
AGENDA



Summer Village of Sandy Beach

REGULAR MEETING of COUNCIL
MYRNA NOYES COMMUNITY HALL
63 Lakeshore Drive, SANDY BEACH, AB
June 15th, 2023 @ 7 PM.

Respectfully acknowledging Treaty 6 Territory, also traditional lands of First Nations
and Métis people.

- 1.0 CALL TO ORDER** Action
- 2.0 ACCEPTANCE OF AGENDA** Action
- 3.0 APPROVAL OF MINUTES**
A. May 18th, 2022 Regular Council Meeting Minutes (*approve*); Action
- 4.0 DELEGATIONS** none

BUSINESS

5.0 BUSINESS ARISING

- A. Rates and Fees Bylaw 03-2023; Action
- B. OHV Bylaw 04-2023; Action
- C. Transmission Line Phase A (Collection System; Open House date & Yes/No); Action
- D. YRL (LIBRARY) Membership sign; Action
- E. Action
- F. Action

6.0 DEVELOPMENT MATTERS

7.0 NEW BUSINESS

- A. Action
- B. Action
- C. Action

REPORTS & Information

8.0 COUNCILLOR REPORT(S) (*one motion to accept all as info*);

- A. Mayor Report; Info/Action
- B. Deputy Mayor Report; Info/Action
- C. Councillor Report; Info/Action

9.0 CAO REPORT(S)

- A. Financial Statements (Year to Date) (*approve*); Info/Action
- B. Action Items List YTD (*info*); Info/Action

10.0 CORRESPONDENCE

- A. accept as information all presented;

NEXT MEETING 20th July 2023;

ADJOURNMENT Action

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

May 18th, 2023 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

IN ATTENDANCE

Denise Lambert, Mayor (Chair)
Michael Harney, Deputy Mayor
John Hellings, Councillor
Rudolf Liebenberg Chief Administrative Officer

1.0 CALL TO ORDER

Mayor Denise Lambert called the meeting to order at 7.00 PM.

2.0 ACCEPTANCE OF AGENDA

MOVED by Deputy Mayor Michael Harney that the agenda be approved as presented with the following *additions*: Item 7A Regional Library Membership and Item 7B Fire Bans.

Res. # 063 – 23

CARRIED

3.0 APPROVAL OF MINUTES

MOVED by Councillor John Hellings that the attached minutes of the Regular Council Meeting April 20th, 2023 be approved as presented and printed.

Res. # 064 – 23

CARRIED

4.0 DELEGATIONS

Yellowhead Regional Library Presentation.

5.0 BUSINESS ARISING

A.

Sun and Sand Community League Hall Agreement 2023-2024

Res. # 065 – 23

MOVED by Councillor John Hellings that Council receive, accept, and approve the CAO sign the hall rental agreement for 2023 to 2024.

CARRIED

B.

Hall Kitchen Upgrades to Commercial

Res. # 066 – 23

MOVED by Councillor John Hellings that Administration contact AB Health Services to inquire what is needed to facilitate the preparation of hot food in the hall kitchen.

CARRIED

C.

Darwell: Wastewater Transmission Line Phase A

Moved to be part of Deputy Mayor's Report.

D.

ATB Account Changes - forms to sign

Res. # 067 – 23

MOVED by Councillor John Hellings that Council receive, accept and approve the account changes for the Summer Village of Sandy Beach ATB accounts and authorize the CAO and all of Council sign the required documentation.

CARRIED

E.

WILD Debentures 2024 (full amounts or annual)

Res. # 068 – 23

MOVED by Deputy Mayor Michael Harney that the Summer Village of Sandy Beach continue paying the annual debenture payments for WILD pay and proceed with the annual debentures for WILD.

CARRIED

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

May 18th, 2023 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

6.0 DEVELOPMENT MATTERS none

7.0 NEW BUSINESS

A. Regional Library Membership
Res. # 069 – 23 MOVED by Mayor Denise Lambert that The Summer Village of Sandy Beach join the Yellowhead Regional Library Board for the next 3 years and the monies to be paid from memberships = \$ 1,300 annually. CARRIED

B. Fire Bans
Res. # 070 – 23 MOVED by Mayor Denise Lambert that the Summer Village of Sandy Beach will implement fire bans and fire advisories in conjunction with Sturgeon County. CARRIED

8.0 COUNCILLOR REPORTS

A. Council Reports
Res. # 071 – 23 MOVED by Deputy Mayor Michael Harney that Council receive and accept as information all the verbal Council reports presented at this meeting. CARRIED

9.0 CAO REPORTS

A. Financial Statements: April 2023
Res. # 072 – 23 MOVED by Deputy Mayor Michael Harney that Council receive as information the revenue and expense statement, and receive, accept and approve the accounts payable list for April 2023 as presented in writing by Administration. CARRIED

B. Action Item List and CAO Report
Res. # 073 – 23 MOVED by Deputy Mayor Michael Harney that Council receive and accept as information the CAO report and action item list for April 2023 as presented in writing by Administration. CARRIED

10.0 CORRESPONDENCE

Res. # 074 – 23 MOVED by Councillor John Hellings that Council receive as information all correspondence as presented at this meeting. CARRIED

ADJOURNMENT

Being that the agenda matters had been concluded the meeting was declared adjourned at 8.23 PM Denise Lambert.

