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## AGENDA



### *Summer Village of Sandy Beach*

REGULAR MEETING of COUNCIL  
MYRNA NOYES COMMUNITY HALL  
63 Lakeshore Drive, SANDY BEACH, AB  
May 18<sup>th</sup>, 2023 @ 7 PM.

Respectfully acknowledging Treaty 6 Territory, also traditional lands of First Nations  
and Métis people.

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- 1.0 CALL TO ORDER** Action
- 2.0 ACCEPTANCE OF AGENDA** Action
- 3.0 APPROVAL OF MINUTES**
- A. April 20<sup>th</sup>, 2022 Regular Council Meeting Minutes (*approve*); Action
- 4.0 DELEGATIONS** Library System Delegates 7.05 - 7.35pm

### **BUSINESS**

#### **5.0 BUSINESS ARISING**

- A. SSCL Hall agreement sign 2023-2024; Action
- B. Hall Kitchen Upgrades Mayor input; Action
- C. Wastewater Transmission Line Phase A: no open house; Action
- D. ATB account number changes; Action
- E. WILD debentures (Phase III & IV) (*pay total amounts or annuals?*); Action
- F. Action

#### **6.0 DEVELOPMENT MATTERS**

#### **7.0 NEW BUSINESS**

- A. Action
- B. Action
- C. Action

### **REPORTS & Information**

- 8.0 COUNCILLOR REPORT(S)** (*one motion to accept all as info*);
- A. Mayor Report; Info/Action
- B. Deputy Mayor Report; Info/Action
- C. Councillor Report; Info/Action
- 9.0 CAO REPORT(S)**
- A. Financial Statements (Year to Date) (*approve*); Info/Action
- B. Action Items List YTD (*info*); Info/Action
- 10.0 CORRESPONDENCE**
- A. accept as information all presented;

**NEXT MEETING** 15<sup>th</sup> June 2023;

**ADJOURNMENT** Action

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## COUNCIL MEETING MINUTES



### *Summer Village of Sandy Beach*

April 20<sup>th</sup>, 2023 at 7 pm.  
Myrna Noyes Community Hall  
63 Lakeshore Drive, Sandy Beach, AB

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#### **IN ATTENDANCE**

Denise Lambert, Mayor (*regrets*)  
Michael Harney, Deputy Mayor (*Chair*)  
John Hellings, Councillor  
Rudolf Liebenberg Chief Administrative Officer

#### **1.0 CALL TO ORDER**

Deputy Mayor Michael Harney called the meeting to order at 7.01 PM.

#### **2.0 ACCEPTANCE OF AGENDA**

MOVED by Councillor John Hellings that the agenda be approved as presented.

Res. # 043 – 23

CARRIED

#### **3.0 APPROVAL OF MINUTES**

MOVED by Councillor John Hellings that the attached minutes of the Regular Council Meeting March 16<sup>th</sup>, 2023 be approved as presented and printed.

Res. # 044 – 23

CARRIED

#### **4.0 DELEGATIONS**

none

#### **5.0 BUSINESS ARISING**

##### **A.**

##### **Operating BUDGET 2023**

Res. # 045 – 23

MOVED by Deputy Mayor Michael Harney that Council receive, accept, and approve the operational budget for 2023 as presented in writing by Administration. CARRIED

##### **Capital BUDGET 2023**

Res. # 046 – 23

MOVED by Councillor John Hellings that Council receive, accept and approve the capital budget for 2023 as presented in writing by Administration in the amount of \$100,000, to include the removal of amounts in 1-32-840 and 2-42-840 for 2023, 2024 and 2025. CARRIED

##### **B.**

##### **Property TAX BYLAW 01-2023**

Res. # 047 – 23

MOVED by Deputy Mayor Michael Harney that Council gives first reading to Bylaw No. 01-2023. CARRIED

Res. # 048 – 23

MOVED by Councillor John Hellings that Council gives second reading to Bylaw No. 01-2023. CARRIED

Res. # 049 – 23

MOVED by Deputy Mayor Michael Harney that Council gives agreement to consider third and final reading of Bylaw No. 01-2023. UNANIMOUSLY CARRIED

