALL TO ORDER** - Mayor Denise Lambert: 9am
  
2. **WELCOME** by **CHAIR**
  - Mayor Denise Lambert
  - Deputy Mayor Michael Harney
  - Councillor John Hellings
  - Public
  
3. **RULES OF DECORUM**
  - Standard rules of decorum for meeting
    - Follow the agenda
    - Speak only after being recognized by the Chair
    - One person to speak at a time
    - Give your full name and speak clearly and loudly enough so that everyone in the room can hear the question
    - Keep questions short and to the point - maximum time 4 minutes
  
  - No personal attacks or disruptive behavior of any kind will be tolerated;
  - The Mayor/Chair has the right to require anyone not abiding by these rules to remove themselves from the meeting immediately;
  - If all discussion gets out of hand, the meeting will be adjourned immediately;
  
4. **REPORTS**
  - ◆ Mayor Denise Lambert:  
**SVLSACE; Emergency Management, Development, Indigenous Relations;**
  - ◆ Deputy Mayor Michael Harney:  
**Transmission Line Phase A, Wastewater, Lagoon, Fire Smart, YRL;**
  - ◆ Councilor John Hellings:  
**FCSS, Sun & Sand Rec League;**
  
5. **HANDOUTS AVAILABLE FOR RESIDENTS**
  - 2022 Audited Financial Statements & Auditor's notes;
  - 2023 Approved Budget;
  
6. **DELEGATION/ROUND TABLE**
  - TBD
  
7. **ADJOURNMENT**

**SUMMER VILLAGE OF SANDY BEACH**  
**Financial Statements**  
**For The Year Ended December 31, 2022**

## MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

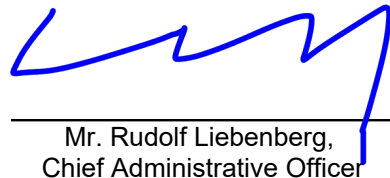
To the Mayor and Council of the Summer Village of Sandy Beach

The integrity, relevance and comparability of the data in the accompanying financial statements are the responsibility of management.

The financial statements are prepared by management in accordance with Canadian public sector accounting standards. They necessarily include some amounts that are based on the best estimates and judgements of management.

To assist in its responsibility, management maintains accounting, budget and other controls to provide reasonable assurance that transactions are appropriately authorized, that assets are properly accounted for and safeguarded, and that financial records are reliable for preparation of financial statements.

Metrix Group LLP, Chartered Professional Accountants, have been appointed by the Village Council to express an opinion on the Village's financial statements.



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Mr. Rudolf Liebenberg,  
Chief Administrative Officer

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## INDEPENDENT AUDITORS' REPORT

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To the Mayor and Council of Summer Village of Sandy Beach

### *Opinion*

We have audited the financial statements of the Summer Village of Sandy Beach (the Village), which comprise the statement of financial position as at December 31, 2022, and the statements of changes in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2022, and the results of its operations, changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

### *Auditors' Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

(continues)



Independent Auditors' Report to the Mayor and Council of Summer Village of Sandy Beach *(continued)*

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**METRIX GROUP LLP**

Chartered Professional Accountants

Edmonton, Alberta  
February 16, 2023

**SUMMER VILLAGE OF SANDY BEACH****Statement of Financial Position****As At December 31, 2022**

|  | <u>2022</u>         | <u>2021</u>         |
|--|---------------------|---------------------|
| <b>FINANCIAL ASSETS</b>                    |                     |                     |
| Cash and cash equivalents <i>(Note 2)</i>  | \$ 1,885,601        | \$ 1,903,562        |
| Receivables <i>(Note 3)</i>                | <u>171,868</u>      | <u>186,237</u>      |
|  | <u>2,057,469</u>    | <u>2,089,799</u>    |
| <b>LIABILITIES</b>                         |                     |                     |
| Accounts payable and accrued liabilities   | \$ 25,973           | \$ 23,610           |
| Deferred revenue <i>(Note 4)</i>           | <u>544,532</u>      | <u>555,167</u>      |
|  | <u>570,505</u>      | <u>578,777</u>      |
| <b>NET FINANCIAL ASSETS</b>                | <u>1,486,964</u>    | <u>1,511,022</u>    |
| <b>NON-FINANCIAL ASSETS</b>                |                     |                     |
| Tangible capital assets <i>(Note 5)</i>    | 1,425,158           | 1,524,144           |
| Prepays                                    | <u>11,123</u>       | <u>16,625</u>       |
|  | <u>1,436,281</u>    | <u>1,540,769</u>    |
| <b>ACCUMULATED SURPLUS <i>(Note 6)</i></b> | <u>\$ 2,923,245</u> | <u>\$ 3,051,791</u> |

The accompanying notes are an integral part of these

**SUMMER VILLAGE OF SANDY BEACH**  
**Statement of Operations and Accumulated Surplus**  
**For the Year Ended December 31, 2022**

|  | 2022<br>(Budget)<br>(Note 10) | 2022<br>(Actual)    | 2021<br>(Actual)    |
|--|-------------------------------|---------------------|---------------------|
| <b>REVENUE</b>   |                               |                     |                     |
| Net taxation (Schedule 2)                                | \$ 368,995                    | \$ 393,802          | \$ 369,555          |
| Government transfers for operating                       | 77,320                        | 88,575              | 179,031             |
| Return on investments                                    | 25,000                        | 35,510              | 11,373              |
| Rentals  | 2,000                         | 7,790               | 6,150               |
| Penalties on taxes                                       | 8,100                         | 6,953               | 3,878               |
| Sales and user charges                                   | 46,150                        | 5,589               | 13,314              |
|  | <u>527,565</u>                | <u>538,219</u>      | <u>583,301</u>      |
| <b>EXPENSES</b>  |                               |                     |                     |
| Roads, streets, walks and lighting                       | 202,600                       | 290,825             | 236,319             |
| General administration                                   | 198,100                       | 157,519             | 145,416             |
| Land use planning, zoning and development                | 8,250                         | 20,176              | 7,107               |
| Waste management   | 25,500                        | 17,833              | 18,309              |
| Council and other legislative                            | 15,850                        | 15,373              | 13,831              |
| Bylaw enforcement  | 21,000                        | 15,121              | 12,396              |
| Culture: libraries, museums, halls                       | 4,200                         | 12,189              | 2,269               |
| Policing   | -                             | 10,309              | 11,729              |
| Water  | 11,000                        | 8,029               | 8,678               |
| Wastewater   | 9,000                         | 6,593               | 26,493              |
| Parks and recreation                                     | 3,000                         | 5,741               | 4,896               |
| Fire   | 10,000                        | 5,358               | 97,767              |
| Family and community support services                    | 9,065                         | 1,263               | 150                 |
| Amortization   | -                             | 118,136             | 129,391             |
|  | <u>517,565</u>                | <u>684,465</u>      | <u>714,751</u>      |
| <b>ANNUAL SURPLUS (DEFICIT) BEFORE<br/>OTHER REVENUE</b> | 10,000                        | (146,246)           | (131,450)           |
| <b>OTHER REVENUE</b>                                     |                               |                     |                     |
| Government transfers for capital                         | 90,000                        | 17,700              | 19,705              |
| <b>ANNUAL SURPLUS (DEFICIT)</b>                          | 100,000                       | (128,546)           | (111,745)           |
| <b>ACCUMULATED SURPLUS, BEGINNING OF YEAR</b>            | 3,051,791                     | 3,051,791           | 3,163,536           |
| <b>ACCUMULATED SURPLUS, END OF YEAR<br/>(Note 6)</b>     | <u>\$ 3,151,791</u>           | <u>\$ 2,923,245</u> | <u>\$ 3,051,791</u> |

The accompanying notes are an integral part of these

**SUMMER VILLAGE OF SANDY BEACH**  
**Statement of Changes in Net Financial Assets**  
**For the Year Ended December 31, 2022**

|  | 2022<br>(Budget)<br>(Note 10) | <b>2022<br/>(Actual)</b> | 2021<br>(Actual) |
|--|-------------------------------|--------------------------|------------------|
| <b>ANNUAL SURPLUS (DEFICIT)</b>                    | \$ 100,000                    | \$ <b>(128,546)</b>      | \$ (111,745)     |
| Acquisition of tangible capital assets             | (90,000)                      | <b>(19,150)</b>          | (40,145)         |
| Amortization of tangible capital assets            | -                             | <b>118,136</b>           | 129,391          |
|  | 10,000                        | <b>(29,560)</b>          | (22,499)         |
| Use (acquisition) of prepaid expenses              | -                             | <b>5,502</b>             | (6,040)          |
| <b>INCREASE (DECREASE) IN NET FINANCIAL ASSETS</b> | 10,000                        | <b>(24,058)</b>          | (28,539)         |
| <b>NET FINANCIAL ASSETS, BEGINNING OF YEAR</b>     | 1,511,022                     | <b>1,511,022</b>         | 1,539,561        |
| <b>NET FINANCIAL ASSETS, END OF YEAR</b>           | \$ 1,521,022                  | \$ <b>1,486,964</b>      | \$ 1,511,022     |

The accompanying notes are an integral part of these



**SUMMER VILLAGE OF SANDY BEACH**  
**Statement of Cash Flows**  
**For The Year Ended December 31, 2022**

|  | <b>2022</b>                | 2021                |
|--|----------------------------|---------------------|
| <b>OPERATING ACTIVITIES</b>  |                            |                     |
| Annual surplus (deficit)   | \$ (128,546)               | \$ (111,745)        |
| Non-cash items not affecting annual surplus:                           |                            |                     |
| Amortization   | <u>118,136</u>             | 129,391             |
|  | <u>(10,410)</u>            | 17,646              |
| Changes in non-cash working capital<br>balances related to operations: |                            |                     |
| Receivables  | 14,369                     | (28,124)            |
| Accounts payable and accrued liabilities                               | 2,363                      | 4,673               |
| Prepays  | 5,502                      | (6,040)             |
| Deferred revenue   | <u>(10,635)</u>            | 87,504              |
|  | <u>11,599</u>              | 58,013              |
| Cash flow from operating activities                                    | <u>1,189</u>               | 75,659              |
| <b>CAPITAL ACTIVITIES</b>  |                            |                     |
| Purchase of tangible capital assets                                    | <u>(19,150)</u>            | (40,145)            |
| <b>INCREASE (DECREASE) IN CASH FLOW</b>                                | <b>(17,961)</b>            | 35,514              |
| <b>CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR</b>                   | <u><b>1,903,562</b></u>    | 1,868,048           |
| <b>CASH AND CASH EQUIVALENTS - END OF YEAR</b>                         | <u><b>\$ 1,885,601</b></u> | <u>\$ 1,903,562</u> |

The accompanying notes are an integral part of these

**SUMMER VILLAGE OF SANDY BEACH**  
**Schedule of Equity in Tangible Capital Assets**  
**For the Year Ended December 31, 2022**

*(Schedule 1)*

|  | <b>2022</b>         | 2021         |
|--|---------------------|--------------|
| <b>BALANCE, BEGINNING OF YEAR</b>                                | <b>\$ 1,524,144</b> | \$ 1,613,390 |
| Acquisition of tangible capital assets                           | <b>19,150</b>       | 40,145       |
| Amortization   | <b>(118,136)</b>    | (129,391)    |
| <b>BALANCE, END OF YEAR</b>                                      | <b>\$ 1,425,158</b> | \$ 1,524,144 |
| Equity in tangible capital assets is comprised of the following: |                     |              |
| Tangible capital assets (net book value) <i>(Note 5)</i>         | <b>\$ 1,425,158</b> | \$ 1,524,144 |

**SUMMER VILLAGE OF SANDY BEACH**  
**Schedule of Property Taxes**  
**For the Year Ended December 31, 2022**

**(Schedule 2)**

|                                     | 2022<br>(Budget)<br>(Note 10) | <b>2022<br/>(Actual)</b> | 2021<br>(Actual)  |
|-------------------------------------|-------------------------------|--------------------------|-------------------|
| <b>TAXATION</b>                     |                               |                          |                   |
| Real property taxes                 | \$ 495,430                    | <b>\$ 520,236</b>        | \$ 476,998        |
| <b>REQUISITIONS</b>                 |                               |                          |                   |
| Alberta School Foundation Fund      | 116,680                       | <b>116,680</b>           | 99,135            |
| Lac Ste. Anne Foundation            | 9,755                         | <b>9,754</b>             | 8,308             |
|                                     | <u>126,435</u>                | <u><b>126,434</b></u>    | <u>107,443</u>    |
| <b>NET MUNICIPAL PROPERTY TAXES</b> | <b>\$ 368,995</b>             | <b>\$ 393,802</b>        | <b>\$ 369,555</b> |

**SUMMER VILLAGE OF SANDY BEACH**  
**Schedule of Segmented Information**  
**For the Year Ended December 31, 2022**

**(Schedule 3)**

|   | 2022<br>(Budget)<br>(Note 10) | <b>2022<br/>(Actual)</b> | 2021<br>(Actual)  |
|---|-------------------------------|--------------------------|-------------------|
| Salaries, wages and benefits                        | \$ 198,000                    | \$ <b>249,367</b>        | \$ 224,281        |
| Contracted and general services                     | 126,750                       | <b>160,961</b>           | 226,304           |
| Materials, goods and supplies                       | 183,500                       | <b>154,339</b>           | 134,390           |
| Amortization  | -                             | <b>118,136</b>           | 129,391           |
| Grants and transfer payments to other organizations | 9,065                         | <b>1,263</b>             | 150               |
| Bank charges  | 250                           | <b>399</b>               | 235               |
|   | <u>\$ 517,565</u>             | <u>\$ <b>684,465</b></u> | <u>\$ 714,751</u> |

# SUMMER VILLAGE OF SANDY BEACH

## Notes to Financial Statements

December 31, 2022

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### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Summer Village of Sandy Beach (the "Village") are the representations of management, prepared in accordance with Canadian public sector accounting standards. Significant aspects of the accounting policies adopted by the Village are as follows:

(a) *Reporting Entity*

The financial statements reflect the assets, liabilities, revenues and expenses, and cash flows of the reporting entity. The entity is comprised of all the organizations that are owned or controlled by the Village and are, therefore, accountable to Village Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education that are not part of the reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

(b) *Basis of Accounting*

Revenues are accounted for in the period in which the transactions or events occurred that gave rise to the revenues.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers are recognized in the financial statements as revenues in the period that the events giving rise to the transfer occurred, providing the transfers are authorized, the Town has met any eligibility criteria, and reasonable estimates of the amounts can be made.

Expenses are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

(c) *Cash and Cash Equivalents*

Cash and cash equivalents include items that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These short-term investments have a maturity of 90 days or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

(d) *Use of Estimates*

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates. Significant areas requiring the use of management's estimates include allowance for doubtful accounts, the useful lives of tangible capital assets and the corresponding rates of amortization.

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# SUMMER VILLAGE OF SANDY BEACH

## Notes to Financial Statements

December 31, 2022

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### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

(e) *Tax Revenue*

Property taxes are recognized as revenue in the year they are levied.

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowings. These levies are collectable from property owners for work performed by the Village and are recognized as revenue in the year the tax is levied.

(f) *Tangible Capital Assets*

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

|                         |              |
|-------------------------|--------------|
| Land improvements       | 15-25 years  |
| Engineered structures   |              |
| Roadways                | 20-30 years  |
| Wastewater              | 45 years     |
| Buildings               | 50 years     |
| Machinery and equipment | 5 - 20 years |
| Vehicles                | 10 years     |

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Works of art for display are not recorded as tangible capital assets but are disclosed.

(g) *Contaminated Sites*

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. A liability for remediation on contaminated sites is recognized, net of any recoveries, when an environmental standard exists, contamination exceeds the environmental standard, the Village is directly responsible for or accepts responsibility for the liability, future economic benefits will be given up, and a reasonable estimate of the liability can be made.

(h) *Over-levy and Under-levy*

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

In situations where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and reflected as property taxes. If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

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# SUMMER VILLAGE OF SANDY BEACH

## Notes to Financial Statements

December 31, 2022

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### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

(i) *Non-Financial Assets*

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the annual surplus, provides the consolidated Change in Net Financial Assets for the year.

(j) *New Accounting Standards not yet Adopted*

Effective for fiscal years beginning on or after April 1, 2022, PS 3280 Asset Retirement Obligations provides guidance on how to account for and report liabilities for retirement of tangible capital assets.

Effective for fiscal years beginning on or after April 1, 2023, PS 3400 Revenue provides guidance on how to account for and report revenue, and specifically, it addresses revenue arising from exchange transactions and non-exchange transactions.

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**SUMMER VILLAGE OF SANDY BEACH****Notes to Financial Statements****December 31, 2022****2. CASH AND CASH EQUIVALENTS**

|                       | <u>2022</u>         | <u>2021</u>         |
|-----------------------|---------------------|---------------------|
| Operating account     | \$ 540,152          | \$ 590,787          |
| Savings account       | 5,788               | 5,659               |
| Temporary investments | <u>1,339,661</u>    | <u>1,307,116</u>    |
|                       | <u>\$ 1,885,601</u> | <u>\$ 1,903,562</u> |

Temporary investments consist of 31 - 90 day notice on amount accounts and earn interest at prime (currently 6.7%) less 1.80% and 1.65%.