Mayor

Chief Administrative Officer

**THE SUMMER VILLAGE
of SANDY BEACH,
PROVINCE of ALBERTA**



Bylaw No. 03-2023

**BEING A BYLAW RESPECTING RATES, FEES AND CHARGES FOR
INFORMATION AND SERVICES PROVIDED BY THE SUMMER VILLAGE OF
SANDY BEACH**

WHEREAS the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 as amended, provides that Council may pass a Bylaw respecting the fees and rates a Municipality may charge for services rendered; AND

WHEREAS the *Freedom of Information and Protection of Privacy Act*, as amended, states that a Municipality must make certain information available to the public and that the Council may pass a Bylaw to establish fees for the provision of such information; AND

WHEREAS Council for the Summer Village of Sandy Beach, in the Province of Alberta, deems it expedient to consolidate the fees, rates, and charges for various municipal services;

NOW THEREFORE the Municipal Council of the Summer Village of Sandy Beach duly assembled, hereby enacts as follows:

1. That this Bylaw shall be cited as the "Fees, Rates and Charges Bylaw".
2. That the fees, rates and charges payable for municipal services provided by the Summer Village of Sandy Beach be outlined in Schedule "A", which is attached to forms part of this Bylaw. Such fees may be subject to G.S.T.
3. That the rates specified in Schedule "A" which is attached to this Bylaw may be amended from time to time upon the recommendation of the Chief Administrative Officer (CAO) and shall be approved by resolution of Council.
4. That Council may consider setting or permitting special rates for special circumstances, special items, or individual agreements with outside parties or for any items not covered in Schedule "A", by way of Council resolution.
5. That the CAO, at his or her discretion, may waive any fee for items that are of benefit to the community as a whole.
6. That in the event this Bylaw conflicts with another existing Bylaw, this Bylaw shall take precedence.

7. That this Bylaw and Schedule will be reviewed for amendments annually, by the CAO or designate.
8. From time to time, review and amendments to the various schedules may be required outside of the annual review of the Rates Bylaw.

EFFECTIVE DATE

This Bylaw shall come into force and effect upon the date of the passing of the third and final reading and signing thereof.

READ A FIRST TIME this ____ day of _____, A.D. 2023.

READ A SECOND TIME this ____ day of _____, A.D. 2023.

Given Unanimous consent to go to third reading on this ____ day of _____, 2023.

READ A THIRD AND FINAL TIME this ____ day of _____, A.D. 2023.

Mayor

Chief Administrative Officer

SCHEDULE "A"

RATES & FEES BYLAW

Appendix "A"	Corporate Services
Appendix "B"	Planning and Development
Appendix "C"	Animal Licensing & Enforcement
Appendix "D"	Myrna Noyes Community Hall Rentals

APPENDIX "A" CORPORATE SERVICES

General

Tax recovery notification (or actual cost, whichever is greater, shall be applied to the subject tax account minus GST.)	\$160.00
Tax Certificate	\$85.00
N.S.F. Cheques	\$75.00

FOIP Requests

Where an individual is required to pay a fee for services, such fee shall be payable in accordance with the *Freedom of Information and Protection of Privacy Regulation*, A/R 186/2008 as amended from time to time, or any successor Regulation that sets fees for requests for information.

APPENDIX "B" PLANNING & DEVELOPMENT

Development Fees, excluding G.S.T.

Secondary Suite, Garage & Garden - Permitted	\$300.00
Secondary Suite, Garage & Garden - Discretionary	\$500.00
Home Occupation & Home Office	\$150.00
Sewers, Fences, Signs, Decks etc.	\$50.00
Dwellings - Permitted	\$300.00
Dwellings - Discretionary	\$500.00
Additions - Permitted	\$150.00
Additions - Discretionary	\$300.00
Demolition	\$50.00
Commercial - Permitted	\$300.00
Commercial - Discretionary	\$500.00

Subdivision Fees, excluding G.S.T.

Application Fee	\$400.00
Additional Lots (per lot)	\$150.00
Endorsement Fees (per lot)	\$50.00

Letters of Compliance Fees, excluding G.S.T.

Standard	\$95.00
Rush - <72 hours	\$190.00

APPENDIX "C" ANIMAL LICENSING & POUND FEES

Dogs

License Application Fee (lifetime)	\$15.00
Recognized Service Dog	no fee
Pound Fee - Rates set by Parkland County Pound Service Provider	

Urban Chickens

License Application Fee (lifetime)	\$15.00
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APPENDIX "D" MYRNA NOYES COMMUNITY HALL, 63 LAKESHORE DRIVE

Rental Fee **per day/event**

Non-residents	\$250.00
Residents	\$150.00
Damage Deposit	\$350.00

*All renters **must provide a special event insurance liability** copy for any hall event of \$2.5 million in damages.*

REGULATIONS; (suggested) Cllr Hellings May 2023

(a) The Hours of Operating an Off-Highway Vehicle on Village Highways shall be restricted to the period of time between 8 am to 11 pm in any one day.

(b) The Maximum Speed at which an Off-Highway Vehicle(s) is permitted to travel on Village Highways is as posted per hour, Speeding and Stunting is Prohibited.

(i) Any Person found in Violation of this Bylaw, the Traffic Safety Act or deemed in Violation of any of the Regulations in this said Bylaw shall dismount their ATV and will not be allowed to further operate the Vehicle within the Municipal Jurisdiction of the Summer Village of Sandy Beach.

(k) Any Person Qualified to Operate an Off-Highway Vehicle may Operate same on any Village Highway within the Summer Village of Sandy Beach, within the time period of this Bylaw. No Person shall Operate an Off-Highway Vehicle on Municipal Playgrounds, Day Parks, Municipal Lands or Municipal Property where it is signed that Off-Highway Vehicles are not allowed, with the exception of Municipal Employers or Contractors during the course of their Employment/Work.