Res. # 050 – 23

MOVED by Councillor John Hellings that Council gives third and final reading to Bylaw No. 01-2023. CARRIED

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## COUNCIL MEETING MINUTES



### *Summer Village of Sandy Beach*

April 20<sup>th</sup>, 2023 at 7 pm.  
Myrna Noyes Community Hall  
63 Lakeshore Drive, Sandy Beach, AB

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#### **C.**

#### **Penalty on unpaid TAXES BYLAW 02-2023**

Res. # 051 – 23      MOVED by Councillor John Hellings that Council gives first reading to Bylaw No. 02-2023.      CARRIED

Res. # 052 – 23      MOVED by Deputy Mayor Michael Harney that Council gives second reading to Bylaw No. 02-2023.      CARRIED

Res. # 053 – 23      MOVED by Deputy Mayor Michael Harney that Council gives agreement to consider third and final reading of Bylaw No. 02-2023.      UNANIMOUSLY CARRIED

Res. # 054 – 23      MOVED by Councillor John Hellings that Council gives third and final reading to Bylaw No. 02-2023.      CARRIED

#### **D.**

#### **Hall Rental**

Res. # 055 – 23      MOVED by Councillor John Hellings that Council charge the Sun & Sand Community League \$800 annually for their hall rentals effective until March 31<sup>st</sup>, 2024 together with a one-time damage deposit of \$350.      CARRIED

#### **Hall Kitchen**

Res. # 056 – 23      MOVED by Councillor John Hellings that Council authorize the Chief Administrative Officer to source formal inspection of hall kitchen to facilitate a full catering/commercial kitchen facility.      CARRIED

#### **E.**

#### **WILD Debentures**

Res. # 057 – 23      MOVED by Deputy Mayor Michael Harney that Council table this item until the Regular Council meeting in May when all of Council is present.      CARRIED

#### **F.**

#### **Sturgeon County Peace Officer Agreement 2023**

Res. # 058 – 23      MOVED by Deputy Mayor Michael Harney that Council receive, accept and approve and authorize the Mayor and Chief Administrative Officer sign the 2023 Sturgeon County Peace Officer Agreement.      CARRIED

**6.0 DEVELOPMENT MATTERS**      none

**7.0 NEW BUSINESS**      none

### **8.0 COUNCILLOR REPORTS**

#### **A.**

#### **Council reports**

Res. # 059 – 23      MOVED by Councillor John Hellings that Council receive and accept as information all the verbal Council reports presented at this meeting.      CARRIED

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**COUNCIL MEETING MINUTES**



*Summer Village of Sandy Beach*

April 20<sup>th</sup>, 2023 at 7 pm.  
Myrna Noyes Community Hall  
63 Lakeshore Drive, Sandy Beach, AB

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**9.0 CAO REPORTS**

**A. Financial Statements: March 2023**  
Res. # 060 – 23      MOVED by Deputy Mayor Michael Harney that Council receive as information the revenue and expense statement, and receive, accept and approve the accounts payable list for March 2023 as presented in writing by Administration. CARRIED

**B. Action Item List and CAO Report**  
Res. # 061 – 23      MOVED by Councillor John Hellings that Council receive and accept as information the CAO report and action item list for March 2023 as presented in writing by Administration. CARRIED

**10.0 CORRESPONDENCE**

Res. # 062 – 23      MOVED by Councillor John Hellings that Council receive as information all correspondence as presented at this meeting. CARRIED

**ADJOURNMENT**

Being that the agenda matters had been concluded the meeting was declared adjourned at 8.17 PM Deputy Mayor Michael Harney.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer



# Summer Village of Sandy Beach

RR 1 Site 1 Box 63, Onoway, AB T0E 1V0  
Phone: 780.967.2873 Fax: 780.967.2813  
Email: sv sandyb@xplornet.ca

April 20<sup>th</sup> 2023

Sun and Sand Community League  
RR#1, Site #1, Comp 77,  
Onoway, AB  
T0E 1V0

RE: **Letter of Agreement 2023-2024**

This letter is an agreement between the Summer Village of Sandy Beach and the Sun and Sand Community League (hereafter referred to as SSCL).