**3. RECEIVABLES**

|                                    | <u>2022</u>       | <u>2021</u>       |
|------------------------------------|-------------------|-------------------|
| Taxes and grants in place of taxes | \$ 91,344         | \$ 51,986         |
| Grants and government transfers    | 71,586            | 123,965           |
| Goods and Services Tax             | <u>8,938</u>      | <u>10,286</u>     |
|                                    | <u>\$ 171,868</u> | <u>\$ 186,237</u> |

**4. DEFERRED REVENUE**

|   | <u>2021</u>       | <u>Funds Received</u> | <u>Funds Expended</u> | <u>2022</u>       |
|---|-------------------|-----------------------|-----------------------|-------------------|
| Municipal Sustainability Initiative - capital component | \$ 470,750        | \$ 60,188             | \$ (94,601)           | \$ 436,337        |
| Canada Community Building Fund                          | 69,600            | 23,287                | -                     | 92,887            |
| Family and Community Support Services                   | 14,817            | 1,754                 | (1,263)               | 15,308            |
|   | <u>\$ 555,167</u> | <u>\$ 85,229</u>      | <u>\$ (95,864)</u>    | <u>\$ 544,532</u> |



**SUMMER VILLAGE OF SANDY BEACH**  
**Notes to Financial Statements**  
**December 31, 2022**

**5. TANGIBLE CAPITAL ASSETS**

|                         | <b>2022</b>         |           | <b>2021</b>      |
|-------------------------|---------------------|-----------|------------------|
|                         | <b>Net Book</b>     |           | <b>Net Book</b>  |
|                         | <b>Value</b>        |           | <b>Value</b>     |
| Engineered Structures   |                     |           |                  |
| Roadway systems         | \$ 607,112          | \$        | 676,044          |
| Wastewater systems      | 72,304              |           | 77,647           |
|                         | <b>679,416</b>      |           | 753,691          |
| Buildings               | 342,861             |           | 354,965          |
| Land                    | 222,015             |           | 222,015          |
| Machinery and equipment | 136,430             |           | 160,315          |
| Work in progress        | 23,143              |           | 5,443            |
| Vehicles                | 13,573              |           | 17,451           |
| Land improvements       | 7,720               |           | 10,264           |
|                         | <b>\$ 1,425,158</b> | <b>\$</b> | <b>1,524,144</b> |

|                         | Cost<br>Beginning of<br>Year | Purchased<br>Additions | Disposals   | Transfers   | Cost<br>End of<br>Year |
|-------------------------|------------------------------|------------------------|-------------|-------------|------------------------|
| Engineered Structures   |                              |                        |             |             |                        |
| Roadway systems         | \$ 1,923,062                 | \$ -                   | \$ -        | \$ -        | \$ 1,923,062           |
| Wastewater systems      | 240,422                      | -                      | -           | -           | 240,422                |
|                         | 2,163,484                    | -                      | -           | -           | 2,163,484              |
| Buildings               | 642,545                      | -                      | -           | -           | 642,545                |
| Machinery and equipment | 467,403                      | 1,450                  | -           | -           | 468,853                |
| Land                    | 222,015                      | -                      | -           | -           | 222,015                |
| Land improvements       | 74,448                       | -                      | -           | -           | 74,448                 |
| Vehicles                | 55,281                       | -                      | -           | -           | 55,281                 |
| Work in progress        | 5,443                        | 17,700                 | -           | -           | 23,143                 |
|                         | <b>\$ 3,630,619</b>          | <b>\$ 19,150</b>       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 3,649,769</b>    |

|                         | Accumulated<br>Amortization<br>Beginning of<br>Year | Current<br>Amortization | Disposals   | Transfers   | Accumulated<br>Amortization<br>End of<br>Year |
|-------------------------|---|-------------------------|-------------|-------------|---|
| Engineered Structures   |   |                         |             |             |   |
| Roadway systems         | \$ 1,247,018  | \$ 68,932               | \$ -        | \$ -        | \$ 1,315,950                                  |
| Wastewater systems      | 162,775   | 5,343                   | -           | -           | 168,118                                       |
|                         | 1,409,793   | 74,275                  | -           | -           | 1,484,068                                     |
| Buildings               | 287,580   | 12,104                  | -           | -           | 299,684                                       |
| Land improvements       | 64,184  | 2,544                   | -           | -           | 66,728  |
| Vehicles                | 37,830  | 3,878                   | -           | -           | 41,708  |
| Machinery and equipment | 307,088   | 25,335                  | -           | -           | 332,423                                       |
|                         | <b>\$ 2,106,475</b>                                 | <b>\$ 118,136</b>       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 2,224,611</b>                           |

**SUMMER VILLAGE OF SANDY BEACH****Notes to Financial Statements****December 31, 2022****6. ACCUMULATED SURPLUS**

|  | <u>2022</u>         | <u>2021</u>         |
|--|---------------------|---------------------|
| Unrestricted surplus                           | \$ 243,191          | \$ 282,751          |
| Restricted surplus                             |                     |                     |
| Sewage reserve                                 | 396,274             | 393,774             |
| Equipment reserve                              | 298,037             | 295,537             |
| Roads reserve                                  | 284,500             | 282,000             |
| Water reserve                                  | 276,085             | 273,585             |
|  | <u>1,254,896</u>    | 1,244,896           |
| Equity in tangible capital assets (Schedule 1) | <u>1,425,158</u>    | 1,524,144           |
|  | <u>\$ 2,923,245</u> | <u>\$ 3,051,791</u> |

**7. SALARIES AND BENEFITS**

Disclosure of salaries and benefits for Village officials, the Village Chief Administrator Officer and designated officers are required by Alberta Regulation 313/2000 is as follows:

|                              | <u>Salary (1)</u> | <u>Benefits (2)</u> | <u>2022</u>      | <u>2021</u>      |
|------------------------------|-------------------|---------------------|------------------|------------------|
| Village Council              |                   |                     |                  |                  |
| Mayor Lambert                | \$ 4,333          | \$ -                | \$ 4,333         | \$ 4,333         |
| Harney                       | 4,333             | -                   | 4,333            | 4,333            |
| Luciw                        | 3,611             | -                   | 3,611            | 1,444            |
| Drybrough                    | -                 | -                   | -                | 2,528            |
|                              | <u>\$ 12,277</u>  | <u>\$ -</u>         | <u>\$ 12,277</u> | <u>\$ 12,638</u> |
| Designated Officers          | <u>\$ 23,140</u>  | <u>\$ -</u>         | <u>\$ 23,140</u> | <u>\$ 20,679</u> |
| Chief Administrative Officer | <u>\$ 72,733</u>  | <u>\$ 7,055</u>     | <u>\$ 79,788</u> | <u>\$ 78,802</u> |

Salary includes regular base pay, lump sum payments, gross honoraria and any other direct cash remuneration.

Benefits and allowances include the employer's share of all employee benefits and contributions or payments made on behalf of employees and the employer's share of the costs of any additional taxable benefits.

# SUMMER VILLAGE OF SANDY BEACH

## Notes to Financial Statements

December 31, 2022

### 8. DEBT LIMITS

Section 276(2) of the *Municipal Government Act* requires that debt and debt limits, as defined by Alberta Regulation 255/00, for the Village be disclosed as follows:

|  | <u>2022</u>       | <u>2021</u>       |
|--|-------------------|-------------------|
| Total debt limit                             | \$ 807,329        | \$ 874,952        |
| Total debt                                   | -                 | -                 |
| <b>Total debt limit remaining</b>            | <b>\$ 807,329</b> | <b>\$ 874,952</b> |
| Service on debt limit                        | \$ 134,555        | \$ 145,825        |
| Service on debt                              | -                 | -                 |
| <b>Total service on debt limit remaining</b> | <b>\$ 134,555</b> | <b>\$ 145,825</b> |

The debt limit is calculated at 1.5 times revenue of the Village (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limits requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the stability of the Village. Rather, the financial statements must be interpreted as a whole.

### 9. FINANCIAL INSTRUMENTS

The Village's financial instruments consist of cash and cash equivalents, receivables, and accounts payable and accrued liabilities. Unless otherwise noted, the fair values of these financial instruments approximates their carrying values. It is management's opinion that the Village is not exposed to significant interest, currency, credit, market, or other price risk arising from these financial instruments except as follows:

The Village is exposed to credit risk with respect to receivables. Credit risk arises from the possibility that debtors may experience financial difficulty and be unable to fulfill their obligations. The Village regularly reviews its receivable balances and takes steps as appropriate to collect outstanding amounts. The large number and diversity of debtors minimizes the Village's credit risk.

### 10. BUDGET FIGURES

Budget figures are provided for informational purposes only and are unaudited. The 2022 budget, prepared by the Summer Village of Sandy Beach, reflects all municipal activities including capital projects and reserves for future use. The reconciliation below is provided to encompass these items and is provided for information purposes only.

|                                     | <u>2022 Budget</u> | <u>2022 Actual</u>  |
|-------------------------------------|--------------------|---------------------|
| Annual surplus (deficit)            | \$ 100,000         | \$ (128,546)        |
| Purchase of tangible capital assets | (90,000)           | (17,700)            |
| Net transfers (to) from reserves    | (10,000)           | (10,000)            |
|                                     | <u>\$ -</u>        | <u>\$ (156,246)</u> |

**SUMMER VILLAGE OF SANDY BEACH**

**Notes to Financial Statements**

**December 31, 2022**

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**11. APPROVAL OF FINANCIAL STATEMENTS**

These financial statements were approved by Council and management.

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| REVENUE<br>G/L Code | BUDGET ITEM                             | 2025<br>Budget       | 2026<br>Budget       | 2027<br>Budget       | 2022<br>Budget       | 2023<br>Budget       | 2024<br>Budget       | 1<br>2   |
|---------------------|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------|
| 1-00-00-00-00-110   | Real Property Taxes/DIP                 | \$ 16.93             | \$ 16.93             | \$ 16.93             | \$ 16.93             | \$ 17.57             | \$ 16.93             | 3        |
| 1-00-00-00-00-111   | Minimum Levy: Res and Non Res           | \$ 23,853.39         | \$ 23,853.39         | \$ 23,853.39         | \$ 23,853.39         | \$ 24,324.95         | \$ 23,853.39         | 4        |
| 1-00-00-00-00-112   | Taxes - Non-Residential                 | \$ 5,227.38          | \$ 5,227.38          | \$ 5,227.38          | \$ 5,227.38          | \$ 5,227.38          | \$ 5,227.38          | 5        |
| 1-00-00-00-00-113   | <b>Taxes - Residential</b>              | <b>\$ 360,394.17</b> | <b>\$ 360,394.17</b> | <b>\$ 360,394.17</b> | <b>\$ 360,394.17</b> | <b>\$ 360,394.17</b> | <b>\$ 360,394.17</b> | <b>6</b> |
| 1-00-00-00-00-115   | Taxes - Linear                          | \$ 3,413.86          | \$ 3,413.86          | \$ 3,413.86          | \$ 3,413.86          | \$ 3,413.86          | \$ 3,413.86          | 7        |
| 1-00-00-00-00-510   | Penalties & Costs                       | \$ 18,100.00         | \$ 18,100.00         | \$ 20,742.00         | \$ 8,100.00          | \$ 10,130.98         | \$ 18,100.00         | 8        |
| 1-00-00-00-00-520   | Lagoon Maintenance/Split Cost           | \$ 3,000.00          | \$ 3,000.00          | \$ 3,000.00          | \$ -                 | \$ 3,000.00          | \$ 3,000.00          | 9        |
| 1-00-00-00-00-530   | Misc. Income/Tower Land Rental/GST      | \$ 7,500.00          | \$ 7,500.00          | \$ 7,500.00          | \$ 17,500.00         | \$ 7,500.00          | \$ 7,500.00          | 10       |
| 1-00-00-00-00-531   | Village Land Sale Revenue               | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | 11       |
| 1-00-00-00-00-590   | Other Revenue/Tax Certificates          | \$ 2,500.00          | \$ 2,500.00          | \$ 2,500.00          | \$ 2,500.00          | \$ 2,500.00          | \$ 2,500.00          | 12       |
| 1-00-00-00-00-740   | Provincial Government and Agencies      | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | 13       |
| 1-00-00-00-00-840   | AMIP                                    | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | 14       |
| 1-00-00-00-00-990   | Tax Recovery/Tax Arrears                | \$ 20,000.00         | \$ 20,000.00         | \$ 20,000.00         | \$ 12,989.27         | \$ 500.00            | \$ 20,000.00         | 15       |
| 1-01-00-00-00-550   | Interest Income                         | \$ 10,000.00         | \$ 10,000.00         | \$ 10,000.00         | \$ 2,000.00          | \$ 13,500.00         | \$ 10,000.00         | 16       |
| 1-02-00-00-00-550   | Interest Income Trust                   | \$ 10,000.00         | \$ 10,000.00         | \$ 10,000.00         | \$ 27,650.00         | \$ 20,000.00         | \$ 10,000.00         | 17       |
| 1-12-00-00-00-560   | Rentals/Shop Rent                       | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ 500.00            | \$ 1,000.00          | 18       |
| 1-12-00-00-00-561   | Office Rent                             | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | 19       |
| 1-32-00-00-00-830   | Federal Infrastructure                  | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | 20       |
| 1-32-00-00-00-840   | Prov. Conditional Grants (MSP/MOST)     | \$ 15,000.00         | \$ 15,000.00         | \$ 15,000.00         | \$ 30,000.00         | \$ 15,000.00         | \$ 15,000.00         | 21       |
| 1-32-00-00-00-841   | MSI - Capital                           | \$ 20,000.00         | \$ 20,000.00         | \$ 20,000.00         | \$ 49,927.00         | \$ 49,927.00         | \$ 18,947.00         | 22       |
| 1-32-00-00-00-842   | MSI - Operating                         | \$ 12,000.00         | \$ 12,000.00         | \$ 12,000.00         | \$ 10,000.00         | \$ 11,000.00         | \$ 11,000.00         | 23       |
| 1-32-00-00-00-843   | NDCC                                    | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | 24       |
| 1-32-00-00-00-844   | GTF + FRIAA                             | \$ 35,000.00         | \$ 35,000.00         | \$ 35,000.00         | \$ 30,000.00         | \$ 35,000.00         | \$ 35,000.00         | 25       |
| 1-32-00-00-00-845   | OTHER Prov. Grants                      | \$ -                 | \$ -                 | \$ -                 |                      |                      | \$ -                 | 26       |
| 1-32-00-00-00-846   | Deferred Revenue                        | \$ 10,231.27         | \$ 10,231.27         | \$ 10,231.27         |                      | \$ 38,207.46         | \$ 10,231.27         | 27       |
| 1-32-00-00-00-847   | Snow/Maintenance                        | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | 28       |
| 1-32-00-00-00-848   | Canada Day (Prov. Grant)                | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | 29       |
| 1-51-00-00-00-840   | Provincial Conditional Grants/FCSS      | \$ 7,018.00          | \$ 7,018.00          | \$ 7,018.00          | \$ 7,320.00          | \$ 7,018.00          | \$ 7,018.00          | 30       |
| 1-61-00-00-00-410   | Planning, Zoning & Development          | \$ 1,175.00          | \$ 1,175.00          | \$ 1,175.00          | \$ -                 | \$ 1,175.00          | \$ 1,175.00          | 31       |
| 1-74-00-00-00-560   | Rental Income/Facilities (Hall)         | \$ 2,000.00          | \$ 2,000.00          | \$ 2,000.00          | \$ 1,000.00          | \$ 1,500.00          | \$ 2,000.00          | 32       |
| 1-74-00-00-00-840   | Provincial Conditional Grants (Culture) | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | 33       |

OPERATING BUDGET

|                   |  |                      |                      |                        |                      |                      |                        |    |
|-------------------|--|----------------------|----------------------|------------------------|----------------------|----------------------|------------------------|----|
| 1-99-00-00-00-750 | School Foundation - Non-Residential    | \$ 2,218.89          | \$ 2,218.89          | \$ 2,218.89            | \$ 2,208.00          | \$ 2,112.13          | \$ 2,218.89            | 34 |
| 1-99-00-00-00-751 | School Foundation - Residential        | \$ 116,689.95        | \$ 116,689.95        | \$ 116,689.95          | \$ 114,472.00        | \$ 119,452.71        | \$ 116,689.95          | 35 |
| 1-99-00-00-00-753 | Senior Foundation                      | \$ 10,221.79         | \$ 10,221.79         | \$ 10,221.79           | \$ 9,755.00          | \$ 10,221.79         | \$ 10,221.79           | 36 |
| 2-00-00-00-00-611 | Amortization Exp Engineered Structures | \$ -                 | \$ -                 | \$ -                   | \$ -                 | \$ -                 | \$ -                   | 37 |
| 2-00-00-00-00-621 | Amortization Exp Buildings             | \$ -                 | \$ -                 | \$ -                   | \$ -                 | \$ -                 | \$ -                   | 38 |
| 2-00-00-00-00-631 | Amortization Exp Machinery             | \$ -                 | \$ -                 | \$ -                   | \$ -                 | \$ -                 | \$ -                   | 39 |
| 2-00-00-00-00-651 | Amortization Exp Vehicles              | \$ -                 | \$ -                 | \$ -                   | \$ -                 | \$ -                 | \$ -                   | 40 |
| 2-00-00-00-00-661 | Amortization Exp Land                  | \$ -                 | \$ -                 | \$ -                   | \$ -                 | \$ -                 | \$ -                   | 41 |
|                   | <b>TOTAL REVENUES</b>                  | <b>\$ 696,560.63</b> | <b>\$ 696,560.63</b> | <b>\$ 699,202.63</b>   | <b>\$ 719,327.00</b> | <b>\$ 741,623.00</b> | <b>\$ 694,507.63</b>   | 42 |
|                   | <b>Projections (+/-)</b>               | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>            | <b>\$ -</b>          | <b>-\$ 0.00</b>      | <b>\$ -</b>            | 43 |
|                   |  |                      |                      |                        |                      |                      |                        | 44 |
|                   |  | <b>2025</b>          | <b>2026</b>          | <b>2027</b>            | <b>2022</b>          | <b>2023</b>          | <b>2024</b>            | 45 |
| A                 | <b>2016 Unrestricted Surplus</b>       |                      |                      |                        |                      |                      |                        | 46 |
|                   | 2016 Year End Statement                |                      | \$ 393,332.00        | \$ <b>393,332.00</b>   | 2017 surplus/deficit |                      | Estimated Reserves     | 47 |
|                   | Less                                   |                      | Transfer Res #97-17  | \$ 20,000.00           | \$ 20,000.00         |                      | 2017 (Year End)        | 48 |
|                   | Budgeted 2017                          |                      | Year End unaudited   | \$ 373,332.00          |                      | Unrestricted Reserve | \$ <b>373,332.00</b>   | 49 |
|                   | <b>2016 Restricted Reserves</b>        |                      | \$ <b>2,016.00</b>   | \$ <b>2,017.00</b>     | Res #94-17 Added     | Res #123-17 Deleted  |                        | 50 |
| B                 | Sewage                                 |                      | \$ 320,000.00        | \$ 340,000.00          | \$ 20,000.00         |                      | \$ 340,000.00          | 51 |
| C                 | Equipment                              |                      | \$ 260,000.00        | \$ 280,000.00          | \$ 20,000.00         | \$ 9,256.80          | \$ 270,743.20          | 52 |
| D                 | Water                                  |                      | \$ 222,095.00        | \$ 234,190.00          | \$ 12,095.00         |                      | \$ 234,190.00          | 53 |
| E                 | Roads                                  |                      | \$ 223,500.00        | \$ 243,500.00          | \$ 20,000.00         |                      | \$ 243,500.00          | 54 |
| F                 | MSI Capital                            |                      | \$ 85,325.00         | \$ -                   |                      |                      |                        | 55 |
| G                 | Total                                  |                      | Restricted Reserves  | \$ <b>1,183,015.00</b> |                      | Restricted Reserves  | \$ <b>1,088,433.20</b> | 56 |
| H                 | Budgeted 2017                          |                      | Year End unaudited   | \$ <b>1,576,347.00</b> |                      | TOTAL RESERVES       | \$ <b>1,461,765.20</b> | 57 |
|                   | <b>EXPENSES</b>                        | <b>2025</b>          | <b>2026</b>          | <b>2027</b>            | <b>2022</b>          | <b>2023</b>          | <b>2024</b>            | 58 |
|                   | <b>G/L Code</b>                        | <b>Budget</b>        | <b>Budget</b>        | <b>Budget</b>          | <b>Budget</b>        | <b>Budget</b>        | <b>Budget</b>          | 59 |
|                   | <b>BUDGET ITEM</b>                     |                      |                      |                        |                      |                      |                        |    |
| 2-11-00-00-00-110 | Honorariums                            | \$ 13,000.00         | \$ 13,000.00         | \$ 13,000.00           | \$ 13,000.00         | \$ 13,000.00         | \$ 13,000.00           | 60 |
| 2-11-00-00-00-211 | Mileage & Subsistence                  | \$ 1,500.00          | \$ 1,600.00          | \$ 1,600.00            | \$ 1,850.00          | \$ 2,000.00          | \$ 2,000.00            | 61 |
| 2-11-00-00-00-510 | Conventions/Work Shops/Supplies        | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00            | \$ 1,000.00          | \$ 1,500.00          | \$ 1,500.00            | 62 |
| 2-12-00-00-00-110 | Salary and Wages/Office                | \$ 75,000.00         | \$ 75,000.00         | \$ 75,000.00           | \$ 70,000.00         | \$ 75,000.00         | \$ 75,000.00           | 63 |
| 2-12-00-00-00-111 | Ad Hoc Committee                       | \$ -                 | \$ -                 | \$ -                   | \$ -                 | \$ -                 | \$ -                   | 64 |
| 2-12-00-00-00-130 | Employer Contributions                 | \$ 5,500.00          | \$ 5,500.00          | \$ 5,500.00            | \$ 5,500.00          | \$ 7,250.00          | \$ 5,500.00            | 65 |
| 2-12-00-00-00-131 | WCB                                    | \$ 3,500.00          | \$ 3,500.00          | \$ 3,500.00            | \$ 3,600.00          | \$ 4,000.00          | \$ 3,500.00            | 66 |
| 2-12-11-00-00-150 | Census                                 | \$ -                 | \$ -                 | \$ -                   | \$ -                 | \$ -                 | \$ -                   | 67 |