(l) OHV Bylaw Enforcement on Crown Land allows the Municipality through this Bylaw to exercise Jurisdiction and Enforcement on the basis of Noise and Amenity Disturbance, as per the effective “Noise/Nuisance Bylaws for The Summer Village of Sandy Beach” The Bylaw Officer is hereby to implement and exercise for offenders in this order i) Education and ii) Noise/Disturbance Bylaw Warnings and finally iii) Fines when noise and amenity infractions are incurred.

The SUMMER VILLAGE of SANDY BEACH

BYLAW No. 04-2023

DRAFT

Off-Highway Vehicle Bylaw

Being a Bylaw of the Summer Village of Sandy Beach in the Province of Alberta to regulate off highway vehicles traffic within the corporate limits of the Summer Village of Sandy Beach.

WHEREAS pursuant to the provisions of the Traffic Safety Act and the Municipal Government Act, and amendments thereto, a Council of a municipality may, by Bylaw, regulate the operation of off highway vehicles within the corporate limits of the municipality, and;

WHEREAS the Council of the Summer Village of Sandy Beach, in the Province of Alberta, deems it advisable to pass such a bylaw;

NOW THEREFORE, the Council of the Summer Village of Sandy Beach, in the Province of Alberta, duly assembled hereby enacts as follows:

1. **DEFINITIONS:**

1. "All Terrain Vehicle" means a wheeled or tracked motor vehicle designed for travel primarily on unprepared surfaces such as open country and marshland, but does not include an implement of husbandry or construction machinery.
2. "Miniature motor vehicle" means a motor vehicle other than a motor cycle, having specifications: a motorized go-cart, skateboard or similar wheeled toy vehicle, or a motorcycle that has a wheel rim diameter of less than 250 mm, a wheel base of less than 1016 mm when measured from the center of one axle to the center of the other axle, or a seat height, when the vehicle is unladen, of less than 650 mm.
3. "Minibike" means a motor vehicle having specifications: have a four-stroke, horizontal crankshaft engine, single- or two-speed centrifugal clutch transmissions with chain final-drive, 4" or 6" wheels and a low frame/seat height with elevated handlebars.
4. "Motor Cycle" means a motor vehicle mounted on two or three wheels and includes those motor vehicles known to the trade as motorcycles, scooters and power bicycles.
5. "Off-Highway Vehicles" means any motorized vehicle designed for cross-country travel on land, water, snow, marsh or swampland or on other natural terrain and without limiting the generality of the foregoing includes, when designed for such travel:
 - a. Four-wheel drive or low-pressure tire vehicles;
 - b. Motor cycles and related two wheeled vehicles;
 - c. Amphibious machines;

- d. All-terrain vehicles and Dirt Bikes;
 - e. Miniature motor vehicles;
 - f. Any Snow Vehicles and Snow Mobiles;
 - g. Minibikes;
 - h. Any other means of transportation which is propelled by any power other than muscular power or wind.
6. "Highway" means any thoroughfare, street, road (developed or undeveloped), trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle way or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes: a sidewalk, including a boulevard adjacent to the sidewalk; if a ditch lies adjacent to and parallel with the roadway, the ditch, and; if a highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be.
7. "Riparian lands" means the water's edge or riparian areas as classified by Alberta Environment & Parks and any provincial or federal legislation in effect that governs the land between the water's edge of the lake and the property boundary abutting the water's edge.
8. "Speeding" means in excess of posted speed limits.
9. "Stunting" means performing or engage in any stunt or other activity on a roadway that is likely to distract, startle, or interfere with other users of the roadway.

II. **REGULATIONS:**

1. Any person qualified, registered, licensed (must be displayed), insured and wearing a helmet (required) to operate an off-highway vehicle may operate the same on any Village highway (as described in section 6 above ONLY) within the Summer Village of Sandy Beach or roadway:
- (a) The hours of operating an off-highway vehicle on Village highways shall be restricted to the period of time between 8am and 8pm in any one day.
 - (b) The maximum speed at which an off-highway vehicle(s) is permitted to travel on Village highways is fifteen (15) kilometers per hour unless otherwise posted. Speeding and Stunting is prohibited.
 - (c) Operators of off-highway vehicles on Village highways shall travel on the extreme right-hand side of the road and shall travel single file at all times.

- (d) All off highway vehicles travelling on Village highways shall be equipped with an approved exhaust muffler, at least one headlight and tail lights. At any time during the evening time hours or at any other time, when due to insufficient light or unfavourable atmospheric conditions objects are not clearly discernible on the highway at a distance of 150 meters ahead, no off-highway vehicles shall be in motion on a highway unless the headlight and taillights are alight.
- (e) Without restricting the generality of the foregoing, the provisions of the Traffic Safety Act shall apply to the operation of an off-highway vehicle on Municipal through highways.
- (f) All off-highway vehicles must be duly registered and insured pursuant to the Traffic Safety Act.
- (g) All operators of off-highway vehicles must have a minimum Class 7 driver's license.
- (h) All operators of off-highway vehicles must be wearing a CSA approved helmet.
- (i) Any person found in violation of this bylaw or the Traffic Safety Act will be required to complete an off-highway vehicle training course presented in Alberta, prior to being able to operate on Summer Village property again. An operator deemed in violation of any of the regulations in this said bylaw shall dismount their ATV and will not be allowed to further operate the vehicle within the municipal jurisdiction of the Summer Village of Sandy Beach
- (j) No person shall operate an off-highway vehicle under the influence of alcohol, drugs or cannabis. Any person found to do so by enforcement will immediately surrender their keys and be deemed liable for possible impoundment of the vehicle in question by the Bylaw Enforcement Officer with the towing costs to be added to the owner/operator's expense. Video surveillance and photo evidence of possible offenders under this Bylaw will be surrendered to the Bylaw Officer and will stand as testimony for determining a specific violation under this Bylaw.
- (k) No person **shall operate** an off-highway vehicle on municipal playgrounds, day parks, campgrounds, municipal lands or municipal property where it is signed that off-highway vehicles are not allowed, with the exception of municipal employees or contractors during the course of their employment/work. Even if not signposted, all municipal lands and property are off limits to off highway vehicles within all municipal boundaries. Lands or highways that are also off limits to off-highway vehicles are the water's edge or riparian areas as classified by Alberta Environment & Parks and any provincial or federal legislation in effect that governs these said lands that are between the water's edge of the lake and the property boundary abutting the water's edge or riparian area.