### Fee

The Sun and Sand Community League will pay an annual fee of \$800 and a damage deposit of \$350.

### Cleaning

SSCL agrees to be responsible for cleaning of the hall after every event. If the Summer Village agrees that the cleaning was not done to an appropriate standard then SSCL will be notified and given first opportunity to rectify the outstanding cleaning issues. If the standard is still not met then the Summer Village will hire cleaning staff and will bill SSCL.

### Hall Sign (FCSS Grant 2023) & Key

It will be the responsibility of SSCL to keep the message on their sign current and if the SSCL should use the sign it would be updated by the SSCL and not the Summer Village of Sandy Beach. Village signs will not be used for Rec League event display. The SSCL has their own key issued by Administration BUT the League must inform Administration as soon as possible as to their anticipated dates so electronic invites can be initiated and recorded. The SSCL must provide liability insurance of \$2,500,000 dollars prior to the agreement being signed.

### Term of the Agreement

The term of the agreement is from Apr 1, 2023 to March 31, 2024 and the agreement will be renewed annually at the first meeting in April. If the above letter of agreement is acceptable, please have authorized members of SSCL sign the agreement and forward the signed agreement to the Summer Village of Sandy Beach Administration office.

SUMMER VILLAGE of SANDY BEACH

*Sandy Beach*

\_\_\_\_\_  
Council Representative(s)

SUN & SAND RECREATION LEAGUE

\_\_\_\_\_  
Representative

**From:** [WILD Water Commission](#)  
**To:** [Summer Village of Sandy Beach](#)  
**Subject:** Re: 2023 Requisitions and Payments  
**Date:** March 19, 2023 9:44:55 PM

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Good evening, CAO Liebenberg.

Thank you for your questions, and I am happy to provide some clarity in response to same:

1) Recall that for the capital portion of the requisitions (Phase III and Phase IV project costs) there is a cost associated to each member municipality for their portion of those costs, based on the water allocation (25 year projection). Members have the opportunity to repay their respective costs either in one upfront payment in year one (2023), or they can repay their portion over a 25-year debenture schedule. The options listed in the correspondence outline the associated costs of each option. For completeness, there is also an admin and governance cost which is referenced; this cost is determined annually and due annually regardless of, and independent of, the option on capital costs.

For complete clarity, on the capital matter - it is either/or - not pay some upfront and also an annual payment.

With that in mind, Sandy Beach will need to consider which option works best for them:

Option A (Pay III and IV upfront):

Admin and Gov. - 1,926.62

Phase I Deb. - 3,637.75

Phase II Deb. - 2,378.90

Phase III Deb. - 0,000.00

Phase IV Deb. - 0,000.00

PhIII and IV Upfront - 85,362.48 (one time payment in 2023)

**Total 2023 payment - \$93,305.75**

**Or:**

Option B (Debenture Phase III and IV)

Admin and Gov.	- 1,926.62
Phase I Deb.	- 3,637.75
Phase II Deb.	- 2,378.90
Phase III Deb.	- 2,615.84 (annual commitment for next 25 years)
Phase IV Deb.	- 2,067.69 (annual commitment for next 25 years)

PhIII and IV upfront - 0,000.00

**Total 2023 Payment - \$12,626.81**

Recall that Sandy Beach opted to debenture Phase I and II previously so those are also annual commitments for the next ~20 years and are attached to both options listed above.

2) In terms of savings there are a few points to consider in your end, so I can help with and some I cannot:

a) Total upfront costs Phase III and IV (combined) = \$85,362.48 (due now)

b) Total Amount of Debenture Repayment (Phase III and IV combined) = \$117,088.25 (due over 25 years)

c) In strict terms paying upfront costs \$31,725.77 less.

d) However, depending on your bank interest (savings rate, and actual rate over the next 25 years) you may be able to generate more than \$31,725.77 in interest over 25 years even with the projected debenture payment. I cannot answer that question for you, but the bank might be able give you some thoughts on interest rate modeling specific to your account type(s).

e) If you have a large grant reserve (which is time sensitive - MSI for example needs to be spent within 5 years of issue date) and have no other major projects to spend it on prior to this expiry date, using it to pay the WILD capital costs upfront may be a better option (even if items (d) and (e) above are taken into consideration). Never a good choice to let grant funds expire so if the only option is to use on WILD that's a good way to address this (in my opinion).