OPERATING BUDGET

|                   |   |              |              |              |              |              |              |              |       |
|-------------------|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-------|
| 2-12-00-00-00-200 | Contract/Administration/DEM/DDEM        | \$ 4,000.00  | \$ 4,000.00  | \$ 4,000.00  | \$ 4,000.00  | \$ 4,000.00  | \$ 4,000.00  | \$ 4,000.00  | 68    |
| 2-12-00-00-00-211 | Travel and Subsistence                  | \$ 1,336.00  | \$ 1,336.00  | \$ 1,500.00  | \$ 6,000.00  | \$ 1,555.00  | \$ 1,335.00  | \$ 1,335.00  | 69    |
| 2-12-00-00-00-215 | Freight/Postage/Telephone               | \$ 7,900.00  | \$ 7,950.00  | \$ 7,950.00  | \$ 7,000.00  | \$ 5,000.00  | \$ 7,900.00  | \$ 7,900.00  | 70    |
| 2-12-00-00-00-216 | Newsletter                              | \$ 100.00    | \$ 100.00    | \$ 100.00    | \$ 500.00    | \$ 100.00    | \$ 100.00    | \$ 100.00    | 71    |
| 2-12-00-00-00-217 | High Speed Internet                     | \$ 900.00    | \$ 900.00    | \$ 900.00    | \$ 850.00    | \$ 850.00    | \$ 850.00    | \$ 850.00    | 72    |
| 2-12-00-00-00-218 | Website                                 | \$ 1,000.00  | \$ 1,000.00  | \$ 1,000.00  | \$ 4,500.00  | \$ 3,550.00  | \$ 1,000.00  | \$ 1,000.00  | 73    |
| 2-12-00-00-00-219 | Conferences/CAO CLGM Coursework-MC      | \$ 1,500.00  | \$ 1,500.00  | \$ 2,000.00  | \$ 2,000.00  | \$ 1,500.00  | \$ 1,500.00  | \$ 1,500.00  | 74    |
| 2-12-00-00-00-220 | Dues/Memberships/Printing/Adverts       | \$ 13,000.00 | \$ 13,000.00 | \$ 13,000.00 | \$ 13,000.00 | \$ 13,000.00 | \$ 13,000.00 | \$ 13,000.00 | 75    |
| 2-12-00-00-00-230 | Professional/Special Services/Legal     | \$ 2,500.00  | \$ 2,500.00  | \$ 2,500.00  | \$ 6,500.00  | \$ 3,500.00  | \$ 2,500.00  | \$ 2,500.00  | 76    |
| 2-12-00-00-00-231 | Audit                                   | \$ 7,500.00  | \$ 7,500.00  | \$ 7,500.00  | \$ 6,950.00  | \$ 7,000.00  | \$ 7,000.00  | \$ 7,000.00  | 77    |
| 2-12-00-00-00-232 | Assessment Services                     | \$ 8,750.00  | \$ 8,750.00  | \$ 8,750.00  | \$ 9,000.00  | \$ 8,550.00  | \$ 8,500.00  | \$ 8,500.00  | 78    |
| 2-12-00-00-00-233 | WILD Waterline (Operating Requisition)  | \$ 4,500.00  | \$ 4,500.00  | \$ 4,500.00  | \$ 4,000.00  | \$ 1,926.62  | \$ 4,500.00  | \$ 4,500.00  | 79    |
| 2-12-00-00-00-234 | WILD Waterline (Debenture Phase I - IV) | \$ 6,500.00  | \$ 6,500.00  | \$ 6,500.00  | \$ 6,000.00  | \$ 10,700.18 | \$ 6,500.00  | \$ 6,500.00  | 80    |
| 2-12-00-00-00-250 | Purchased Repairs and Maintenance       | \$ 1,500.00  | \$ 1,500.00  | \$ 1,500.00  | \$ 2,500.00  | \$ 2,250.00  | \$ 1,500.00  | \$ 1,500.00  | 81    |
| 2-12-00-00-00-260 | Water/Sewer Admin Building              | \$ 1,850.00  | \$ 1,850.00  | \$ 1,850.00  | \$ 1,750.00  | \$ 2,250.00  | \$ 1,750.00  | \$ 1,750.00  | 82    |
| 2-12-00-00-00-265 | 1985 Lot research                       | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | 83    |
| 2-12-00-00-00-266 | Organize Files - Archives               | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | 84    |
| 2-12-00-00-00-270 | Bank Charges                            | \$ 450.00    | \$ 500.00    | \$ 600.00    | \$ 350.00    | \$ 350.00    | \$ 400.00    | \$ 400.00    | 85    |
| 2-12-00-00-00-274 | Insurance                               | \$ 14,500.00 | \$ 15,000.00 | \$ 15,500.00 | \$ 14,500.00 | \$ 14,000.00 | \$ 14,500.00 | \$ 14,500.00 | 86    |
| 2-12-11-00-00-290 | Election Expenses                       | \$ 3,500.00  | \$ -         | \$ -         | \$ -         | \$ 250.00    | \$ -         | \$ -         | 87    |
| 2-12-00-00-00-505 | Canada Day Celebrations                 | \$ 500.00    | \$ 500.00    | \$ 650.00    | \$ 850.00    | \$ 500.00    | \$ 500.00    | \$ 500.00    | 88    |
| 2-12-00-00-00-510 | Office Purchased Supplies               | \$ 6,500.00  | \$ 6,500.00  | \$ 6,500.00  | \$ 6,500.00  | \$ 1,500.00  | \$ 6,500.00  | \$ 6,500.00  | 89    |
| 2-12-00-00-00-512 | IT/Financial Software                   | \$ 1,850.00  | \$ 1,850.00  | \$ 1,850.00  | \$ 10,000.00 | \$ 3,000.00  | \$ 1,750.00  | \$ 1,750.00  | 90    |
| 2-12-00-00-00-519 | Other Services/Appreciation/Donations   | \$ 500.00    | \$ 500.00    | \$ 500.00    | \$ 500.00    | \$ 500.00    | \$ 500.00    | \$ 500.00    | 91    |
| 2-12-00-00-00-540 | Utilities Admin Bldg (Epcor)            | \$ 2,850.00  | \$ 2,950.00  | \$ 3,000.00  | \$ 2,500.00  | \$ 2,250.00  | \$ 2,750.00  | \$ 2,750.00  | 92    |
| 2-12-00-00-00-762 | Transfer to Reserve (Water)             | \$ 2,000.00  | \$ 2,000.00  | \$ 2,000.00  | \$ 2,500.00  | \$ 2,000.00  | \$ 2,000.00  | \$ 2,000.00  | 93    |
| 2-12-00-00-00-810 | Short Term Borrowing                    | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | 94    |
| 2-12-00-00-00-811 | Interest Expense                        | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | 95    |
| 2-12-00-00-00-994 | Assessment Review Board                 | \$ 1,000.00  | \$ 1,000.00  | \$ 1,000.00  | \$ 1,000.00  | \$ 1,000.00  | \$ 1,000.00  | \$ 1,000.00  | 97    |
| 2-23-00-00-00-200 | Fire/Sturgeon County                    | \$ 4,000.00  | \$ 4,000.00  | \$ 4,000.00  | \$ 4,000.00  | \$ 2,050.00  | \$ 4,000.00  | \$ 4,000.00  | 98    |
| 2-23-00-00-00-201 | Fire Supression/Support                 | \$ 4,000.00  | \$ 4,000.00  | \$ 4,000.00  | \$ 4,000.00  | \$ 4,000.00  | \$ 4,000.00  | \$ 4,000.00  | 99    |
| 2-25-00-00-00-212 | Police Funding Model                    | \$ 15,000.00 | \$ 15,000.00 | \$ 15,000.00 | \$ 11,000.00 | \$ 11,368.00 | \$ 15,000.00 | \$ 15,000.00 | 99(i) |
| 2-25-00-00-00-220 | Physician Recruitment                   | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | 100   |

OPERATING BUDGET

|                   |                                      |               |               |               |              |               |               |     |
|-------------------|--------------------------------------|---------------|---------------|---------------|--------------|---------------|---------------|-----|
| 2-32-00-00-00-110 | Salaries & Wages                     | \$ 127,922.00 | \$ 130,022.00 | \$ 131,000.00 | \$ 90,000.00 | \$ 125,248.57 | \$ 132,572.00 | 101 |
| 2-32-00-00-00-111 | Contracted Services/Weed Inspector   | \$ 600.00     | \$ 600.00     | \$ 600.00     | \$ 600.00    | \$ 500.00     | \$ 600.00     | 102 |
| 2-32-00-00-00-130 | Employer Contribution                | \$ 8,000.00   | \$ 8,000.00   | \$ 8,000.00   | \$ 8,000.00  | \$ 9,500.00   | \$ 8,000.00   | 103 |
| 2-32-00-00-00-200 | Gravel/Maintenance/Drainage          | \$ 1,000.00   | \$ 1,000.00   | \$ 1,000.00   | \$ 1,000.00  | \$ 1,000.00   | \$ 1,000.00   | 104 |
| 2-32-00-00-00-201 | Signs                                | \$ 1,000.00   | \$ 1,000.00   | \$ 1,000.00   | \$ 1,000.00  | \$ 2,500.00   | \$ 1,000.00   | 105 |
| 2-32-00-00-00-202 | Paving Reconstruction Roads          | \$ 1,000.00   | \$ 1,000.00   | \$ 1,000.00   | \$ 1,000.00  | \$ 1,000.00   | \$ 1,000.00   | 106 |
| 2-32-00-00-00-211 | Travel/Subsistence/Fuel/Mileage      | \$ 6,500.00   | \$ 6,500.00   | \$ 6,500.00   | \$ 4,500.00  | \$ 5,500.00   | \$ 6,500.00   | 107 |
| 2-32-00-00-00-212 | Transfer to Reserve (Roads)          | \$ 1,000.00   | \$ 1,000.00   | \$ 1,000.00   | \$ 2,500.00  | \$ 1,000.00   | \$ 1,000.00   | 108 |
| 2-32-00-00-00-215 | Postage/Telephone                    | \$ 1,500.00   | \$ 1,500.00   | \$ 1,500.00   | \$ 1,350.00  | \$ 100.00     | \$ 1,500.00   | 109 |
| 2-32-00-00-00-230 | Tree Removal                         | \$ 4,500.00   | \$ 4,500.00   | \$ 4,500.00   | \$ 10,500.00 | \$ 9,500.00   | \$ 4,500.00   | 110 |
| 2-32-00-00-00-250 | Road and Street Contractors NGO      | \$ 1,000.00   | \$ 1,000.00   | \$ 1,000.00   | \$ 5,000.00  | \$ 1,000.00   | \$ 1,000.00   | 111 |
| 2-32-00-00-00-255 | Repairs and Maint to other equipment | \$ 5,000.00   | \$ 5,000.00   | \$ 5,000.00   | \$ 10,000.00 | \$ 8,500.00   | \$ 5,000.00   | 112 |
| 2-32-00-00-00-260 | Snow Removal                         | \$ 1,000.00   | \$ 1,000.00   | \$ 1,000.00   | \$ 1,000.00  | \$ 1,000.00   | \$ 1,000.00   | 113 |
| 2-32-00-00-00-270 | Bylaw Services                       | \$ 15,000.00  | \$ 15,000.00  | \$ 15,000.00  | \$ 10,000.00 | \$ 17,988.00  | \$ 15,000.00  | 114 |
| 2-32-00-00-00-280 | Equipment Purchases                  | \$ 5,000.00   | \$ 5,000.00   | \$ 5,000.00   | \$ 5,500.00  | \$ 5,000.00   | \$ 5,000.00   | 115 |
| 2-32-00-00-00-510 | General Goods & Supplies             | \$ 8,500.00   | \$ 9,000.00   | \$ 9,000.00   | \$ 6,000.00  | \$ 12,500.00  | \$ 8,000.00   | 116 |
| 2-32-00-00-00-511 | Beautification                       | \$ 500.00     | \$ 500.00     | \$ 500.00     | \$ 500.00    | \$ 500.00     | \$ 500.00     | 117 |
| 2-32-00-00-00-540 | Utilities - Street Lights            | \$ 14,950.00  | \$ 15,000.00  | \$ 15,000.00  | \$ 14,750.00 | \$ 14,850.00  | \$ 14,950.00  | 118 |
| 2-32-00-00-00-611 | Amortization - Engine                | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          | \$ -          | 119 |
| 2-32-00-00-00-621 | Amortization - building              | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          | \$ -          | 120 |
| 2-32-00-00-00-631 | Amortization - machinery             | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          | \$ -          | 121 |
| 2-32-00-00-00-651 | Amortization - vehicles              | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          | \$ -          | 122 |
| 2-32-00-00-00-762 | Tangible Capital Assets              | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          | \$ -          | 123 |
| 2-32-00-00-00-840 | Prov. Conditional Grants (MSP/MOST)  | \$ 15,000.00  | \$ 15,000.00  | \$ 15,000.00  | \$ 30,000.00 | \$ 15,000.00  | \$ 15,000.00  | 96  |
| 2-32-00-00-00-841 | MSI - Capital                        | \$ 20,000.00  | \$ 20,000.00  | \$ 20,000.00  | \$ 49,927.00 | \$ 49,927.00  | \$ 18,947.00  | 124 |
| 2-32-00-00-00-842 | MSI - Operating                      | \$ 12,000.00  | \$ 12,000.00  | \$ 12,000.00  | \$ 10,000.00 | \$ 11,000.00  | \$ 11,000.00  | 125 |
| 2-32-00-00-00-844 | GTF + FRIAA                          | \$ 35,000.00  | \$ 35,000.00  | \$ 35,000.00  | \$ 30,000.00 | \$ 35,000.00  | \$ 35,000.00  | 126 |
| 2-42-00-00-00-200 | Lagoon Maintenance                   | \$ 1,000.00   | \$ 1,000.00   | \$ 1,000.00   | \$ 1,000.00  | \$ 500.00     | \$ 1,000.00   | 127 |
| 2-42-00-00-00-230 | Professional Consult                 | \$ 4,000.00   | \$ 4,000.00   | \$ 4,000.00   | \$ 8,000.00  | \$ 5,500.00   | \$ 4,000.00   | 128 |
| 2-42-00-00-00-762 | Transfer to Reserve (Sewer)          | \$ 1,000.00   | \$ 1,000.00   | \$ 1,000.00   | \$ 2,500.00  | \$ 1,000.00   | \$ 1,000.00   | 129 |
| 2-43-00-00-00-200 | Garbage Contract/GFL                 | \$ 12,000.00  | \$ 12,000.00  | \$ 12,000.00  | \$ 11,500.00 | \$ 11,500.00  | \$ 11,500.00  | 130 |
| 2-43-00-00-00-270 | RR13 Landfill /Garbage Collect       | \$ 3,500.00   | \$ 3,500.00   | \$ 3,500.00   | \$ 7,500.00  | \$ 3,500.00   | \$ 3,500.00   | 131 |
| 2-43-00-00-00-350 | Landfill Requisition/HWY 43          | \$ 7,500.00   | \$ 7,500.00   | \$ 7,500.00   | \$ 7,500.00  | \$ 5,000.00   | \$ 7,500.00   | 132 |
| 2-43-00-00-00-762 | Transfer To Capital Functions        | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          | \$ -          | 133 |