- l) OHV Bylaw enforcement on Crown land allows the municipality through this bylaw to exercise jurisdiction and enforcement on the basis of noise and amenity disturbance as per the effective noise / nuisance Bylaw's for The Summer Village of Sandy Beach. The Summer Village of Sandy Beach actively discouraged the access of OHV 's on Crown land, the water's edge and lakefront properties with lake fronting land that have encroached on the water's edge and authorize the Bylaw Officer to implement and exercise for offenders in this order: i) education and ii) noise/disturbance Bylaw warnings and finally iii) fines when noise and amenity infractions are incurred.
- m) Dirt bikes are subject to the regulations as set out in whole in this Bylaw and applicable on all municipal lands and roadways and noise and amenity disturbance will be enforced through the noise and community standards bylaws.
- n) This Bylaw allows the municipality to ban the use of OHV's during any local or Provincial emergencies or any State of Local Emergency.
- o) Children 14 years of age or under must be accompanied by an adult or a valid Class 7 License Holder: A Class 7 learner's license allows you to drive a Class 5 or 6 vehicle with someone over 18 who has a full Class 5 driver's license or higher. They must sit in the front passenger seat. This license also allows you to drive a moped. Restrictions: You cannot drive during the hours between 12:00am and 5:00am.
- p) During times of high to extreme fire hazard or weather conditions, as defined by the Alberta Environmental Protection Land & Forest Services, the CAO or designate shall have the authority to ban the use of Off-Highway vehicles.
- q) The fire break(s) off West Cove Drive does not allow for the use of OHV's or dirt bikes of any engine size and any use of OHVs and any size dirt bike on this pathway from West Cove Drive to Highway 642 is completely prohibited and subject to the fines prescribed in this Bylaw.

III PENALTIES

- a) Every person who contravenes the provisions and regulations of this bylaw is guilty of an offence and liable to summary conviction as prescribed in the Traffic Safety Act and/or any related Alberta regulation.
- b) Regardless of the penalty stipulations applicable as per the Traffic Safety Act the attached **Schedule A** will also be in effect for violations enforced as per this bylaw. Failure to pay an issued fine, authorize Council to add the fine to the applicable tax roll.

- c) The Bylaw Officer for the Summer Village of Sandy Beach with the adoption of this Bylaw is hereby granted enforcement powers under and as per the Traffic Safety Act and Municipal Government Act in Alberta.
- d) The Council of the Summer Village of Sandy Beach reserves the right to revoke this bylaw at any time without notice.

This bylaw comes into full force and effect on the date of its final passing and Bylaw 06-2009 is rescinded with this Bylaw's passing.

READ a first time this 15th day of June 2023.

READ a second time this 15th day of June 2023.

Given Unanimous consent to go to third reading on this 15th day of June 2023.

READ a third and final time on this 15th day of June 2023.

SIGNED this 15th day of June 2023.

The Summer Village of Sandy Beach,
The Province of Alberta, Canada



Mayor

Chief Administrative Officer

Schedule A Penalties and Fines

Operating an OHV without a helmet: **\$100**

Operating an OHV on any other land or highway as described in this Bylaw: **\$150**

Speeding and Stunting with an OHV: **\$150**

Operating an OHV under the influence of alcohol, drugs or cannabis: **\$250**

Failure to display a registered license plate: **\$150**

Operating an OHV without insurance or operating an OHV deemed to be unregistered: **\$150**

Operating an OHV or dirt bike on the West Cove Drive Fire Break: **\$200**

Operating a dirt bike outside the limits as prescribed in this Bylaw: **\$200**

Operating an OHV and dirt bike in contravention of any noise or community standards bylaw applicable for the municipality: **\$200**

Second offences will carry a \$75 additional charge on any of the fines listed in Schedule A.

Third offences will carry double fines.