Hoping that adds some clarity to the discussion, but if not let me know and I will take another

crack at it for you.

Regards,

Dwight Darren Moskalyk

Commission Manager

WILD Water Commission

On Fri, Mar 17, 2023 at 9:45 AM Summer Village of Sandy Beach <[svsandyb@xplornet.ca](mailto:svsandyb@xplornet.ca)> wrote:

Thanks.

Can you please clarify the following:

- What do you mean by “portion upfront” – the whole amount and in Sandy Beach case how much exactly in total?
- Would there be any savings with paying the whole amount as oppose to the annual debentures and if so how much in Sandy Beach case?

This is from our meeting last night as Council would like a confirmation in writing from WILD.

Thank you in advance.

Best regards,

Rudolf Liebenberg

CAO

SV of Sandy Beach



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**From:** WILD Water Commission <[wildwatercommission@gmail.com](mailto:wildwatercommission@gmail.com)>  
**Sent:** March 3, 2023 5:48 PM  
**To:** Wendy Wildman <[cao@onoway.ca](mailto:cao@onoway.ca)>; Alberta Beach <[aboffice@albertabeach.com](mailto:aboffice@albertabeach.com)>; Summer Village West Cove <[svwestcove@outlook.com](mailto:svwestcove@outlook.com)>; [robert.mcgowan@parklandcounty.com](mailto:robert.mcgowan@parklandcounty.com); [mprimeau@lsac.ca](mailto:mprimeau@lsac.ca); [office@svyellowstone.ca](mailto:office@svyellowstone.ca); [melindapotts@live.ca](mailto:melindapotts@live.ca); [chief@ansn.ca](mailto:chief@ansn.ca); [publicworks@ansn.ca](mailto:publicworks@ansn.ca); [duane.kootenay@ansn.ca](mailto:duane.kootenay@ansn.ca); [robin.rainbird@paulfirstnation.com](mailto:robin.rainbird@paulfirstnation.com); [micheal.rain@paulfirstnation.com](mailto:micheal.rain@paulfirstnation.com); [cao@rosshaven.ca](mailto:cao@rosshaven.ca); [svseba@telusplanet.net](mailto:svseba@telusplanet.net); Shelley Marsh CAO- Castle Island <[svcastle@telus.net](mailto:svcastle@telus.net)>; [cao@svnakamun.com](mailto:cao@svnakamun.com); Summer Village Administration <[svsandyb@xplornet.ca](mailto:svsandyb@xplornet.ca)>; [svsunrisebeach@wildwillowenterprises.com](mailto:svsunrisebeach@wildwillowenterprises.com); Sunset Point Office <[office@sunsetpoint.ca](mailto:office@sunsetpoint.ca)>; [cao@valquentin.ca](mailto:cao@valquentin.ca); [cao@lakeview.ca](mailto:cao@lakeview.ca); [emily@milestonemunicipalservices.ca](mailto:emily@milestonemunicipalservices.ca)  
**Subject:** 2023 Requisitions and Payments

Good afternoon members,

Please see the attached correspondence from the WILD Water Commission regarding 2023 requisitions and fees. Please give some consideration to whether or not your municipality/community would like to pay upfront or pay their portion of the debenture costs for Phase III and IV, and forward same (by return email) to the Commission at your earliest convenience. Invoices for the referenced costs will be issued in due course.