OPERATING BUDGET

|                   |                                     |                      |                      |                      |                      |                      |                      |            |
|-------------------|-------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------|
| 2-51-00-00-00-750 | FCSS/Recreation                     | \$ 8,772.00          | \$ 8,722.00          | \$ 8,722.00          | \$ 9,065.00          | \$ 8,773.00          | \$ 8,773.00          | 134        |
| 2-61-00-00-00-202 | ICSP                                | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | 135        |
| 2-61-00-00-00-510 | Development Officer Fees            | \$ 6,500.00          | \$ 6,500.00          | \$ 6,500.00          | \$ 6,500.00          | \$ 6,500.00          | \$ 6,500.00          | 136        |
| 2-61-00-00-00-511 | Planning, Zoning & Development      | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ 4,000.00          | \$ 1,000.00          | 137        |
| 2-61-00-00-00-512 | Development enforcement             | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ 2,000.00          | \$ 8,500.00          | \$ 1,000.00          | 138        |
| 2-62-00-00-00-211 | East End Bus                        | \$ 250.00            | \$ 250.00            | \$ 450.00            | \$ 250.00            | \$ 250.00            | \$ 250.00            | 139        |
| 2-71-00-00-00-540 | Utilities-Shop                      | \$ 5,500.00          | \$ 5,500.00          | \$ 5,500.00          | \$ 5,500.00          | \$ 4,500.00          | \$ 5,500.00          | 140        |
| 2-71-00-00-00-541 | Utilities-Old Shop                  | \$ 1,450.00          | \$ 1,550.00          | \$ 1,550.00          | \$ 1,250.00          | \$ 1,350.00          | \$ 1,450.00          | 141        |
| 2-71-00-00-00-762 | Transfer to Reserve (Equipment)     | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ 2,500.00          | \$ 1,000.00          | \$ 1,000.00          | 142        |
| 2-71-00-00-00-810 | Petty Cash                          | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | 143        |
| 2-72-00-00-00-200 | Daypark/Recreation                  | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            | 144        |
| 2-72-00-00-00-540 | Utilities/Day Park Expenses         | \$ 2,000.00          | \$ 2,000.00          | \$ 2,000.00          | \$ 2,000.00          | \$ 2,850.00          | \$ 2,000.00          | 145        |
| 2-72-00-00-00-541 | Playground Equipment                | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            | 146        |
| 2-72-00-00-00-661 | Amortization - land imp             | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | 147        |
| 2-72-00-00-00-762 | Transfers To Capital/MSI            | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | 148        |
| 2-74-00-00-00-200 | Hall Cleaning                       | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            | \$ 500.00            | 149        |
| 2-74-00-00-00-210 | General Services/Maintenance/Hall   | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ 500.00            | \$ 1,500.00          | \$ 1,000.00          | 150        |
| 2-74-00-00-00-510 | General Goods and Supplies/Hall     | \$ 1,000.00          | \$ 1,000.00          | \$ 1,000.00          | \$ 500.00            | \$ 250.00            | \$ 1,000.00          | 151        |
| 2-74-00-00-00-540 | Utilities-Hall                      | \$ 2,500.00          | \$ 2,500.00          | \$ 2,500.00          | \$ 2,000.00          | \$ 2,500.00          | \$ 2,500.00          | 152        |
| 2-99-00-00-00-750 | School Foundation - Non-Residential | \$ 2,218.89          | \$ 2,218.89          | \$ 2,218.89          | \$ 2,208.00          | \$ 2,112.13          | \$ 2,218.89          | 153        |
| 2-99-00-00-00-751 | School Foundation - Residential     | \$ 116,689.95        | \$ 116,689.95        | \$ 116,689.95        | \$ 114,472.00        | \$ 119,452.71        | \$ 116,689.95        | 154        |
| 2-99-00-00-00-753 | Senior Foundation                   | \$ 10,221.79         | \$ 10,221.79         | \$ 10,221.79         | \$ 9,755.00          | \$ 10,221.79         | \$ 10,221.79         | 155        |
| 2-99-00-00-00-754 | Waste Cell Improvement              | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | 156        |
| 2-99-00-00-00-755 | Ambulance Requisition               | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                 | 157        |
|                   | <b>TOTAL</b>                        | <b>\$ 696,560.63</b> | <b>\$ 696,560.63</b> | <b>\$ 699,202.63</b> | <b>\$ 719,327.00</b> | <b>\$ 741,623.00</b> | <b>\$ 694,507.63</b> | <b>158</b> |
|                   | <b>EXPENSES</b>                     | <b>2025</b>          | <b>2026</b>          | <b>2027</b>          | <b>2022</b>          | <b>2023</b>          | <b>2024</b>          | <b>159</b> |

|                               |      |      |      |      |          |      |
|-------------------------------|------|------|------|------|----------|------|
| <b>Annual Surplus/Deficit</b> | \$ - | \$ - | \$ - | \$ - | -\$ 0.00 | \$ - |
|-------------------------------|------|------|------|------|----------|------|

|                                    |      |      |      |      |      |
|------------------------------------|------|------|------|------|------|
| <b>Accumulated Surplus/Deficit</b> | \$ - | \$ - | \$ - | \$ - | \$ - |
|------------------------------------|------|------|------|------|------|

*Rudolf Liebenberg*

| Summer Village of Sandy Beach             |                               | 2023-2027 BUDGET     |                      | CAPITAL PROJECTS     |                     |                     |
|---|-------------------------------|----------------------|----------------------|----------------------|---------------------|---------------------|
| CODE                                      | DESCRIPTION                   | 2026                 | 2027                 | 2023                 | 2024                | 2025                |
| 1-32-841                                  | MSI CAPITAL GRANT             | \$ 18,947.00         | \$ 18,947.00         | \$ 49,927.00         | \$ 18,947.00        | \$ 18,947.00        |
| 1-32-844                                  | FEDERAL GAS TAX               | \$ 36,053.00         | \$ 36,053.00         | \$ 35,000.00         | \$ 35,000.00        | \$ 35,000.00        |
| 1-32-840                                  | MUNICIPAL PROV. GRANTS        | \$ 15,000.00         | \$ 15,000.00         | \$ 15,000.00         | \$ 15,000.00        | \$ 15,000.00        |
| 1-32-846                                  | DEFFERED REVENUE              | \$ 10,000.00         | \$ 10,000.00         | \$ 10,000.00         | \$ 10,000.00        | \$ 10,000.00        |
|   | CAPITAL RESERVE               | \$ 10,000.00         | \$ 10,000.00         | \$ 10,000.00         | \$ 10,000.00        | \$ 10,000.00        |
| 1-12-940                                  | BORROW                        | \$ -                 | \$ -                 | \$ -                 | \$ -                | \$ -                |
| 1-32-930                                  | TRANSFER FROM OPERATING       | \$ 10,000.00         | \$ 10,000.00         | \$ 10,000.00         | \$ 10,000.00        | \$ 10,000.00        |
|   | <b>Sub Totals</b>             | <b>\$ 100,000.00</b> | <b>\$ 100,000.00</b> | <b>\$ 129,927.00</b> | <b>\$ 98,947.00</b> | <b>\$ 98,947.00</b> |
| 2-42-840                                  | Transmission Line: Phase A    |                      |                      | \$ -                 | \$ -                | \$ -                |
| 2-32-280                                  | PW Equipment                  | \$ 25,000.00         | \$ 25,000.00         | \$ 45,000.00         | \$ 25,000.00        | \$ 25,000.00        |
| 2-42-230                                  | ENGINEERING                   | \$ 10,000.00         | \$ 10,000.00         | \$ 19,927.00         | \$ 18,947.00        | \$ 17,947.00        |
| 2-42-762                                  | CONTINGENCY                   | \$ 10,000.00         | \$ 10,000.00         | \$ 25,000.00         | \$ 20,000.00        | \$ 20,000.00        |
| 2-32-202                                  | ROADS                         | \$ 55,000.00         | \$ 55,000.00         | \$ 40,000.00         | \$ 35,000.00        | \$ 36,000.00        |
|   | <b>Sub Totals</b>             | <b>\$100,000.00</b>  | <b>\$ 100,000.00</b> | <b>\$ 129,927.00</b> | <b>\$ 98,947.00</b> | <b>\$ 98,947.00</b> |
|   | <b>Annual Surplus/Deficit</b> | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>         | <b>\$ -</b>         |
| <b>Annual Accumulated Surplus/Deficit</b> |                               | <b>0</b>             | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>         | <b>\$ -</b>         |

April 20, 2023

*Rudolf Liebenberg*

**SUMMER VILLAGE OF SANDY BEACH**  
**AGENDA**

For the Organizational Meeting of Council to be held Saturday, August 26<sup>th</sup>, 2023 @  
9.30 am at the Myrna Noyes Community Hall **63 Lakeshore Drive, Highway 642**

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**1. CALL TO ORDER (call by CAO)**

**2. ADDITIONS TO AGENDA**

**3. NOMINATIONS (call by CAO)**

- a) Mayor
- b) Deputy Mayor (call by new elected Mayor)

**4. COMMITTEE APPOINTMENTS**

- ✓ **Highway 43 East Waste Commission** - Michael Harney/alt John Hellings.
- ✓ **West Inter Lake District (WILD) Water Commission** - Michael Harney/alt Denise Lambert.
- ✓ **Sandy Beach/Sunrise Beach Lagoon Committee** - all of Council
- ✓ **Summer Villages of Lac Ste. Anne County East** - all of Council to attend with one member to vote being Denise Lambert.
- ✓ **Sun and Sand Recreation League** - John Hellings.
- ✓ **Emergency Management/Disaster Services** - Denise Lambert/ alt. Michael Harney.
- ✓ **Summer Village of Sandy Beach FCSS** - John Hellings.
- ✓ **Subdivision & Development Appeal Board** - Denise Lambert.
- ✓ **Community Planning Committee** - all of Council.
- ✓ **Drainage Study** - Michael Harney.
- ✓ **Fire Smart** - Michael Harney.
- ✓ **YRL - Michael Harney Alt Denise Lambert**

**5. FINANCIAL**

- a) Signing Authority 3 Council, and 2 Administration (2 signatures required – 1 elected/1 administration (CAO)
- b) Remuneration (\$361.11 a month, **\$0.69/km**-mileage rate, expenses to include hotels, parking and sundries (as per receipts) - breakfast \$10.30, lunch \$14.50 and supper \$22.50)
- c) **Possible Review** Council Remuneration (policy 1-001)
- d) **Possible Review** Expense Reimbursement (policy 11-001)

**6. AUDITOR (Metrix LLP)**

**7. ASSESSOR (Justin Goudreau** with Municipal Assessment Services Group Inc.)

**8. DATE/TIME/LOCATION of Regular Council Meeting**

The 3<sup>rd</sup> Thursday of every month at **6.30pm** at the Myrna Noyes Community Hall or Sandy Beach Hall at 63 Lakeshore Drive Sandy Beach Highway 642.

**9. ADJOURNMENT**



## ***OATH OF OFFICE***

I, \_\_\_\_\_, do affirm that I will diligently, faithfully, and to the best of my ability, execute according to law, the office of Councillor for the Summer Village of Sandy Beach.

Affirmed before me at the Summer Village )  
of Sandy Beach )  
in the Province of Alberta this )  
26<sup>th</sup> day of August A.D. 2023 ) \_\_\_\_\_

\_\_\_\_\_  
Province of Alberta

## **COMMITTEE APPOINTMENTS 2023-2024**

**MOVED** by \_\_\_\_\_ that Council approve the following Committee appointments:

- 1. Highway 43 East Waste Commission** - Michael Harney/alt Denise Lambert.
- 2. West Inter Lake District (WILD) Water Commission** - Michael Harney/alt Denise Lambert.
- 3. Sandy Beach/Sunrise Beach Lagoon Committee** - all of Council.
- 4. Summer Villages of Lac Ste. Anne County East** - all of Council to attend with one member to vote being Denise Lambert.
- 5. Sun and Sand Recreation League** - John Hellings
- 6. Emergency Management/Disaster Services** - Denise Lambert/ alt. Michael Harney.
- 7. Summer Village of Sandy Beach Family & Community Support Services** - John Hellings.
- 8. Subdivision & Development Appeal Board** - Denise Lambert.
- 9. Community Planning Committee** - all of Council.
- 10. Drainage Study** - Michael Harney.
- 11. Fire Smart** - Michael Harney.
- 12. Yellowhead Regional Library System** - Michael Harney / alt. Denise Lambert

SUMMER VILLAGE OF SANDY BEACH

LEGISLATIVE POLICY

I-001

COUNCIL REMUNERATION

Authorization: Council Resolution of August 18<sup>th</sup>, 2018

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1. The Mayor and Council Members will be reimbursed for time spent on municipal business at the following rates:
    - \$361.11/month per Council Member
  
  - 2, Expense forms must be filled out and signed by each member of Council prior to reimbursement. Expense forms are to be submitted on at least a quarterly basis.
- 

Background:

Council feels that it is important to recognize the contribution of time made by Council members, therefore this policy was established to ensure that Council members are reimbursed for attending to municipal business.

Date Effective: August 18<sup>th</sup>, 2018

## SUMMER VILLAGE OF SANDY BEACH

PERSONNEL POLICY

II-001

### EXPENSE REIMBURSEMENT POLICY

Authorization: Council Resolution – August 26<sup>th</sup>, 2023

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1. Employees and elected officials who attend Council approved conventions, seminars, or meetings held out of town, shall be reimbursed for transportation, food, lodging, and other related expenses.
  2. When employees or elected officials use their own vehicles for approved municipal business, the reimbursement rate shall be \$0.69 per kilometer.
  3. The rate of reimbursement for food per day shall be breakfast \$10.30, lunch \$14.50 and supper \$22.50.
  4. Other incidentals, such as parking fees, etc. that are bona fide expenses, will be paid on receipt.
  5. Reasonable rates for lodging will be paid upon receipts being provided with the expense claim.
- 
- 

#### Background:

Council does not wish any employee or elected official to be “out of pocket” for expenses incurred as a result of attending municipal business, but also wishes to ensure that expenses are within reason.

Date Effective: August 26<sup>th</sup>, 2023

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## AGENDA



### *Summer Village of Sandy Beach*

REGULAR MEETING of COUNCIL  
MYRNA NOYES COMMUNITY HALL  
63 Lakeshore Drive, SANDY BEACH, AB  
August 26<sup>th</sup>, 2023 @ 10 AM.

Respectfully acknowledging Treaty 6 Territory, also traditional lands of First Nations  
and Métis people.

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- 1.0 CALL TO ORDER** Action
- 2.0 ACCEPTANCE OF AGENDA** Action
- 3.0 APPROVAL OF MINUTES**
  - A. June 15<sup>th</sup>, 2023 Regular Council Meeting Minutes (*approve*); Action
- 4.0 DELEGATIONS**

### **BUSINESS**

#### **5.0 BUSINESS ARISING**

- A. Rates & Fees Bylaw 03-2023 (review); Action
- B. OHV Bylaw 04-2023 (review); Action
- C. Wastewater (Cost Updates/Open House: review); Action
- D. Action

#### **6.0 DEVELOPMENT MATTERS**

#### **7.0 NEW BUSINESS**

- A. CLOSED SESSION Employment FOIP Section 17; Action
- B.
- C.

### **REPORTS & Information**

#### **8.0 COUNCILLOR REPORT(S) (*one motion to accept all*)**

- A. Mayor Report Info/Action
- B. Deputy Mayor Report Info/Action
- C. Councillor Report Info/Action

#### **9.0 CAO REPORT(S)**

- A. Accounts Payable List (Year to Date) (*accept info*); Info/Action
- B. Action Items List (*accept info*); Info/Action

#### **10.0 CORRESPONDENCE**

- A. accept as information all presented;

**NEXT MEETING** 21<sup>st</sup> September 2023

**ADJOURNMENT**

Action



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## COUNCIL MEETING MINUTES



### *Summer Village of Sandy Beach*

June 15<sup>th</sup>, 2023 at 7 pm.  
Myrna Noyes Community Hall  
63 Lakeshore Drive, Sandy Beach, AB

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#### **IN ATTENDANCE**

Denise Lambert, Mayor (Chair)  
Michael Harney, Deputy Mayor  
John Hellings, Councillor  
Robin Murray (Administration - Assistant CAO)  
Rudolf Liebenberg Chief Administrative Officer (*regrets*)

#### **1.0 CALL TO ORDER**

Mayor Denise Lambert called the meeting to order at 7.00 PM.

#### **2.0 ACCEPTANCE OF AGENDA**

MOVED by Deputy Mayor Michael Harney that the agenda be approved as presented with the following *additions*:

- Item 7A Canada Day Celebrations 2023;
- Item 7B CAO Appraisal;

Res. # 075 – 23

CARRIED

#### **3.0 APPROVAL OF MINUTES**

MOVED by Mayor Denise Lambert that the attached minutes of the Regular Council Meeting May 18<sup>th</sup>, 2023 be approved as presented and printed.

Res. # 076 – 23

CARRIED

#### **4.0 DELEGATIONS**

none

#### **5.0 BUSINESS ARISING**

##### **A. Rates & Fees Bylaw 03-2023**

Res. # 077 – 23

MOVED by Deputy Mayor Michael Harney that Council gives first reading to Bylaw No. 03-2023. CARRIED

##### **B. OHV Bylaw 04-2023**

Res. # 078 – 23

MOVED by Mayor Denise Lambert that Council gives first reading to Bylaw No. 04-2023. CARRIED

##### **C. Wastewater Transmission Line Phase A: OPEN HOUSE DATE**

Res. # 079 – 23

MOVED by Deputy Mayor Michael Harney that Council table the open house until such time that all costs analysis are available which is likely end of July 2023, and upon such time have the wastewater item added to the next available regular council meeting agenda. CARRIED

##### **D. Yellowhead Regional Library Master Membership Agreement 2023**

Res. # 080 – 23

MOVED by Deputy Mayor Michael Harney that Council receive, accept and approve and authorize the mayor sign the library master membership agreement as presented in writing by the Yellowhead Regional Library. Council approves the ministerial letter as drafted by the Chief Administrative officer to accompany the signed agreement. CARRIED

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## COUNCIL MEETING MINUTES



*Summer Village of Sandy Beach*

June 15<sup>th</sup>, 2023 at 7 pm.  
Myrna Noyes Community Hall  
63 Lakeshore Drive, Sandy Beach, AB

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### 6.0 DEVELOPMENT MATTERS none

### 7.0 NEW BUSINESS

- A. Canada Day Celebrations 2023**  
Res. # 081 – 23      MOVED by Councillor John Hellings Council to contribute 1/3 of costs for the Canada Day Celebration up to a maximum of \$500.00 paid Canada Day Celebrations. CARRIED
- B. CAO Appraisal 2023**  
Res. # 082 – 23      MOVED by Mayor Denise Lambert that the CAO Performance Appraisal will be completed by June 30th, 2023 and that the process of doing so will be determined by Council. CARRIED

### 8.0 COUNCILLOR REPORTS

- A. Council Reports**  
Res. # 083 – 23      MOVED by Deputy Mayor Michael Harney that Council receive and accept as information all the verbal Council reports presented at this meeting. CARRIED

### 9.0 CAO REPORTS

- A. Financial Statements: May 2023**  
Res. # 084 – 23      MOVED by Councillor John Hellings that Council receive as information the revenue and expense statement, and receive, accept and approve the accounts payable list for May 2023 as presented in writing by Administration. CARRIED
- B. Action Item List and CAO Report**  
Res. # 085 – 23      MOVED by Deputy Mayor Michael Harney that Council receive and accept as information the CAO report and action item list for May 2023 as presented in writing by Administration. CARRIED

### 10.0 CORRESPONDENCE

- Res. # 086 – 23      MOVED by Councillor John Hellings that Council receive as information all correspondence as presented at this meeting. CARRIED

### ADJOURNMENT

Being that the agenda matters had been concluded the meeting was declared adjourned at 8.25 PM by Mayor Denise Lambert.