Summer Village of Sandy Beach

Cheque Listing for Council: May 2023

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20230129	2023-05-03	BALANKO, REBECCA		PAYMENT HALL RENTAL/CLEANING	100.00	100.00
20230130	2023-05-03	██████████ PAYROLL	NB9-2023	PAYMENT NB9-2023	526.52	526.52
20230131	2023-05-03	Harney, Michael	WILD AGM 2023	PAYMENT MILEAGE APRIL 22, 2023	44.96	44.96
20230132	2023-05-03	Highway 43 East Waste Commission	16724	PAYMENT MARCH 2023 DISPOSAL FEE	318.60	318.60
20230133	2023-05-03	Liebenberg, Christiaan	CAO April-23	PAYMENT APRIL 2023 CAO SALARY	4,615.69	4,615.69
20230134	2023-05-03	Liebenberg, Rudolf	JAN-MAR 2023	PAYMENT JAN - MAR 2023 MILEAGE	484.16	484.16
20230135	2023-05-03	██████████	RM9-2023	PAYMENT RM9-2023	859.76	859.76
20230136	2023-05-03	██████████	535300 DP9-2023	PAYMENT PERSONAL CC PURCHASE PEC DP9-2023	440.99 1,824.33	2,265.32
20230137	2023-05-03	Safeguard	9001007245	PAYMENT CUSTOMER ID #600465679	249.90	249.90
20230138	2023-05-03	UFA Co-operative Limited	APRIL 30, 2023	PAYMENT ACCT#8872103	263.60	263.60
20230139	2023-05-03	XPLORE	INV47664388	PAYMENT ACCT#229348	78.74	78.74
20230140	2023-05-17	ATB FINANCIAL MasterCard	MAR-APR 27/23	PAYMENT ATB MC 5475 XXXX XXXX 3895	1,987.03	1,987.03
20230141	2023-05-17	EPCOR	MAY 4, 2023	PAYMENT ACCT#21716709	1,409.42	1,409.42
20230142	2023-05-17	Ste Anne Gas Co-op	969807 975245	PAYMENT ACCT#005034-00 ACCT#006593-00	90.81 297.65	388.46
20230143	2023-05-17	Telus	APRIL 30, 2023	PAYMENT ACCT#38585081	180.97	180.97
20230144	2023-05-17	Telus Mobility	MAY 9, 2023	PAYMENT ACCT#31932068	173.63	173.63
20230145	2023-05-17	██████████	NB10-2023	PAYMENT NB10-2023	1,110.96	1,110.96
20230146	2023-05-17	Canada Revenue Agency	MAY 2023	PAYMENT ACCT#13200 3666 RP0001	4,974.88	4,974.88
20230147	2023-05-17	DARWELL LAGOON COMMISSION	00200	PAYMENT COMMISSION REQUISITION	1,889.78	1,889.78
20230148	2023-05-17	GFL Environmental Inc.	PG0000608421	PAYMENT ACCT#PG-9028	1,167.56	1,167.56
20230149	2023-05-17	██████████	RM10-2023	PAYMENT RM10-2023	1,015.47	1,015.47
20230150	2023-05-17	██████████	DP10-2023	PAYMENT DP10-2023	1,824.33	1,824.33
20230151	2023-05-17	RFS Canada	5024978629	PAYMENT CUSTOMER #3691120062	575.62	575.62
20230152	2023-05-17	Ricoh Canada Inc	SC094069377	PAYMENT CUSTOMER#735113252	319.16	319.16



Summer Village of Sandy Beach

Cheque Listing for Council

2023-Jun-1
3:05:05PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230153	2023-05-17	Workers Compensation Board	26385148	PAYMENT ACCT#808987	338.58	338.58
20230154	2023-05-31	EPCOR	MAY 18 2023 MAY 18, 2023 MAY-18-2023	PAYMENT ACCT#21649348 ACCT#21611009 ACCT#15279763	57.66 173.69 292.29	523.64
20230155	2023-05-31	██████████	NB11-2023	PAYMENT NB11-2023	1,241.80	1,241.80
20230156	2023-05-31	Canada Revenue Agency	MAY 2023 PIER 2022	PAYMENT PD7AE 13200 3666 RP0001 #13200 3666 RP0001 PIER 2022	3,763.45 731.24	4,494.69
20230157	2023-05-31	Highway 43 East Waste Commission	16748	PAYMENT APRIL 2023 DISPOSAL FEES	370.80	370.80
20230158	2023-05-31	Lac Ste. Anne Foundation	63292	PAYMENT 2023 REQUISITION	10,221.79	10,221.79
20230159	2023-05-31	Liebenberg, Christiaan	CAO MAY --23	PAYMENT MONTHLY SALARY	4,615.69	4,615.69
20230160	2023-05-31	██████████	RM11-2023	PAYMENT RM11-2023	859.76	859.76
20230161	2023-05-31	Orkin Canada	C-4002929	PAYMENT PEST CONTROL 2023	2,310.00	2,310.00
20230162	2023-05-31	Patriot Law	12716	PAYMENT FILE #22-0713	420.00	420.00
20230163	2023-05-31	██████████	DP11-2023	PAYMENT DP11-2023	1,966.16	1,966.16
20230164	2023-05-31	Superior Safety Codes Inc.	20108	PAYMENT WO#19331 OCCUPANCY LOAD	262.50	262.50
20230165	2023-05-31	WILD Water Commission	2003-DEB-4	PAYMENT DEBENTURE PAYMENT	5,350.10	5,350.10