Thank you,

Administration

WILD Water Commission

**WEST INTER LAKE DISTRICT (WILD)  
REGIONAL WATER SERVICES COMMISSION**

Box 8 Alberta Beach, AB. T0E 0A0  
Ph: 780-967-0271 Fax: 780-967-0431  
Email: wildwatercommission@gmail.com

March 1<sup>st</sup>, 2023

**TO: ALL COMMISSION MEMBERS**

*(Sent by E-Mail)*

Dear Member,

**Re: WILD Water Commission – Update to Phase III and Phase IV Requisitions**

Further to the correspondence sent on November 10<sup>th</sup>, 2022, I am providing this update to verify the Phase III and Phase IV capital costs, as well as summarize the total WILD Water requisitions for the 2023 for your budget deliberations. Since the November 2022 report, the Commission has now received approval of the Phase III and Phase IV debentures. As payment of these capital costs ultimately falls on the members of the Commission, we want to provide as much notice of the resulting actual costs as possible, as well as confirm repayment options.

Attached is an updated (condensed) report outlining the operating and capital costs for our members in 2023. I have included the summary sheet, and the updated Phase III and Phase IV sheets. As a result of higher borrowing costs (interest rates), the debenture payments related to these new capital costs are higher than our previous estimates, and the allowance for upfront payments is subject to a market premium, as directed by the Board. Appreciating the fact our members are also facing unique budgetary pressures, the Commission feels that the options provided ensure fair and equitable repayment options for all our members.

This update is for your budget purposes only. Invoices for the referenced requisitions will be forwarded in due course, as respective obligations become due. In the meantime, if you have any questions on this update, or want to discuss any aspect of the operation of the WILD Water Commission, please contact me to discuss further.

Regards,



Dwight Darren Moskalyk  
Commission Manager  
WILD Water Commission

Encl: Member Requisition and Debenture Estimates 2023 – Updated March 1<sup>st</sup>, 2023 (3 Pages)

## Summer Village of Sandy Beach

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**From:** WILD Water Commission <wildwatercommission@gmail.com>  
**Sent:** March 3, 2023 5:48 PM  
**To:** Wendy Wildman; Alberta Beach; Summer Village West Cove;  
robert.mcgowan@parklandcounty.com; mprimeau@lsac.ca; office@svyellowstone.ca;  
melindapotts@live.ca; chief@ansn.ca; publicworks@ansn.ca; duane.kootenay@ansn.ca;  
robin.rainbird@paulfirstnation.com; micheal.rain@paulfirstnation.com;  
cao@rosshaven.ca; svseba@telusplanet.net; Shelley Marsh CAO- Castle Island;  
cao@svnakamun.com; Summer Village Administration;  
svsunrisebeach@wildwillowenterprises.com; Sunset Point Office; cao@valquentin.ca;  
cao@lakeview.ca; emily@milestonemunicipalservices.ca  
**Subject:** 2023 Requisitions and Payments  
**Attachments:** WILD Water - Letter to Members - Final 2023 Requisitions (Updated III and IV) - March  
1 2023 Update .pdf

Good afternoon members,

Please see the attached correspondence from the WILD Water Commission regarding 2023 requisitions and fees. Please give some consideration to whether or not your municipality/community would like to pay upfront or pay their portion of the debenture costs for Phase III and IV, and forward same (by return email) to the Commission at your earliest convenience. Invoices for the referenced costs will be issued in due course.