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Mayor

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Chief Administrative Officer

**THE SUMMER VILLAGE  
of SANDY BEACH,  
PROVINCE of ALBERTA**



**Bylaw No. 03-2023**

**BEING A BYLAW RESPECTING RATES, FEES AND CHARGES FOR  
INFORMATION AND SERVICES PROVIDED BY THE SUMMER VILLAGE OF  
SANDY BEACH**

**WHEREAS** the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 as amended, provides that Council may pass a Bylaw respecting the fees and rates a Municipality may charge for services rendered; AND

**WHEREAS** the *Freedom of Information and Protection of Privacy Act*, as amended, states that a Municipality must make certain information available to the public and that the Council may pass a Bylaw to establish fees for the provision of such information; AND

**WHEREAS** Council for the Summer Village of Sandy Beach, in the Province of Alberta, deems it expedient to consolidate the fees, rates, and charges for various municipal services;

**NOW THEREFORE** the Municipal Council of the Summer Village of Sandy Beach duly assembled, hereby enacts as follows:

1. That this Bylaw shall be cited as the "Fees, Rates and Charges Bylaw".
2. That the fees, rates and charges payable for municipal services provided by the Summer Village of Sandy Beach be outlined in Schedule "A", which is attached to forms part of this Bylaw. Such fees may be subject to G.S.T.
3. That the rates specified in Schedule "A" which is attached to this Bylaw may be amended from time to time upon the recommendation of the Chief Administrative Officer (CAO) and shall be approved by resolution of Council.
4. That Council may consider setting or permitting special rates for special circumstances, special items, or individual agreements with outside parties or for any items not covered in Schedule "A", by way of Council resolution.
5. That the CAO, at his or her discretion, may waive any fee for items that are of benefit to the community as a whole.
6. That in the event this Bylaw conflicts with another existing Bylaw, this Bylaw shall take precedence.

7. That this Bylaw and Schedule will be reviewed for amendments annually, by the CAO or designate.
8. From time to time, review and amendments to the various schedules may be required outside of the annual review of the Rates Bylaw.

**EFFECTIVE DATE**

This Bylaw shall come into force and effect upon the date of the passing of the third and final reading and signing thereof.

READ A FIRST TIME this 15<sup>th</sup> day of June 2023.

READ A SECOND TIME this 26<sup>th</sup> day of August 2023.

READ A THIRD AND FINAL TIME this 26<sup>th</sup> day of August 2023.

Signed this 26<sup>th</sup> day of August 2023.

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Mayor

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Chief Administrative Officer

## SCHEDULE "A"

### RATES & FEES BYLAW

|              |                                    |
|--------------|------------------------------------|
| Appendix "A" | Corporate Services                 |
| Appendix "B" | Planning and Development           |
| Appendix "C" | Animal Licensing & Enforcement     |
| Appendix "D" | Myrna Noyes Community Hall Rentals |

#### **APPENDIX "A" CORPORATE SERVICES**

##### **General**

|  |          |
|--|----------|
| Tax recovery notification (or actual cost, whichever is greater, shall be applied to the subject tax account minus GST.) | \$160.00 |
| Tax Certificate  | \$85.00  |
| N.S.F. Cheques   | \$75.00  |

##### **FOIP Requests**

Where an individual is required to pay a fee for services, such fee shall be payable in accordance with the *Freedom of Information and Protection of Privacy Regulation*, A/R 186/2008 as amended from time to time, or any successor Regulation that sets fees for requests for information.

#### **APPENDIX "B" PLANNING & DEVELOPMENT**

##### **Development Fees, excluding G.S.T.**

|  |          |
|--|----------|
| Secondary Suite, Garage & Garden - Permitted     | \$300.00 |
| Secondary Suite, Garage & Garden - Discretionary | \$500.00 |
| Home Occupation & Home Office                    | \$150.00 |
| Sewers, Fences, Signs, Decks etc.                | \$50.00  |
| Dwellings - Permitted                            | \$300.00 |
| Dwellings - Discretionary                        | \$500.00 |
| Additions - Permitted                            | \$150.00 |
| Additions - Discretionary                        | \$300.00 |
| Demolition                                       | \$50.00  |
| Commercial - Permitted                           | \$300.00 |
| Commercial - Discretionary                       | \$500.00 |

##### **Subdivision Fees, excluding G.S.T.**

|                            |          |
|----------------------------|----------|
| Application Fee            | \$400.00 |
| Additional Lots (per lot)  | \$150.00 |
| Endorsement Fees (per lot) | \$50.00  |

**Letters of Compliance Fees, excluding G.S.T.**

|                  |          |
|------------------|----------|
| Standard         | \$95.00  |
| Rush - <72 hours | \$190.00 |

**APPENDIX "C" ANIMAL LICENSING & POUND FEES**

**Dogs**

|   |         |
|---|---------|
| License Application Fee (lifetime)                              | \$15.00 |
| Recognized Service Dog  | no fee  |
| Pound Fee - Rates set by Parkland County Pound Service Provider |         |

**Urban Chickens**

|                                    |         |
|------------------------------------|---------|
| License Application Fee (lifetime) | \$15.00 |
|------------------------------------|---------|

**APPENDIX "D" MYRNA NOYES COMMUNITY HALL, 63 LAKESHORE DRIVE**

Rental Fee **per day/event**

|                |          |
|----------------|----------|
| Non-residents  | \$250.00 |
| Residents      | \$150.00 |
| Damage Deposit | \$350.00 |

*All renters **must provide a special event insurance liability** copy for any hall event of \$2.5 million in damages.*

# **The SUMMER VILLAGE of SANDY BEACH**

## **BYLAW No. 04-2023**

### **Off-Highway Vehicle Bylaw**

**Being a Bylaw** of the Summer Village of Sandy Beach in the Province of Alberta to regulate off highway vehicles traffic within the corporate limits of the Summer Village of Sandy Beach.

**WHEREAS** pursuant to the provisions of the Traffic Safety Act and the Municipal Government Act, and amendments thereto, a Council of a municipality may, by Bylaw, regulate the operation of off highway vehicles within the corporate limits of the municipality, and;

**WHEREAS** the Council of the Summer Village of Sandy Beach, in the Province of Alberta, deems it advisable to pass such a bylaw;

**NOW THEREFORE**, the Council of the Summer Village of Sandy Beach, in the Province of Alberta, duly assembled hereby enacts as follows:

#### **1. DEFINITIONS:**

1. "All Terrain Vehicle" means a wheeled or tracked motor vehicle designed for travel primarily on unprepared surfaces such as open country and marshland, but does not include an implement of husbandry or construction machinery.
2. "Miniature motor vehicle" means a motor vehicle other than a motor cycle, having specifications: a motorized go-cart, skateboard or similar wheeled toy vehicle, or a motorcycle that has a wheel rim diameter of less than 250 mm, a wheel base of less than 1016 mm when measured from the center of one axle to the center of the other axle, or a seat height, when the vehicle is unladen, of less than 650 mm.
3. "Minibike" means a motor vehicle having specifications: have a four-stroke, horizontal crankshaft engine, single- or two-speed centrifugal clutch transmissions with chain final-drive, 4" or 6" wheels and a low frame/seat height with elevated handlebars.
4. "Motor Cycle" means a motor vehicle mounted on two or three wheels and includes those motor vehicles known to the trade as motorcycles, scooters and power bicycles.
5. "Off-Highway Vehicles" means any motorized vehicle designed for cross-country travel on land, water, snow, marsh or swampland or on other natural terrain and without limiting the generality of the foregoing includes, when designed for such travel:
  - a. Four-wheel drive or low-pressure tire vehicles;
  - b. Motor cycles and related two wheeled vehicles;
  - c. Amphibious machines;

- d. All-terrain vehicles and Dirt Bikes;
  - e. Miniature motor vehicles;
  - f. Any Snow Vehicles and Snow Mobiles;
  - g. Minibikes;
  - h. Any other means of transportation which is propelled by any power other than muscular power or wind.
6. "Highway" means any thoroughfare, street, road (developed or undeveloped), trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle way or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes: a sidewalk, including a boulevard adjacent to the sidewalk; if a ditch lies adjacent to and parallel with the roadway, the ditch, and; if a highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be.
7. "Riparian lands" means the water's edge or riparian areas as classified by Alberta Environment & Parks and any provincial or federal legislation in effect that governs the land between the water's edge of the lake and the property boundary abutting the water's edge.
8. "Speeding" means in excess of posted speed limits.
9. "Stunting" means performing or engage in any stunt or other activity on a roadway that is likely to distract, startle, or interfere with other users of the roadway.

## II. **REGULATIONS:**

1. Any person qualified, registered, licensed (must be displayed), insured and wearing a helmet (required) to operate an off-highway vehicle may operate the same on any Village highway (as described in section 6 above ONLY) within the Summer Village of Sandy Beach or roadway:
- (a) The hours of operating an off-highway vehicle on Village highways shall be restricted to the period of time between 8am and 8pm in any one day.
  - (b) The maximum speed at which an off-highway vehicle(s) is permitted to travel on Village highways is fifteen (15) kilometers per hour unless otherwise posted. Speeding and Stunting is prohibited.
  - (c) Operators of off-highway vehicles on Village highways shall travel on the extreme right-hand side of the road and shall travel single file at all times.



- (d) All off highway vehicles travelling on Village highways shall be equipped with an approved exhaust muffler, at least one headlight and tail lights. At any time during the evening time hours or at any other time, when due to insufficient light or unfavourable atmospheric conditions objects are not clearly discernible on the highway at a distance of 150 meters ahead, no off-highway vehicles shall be in motion on a highway unless the headlight and taillights are alight.
- (e) Without restricting the generality of the foregoing, the provisions of the Traffic Safety Act shall apply to the operation of an off-highway vehicle on Municipal through highways.
- (f) All off-highway vehicles must be duly registered and insured pursuant to the Traffic Safety Act.
- (g) All operators of off-highway vehicles must have a minimum Class 7 driver's license.
- (h) All operators of off-highway vehicles must be wearing a CSA approved helmet.
- (i) Any person found in violation of this bylaw or the Traffic Safety Act will be required to complete an off-highway vehicle training course presented in Alberta, prior to being able to operate on Summer Village property again. An operator deemed in violation of any of the regulations in this said bylaw shall dismount their ATV and will not be allowed to further operate the vehicle within the municipal jurisdiction of the Summer Village of Sandy Beach
- (j) No person shall operate an off-highway vehicle under the influence of alcohol, drugs or cannabis. Any person found to do so by enforcement will immediately surrender their keys and be deemed liable for possible impoundment of the vehicle in question by the Bylaw Enforcement Officer with the towing costs to be added to the owner/operator's expense. Video surveillance and photo evidence of possible offenders under this Bylaw will be surrendered to the Bylaw Officer and will stand as testimony for determining a specific violation under this Bylaw.
- (k) No person **shall operate** an off-highway vehicle on municipal playgrounds, day parks, campgrounds, municipal lands or municipal property where it is signed that off-highway vehicles are not allowed, with the exception of municipal employees or contractors during the course of their employment/work. Even if not signposted, all municipal lands and property are off limits to off highway vehicles within all municipal boundaries. Lands or highways that are also off limits to off-highway vehicles are the water's edge or riparian areas as classified by Alberta Environment & Parks and any provincial or federal legislation in effect that governs these said lands that are between the water's edge of the lake and the property boundary abutting the water's edge or riparian area.

- l) OHV Bylaw enforcement on Crown land allows the municipality through this bylaw to exercise jurisdiction and enforcement on the basis of noise and amenity disturbance as per the effective noise / nuisance Bylaw's for The Summer Village of Sandy Beach. The Summer Village of Sandy Beach actively discouraged the access of OHV 's on Crown land, the water's edge and lakefront properties with lake fronting land that have encroached on the water's edge and authorize the Bylaw Officer to implement and exercise for offenders in this order: i) education and ii) noise/disturbance Bylaw warnings and finally iii) fines when noise and amenity infractions are incurred.
- m) Dirt bikes are subject to the regulations as set out in whole in this Bylaw and applicable on all municipal lands and roadways and noise and amenity disturbance will be enforced through the noise and community standards bylaws.
- n) This Bylaw allows the municipality to ban the use of OHV's during any local or Provincial emergencies or any State of Local Emergency.
- o) Children 14 years of age or under must be accompanied by an adult or a valid Class 7 License Holder: A Class 7 learner's license allows you to drive a Class 5 or 6 vehicle with someone over 18 who has a full Class 5 driver's license or higher. They must sit in the front passenger seat. This license also allows you to drive a moped. Restrictions: You cannot drive during the hours between 8:00pm and 8:00am.
- p) During times of high to extreme fire hazard or weather conditions, as defined by the Alberta Environmental Protection Land & Forest Services, the CAO or designate shall have the authority to ban the use of Off-Highway vehicles.
- q) The fire break(s) off West Cove Drive does not allow for the use of OHV's or dirt bikes of any engine size and any use of OHVs and any size dirt bike on this pathway from West Cove Drive to Highway 642 is completely prohibited and subject to the fines prescribed in this Bylaw.

### III PENALTIES

- a) Every person who contravenes the provisions and regulations of this bylaw is guilty of an offence and liable to summary conviction as prescribed in the Traffic Safety Act and/or any related Alberta regulation.
- b) Regardless of the penalty stipulations applicable as per the Traffic Safety Act the attached **Schedule A** will also be in effect for violations enforced as per this bylaw. Failure to pay an issued fine, authorize Council to add the fine to the applicable tax roll.

- c) The Bylaw Officer for the Summer Village of Sandy Beach with the adoption of this Bylaw is hereby granted enforcement powers under and as per the Traffic Safety Act and Municipal Government Act in Alberta.
- d) The Council of the Summer Village of Sandy Beach reserves the right to revoke this bylaw at any time without notice.

This bylaw comes into full force and effect on the date of its final passing and Bylaw 06-2009 is rescinded with this Bylaw's passing.

READ A FIRST TIME this 15<sup>th</sup> day of June 2023.

READ A SECOND TIME this 26<sup>th</sup> day of August 2023.

READ A THIRD AND FINAL TIME this 26<sup>th</sup> day of August 2023.

Signed this 26<sup>th</sup> day of August 2023.

The Summer Village of Sandy Beach,  
The Province of Alberta, Canada



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Mayor

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Chief Administrative Officer

## Schedule A Penalties and Fines

Operating an OHV without a helmet: **\$100**

Operating an OHV on any other land or highway as described in this Bylaw: **\$150**

Speeding and Stunting with an OHV: **\$150**

Operating an OHV under the influence of alcohol, drugs or cannabis: **\$250**

Failure to display a registered license plate: **\$150**

Operating an OHV without insurance or operating an OHV deemed to be unregistered: **\$150**

Operating an OHV or dirt bike on the West Cove Drive Fire Break: **\$200**

Operating a dirt bike outside the limits as prescribed in this Bylaw: **\$200**

Operating an OHV and dirt bike in contravention of any noise or community standards bylaw applicable for the municipality: **\$200**

Second offences will carry a \$75 additional charge on any of the fines listed in Schedule A.

Third offences will carry double fines.

Aug 26<sup>th</sup> 2023

I would ask council to consider these amendments to the OHV bylaw

### **That Nuisance be added to the definitions # 7**

*“Nuisance” means any use of or activity on land which demonstrates a disregard for the general maintenance and upkeep of Property so as to produce a material annoyance, inconvenience or discomfort to other Persons, whether or not it is detrimental to the surrounding area.*

### **Changes to sections k & l:**

- k) No person **shall operate** an off-highway vehicle (including dirt bike) on municipal playgrounds, day parks, campgrounds, municipal lands, designated municipal park reserve (including any lakeshore side) or any municipal property where it is signed that off-highway vehicles are not allowed, with the exception of municipal employees or contractors during the course of their employment/work. Even if not signposted, all municipal lands, park reserves, shorelines, lakeshore or any other municipal property are off limits to off highway vehicles within all municipal boundaries. Lands or highways that are also off limits to off-highway vehicles are the water’s edge or riparian areas as classified by Alberta Environment & Parks and any provincial or federal legislation in effect that governs these said lands that are between the water’s edge of the lake and the property boundary abutting the water’s edge or riparian area.
  
- l) OHV Bylaw enforcement on Crown land allows the municipality through this bylaw to exercise jurisdiction and enforcement on the basis of noise and amenity disturbance as per the effective noise / nuisance Bylaw’s for The Summer Village of Sandy Beach. The Summer Village of Sandy Beach prohibits the access and use of OHV 's (and dirt bikes) on Crown land, the water’s edge, shorelines, riparian areas and lakefront properties with lake fronting land that have encroached on the water’s edge and authorize the Bylaw/Peace Officer to implement and exercise for offenders in this order: i) education and ii) noise/disturbance Bylaw warnings and finally iii) fines when noise and amenity infractions are incurred. Where a nuisance (as per the definition in this Bylaw) prevails as determined by the Peace Officer fines may be issued on the spot especially if video footage is provided.

### **Under Schedule A**

Operating an OHV or dirt bike in contravention of any noise, nuisance, or community standards bylaw applicable for the Municipality.

**Deputy Mayor, Michael Harney.**

REGULATIONS; (suggested) Cllr Hellings May 2023

(a) The Hours of Operating an Off-Highway Vehicle on Village Highways shall be restricted to the period of time between 8 am to 11 pm in any one day.

(b) The Maximum Speed at which an Off-Highway Vehicle(s) is permitted to travel on Village Highways is as posted per hour, Speeding and Stunting is Prohibited.

(i) Any Person found in Violation of this Bylaw, the Traffic Safety Act or deemed in Violation of any of the Regulations in this said Bylaw shall dismount their ATV and will not be allowed to further operate the Vehicle within the Municipal Jurisdiction of the Summer Village of Sandy Beach.

(k) Any Person Qualified to Operate an Off-Highway Vehicle may Operate same on any Village Highway within the Summer Village of Sandy Beach, within the time period of this Bylaw. No Person shall Operate an Off-Highway Vehicle on Municipal Playgrounds, Day Parks, Municipal Lands or Municipal Property where it is signed that Off-Highway Vehicles are not allowed, with the exception of Municipal Employers or Contractors during the course of their Employment/Work.

(l) OHV Bylaw Enforcement on Crown Land allows the Municipality through this Bylaw to exercise Jurisdiction and Enforcement on the basis of Noise and Amenity Disturbance, as per the effective "Noise/Nuisance Bylaws for The Summer Village of Sandy Beach" The Bylaw Officer is hereby to implement and exercise for offenders in this order i) Education and ii) Noise/Disturbance Bylaw Warnings and finally iii) Fines when noise and amenity infractions are incurred.