Total \$59,800.03

*** End of Report ***



Summer Village of Sandy Beach

Revenue/Expense Statement

General Ledger	Description	2023 Budget	2023 Actual	2023 Budget Remaining \$
Revenues				
1-00-00-110	Real Property Taxes	(16.93)	(17.60)	0.67
1-00-00-111	Minimum Levy	(23,853.39)	(24,324.95)	471.56
1-00-00-112	Taxes - Commercial	(5,227.38)	(5,434.23)	206.85
1-00-00-113	Taxes - Residential	(360,394.17)	(360,135.03)	(259.14)
1-00-00-115	Taxes-Linear	(3,413.86)	(3,212.48)	(201.38)
1-00-00-190	Snow and Maintenance	0.00	0.00	0.00
1-00-00-510	Penalties & Costs On Taxes	(10,130.98)	(5,058.40)	(5,072.58)
1-00-00-520	Lagoon Maintenance - split cost	(3,000.00)	0.00	(3,000.00)
1-00-00-530	Misc. Income	(7,500.00)	(15,757.20)	8,257.20
1-00-00-531	Village Land Sale Revenue	0.00	0.00	0.00
1-00-00-590	Other Revenue/Tax Certificates/GST	(2,500.00)	(1,110.00)	(1,975.00)
1-00-00-740	Provincial Government/Agencies	0.00	0.00	0.00
1-00-00-840	AMIP	0.00	0.00	0.00
1-00-00-990	Other Revenue/Tax Recovery	(500.00)	0.00	(500.00)
1-01-00-550	Interest Income	(13,500.00)	(20,642.14)	7,142.14
1-02-00-550	Interest Income Trust	(20,000.00)	0.00	(20,000.00)
1-12-00-560	Rentals/Shop Rent	(500.00)	0.00	(500.00)
1-12-00-561	Office Rent	0.00	0.00	0.00
1-32-00-830	Federal Infrastructure Grants Road Survey	0.00	0.00	0.00
1-32-00-840	Prov. Conditional Grants & MSP/MOST	(15,000.00)	0.00	(15,000.00)
1-32-00-841	MSI-Capital	(49,927.00)	0.00	(49,927.00)
1-32-00-842	MSI-Operating	(11,000.00)	0.00	(11,000.00)
1-32-00-844	GTF + FRIAA	(35,000.00)	0.00	(35,000.00)
1-32-00-845	OTHER Prov.Grants	0.00	0.00	0.00
1-32-00-846	Def. Rev. (Prof. Consult)	(38,679.66)	0.00	(38,679.66)
1-32-00-847	Snow/ Maintenance	0.00	0.00	0.00
1-32-00-848	Canada Day (Prov. Grant)	0.00	0.00	0.00
1-32-30-845	STEP	0.00	0.00	0.00
1-51-00-840	Provincial Conditional Grants/FCSS	(7,018.00)	(1,121.00)	(5,897.00)
1-61-00-410	Planning/Zoning/Dev. Charges	(1,175.00)	(242.05)	(932.95)
1-74-00-560	Rental Income/Facilities	(1,500.00)	(1,470.00)	(30.00)
1-74-00-840	Provincial Conditional Grants	0.00	0.00	0.00
1-99-00-750	School Foundation - Non-Residential	(2,112.13)	(2,113.45)	1.32
1-99-00-751	School Foundation - Residential	(119,452.71)	(119,366.54)	(86.17)
1-99-00-752	School Foundation - Linear	0.00	0.00	0.00
1-99-00-753	Senior Foundation	(10,221.79)	(10,216.23)	(5.56)
*P TOTAL Revenues		(741,623.00)	(570,221.30)	(171,986.70)



Summer Village of Sandy Beach

Revenue/Expense Statement

General Ledger	Description	2023 Budget	2023 Actual	2023 Budget Remaining \$
Expenses				
2-11-00-110	Honorariums	13,000.00	655.45	12,344.55
2-11-00-211	Mileage & Subsistence	2,000.00	324.62	1,675.38
2-11-00-510	General Supplies/Conventions	1,500.00	0.00	1,500.00
2-12-00-110	Salaries/Wages Administration	75,000.00	31,250.00	43,750.00
2-12-00-111	Ad Hoc Committee	0.00	0.00	0.00
2-12-00-130	Employer Contributions (O)	7,250.00	2,485.75	4,764.25
2-12-00-131	WCB	4,000.00	1,753.59	2,246.41
2-12-00-200	Contract Admin/DEM/DDEM	4,000.00	75.79	3,924.21
2-12-00-211	Travel & Subsistence	1,555.00	484.16	1,070.84
2-12-00-215	Freight, Postage, Telephone	5,000.00	1,987.30	3,012.70
2-12-00-216	Newsletter	100.00	0.00	100.00
2-12-00-217	Internet	850.00	374.95	475.05
2-12-00-218	Website	3,550.00	3,525.00	25.00
2-12-00-219	Conferences/CAO CLGM Coursework-MC	1,500.00	250.00	1,250.00
2-12-00-220	Subscriptions, Memberships, Printing, Ad	13,000.00	9,775.42	3,224.58
2-12-00-221	Dues and Memberships	0.00	0.00	0.00
2-12-00-222	Donations/Appreciations	0.00	500.00	(500.00)
2-12-00-230	Professional and Special Services	3,500.00	4,098.00	(598.00)
2-12-00-231	Audit	7,000.00	151.54	6,848.46
2-12-00-232	Assessment Services	8,550.00	4,280.00	4,270.00
2-12-00-233	WILD Waterline (Operating)	1,926.62	7,276.72	(5,350.10)
2-12-00-234	WILD Waterline (Debenture Phase I - IV)	10,700.18	0.00	10,700.18
2-12-00-250	Repairs & Maintenance	2,250.00	0.00	2,250.00
2-12-00-260	Water/Sewer Admin Building	2,250.00	375.16	1,874.84
2-12-00-263	Computer	0.00	0.00	0.00
2-12-00-265	1985 Lot research	0.00	0.00	0.00
2-12-00-266	Organize Files-Archive	0.00	0.00	0.00
2-12-00-270	Bank Charges	350.00	65.00	285.00
2-12-00-274	Insurance and Bond Premiums	14,000.00	0.00	14,000.00
2-12-00-011	Election Expenses	250.00	95.55	154.45
2-12-00-505	Canada Day Celebration	500.00	0.00	500.00
2-12-00-510	General Office Supplies	1,500.00	456.89	1,043.11
2-12-00-511	Computer Repairs	0.00	0.00	0.00
2-12-00-512	IT/Financial Software	3,000.00	2,372.96	627.04
2-12-00-519	Other Services/Donations/Appreciations	500.00	0.00	500.00
2-12-00-540	Utilities-Administration EPCOR	2,250.00	949.67	1,300.33
2-12-00-762	Transfer to Capital Reserve - Water	2,000.00	0.00	2,000.00
2-12-00-810	Short Term Borrowing Costs	0.00	0.00	0.00
2-12-00-811	Interest Expense	0.00	0.00	0.00
2-12-00-990	Other/Miscellaneous	0.00	0.00	0.00
2-12-00-992	Bank Charges	0.00	64.75	(64.75)
2-12-00-994	Assessment Review Board	1,000.00	0.00	1,000.00
2-23-00-200	Fire / Sturgeon County	2,050.00	2,050.00	0.00
2-23-00-201	Fire Supression/Support	4,000.00	945.00	3,055.00
2-25-00-212	Police Funding Model	11,368.00	3,051.25	8,316.75
2-25-00-220	Physician Recruitment	0.00	0.00	0.00
2-26-00-220	MSP (Fire, Police, Ambulance)	0.00	0.00	0.00
2-26-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-110	Salaries & Wages	125,248.57	46,603.19	78,645.38
2-32-00-111	Contract Services/Weed Inspector	500.00	0.00	500.00
2-32-00-130	Employer Contributions	9,500.00	3,432.63	6,067.37
2-32-00-200	Gravel/Maintenance/Drainage	1,000.00	725.00	275.00
2-32-00-201	Signs	2,500.00	0.00	2,500.00
2-32-00-202	Paving Reconstruction Roads	1,000.00	0.00	1,000.00