Thank you,

Administration

WILD Water Commission



# Summer Village of Sandy Beach

## Cheque Listing for Council: April

2023-May-4  
10:20:11AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20230101	2023-04-05	ATB FINANCIAL MasterCard		PAYMENT ATB MC	3,181.40	3,181.40
			MAR 24, 2023			
20230102	2023-04-05	EPCOR		PAYMENT ACCT#15279763 ACCT#21611009 ACCT#21649348	240.16 76.03 6.76	322.95
			MARCH 20 2023 MARCH 20, MARCH-20-2023			
20230103	2023-04-05	██████████		PAYMENT Payroll NB7-2023	669.55	669.55
			NB7-2023			
20230104	2023-04-05	Canada Revenue Agency		PAYMENT PD7A E #13200 3666 RP0001	1,059.74	1,059.74
			APR. 5, 2023			
20230105	2023-04-05	Government of Alberta		PAYMENT 2022-2023 POLICE FUNDING	11,368.00	11,368.00
			1800033542			
20230106	2023-04-05	Metrix Group LLP		PAYMENT 2022 ANNUAL AUDIT EPD4346	7,299.12	7,299.12
			MARCH 24,			
20230107	2023-04-05	Municipal Assessment Services Group Inc.		PAYMENT 2023 2ND QUARTER	2,268.00	2,268.00
			SV02446			
20230108	2023-04-05	██████████		PAYMENT Payroll RM7-2023	959.63	959.63
			RM7-2023			
20230109	2023-04-05	██████████		PAYMENT Payroll DP7-2023 COFFEE/WATER/GRINDER	1,582.77 280.60	1,863.37
			DP7-2023 PERSONAL			
20230110	2023-04-05	Sonnleitner, Tony		PAYMENT DO SERVICES FEBRUARY 2023 DO SERVICES MARCH 2023	472.50 372.75	845.25
			FEBRUARY MARCH 2023			
20230111	2023-04-05	Summer Villages of Lac St. Anne County East		PAYMENT 2023 MEMBERSHIP REQUISITION	2,154.05	2,154.05
			20232 REQU.			
20230112	2023-04-05	UFA Co-operative Limited		PAYMENT ACCT#8872103	293.93	293.93
			MARCH 31,			
20230113	2023-04-05	XPLORE		PAYMENT ACCT#229348	78.74	78.74
			INV47243476			
20230114	2023-04-19	EPCOR		PAYMENT ACCT#1507.93	1,507.93	1,507.93
			APRIL 6, 2023			
20230115	2023-04-19	Ste Anne Gas Co-op		PAYMENT ACCT#006593-00 ACCT#005034-00	558.03 192.98	751.01
			968092 968093			
20230116	2023-04-19	Telus		PAYMENT ACCT#38585081	180.97	180.97
			MARCH 31,			
20230117	2023-04-19	Telus Mobility		PAYMENT ACCT#30932068	173.63	173.63
			APRIL 9, 2023			
20230118	2023-04-19	██████████		PAYMENT NB8-2023	999.80	999.80
			NB8-2023			
20230119	2023-04-19	Canada Revenue Agency		PAYMENT PD7A E #13200 3666 RP0001	1,474.62	1,474.62
			APR. 19, 2023			
20230120	2023-04-19	GFL Environmental Inc.		PAYMENT ACCT#PG-9028	885.74	885.74
			PG0000604110			
20230121	2023-04-19	Harney, Michael		PAYMENT SVREM MOCK EXERCISE	38.82	38.82
			MARCH 25,			
20230122	2023-04-19	██████████		PAYMENT Payroll RM8-2023	989.52	989.52
			RM8-2023			
20230123	2023-04-19	██████████		PAYMENT Payroll DP8-2023	1,776.63	1,776.63
			DP8-2023			



# Summer Village of Sandy Beach

## Cheque Listing for Council

2023-May-4  
10:20:11AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230124	2023-04-19	Standstone Vacuum Services Ltd.	162012629	PAYMENT WATER/SEPTIC SERVICES	552.93	552.93
20230125	2023-04-19	WILD Water Commission	2023-OG-08	PAYMENT 2023 ADMIN. AND GOVERNANCE	1,926.62	1,926.62
20230126	2023-04-19	Workers Compensation Board	MAY 12, 2023	PAYMENT ACCT#808987	338.58	338.58
20230127	2023-04-30	ATB Financial	APRIL S/C	PAYMENT FEE SERVICE SUNDRY	16.30	16.30
20230128	2023-04-30	EPCOR	APRIL 20 2023 APRIL 20, 2023 APRIL-20-2023	PAYMENT ACCT#21611009 ACCT#21649348 ACCT#15279763	85.85 67.85 336.26	489.96