# Summer Village of Sandy Beach

## Cheque Listing for Council: JUNE 2023

2023-Jul-7  
10:34:57AM

| Cheque   |            |  |           |   | Invoice                   | Cheque    |
|----------|------------|--|-----------|---|---------------------------|-----------|
| Cheque # | Date       | Vendor Name                              | Invoice # | Invoice Description   | Amount                    | Amount    |
| 20230167 | 2023-06-14 | ATB FINANCIAL MasterCard                 |           | PAYMENT<br>APR28-MAY25<br>ATB FINANCIAL MASTERCARD  | 643.55                    | 643.55    |
| 20230168 | 2023-06-14 | EPCOR                                    |           | PAYMENT<br>JUNE 6, 2023<br>ACCT#21716709  | 1,392.81                  | 1,392.81  |
| 20230169 | 2023-06-14 | ██████████                               |           | PAYMENT/PAYROLL<br>NB12-2023<br>NB12-2023   | 1,253.70                  | 1,253.70  |
| 20230170 | 2023-06-14 | Canada Revenue Agency                    |           | PAYMENT<br>JUNE 2023<br>PD7AE #132003666RP0001  | 1,631.37                  | 1,631.37  |
| 20230171 | 2023-06-14 | GFL Environmental Inc.                   |           | PAYMENT<br>PG0000612802<br>ACCT#PG-9028   | 2,674.12                  | 2,674.12  |
| 20230172 | 2023-06-14 | ██████████                               |           | PAYMENT<br>RM12-2023<br>RM12-2023   | 937.62                    | 937.62    |
| 20230173 | 2023-06-14 | ██████████                               |           | PAYMENT<br>DP12-2023<br>DP12-2023   | 1,895.60                  | 1,895.60  |
| 20230174 | 2023-06-14 | RDE Construction Inc.                    |           | PAYMENT<br>1265<br>JOB #042-05-23 LINE PAINTING   | 11,653.71                 | 11,653.71 |
| 20230175 | 2023-06-14 | Sharon's Garden Party                    |           | PAYMENT<br>907<br>SOIL/REFRESH & PLANTING   | 595.70                    | 595.70    |
| 20230176 | 2023-06-14 | UFA Co-operative Limited                 |           | PAYMENT<br>MAY 31, 2023<br>ACCT#8872103   | 414.10                    | 414.10    |
| 20230177 | 2023-06-14 | XPLORE                                   |           | PAYMENT<br>INV48061076<br>ACCT#229348   | 83.99                     | 83.99     |
| 20230178 | 2023-06-28 | Alberta School Foundation Fund           |           | PAYMENT<br>14237<br>ASFF 2ND QUARTER PAYMENT  | 29,169.95                 | 29,169.95 |
| 20230179 | 2023-06-28 | ATB FINANCIAL MasterCard                 |           | PAYMENT<br>MAY26-JUN26/2<br>ACCT#5475 XXXX XXXX 3895  | 3,588.22                  | 3,588.22  |
| 20230180 | 2023-06-28 | EPCOR                                    |           | PAYMENT<br>JUNE 19 2023<br>JUNE 19 2023<br>JUNE 19, 2023<br>ACCT#21611009<br>ACCT#21649348<br>ACCT#15279763 | 170.64<br>77.65<br>292.15 | 540.44    |
| 20230181 | 2023-06-28 | Ste Anne Gas Co-op                       |           | PAYMENT<br>976869<br>982320<br>ACCT#005034-00<br>ACCT#006593-00   | 47.15<br>55.51            | 102.66    |
| 20230182 | 2023-06-28 | Telus Mobility                           |           | PAYMENT<br>JUNE 08, 2023<br>ACCT#31932068   | 185.39                    | 185.39    |
| 20230183 | 2023-06-28 | ██████████                               |           | PAYMENT<br>JUNE 2023<br>NB13-2023   | 1,075.27                  | 1,075.27  |
| 20230184 | 2023-06-28 | Canada Revenue Agency                    |           | PAYMENT<br>JUNE 2023<br>PD7A E ACCT#13200 3666 RP0001   | 3,777.03                  | 3,777.03  |
| 20230185 | 2023-06-28 | Handi-Can (2003) Ltd.                    |           | PAYMENT<br>61180<br>PORTABLE TOILET RENTAL  | 469.88                    | 469.88    |
| 20230186 | 2023-06-28 | Highway 43 East Waste Commission         |           | PAYMENT<br>16772<br>MAY 2023 DISPOSAL FEES  | 655.20                    | 655.20    |
| 20230187 | 2023-06-28 | Lambert, Denise                          |           | PAYMENT<br>6-2023-DL<br>JAN-JUN 2023 HONORARIUM   | 2,166.66                  | 2,166.66  |
| 20230188 | 2023-06-28 | Liebenberg, Christiaan                   |           | PAYMENT<br>CAO JUNE-23<br>JUNE 2023 CAO SALARY  | 4,615.69                  | 4,615.69  |
| 20230189 | 2023-06-28 | Liebenberg, Rudolf                       |           | PAYMENT<br>APR-JUN 2023<br>APRIL, MAY, JUNE 2023 MILEAGE  | 264.18                    | 264.18    |
| 20230190 | 2023-06-28 | Municipal Assessment Services Group Inc. |           | PAYMENT   |                           | 2,268.00  |



# Summer Village of Sandy Beach

## Cheque Listing for Council: JUNE 2023

2023-Jul-7  
10:34:57AM

| Cheque   |            | Vendor Name                              | Invoice #              | Invoice Description  | Invoice Amount   | Cheque Amount |
|----------|------------|--|------------------------|--|------------------|---------------|
| Cheque # | Date       |  |                        |  |                  |               |
| 20230190 | 2023-06-28 | Municipal Assessment Services Group Inc. | SV02468                | 3RD QUARTER PAYMENT  | 2,268.00         | 2,268.00      |
| 20230191 | 2023-06-28 | ██████████                               | RM13-2023              | PAYMENT<br>RM13-2023                                       | 1,171.19         | 1,171.19      |
| 20230192 | 2023-06-28 | ██████████                               | DP13-2023              | PAYMENT<br>DP13-2023                                       | 1,871.84         | 1,871.84      |
| 20230193 | 2023-06-28 | Standstone Vacuum Services Ltd.          | 162015338<br>162015439 | PAYMENT<br>PORTA POTTY RENTAL<br>WATER AND SEPTIC SERVICES | 210.00<br>455.97 | 665.97        |
| 20230194 | 2023-06-28 | Workers Compensation Board               | JUNE 15, 2023          | PAYMENT<br>ACCT#808987                                     | 338.58           | 338.58        |
| 20230195 | 2023-06-30 | ATB Financial                            | JUNE 30, 2023          | PAYMENT<br>FEE SERVICE SUNDRY                              | 16.60            | 16.60         |

**Total \$76,119.02**

\*\*\* End of Report \*\*\*





# Summer Village of Sandy Beach

## Accounts Payable Bank Reconciliation

Page 1 of 1

2023-Jul-10  
11:34:48AM

June Balance Shown on Bank Statement

694,365.45

### Add Outstanding Deposits

### Less Outstanding Cheques

| Payee                            | Cheque # | Cheque Date | Amount             |
|----------------------------------|----------|-------------|--------------------|
| Telus Mobility                   | 20230144 | 2023-05-17  | 173.63             |
| Sharon's Garden Party            | 20230175 | 2023-06-14  | 595.70             |
| EPCOR                            | 20230180 | 2023-06-28  | 540.44             |
| Canada Revenue Agency            | 20230184 | 2023-06-28  | 3,777.03           |
| Handi-Can (2003) Ltd.            | 20230185 | 2023-06-28  | 469.88             |
| Highway 43 East Waste Commiss    | 20230186 | 2023-06-28  | 655.20             |
| Lambert, Denise                  | 20230187 | 2023-06-28  | 2,166.66           |
| Liebenberg, Christiaan           | 20230188 | 2023-06-28  | 4,615.69           |
| Liebenberg, Rudolf               | 20230189 | 2023-06-28  | 264.18             |
| Municipal Assessment Services G  | 20230190 | 2023-06-28  | 2,268.00           |
| Standstone Vacuum Services Ltd.  | 20230193 | 2023-06-28  | 665.97             |
| Workers Compensation Board       | 20230194 | 2023-06-28  | 338.58             |
| <b>Total Outstanding Cheques</b> |          |             | <b>16,530.96</b>   |
|                                  |          |             | <b>(16,530.96)</b> |

### And Adjustments

Your Bank Balance Should Be 677,834.49

Your Reconciled Bank Balance Is 677,834.49

Difference 0.00

\*\*\* End of Report \*\*\*

**POSTED**



# Summer Village of Sandy Beach

## Revenue/Expense Statement JUNE 2023

| General Ledger  | Description                               | 2023 Budget         | 2023 Actual         | 2023 Budget Remaining \$ |
|-----------------|---|---------------------|---------------------|--------------------------|
| <b>Revenues</b> |   |                     |                     |                          |
| 1-00-00-110     | Real Property Taxes                       | (16.93)             | (17.60)             | 0.67                     |
| 1-00-00-111     | Minimum Levy                              | (23,853.39)         | (24,324.95)         | 471.56                   |
| 1-00-00-112     | Taxes - Commercial                        | (5,227.38)          | (5,434.23)          | 206.85                   |
| 1-00-00-113     | Taxes - Residential                       | (360,394.17)        | (360,135.03)        | (259.14)                 |
| 1-00-00-115     | Taxes-Linear                              | (3,413.86)          | (3,212.48)          | (201.38)                 |
| 1-00-00-190     | Snow and Maintenance                      | 0.00                | 0.00                | 0.00                     |
| 1-00-00-510     | Penalties & Costs On Taxes                | (10,130.98)         | (10,724.86)         | (5,072.58)               |
| 1-00-00-520     | Lagoon Maintenance - split cost           | (3,000.00)          | 0.00                | (3,000.00)               |
| 1-00-00-530     | Misc. Income                              | (7,500.00)          | (15,757.19)         | 8,257.19                 |
| 1-00-00-531     | Village Land Sale Revenue                 | 0.00                | 0.00                | 0.00                     |
| 1-00-00-590     | Other Revenue/Tax Certificates/GST        | (2,500.00)          | (1,365.00)          | (1,135.00)               |
| 1-00-00-740     | Provincial Government/Agencies            | 0.00                | 0.00                | 0.00                     |
| 1-00-00-840     | AMIP                                      | 0.00                | 0.00                | 0.00                     |
| 1-00-00-990     | Other Revenue/Tax Recovery                | (500.00)            | 0.00                | (500.00)                 |
| 1-01-00-550     | Interest Income                           | (13,500.00)         | (22,909.15)         | 7,142.14                 |
| 1-02-00-550     | Interest Income Trust                     | (20,000.00)         | 0.00                | (20,000.00)              |
| 1-12-00-560     | Rentals/Shop Rent                         | (500.00)            | 0.00                | (500.00)                 |
| 1-12-00-561     | Office Rent                               | 0.00                | 0.00                | 0.00                     |
| 1-32-00-830     | Federal Infrastructure Grants Road Survey | 0.00                | 0.00                | 0.00                     |
| 1-32-00-840     | Prov. Conditional Grants & MSP/MOST       | (15,000.00)         | 0.00                | (15,000.00)              |
| 1-32-00-841     | MSI-Capital                               | (49,927.00)         | 0.00                | (49,927.00)              |
| 1-32-00-842     | MSI-Operating                             | (11,000.00)         | 0.00                | (11,000.00)              |
| 1-32-00-844     | GTF + FRIAA                               | (35,000.00)         | 0.00                | (35,000.00)              |
| 1-32-00-845     | OTHER Prov.Grants                         | 0.00                | 0.00                | 0.00                     |
| 1-32-00-846     | Def. Rev. (Prof. Consult)                 | (38,679.66)         | 0.00                | (38,679.66)              |
| 1-32-00-847     | Snow/ Maintenance                         | 0.00                | 0.00                | 0.00                     |
| 1-32-00-848     | Canada Day (Prov. Grant)                  | 0.00                | 0.00                | 0.00                     |
| 1-32-30-845     | STEP                                      | 0.00                | 0.00                | 0.00                     |
| 1-51-00-840     | Provincial Conditional Grants/FCSS        | (7,018.00)          | (1,121.00)          | (5,897.00)               |
| 1-61-00-410     | Planning/Zoning/Dev. Charges              | (1,175.00)          | (392.05)            | (782.95)                 |
| 1-74-00-560     | Rental Income/Facilities                  | (1,500.00)          | (1,970.00)          | (30.00)                  |
| 1-74-00-840     | Provincial Conditional Grants             | 0.00                | 0.00                | 0.00                     |
| 1-99-00-750     | School Foundation - Non-Residential       | (2,112.13)          | (2,113.45)          | 1.32                     |
| 1-99-00-751     | School Foundation - Residential           | (119,452.71)        | (119,366.54)        | (86.17)                  |
| 1-99-00-752     | School Foundation - Linear                | 0.00                | 0.00                | 0.00                     |
| 1-99-00-753     | Senior Foundation                         | (10,221.79)         | (10,216.23)         | (5.56)                   |
| <b>*P</b>       | <b>TOTAL Revenues</b>                     | <b>(741,623.00)</b> | <b>(579,059.76)</b> | <b>(170,996.71)</b>      |



# Summer Village of Sandy Beach

## Revenue/Expense Statement

| General Ledger  | Description                              | 2023 Budget | 2023 Actual | 2023 Budget Remaining \$ |
|-----------------|--|-------------|-------------|--------------------------|
| <b>Expenses</b> |  |             |             |                          |
| 2-11-00-110     | Honorariums                              | 13,000.00   | 2,822.11    | 10,177.89                |
| 2-11-00-211     | Mileage & Subsistence                    | 2,000.00    | 324.62      | 1,675.38                 |
| 2-11-00-510     | General Supplies/Conventions             | 1,500.00    | 0.00        | 1,500.00                 |
| 2-12-00-110     | Salaries/Wages Administration            | 75,000.00   | 37,500.00   | 37,500.00                |
| 2-12-00-111     | Ad Hoc Committee                         | 0.00        | 0.00        | 0.00                     |
| 2-12-00-130     | Employer Contributions (O)               | 7,250.00    | 2,982.90    | 4,267.10                 |
| 2-12-00-131     | WCB                                      | 4,000.00    | 2,092.17    | 1,907.83                 |
| 2-12-00-200     | Contract Admin/DEM/DDEM                  | 4,000.00    | 75.79       | 3,924.21                 |
| 2-12-00-211     | Travel & Subsistence                     | 1,555.00    | 748.34      | 806.66                   |
| 2-12-00-215     | Freight, Postage, Telephone              | 5,000.00    | 2,166.08    | 2,833.92                 |
| 2-12-00-216     | Newsletter                               | 100.00      | 0.00        | 100.00                   |
| 2-12-00-217     | Internet                                 | 850.00      | 454.94      | 395.06                   |
| 2-12-00-218     | Website                                  | 3,550.00    | 3,525.00    | 25.00                    |
| 2-12-00-219     | Conferences/CAO CLGM Coursework-MC       | 1,500.00    | 250.00      | 1,250.00                 |
| 2-12-00-220     | Subscriptions, Memberships, Printing, Ad | 13,000.00   | 9,775.42    | 3,224.58                 |
| 2-12-00-221     | Dues and Memberships                     | 0.00        | 0.00        | 0.00                     |
| 2-12-00-222     | Donations/Appreciations                  | 0.00        | 500.00      | (500.00)                 |
| 2-12-00-230     | Professional and Special Services        | 3,500.00    | 4,098.00    | (598.00)                 |
| 2-12-00-231     | Audit                                    | 7,000.00    | 151.54      | 6,848.46                 |
| 2-12-00-232     | Assessment Services                      | 8,550.00    | 6,440.00    | 2,110.00                 |
| 2-12-00-233     | WILD Waterline (Operating)               | 1,926.62    | 7,276.72    | (5,350.10)               |
| 2-12-00-234     | WILD Waterline (Debenture Phase I - IV)  | 10,700.18   | 0.00        | 10,700.18                |
| 2-12-00-250     | Repairs & Maintenance                    | 2,250.00    | 0.00        | 2,250.00                 |
| 2-12-00-260     | Water/Sewer Admin Building               | 2,250.00    | 817.80      | 1,432.20                 |
| 2-12-00-263     | Computer                                 | 0.00        | 0.00        | 0.00                     |
| 2-12-00-265     | 1985 Lot research                        | 0.00        | 0.00        | 0.00                     |
| 2-12-00-266     | Organize Files-Archive                   | 0.00        | 0.00        | 0.00                     |
| 2-12-00-270     | Bank Charges                             | 350.00      | 65.00       | 285.00                   |
| 2-12-00-274     | Insurance and Bond Premiums              | 14,000.00   | 0.00        | 14,000.00                |
| 2-12-00-011     | Election Expenses                        | 250.00      | 95.55       | 154.45                   |
| 2-12-00-505     | Canada Day Celebration                   | 500.00      | 0.00        | 500.00                   |
| 2-12-00-510     | General Office Supplies                  | 1,500.00    | 456.89      | 1,043.11                 |
| 2-12-00-511     | Computer Repairs                         | 0.00        | 0.00        | 0.00                     |
| 2-12-00-512     | IT/Financial Software                    | 3,000.00    | 2,372.96    | 627.04                   |
| 2-12-00-519     | Other Services/Donations/Appreciations   | 500.00      | 0.00        | 500.00                   |
| 2-12-00-540     | Utilities-Administration EPCOR           | 2,250.00    | 949.67      | 1,300.33                 |
| 2-12-00-762     | Transfer to Capital Reserve - Water      | 2,000.00    | 0.00        | 2,000.00                 |
| 2-12-00-810     | Short Term Borrowing Costs               | 0.00        | 0.00        | 0.00                     |
| 2-12-00-811     | Interest Expense                         | 0.00        | 36.55       | (36.55)                  |
| 2-12-00-990     | Other/Miscellaneous                      | 0.00        | 0.00        | 0.00                     |
| 2-12-00-992     | Bank Charges                             | 0.00        | 82.65       | (82.65)                  |
| 2-12-00-994     | Assessment Review Board                  | 1,000.00    | 0.00        | 1,000.00                 |
| 2-23-00-200     | Fire / Sturgeon County                   | 2,050.00    | 2,050.00    | 0.00                     |
| 2-23-00-201     | Fire Supression/Support                  | 4,000.00    | 945.00      | 3,055.00                 |
| 2-25-00-212     | Police Funding Model                     | 11,368.00   | 3,051.25    | 8,316.75                 |
| 2-25-00-220     | Physician Recruitment                    | 0.00        | 0.00        | 0.00                     |
| 2-26-00-220     | MSP (Fire, Police, Ambulance)            | 0.00        | 0.00        | 0.00                     |
| 2-26-00-651     | Amortization-vehicles                    | 0.00        | 0.00        | 0.00                     |
| 2-32-00-110     | Salaries & Wages                         | 125,248.57  | 57,256.43   | 67,992.14                |
| 2-32-00-111     | Contract Services/Weed Inspector         | 500.00      | 0.00        | 500.00                   |
| 2-32-00-130     | Employer Contributions                   | 9,500.00    | 4,261.55    | 5,238.45                 |
| 2-32-00-200     | Gravel/Maintenance/Drainage              | 1,000.00    | 875.14      | 124.86                   |
| 2-32-00-201     | Signs                                    | 2,500.00    | 0.00        | 2,500.00                 |
| 2-32-00-202     | Paving Reconstruction Roads              | 1,000.00    | 0.00        | 1,000.00                 |