Summer Village of Sandy Beach

Revenue/Expense Statement

General Ledger	Description	2023 Budget	2023 Actual	2023 Budget Remaining \$
2-32-00-211	Fuel/Mileage/UFA	5,500.00	1,495.80	4,004.20
2-32-00-212	Reserve Roads	1,000.00	0.00	1,000.00
2-32-00-215	Telus (Shop/Public Works)	100.00	172.35	(72.35)
2-32-00-230	Tree Removal	9,500.00	0.00	9,500.00
2-32-00-240	Fire Mitigation	0.00	0.00	0.00
2-32-00-250	Road/Street Contractors-non Gov.	1,000.00	0.00	1,000.00
2-32-00-255	Repairs and Maint to other equipment	8,500.00	6,535.18	1,964.82
2-32-00-260	Snow Removal	1,000.00	0.00	1,000.00
2-32-00-270	Miscellaneous General Services/Bylaw	17,988.00	(700.00)	18,688.00
2-32-00-280	Equipment Purchases	5,000.00	1,970.00	3,030.00
2-32-00-350	Roads - Government Grant	0.00	0.00	0.00
2-32-00-510	General Goods & Supplies	12,500.00	2,860.75	9,639.25
2-32-00-511	Beautification	500.00	0.00	500.00
2-32-00-540	Utilities - Street Lights	14,850.00	5,658.40	9,191.60
2-32-00-611	Amortization - Engineered structures	0.00	0.00	0.00
2-32-00-621	Amortization-buildings	0.00	0.00	0.00
2-32-00-631	Amortization-machinery/equipment	0.00	0.00	0.00
2-32-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-762	Contributed to Capital Function	0.00	0.00	0.00
2-32-00-840	Prov. Conditional Grants & MSP/MOST	15,000.00	0.00	15,000.00
2-32-00-841	MSI - Capital	49,927.00	3,000.00	46,927.00
2-32-00-842	MSI - Operating	11,000.00	0.00	11,000.00
2-32-00-844	GTF + FRIAA	35,000.00	0.00	35,000.00
2-42-00-200	Lagoon Maintenance/Manager	500.00	0.00	500.00
2-42-00-210	Waste Water Service Cost	0.00	0.00	0.00
2-42-00-230	Professional Consult	5,500.00	1,889.78	3,610.22
2-42-00-641	Amortization-Wastewater	0.00	0.00	0.00
2-42-00-762	Transfer to Reserve- Sewage	1,000.00	0.00	1,000.00
2-43-00-200	Garbage Contract/GFL	11,500.00	3,778.02	7,721.98
2-43-00-270	Land Reclamation Site/Garbage Collection	3,500.00	0.00	3,500.00
2-43-00-350	Landfill - Hwy 43 Waste Commission	5,000.00	1,126.20	3,873.80
2-43-00-762	Transfer To Capital Functions	0.00	0.00	0.00
2-51-00-750	FCSS/Recreation	8,773.00	8,000.00	773.00
2-61-00-510	Development Officer Fees	6,500.00	1,229.52	5,270.48
2-61-00-511	Planning, Zoning & Development	4,000.00	0.00	4,000.00
2-61-00-512	Development Enforcement	8,500.00	0.00	8,500.00
2-62-00-211	East End Bus	250.00	350.00	(100.00)
2-71-00-540	Utilities Shop	4,500.00	2,889.77	1,610.23
2-71-00-541	Utilities Old Shop	1,350.00	142.59	1,207.41
2-71-00-762	Transfer to Reserve Equipment	1,000.00	0.00	1,000.00
2-72-00-200	Daypark/Recreation	500.00	0.00	500.00
2-72-00-540	Daypark Expenses/Utilities	2,850.00	2,235.17	614.83
2-72-00-541	MSI C-Playground Equipment	500.00	0.00	500.00
2-72-00-661	Amortization-land improvements	0.00	0.00	0.00
2-72-00-762	Transfers To Capital Functions	0.00	0.00	0.00
2-74-00-200	Hall Cleaning	500.00	100.00	400.00
2-74-00-210	General Services/Maintenance/Hall	1,500.00	250.00	1,250.00
2-74-00-510	General Goods and Supplies/Hall	250.00	0.00	250.00
2-74-00-540	Utilities-Hall	2,500.00	1,153.25	1,346.75
2-99-00-750	School Foundation - Non-Residential	2,112.13	2,112.13	0.00
2-99-00-751	School Foundation - Residential	119,452.71	27,057.83	92,394.88
2-99-00-753	Senior Foundation	10,221.79	10,221.79	0.00
*P	TOTAL Expenses	741,623.00	213,963.87	527,659.13
**P	(Profit)/Loss	0.00	(356,257.43)	355,672.43