# Summer Village of Sandy Beach

## Revenue/Expense Statement

| General Ledger | Description                              | 2023 Budget       | 2023 Actual         | 2023 Budget Remaining \$ |
|----------------|--|-------------------|---------------------|--------------------------|
| 2-32-00-211    | Fuel/Mileage/UFA                         | 5,500.00          | 1,890.18            | 3,609.82                 |
| 2-32-00-212    | Reserve Roads                            | 1,000.00          | 0.00                | 1,000.00                 |
| 2-32-00-215    | Telus (Shop/Public Works)                | 100.00            | 172.35              | (72.35)                  |
| 2-32-00-230    | Tree Removal                             | 9,500.00          | 0.00                | 9,500.00                 |
| 2-32-00-240    | Fire Mitigation                          | 0.00              | 0.00                | 0.00                     |
| 2-32-00-250    | Road/Street Contractors-non Gov.         | 1,000.00          | 0.00                | 1,000.00                 |
| 2-32-00-255    | Repairs and Maint to other equipment     | 8,500.00          | 6,783.78            | 1,716.22                 |
| 2-32-00-260    | Snow Removal                             | 1,000.00          | 0.00                | 1,000.00                 |
| 2-32-00-270    | Miscellaneous General Services/Bylaw     | 17,988.00         | (700.00)            | 18,688.00                |
| 2-32-00-280    | Equipment Purchases                      | 5,000.00          | 4,768.00            | 232.00                   |
| 2-32-00-350    | Roads - Government Grant                 | 0.00              | 0.00                | 0.00                     |
| 2-32-00-510    | General Goods & Supplies                 | 12,500.00         | 3,667.27            | 8,832.73                 |
| 2-32-00-511    | Beautification                           | 500.00            | 908.00              | (408.00)                 |
| 2-32-00-540    | Utilities - Street Lights                | 14,850.00         | 6,984.89            | 7,865.11                 |
| 2-32-00-611    | Amortization - Engineered structures     | 0.00              | 0.00                | 0.00                     |
| 2-32-00-621    | Amortization-buildings                   | 0.00              | 0.00                | 0.00                     |
| 2-32-00-631    | Amortization-machinery/equipment         | 0.00              | 0.00                | 0.00                     |
| 2-32-00-651    | Amortization-vehicles                    | 0.00              | 0.00                | 0.00                     |
| 2-32-00-762    | Contributed to Capital Function          | 0.00              | 0.00                | 0.00                     |
| 2-32-00-840    | Prov. Conditional Grants & MSP/MOST      | 15,000.00         | 0.00                | 15,000.00                |
| 2-32-00-841    | MSI - Capital                            | 49,927.00         | 14,098.77           | 35,828.23                |
| 2-32-00-842    | MSI - Operating                          | 11,000.00         | 0.00                | 11,000.00                |
| 2-32-00-844    | GTF + FRIAA                              | 35,000.00         | 0.00                | 35,000.00                |
| 2-42-00-200    | Lagoon Maintenance/Manager               | 500.00            | 0.00                | 500.00                   |
| 2-42-00-210    | Waste Water Service Cost                 | 0.00              | 0.00                | 0.00                     |
| 2-42-00-230    | Professional Consult                     | 5,500.00          | 1,889.78            | 3,610.22                 |
| 2-42-00-641    | Amortization-Wastewater                  | 0.00              | 0.00                | 0.00                     |
| 2-42-00-762    | Transfer to Reserve- Sewage              | 1,000.00          | 0.00                | 1,000.00                 |
| 2-43-00-200    | Garbage Contract/GFL                     | 11,500.00         | 6,324.80            | 5,175.20                 |
| 2-43-00-270    | Land Reclamation Site/Garbage Collection | 3,500.00          | 0.00                | 3,500.00                 |
| 2-43-00-350    | Landfill - Hwy 43 Waste Commission       | 5,000.00          | 1,781.40            | 3,218.60                 |
| 2-43-00-762    | Transfer To Capital Functions            | 0.00              | 0.00                | 0.00                     |
| 2-51-00-750    | FCSS/Recreation                          | 8,773.00          | 8,000.00            | 773.00                   |
| 2-61-00-510    | Development Officer Fees                 | 6,500.00          | 1,229.52            | 5,270.48                 |
| 2-61-00-511    | Planning, Zoning & Development           | 4,000.00          | 0.00                | 4,000.00                 |
| 2-61-00-512    | Development Enforcement                  | 8,500.00          | 0.00                | 8,500.00                 |
| 2-62-00-211    | East End Bus                             | 250.00            | 350.00              | (100.00)                 |
| 2-71-00-540    | Utilities Shop                           | 4,500.00          | 3,220.90            | 1,279.10                 |
| 2-71-00-541    | Utilities Old Shop                       | 1,350.00          | 261.47              | 1,088.53                 |
| 2-71-00-762    | Transfer to Reserve Equipment            | 1,000.00          | 0.00                | 1,000.00                 |
| 2-72-00-200    | Daypark/Recreation                       | 500.00            | 0.00                | 500.00                   |
| 2-72-00-540    | Daypark Expenses/Utilities               | 2,850.00          | 2,882.67            | (32.67)                  |
| 2-72-00-541    | MSI C-Playground Equipment               | 500.00            | 0.00                | 500.00                   |
| 2-72-00-661    | Amortization-land improvements           | 0.00              | 0.00                | 0.00                     |
| 2-72-00-762    | Transfers To Capital Functions           | 0.00              | 0.00                | 0.00                     |
| 2-74-00-200    | Hall Cleaning                            | 500.00            | 100.00              | 400.00                   |
| 2-74-00-210    | General Services/Maintenance/Hall        | 1,500.00          | 250.00              | 1,250.00                 |
| 2-74-00-510    | General Goods and Supplies/Hall          | 250.00            | 0.00                | 250.00                   |
| 2-74-00-540    | Utilities-Hall                           | 2,500.00          | 1,315.76            | 1,184.24                 |
| 2-99-00-750    | School Foundation - Non-Residential      | 2,112.13          | 31,185.91           | (29,073.78)              |
| 2-99-00-751    | School Foundation - Residential          | 119,452.71        | 27,154.00           | 92,298.71                |
| 2-99-00-753    | Senior Foundation                        | 10,221.79         | 10,221.79           | 0.00                     |
| <b>*P</b>      | <b>TOTAL Expenses</b>                    | <b>741,623.00</b> | <b>289,241.31</b>   | <b>452,381.69</b>        |
| <b>**P</b>     | <b>(Profit)/Loss</b>                     | <b>0.00</b>       | <b>(289,818.45)</b> | <b>281,384.98</b>        |



# Summer Village of Sandy Beach

## Cheque Listing for Council: JULY

2023-Aug-3  
8:47:34AM

| Cheque   |            | Vendor Name                      | Invoice #   | Invoice Description   | Invoice Amount                        | Cheque Amount |
|----------|------------|----------------------------------|---|---|---------------------------------------|---------------|
| Cheque # | Date       |                                  |   |   |                                       |               |
| 20230198 | 2023-07-12 | ██████████                       | NB14-2023   | PAYMENT<br>NB14-2023  | 1,301.26                              | 1,301.26      |
| 20230199 | 2023-07-12 | Canada Revenue Agency            | JULY 2023   | PAYMENT<br>PD7A E 13200 3666 RP0001   | 1,781.96                              | 1,781.96      |
| 20230200 | 2023-07-12 | DAVID B. HIGGINS ALS             | 23JUN04   | PAYMENT<br>JOB 2806/23  | 150.00                                | 150.00        |
| 20230201 | 2023-07-12 | GFL Environmental Inc.           | PG0000617262  | PAYMENT<br>JUNE RO DUMPS  | 1,438.59                              | 1,438.59      |
| 20230202 | 2023-07-12 | Harney, Michael                  | JUNE 27, 2023   | PAYMENT<br>MILEAGE REGIONAL MUNI MTG.                                       | 45.08                                 | 45.08         |
| 20230203 | 2023-07-12 | ██████████                       | RM14-2023   | PAYMENT<br>RM14-2023  | 1,067.38                              | 1,067.38      |
| 20230204 | 2023-07-12 | ██████████                       | DP14-2023   | PAYMENT<br>DP14-2023  | 1,966.16                              | 1,966.16      |
| 20230205 | 2023-07-12 | UFA Co-operative Limited         | JUNE 30, 2023   | PAYMENT<br>ACCT#8872103   | 600.75                                | 600.75        |
| 20230206 | 2023-07-12 | XPLORE                           | INV48462512   | PAYMENT<br>ACCT#229348  | 83.99                                 | 83.99         |
| 20230207 | 2023-07-17 | Canada Revenue Agency            | PD7D E  | PAYMENT<br>PD7D E   | 760.04                                | 760.04        |
| 20230208 | 2023-07-26 | EPCOR                            | JULY 20,<br>JULY 20 2023<br>JULY 7, 2023<br>JUNE 20, 2023 | PAYMENT<br>ACCT#21649348<br>ACCT#15279763<br>ACCT#21716709<br>ACCT#21611009 | 91.96<br>323.95<br>1,330.15<br>168.09 | 1,914.15      |
| 20230209 | 2023-07-26 | Ste Anne Gas Co-op               | 985671<br>989360  | PAYMENT<br>ACCT#005034-00<br>ACCT#006593-00                                 | 47.03<br>50.62                        | 97.65         |
| 20230210 | 2023-07-26 | Telus                            | JUNE 30,2023  | PAYMENT<br>ACCT#38585081  | 180.97                                | 180.97        |
| 20230211 | 2023-07-26 | Telus Mobility                   | JULY 9, 2023  | PAYMENT<br>ACCT#31932068  | 173.63                                | 173.63        |
| 20230212 | 2023-07-26 | ██████████                       | NB15-2023   | PAYMENT<br>NB15-2023  | 1,194.22                              | 1,194.22      |
| 20230213 | 2023-07-26 | Canada Revenue Agency            | 2023 07   | PAYMENT<br>PD7A E #13200 3666 RP001   | 2,971.24                              | 2,971.24      |
| 20230214 | 2023-07-26 | Handi-Can (2003) Ltd.            | 61968   | PAYMENT<br>PORTA POTTY RENTAL   | 364.88                                | 364.88        |
| 20230215 | 2023-07-26 | Highway 43 East Waste Commission | 16798   | PAYMENT<br>JUNE 2023 DISPOSAL FEES  | 518.20                                | 518.20        |
| 20230216 | 2023-07-26 | Liebenberg, Christiaan           | CAO JULY-23   | PAYMENT<br>CAO MONTHLY SALARY   | 4,615.69                              | 4,615.69      |
| 20230217 | 2023-07-26 | ██████████                       | RM15-2023   | PAYMENT<br>RM15-2023  | 859.76                                | 859.76        |
| 20230218 | 2023-07-26 | Patriot Law                      | 12788   | PAYMENT<br>FILE 22-0713   | 20.50                                 | 20.50         |
| 20230219 | 2023-07-26 | ██████████                       | DP15-2023   | PAYMENT<br>DP15-2023  | 1,919.37                              | 1,919.37      |
| 20230220 | 2023-07-26 | Standstone Vacuum Services Ltd.  | 162016603<br>162016920                                    | PAYMENT<br>SEPTIC SERVICES<br>PORTA POTTY RENTALS                           | 83.43<br>210.00                       | 293.43        |



# Summer Village of Sandy Beach

## Cheque Listing for Council: JULY

2023-Aug-3  
8:47:34AM

| Cheque   |            |                            |               |                            | Invoice | Cheque |
|----------|------------|----------------------------|---------------|----------------------------|---------|--------|
| Cheque # | Date       | Vendor Name                | Invoice #     | Invoice Description        | Amount  | Amount |
| 20230221 | 2023-07-26 | Workers Compensation Board |               | PAYMENT                    |         | 338.58 |
|          |            |                            | JULY 2023     | JULY 2023 PYMT ACCT#808987 | 338.58  |        |
| 20230222 | 2023-07-31 | ATB Financial              |               | PAYMENT                    |         | 16.60  |
|          |            |                            | JULY 31, 2023 | FEE SERVICE SUNDRY         | 16.60   |        |

**Total \$24,674.08**

\*\*\* End of Report \*\*\*



# Summer Village of Sandy Beach

## Accounts Payable Bank Reconciliation

Page 1 of 1

2023-Aug-8  
1:54:45PM

July Balance Shown on Bank Statement

724,353.77

### Add Outstanding Deposits

### Less Outstanding Cheques

| Payee                            | Cheque # | Cheque Date | Amount            |
|----------------------------------|----------|-------------|-------------------|
| DAVID B.. HIGGINS ALS            | 20230200 | 2023-07-12  | 150.00            |
| Canada Revenue Agency            | 20230207 | 2023-07-17  | 760.04            |
| Telus Mobility                   | 20230211 | 2023-07-26  | 173.63            |
| Canada Revenue Agency            | 20230213 | 2023-07-26  | 2,971.24          |
| Handi-Can (2003) Ltd.            | 20230214 | 2023-07-26  | 364.88            |
| Highway 43 East Waste Commiss    | 20230215 | 2023-07-26  | 518.20            |
| Standstone Vacuum Services Ltd.  | 20230220 | 2023-07-26  | 293.43            |
| Workers Compensation Board       | 20230221 | 2023-07-26  | 338.58            |
| <b>Total Outstanding Cheques</b> |          |             | <b>5,570.00</b>   |
|                                  |          |             | <b>(5,570.00)</b> |

### And Adjustments

|                                 |                    |
|---------------------------------|--------------------|
| Your Bank Balance Should Be     | <u>718,783.77</u>  |
| Your Reconciled Bank Balance Is | <u>718,783.77</u>  |
| Difference                      | <u><u>0.00</u></u> |

\*\*\* End of Report \*\*\*

POSTED  
*[Handwritten Signature]*



# Summer Village of Sandy Beach

## Revenue/Expense Statement JULY 2023

| General Ledger  | Description                               | 2023 Budget         | 2023 Actual         | 2023 Budget Remaining \$ |
|-----------------|---|---------------------|---------------------|--------------------------|
| <b>Revenues</b> |   |                     |                     |                          |
| 1-00-00-110     | Real Property Taxes                       | (16.93)             | (17.60)             | 0.67                     |
| 1-00-00-111     | Minimum Levy                              | (23,853.39)         | (24,324.95)         | 471.56                   |
| 1-00-00-112     | Taxes - Commercial                        | (5,227.38)          | (5,434.23)          | 206.85                   |
| 1-00-00-113     | Taxes - Residential                       | (360,394.17)        | (360,135.03)        | (259.14)                 |
| 1-00-00-115     | Taxes-Linear                              | (3,413.86)          | (3,212.48)          | (201.38)                 |
| 1-00-00-190     | Snow and Maintenance                      | 0.00                | 0.00                | 0.00                     |
| 1-00-00-510     | Penalties & Costs On Taxes                | (10,130.98)         | (15,866.51)         | 1,473.95                 |
| 1-00-00-520     | Lagoon Maintenance - split cost           | (3,000.00)          | 0.00                | (3,000.00)               |
| 1-00-00-530     | Misc. Income                              | (7,500.00)          | (16,192.26)         | 8,192.26                 |
| 1-00-00-531     | Village Land Sale Revenue                 | 0.00                | 0.00                | 0.00                     |
| 1-00-00-590     | Other Revenue/Tax Certificates/GST        | (2,500.00)          | (1,035.00)          | (1,465.00)               |
| 1-00-00-740     | Provincial Government/Agencies            | 0.00                | 0.00                | 0.00                     |
| 1-00-00-840     | AMIP                                      | 0.00                | 0.00                | 0.00                     |
| 1-00-00-990     | Other Revenue/Tax Recovery                | (500.00)            | 0.00                | (500.00)                 |
| 1-01-00-550     | Interest Income                           | (13,500.00)         | (15,346.32)         | 1,846.32                 |
| 1-02-00-550     | Interest Income Trust                     | (20,000.00)         | (33,855.47)         | 13,855.47                |
| 1-12-00-560     | Rentals/Shop Rent                         | (500.00)            | 0.00                | (500.00)                 |
| 1-12-00-561     | Office Rent                               | 0.00                | 0.00                | 0.00                     |
| 1-32-00-830     | Federal Infrastructure Grants Road Survey | 0.00                | 0.00                | 0.00                     |
| 1-32-00-840     | Prov. Conditional Grants & MSP/MOST       | (15,000.00)         | 0.00                | (15,000.00)              |
| 1-32-00-841     | MSI-Capital                               | (49,927.00)         | 0.00                | (49,927.00)              |
| 1-32-00-842     | MSI-Operating                             | (11,000.00)         | (17,494.00)         | 6,494.00                 |
| 1-32-00-844     | GTF + FRIAA                               | (35,000.00)         | 0.00                | (35,000.00)              |
| 1-32-00-845     | OTHER Prov.Grants                         | 0.00                | 0.00                | 0.00                     |
| 1-32-00-846     | Def. Rev. (Prof. Consult)                 | (38,679.66)         | 0.00                | (38,679.66)              |
| 1-32-00-847     | Snow/ Maintenance                         | 0.00                | 0.00                | 0.00                     |
| 1-32-00-848     | Canada Day (Prov. Grant)                  | 0.00                | 0.00                | 0.00                     |
| 1-32-30-845     | STEP                                      | 0.00                | 0.00                | 0.00                     |
| 1-51-00-840     | Provincial Conditional Grants/FCSS        | (7,018.00)          | (2,875.50)          | (4,142.50)               |
| 1-61-00-410     | Planning/Zoning/Dev. Charges              | (1,175.00)          | (392.05)            | (782.95)                 |
| 1-74-00-560     | Rental Income/Facilities                  | (1,500.00)          | (1,770.00)          | 270.00                   |
| 1-74-00-840     | Provincial Conditional Grants             | 0.00                | 0.00                | 0.00                     |
| 1-99-00-750     | School Foundation - Non-Residential       | (2,112.13)          | (2,113.45)          | 1.32                     |
| 1-99-00-751     | School Foundation - Residential           | (119,452.71)        | (119,366.54)        | (86.17)                  |
| 1-99-00-752     | School Foundation - Linear                | 0.00                | 0.00                | 0.00                     |
| 1-99-00-753     | Senior Foundation                         | (10,221.79)         | (10,216.23)         | (5.56)                   |
| <b>*P</b>       | <b>TOTAL Revenues</b>                     | <b>(741,623.00)</b> | <b>(629,647.62)</b> | <b>(116,736.96)</b>      |





# Summer Village of Sandy Beach

## Revenue/Expense Statement

| General Ledger  | Description                              | 2023 Budget | 2023 Actual | 2023 Budget Remaining \$ |
|-----------------|--|-------------|-------------|--------------------------|
| <b>Expenses</b> |  |             |             |                          |
| 2-11-00-110     | Honorariums                              | 13,000.00   | 2,822.11    | 10,177.89                |
| 2-11-00-211     | Mileage & Subsistence                    | 2,000.00    | 369.70      | 1,630.30                 |
| 2-11-00-510     | General Supplies/Conventions             | 1,500.00    | 0.00        | 1,500.00                 |
| 2-12-00-110     | Salaries/Wages Administration            | 75,000.00   | 43,750.00   | 31,250.00                |
| 2-12-00-111     | Ad Hoc Committee                         | 0.00        | 0.00        | 0.00                     |
| 2-12-00-130     | Employer Contributions (O)               | 7,250.00    | 3,818.63    | 3,431.37                 |
| 2-12-00-131     | WCB                                      | 4,000.00    | 2,092.17    | 1,907.83                 |
| 2-12-00-200     | Contract Admin/DEM/DDEM                  | 4,000.00    | 75.79       | 3,924.21                 |
| 2-12-00-211     | Travel & Subsistence                     | 1,555.00    | 748.34      | 806.66                   |
| 2-12-00-215     | Freight, Postage, Telephone              | 5,000.00    | 2,850.71    | 2,149.29                 |
| 2-12-00-216     | Newsletter                               | 100.00      | 0.00        | 100.00                   |
| 2-12-00-217     | Internet                                 | 850.00      | 534.93      | 315.07                   |
| 2-12-00-218     | Website                                  | 3,550.00    | 3,525.00    | 25.00                    |
| 2-12-00-219     | Conferences/CAO CLGM Coursework-MC       | 1,500.00    | 250.00      | 1,250.00                 |
| 2-12-00-220     | Subscriptions, Memberships, Printing, Ad | 13,000.00   | 9,775.42    | 3,224.58                 |
| 2-12-00-221     | Dues and Memberships                     | 0.00        | 0.00        | 0.00                     |
| 2-12-00-222     | Donations/Appreciations                  | 0.00        | 0.00        | 0.00                     |
| 2-12-00-230     | Professional and Special Services        | 3,500.00    | 4,118.00    | (618.00)                 |
| 2-12-00-231     | Audit                                    | 7,000.00    | 151.54      | 6,848.46                 |
| 2-12-00-232     | Assessment Services                      | 8,550.00    | 6,440.00    | 2,110.00                 |
| 2-12-00-233     | WILD Waterline (Operating)               | 1,926.62    | 7,276.72    | (5,350.10)               |
| 2-12-00-234     | WILD Waterline (Debenture Phase I - IV)  | 10,700.18   | 0.00        | 10,700.18                |
| 2-12-00-250     | Repairs & Maintenance                    | 2,250.00    | 0.00        | 2,250.00                 |
| 2-12-00-260     | Water/Sewer Admin Building               | 2,250.00    | 817.80      | 1,432.20                 |
| 2-12-00-263     | Computer                                 | 0.00        | 0.00        | 0.00                     |
| 2-12-00-265     | 1985 Lot research                        | 0.00        | 0.00        | 0.00                     |
| 2-12-00-266     | Organize Files-Archive                   | 0.00        | 0.00        | 0.00                     |
| 2-12-00-270     | Bank Charges                             | 350.00      | 244.60      | 105.40                   |
| 2-12-00-274     | Insurance and Bond Premiums              | 14,000.00   | 0.00        | 14,000.00                |
| 2-12-00-011     | Election Expenses                        | 250.00      | 95.55       | 154.45                   |
| 2-12-00-505     | Canada Day Celebration                   | 500.00      | 0.00        | 500.00                   |
| 2-12-00-510     | General Office Supplies                  | 1,500.00    | 456.89      | 1,043.11                 |
| 2-12-00-511     | Computer Repairs                         | 0.00        | 0.00        | 0.00                     |
| 2-12-00-512     | IT/Financial Software                    | 3,000.00    | 2,372.96    | 627.04                   |
| 2-12-00-519     | Other Services/Donations/Appreciations   | 500.00      | 500.00      | 0.00                     |
| 2-12-00-540     | Utilities-Administration EPCOR           | 2,250.00    | 2,059.65    | 190.35                   |
| 2-12-00-762     | Transfer to Capital Reserve - Water      | 2,000.00    | 0.00        | 2,000.00                 |
| 2-12-00-810     | Short Term Borrowing Costs               | 0.00        | 0.00        | 0.00                     |
| 2-12-00-811     | Interest Expense                         | 0.00        | 0.00        | 0.00                     |
| 2-12-00-990     | Other/Miscellaneous                      | 0.00        | 0.00        | 0.00                     |
| 2-12-00-992     | Bank Charges                             | 0.00        | 0.00        | 0.00                     |
| 2-12-00-994     | Assessment Review Board                  | 1,000.00    | 0.00        | 1,000.00                 |
| 2-23-00-200     | Fire / Sturgeon County                   | 2,050.00    | 2,050.00    | 0.00                     |
| 2-23-00-201     | Fire Supression/Support                  | 4,000.00    | 945.00      | 3,055.00                 |
| 2-25-00-212     | Police Funding Model                     | 11,368.00   | 3,051.25    | 8,316.75                 |
| 2-25-00-220     | Physician Recruitment                    | 0.00        | 0.00        | 0.00                     |
| 2-26-00-220     | MSP (Fire, Police, Ambulance)            | 0.00        | 0.00        | 0.00                     |
| 2-26-00-651     | Amortization-vehicles                    | 0.00        | 0.00        | 0.00                     |
| 2-32-00-110     | Salaries & Wages                         | 125,248.57  | 68,075.03   | 57,173.54                |
| 2-32-00-111     | Contract Services/Weed Inspector         | 500.00      | 0.00        | 500.00                   |
| 2-32-00-130     | Employer Contributions                   | 9,500.00    | 5,104.08    | 4,395.92                 |
| 2-32-00-200     | Gravel/Maintenance/Drainage              | 1,000.00    | 875.14      | 124.86                   |
| 2-32-00-201     | Signs                                    | 2,500.00    | 0.00        | 2,500.00                 |
| 2-32-00-202     | Paving Reconstruction Roads              | 1,000.00    | 0.00        | 1,000.00                 |



# Summer Village of Sandy Beach

## Revenue/Expense Statement

| General Ledger | Description                              | 2023 Budget       | 2023 Actual         | 2023 Budget Remaining \$ |
|----------------|--|-------------------|---------------------|--------------------------|
| 2-32-00-211    | Fuel/Mileage/UFA                         | 5,500.00          | 2,462.32            | 3,037.68                 |
| 2-32-00-212    | Reserve Roads                            | 1,000.00          | 0.00                | 1,000.00                 |
| 2-32-00-215    | Telus (Shop/Public Works)                | 100.00            | 0.00                | 100.00                   |
| 2-32-00-230    | Tree Removal                             | 9,500.00          | 0.00                | 9,500.00                 |
| 2-32-00-240    | Fire Mitigation                          | 0.00              | 0.00                | 0.00                     |
| 2-32-00-250    | Road/Street Contractors-non Gov.         | 1,000.00          | 0.00                | 1,000.00                 |
| 2-32-00-255    | Repairs and Maint to other equipment     | 8,500.00          | 6,783.78            | 1,716.22                 |
| 2-32-00-260    | Snow Removal                             | 1,000.00          | 0.00                | 1,000.00                 |
| 2-32-00-270    | Miscellaneous General Services/Bylaw     | 17,988.00         | (700.00)            | 18,688.00                |
| 2-32-00-280    | Equipment Purchases                      | 5,000.00          | 4,768.00            | 232.00                   |
| 2-32-00-350    | Roads - Government Grant                 | 0.00              | 0.00                | 0.00                     |
| 2-32-00-510    | General Goods & Supplies                 | 12,500.00         | 3,667.27            | 8,832.73                 |
| 2-32-00-511    | Beautification                           | 500.00            | 908.00              | (408.00)                 |
| 2-32-00-540    | Utilities - Street Lights                | 14,850.00         | 8,251.70            | 6,598.30                 |
| 2-32-00-611    | Amortization - Engineered structures     | 0.00              | 0.00                | 0.00                     |
| 2-32-00-621    | Amortization-buildings                   | 0.00              | 0.00                | 0.00                     |
| 2-32-00-631    | Amortization-machinery/equipment         | 0.00              | 0.00                | 0.00                     |
| 2-32-00-651    | Amortization-vehicles                    | 0.00              | 0.00                | 0.00                     |
| 2-32-00-762    | Contributed to Capital Function          | 0.00              | 0.00                | 0.00                     |
| 2-32-00-840    | Prov. Conditional Grants & MSP/MOST      | 15,000.00         | 0.00                | 15,000.00                |
| 2-32-00-841    | MSI - Capital                            | 49,927.00         | 14,098.77           | 35,828.23                |
| 2-32-00-842    | MSI - Operating                          | 11,000.00         | 0.00                | 11,000.00                |
| 2-32-00-844    | GTF + FRIAA                              | 35,000.00         | 0.00                | 35,000.00                |
| 2-42-00-200    | Lagoon Maintenance/Manager               | 500.00            | 0.00                | 500.00                   |
| 2-42-00-210    | Waste Water Service Cost                 | 0.00              | 79.46               | (79.46)                  |
| 2-42-00-230    | Professional Consult                     | 5,500.00          | 1,889.78            | 3,610.22                 |
| 2-42-00-641    | Amortization-Wastewater                  | 0.00              | 0.00                | 0.00                     |
| 2-42-00-762    | Transfer to Reserve- Sewage              | 1,000.00          | 0.00                | 1,000.00                 |
| 2-43-00-200    | Garbage Contract/GFL                     | 11,500.00         | 7,694.89            | 3,805.11                 |
| 2-43-00-270    | Land Reclamation Site/Garbage Collection | 3,500.00          | 0.00                | 3,500.00                 |
| 2-43-00-350    | Landfill - Hwy 43 Waste Commission       | 5,000.00          | 2,299.60            | 2,700.40                 |
| 2-43-00-762    | Transfer To Capital Functions            | 0.00              | 0.00                | 0.00                     |
| 2-51-00-750    | FCSS/Recreation                          | 8,773.00          | 8,000.00            | 773.00                   |
| 2-61-00-510    | Development Officer Fees                 | 6,500.00          | 1,229.52            | 5,270.48                 |
| 2-61-00-511    | Planning, Zoning & Development           | 4,000.00          | 150.00              | 3,850.00                 |
| 2-61-00-512    | Development Enforcement                  | 8,500.00          | 0.00                | 8,500.00                 |
| 2-62-00-211    | East End Bus                             | 250.00            | 350.00              | (100.00)                 |
| 2-71-00-540    | Utilities Shop                           | 4,500.00          | 2,467.67            | 2,032.33                 |
| 2-71-00-541    | Utilities Old Shop                       | 1,350.00          | 393.86              | 956.14                   |
| 2-71-00-762    | Transfer to Reserve Equipment            | 1,000.00          | 0.00                | 1,000.00                 |
| 2-72-00-200    | Daypark/Recreation                       | 500.00            | 0.00                | 500.00                   |
| 2-72-00-540    | Daypark Expenses/Utilities               | 2,850.00          | 3,430.17            | (580.17)                 |
| 2-72-00-541    | MSI C-Playground Equipment               | 500.00            | 0.00                | 500.00                   |
| 2-72-00-661    | Amortization-land improvements           | 0.00              | 0.00                | 0.00                     |
| 2-72-00-762    | Transfers To Capital Functions           | 0.00              | 0.00                | 0.00                     |
| 2-74-00-200    | Hall Cleaning                            | 500.00            | 100.00              | 400.00                   |
| 2-74-00-210    | General Services/Maintenance/Hall        | 1,500.00          | 250.00              | 1,250.00                 |
| 2-74-00-510    | General Goods and Supplies/Hall          | 250.00            | 0.00                | 250.00                   |
| 2-74-00-540    | Utilities-Hall                           | 2,500.00          | 1,475.85            | 1,024.15                 |
| 2-99-00-750    | School Foundation - Non-Residential      | 2,112.13          | 2,208.30            | (96.17)                  |
| 2-99-00-751    | School Foundation - Residential          | 119,452.71        | 56,131.61           | 63,321.10                |
| 2-99-00-753    | Senior Foundation                        | 10,221.79         | 10,221.79           | 0.00                     |
| <b>*P</b>      | <b>TOTAL Expenses</b>                    | <b>741,623.00</b> | <b>313,859.35</b>   | <b>427,763.65</b>        |
| <b>**P</b>     | <b>(Profit)/Loss</b>                     | <b>0.00</b>       | <b>(315,788.27)</b> | <b>311,026.69</b>        |

## SUMMER VILLAGE of SANDY BEACH, AB



### CAO REPORT August 26<sup>th</sup>, 2023

---

#### 1. **TAXES**

- Current OUTSTANDING = \$89,516.66 (**July 31, 2023**)
- 1 YEAR ARREARS = \$30,656.75
- 2 YEAR Arrears = \$2,744.47

#### 2. **NEW RESIDENTS**

Land Title Changes are behind by quite a few months so updates on new ownership is challenging. Ownership updates are only done when the new land titles are received month 1<sup>st</sup> and 15<sup>th</sup> unless a lawyer's letter for new owners are submitted confirming new ownership and mailing address.

#### 3. **DEVELOPMENT ACTIVITY**

Enforcement and Clean Up order for 2 properties on West Cove Drive in progress: Fall 2023. Dust control planned for 2 gravel roads - 2 estimates RDE and LSAC.

#### 4. **TAX ACTIVITY**

Taxes due Jan 30<sup>th</sup>

#### 5. **OPERATIONS**

- Trail work Project Lakeshore Drive is ongoing and await feedback and update from contractor and additional estimates on culvert work: pushed back to Fall 2023;
- AB Health approved kitchen use for SSCL.
- Sturgeon County Peace Officer Agreement now in effect.
- Fire Bans or Restrictions will be posted on Village sign.

#### 6. **MAJOR PROJECTS** towards Fall 2023.

- Lakeshore Drive Trail work = \$17,000; (ongoing: to continue in Fall 2023)
- Lakeshore Trail Culverts – await estimate completion/submission; Fall 2023
- Lakeshore Drive wide side white line painting = \$7,500; (June 2023) Completed
- Dust Control + Gravel = Sept 2023 \$35,000 (rain delays)
- Lakeshore (8) Streets = Public works is working on this project through the Winter;

#### 7. **CORRESPONDENCE**

- Darwell Transmission Line – no open house planned by Commission
- Council to set date for Sandy Beach open house “YES or NO”.

**Aug 2023: ACTION ITEM List**

| Employee        | Task  | Action Taken   | Progress   | Date  |
|-----------------|---|--|--|---|
| <b>Rudolf.</b>  | MSI 2023<br>Audit 2022<br><b>Lakeshore Trails Culvert</b><br>Darwell Transmission Line Phase A<br><br>Emergency Management<br><br>Tax Notices mailed May 11 <sup>th</sup><br><br>Dust Control <b>Fall 2023</b><br><br>Grading to be done on gravel roads <b>Fall 2023</b> | Operating <b>\$17,000 paid</b> late July 2023<br>COMPLETED<br>Await estimate Fall 2023<br>Sandy Beach <b>OPEN HOUSE Date?</b><br><br>DEM UPDATE – await letter   | In progress<br>Completed<br>In progress<br>In progress | July 2023<br>March 2023<br>Fall 2023<br>Fall 2023 |
| <b>Robin.</b>   | Payroll - Accounts Payable - Invoices<br>Administration/Financial Software<br>Filing, website, phone calls, land titles<br>Audit 2022   | Input invoices – entering payroll – printing cheques<br>Correspondence and Letters mailed/system training<br>Keeping everything current<br>Completed   | On-Going<br>On-Going<br>On-Going<br>Completed          | Aug 2023<br>Aug 2023<br>Aug 2023<br>Apr 2023      |
| <b>COUNCIL.</b> | Wastewater/Darwell Transmission Line Phase A<br><br>Alex<br>John Hellings   | Commission feedback (from Dec 14/Jan 4-2023 letters)<br>updated cost / scope change – JLC Chair?<br>News update on OPEN HOUSE? Costs end of July 2023?<br>Transfer Station UPDATE?<br>Emergency Management and Elected Official Training | Jan 19   | Aug 2023<br><br>Apr 2023                          |



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR111771

July 12, 2023

Her Worship Denise Lambert  
Mayor  
Summer Village of Sandy Beach  
RR1, Site 1, Comp 63  
Onoway AB T0E 1V0

Dear Mayor Lambert:

Thank you for the Summer Village of Sandy Beach's letter of June 15, 2023, regarding library system membership.

I am pleased to approve the Summer Village of Sandy Beach as a member of the Yellowhead Regional Library System under Section 15 of the *Libraries Act*.

Membership in the Yellowhead Regional Library System supports municipal sustainability and demonstrates the value of regional collaboration. The decision to work together with neighbouring municipalities across the Yellowhead region will provide Sandy Beach residents with access to countless resources to meet their library service needs now and in the future.

Congratulations to the Summer Village of Sandy Beach Council on this decision, and I wish you all the best as you work with your fellow system members to provide high-quality library services.

Sincerely,

Ric McIver  
Minister

cc: Hendrik Smit, Chair, Yellowhead Regional Library Board  
Rudolf Liebenberg, Chief Administrative Officer, Summer Village of Sandy Beach



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

MINISTERIAL ORDER NO. MSD:050/23

I, Ric McIver, Minister of Municipal Affairs, pursuant to Section 15 of the *Libraries Act*, make the following order:

The Summer Village of Sandy Beach is approved as a member of the Yellowhead Regional Library System.

Dated at Edmonton, Alberta, this 14 day of July, 2023.

  
\_\_\_\_\_  
Ric McIver  
Minister of Municipal Affairs