SUMMER VILLAGE of SANDY BEACH, AB



CAO REPORT June 15th, 2023

1. **TAXES**

- Current Outstanding = deadline June 30th
- 1 YEAR ARREARS =
- 2 YEAR Arrears =
- 3 YEAR Arrears =

2. **NEW RESIDENTS**

Land Title Changes are behind by quite a few months so updates on new ownership is challenging. Ownership updates are only done when the new land titles are received month 1st and 15th unless a lawyer's letter for new owners are submitted confirming new ownership and mailing address.

3. **DEVELOPMENT ACTIVITY**

Enforcement and Clean Up order for 2 properties on West Cove Drive in progress: Spring 2023. Dust control planned for 2 gravel roads – 2 estimates RDE and LSAC.

4. **TAX ACTIVITY**

Taxes due Jan 30th

5. **OPERATIONS**

- Trail work Project Lakeshore Drive is ongoing and await feedback and update from contractor and additional estimates on culvert work: pushed back to Fall 2023;
- AB Health approved kitchen use for SSCL.
- Sturgeon County Peace Officer Agreement now in effect.
- Fire Bans or Restrictions will be posted on Village sign.

6. **MAJOR PROJECTS** towards Fall 2023.

- Lakeshore Drive Trail work = \$17,000; (ongoing: to continue in Fall 2023)
- Lakeshore Trail Culverts – await estimate completion/submission; Fall 2023
- Lakeshore Drive wide side white line painting = \$7,500; (June 2023)
- Dust Control + Gravel = June 2023 \$35,000
- Lakeshore (8) Streets = Public works is working on this project through the Winter;

7. **CORRESPONDENCE**

- Darwell Transmission Line – no open house planned by Commission Council to set date for Sandy Beach open house “YES or NO”.

June 2023: ACTION ITEM List

Employee	Task	Action Taken	Progress	Date
Rudolf.	MSI 2023 Audit 2022 Lakeshore Trails Culvert Darwell Transmission Line Phase A Emergency Management Tax Notices mailed May 11 th Dust Control June Grading to be done on gravel roads June	Await payments COMPLETED Await estimate Fall 2023 Sandy Beach OPEN HOUSE Date? DEM UPDATE – await letter	In progress Completed In progress In progress	May 2023 March 2023 June 2023 June 2023
Robin.	Payroll - Accounts Payable - Invoices Administration/Financial Software Filing, website, phone calls, land titles Audit 2022	Input invoices – entering payroll – printing cheques Correspondence and Letters mailed/system training Keeping everything current Completed	On-Going On-Going On-Going Completed	Jun 2023 Jun 2022 Jun 2022 Apr 2023
COUNCIL.	Wastewater/Darwell Transmission Line Phase A Alex John Hellings	Commission feedback (from Dec 14/Jan 4-2023 letters) updated cost / scope change – JLC Chair? News update on OPEN HOUSE? Transfer Station UPDATE? Emergency Management and Elected Official Training	Jan 19	June 2023 Apr 2023

From: [Summer Village of Sandy Beach](#)
To: [Denise Lambert](#); [Michael Harney](#); "John Hellings"
Subject: FW: ASVA's Save the Date Reminder - 65th Annual Conference October 19 & 20th, 2023
Date: May 29, 2023 12:15:44 PM

update

Rudolf Liebenberg
CAO
SV of Sandy Beach

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-----Original Message-----

From: ASVA Exec Director <summervillages@gmail.com>
Sent: May 29, 2023 11:40 AM
To: Kathy Krawchuk (execdirector@asva.ca) <execdirector@asva.ca>
Subject: ASVA's Save the Date Reminder - 65th Annual Conference October 19 & 20th, 2023

Good morning,

A friendly reminder to SAVE THE DATE for ASVA's 65th ANNIVERSARY CONFERENCE being held at Royal Hotel West, Edmonton AB, October 19 & 20th, 2023, further details attached.

October 20th, 2023, is a morning dedicated to Emergency Management. Please share this with your DEMS/DDEMS, hoping that they will be able to partake in these informative sessions that morning, further details attached.

More information regarding Registration to follow in the next month.

Attached for further consideration, is details on becoming a sponsor and or donating a silent auction item(s) for our event. Please feel free to share this with any business in your community you may think would be interested in helping support ASVA's 65th Anniversary Conference. Thank you so much.

Should you have any questions, please do not hesitate to contact me.

Warm regards,

Kathy Krawchuk
Executive Director
Association of Summer Villages of Alberta
780-236-5456
execdirector@asva.ca <<mailto:b.anderson@asva.ca>>

www.asva.ca <<http://www.asva.ca>>