**Total \$44,466.79**

\*\*\* End of Report \*\*\*



# Summer Village of Sandy Beach

## Revenue/Expense Statement

General Ledger	Description	2023 Budget	2023 Actual	2023 Budget Remaining \$
<b>Revenues</b>				
1-00-00-110	Real Property Taxes	(16.93)	(17.60)	(16.93)
1-00-00-111	Minimum Levy	(23,853.39)	(24,324.95)	(23,853.39)
1-00-00-112	Taxes - Commercial	(5,227.38)	(5,434.23)	(5,227.38)
1-00-00-113	Taxes - Residential	(360,394.17)	(360,392.79)	(360,394.17)
1-00-00-115	Taxes-Linear	(3,413.86)	(3,212.48)	(3,413.86)
1-00-00-190	Snow and Maintenance	0.00	0.00	0.00
1-00-00-510	Penalties & Costs On Taxes	(10,130.98)	(6,123.33)	(4,007.65)
1-00-00-520	Lagoon Maintenance - split cost	(3,000.00)	0.00	(3,000.00)
1-00-00-530	Misc. Income	(7,500.00)	(15,757.20)	7,757.20
1-00-00-531	Village Land Sale Revenue	0.00	0.00	0.00
1-00-00-590	Other Revenue/Tax Certificates/GST	(2,500.00)	(355.00)	(2,145.00)
1-00-00-740	Provincial Government/Agencies	0.00	0.00	0.00
1-00-00-840	AMIP	0.00	0.00	0.00
1-00-00-990	Other Revenue/Tax Recovery	(500.00)	0.00	(500.00)
1-01-00-550	Interest Income	(13,500.00)	(18,782.59)	5,282.59
1-02-00-550	Interest Income Trust	(20,000.00)	0.00	(20,000.00)
1-12-00-560	Rentals/Shop Rent	(500.00)	0.00	(500.00)
1-12-00-561	Office Rent	0.00	0.00	0.00
1-32-00-830	Federal Infrastructure Grants Road Survey	0.00	0.00	0.00
1-32-00-840	Prov. Conditional Grants & MSP/MOST	(15,000.00)	0.00	(15,000.00)
1-32-00-841	MSI-Capital	(49,927.00)	0.00	(49,927.00)
1-32-00-842	MSI-Operating	(11,000.00)	0.00	(11,000.00)
1-32-00-844	GTF + FRIAA	(35,000.00)	0.00	(35,000.00)
1-32-00-845	OTHER Prov.Grants	0.00	0.00	0.00
1-32-00-846	Def. Rev. (Prof. Consult)	(38,679.66)	0.00	(38,679.66)
1-32-00-847	Snow/ Maintenance	0.00	0.00	0.00
1-32-00-848	Canada Day (Prov. Grant)	0.00	0.00	0.00
1-32-30-845	STEP	0.00	0.00	0.00
1-51-00-840	Provincial Conditional Grants/FCSS	(7,018.00)	(1,121.00)	(5,897.00)
1-61-00-410	Planning/Zoning/Dev. Charges	(1,175.00)	(226.81)	(948.19)
1-74-00-560	Rental Income/Facilities	(1,500.00)	(1,470.00)	(30.00)
1-74-00-840	Provincial Conditional Grants	0.00	0.00	0.00
1-99-00-750	School Foundation - Non-Residential	(2,112.13)	(2,113.45)	(2,112.13)
1-99-00-751	School Foundation - Residential	(119,452.71)	(119,451.98)	(119,452.71)
1-99-00-752	School Foundation - Linear	0.00	0.00	0.00
1-99-00-753	Senior Foundation	(10,221.79)	(10,223.44)	(10,221.79)
<b>*P</b>	<b>TOTAL Revenues</b>	<b>(741,623.00)</b>	<b>(569,006.85)</b>	<b>(698,287.07)</b>



# Summer Village of Sandy Beach

## Revenue/Expense Statement

General Ledger	Description	2023 Budget	2023 Actual	2023 Budget Remaining \$
<b>Expenses</b>				
2-11-00-110	Honorariums	13,000.00	0.00	13,000.00
2-11-00-211	Mileage & Subsistence	2,000.00	324.62	1,720.34
2-11-00-510	General Supplies/Conventions	1,500.00	0.00	1,500.00
2-12-00-110	Salaries/Wages Administration	75,000.00	25,000.00	56,250.00
2-12-00-111	Ad Hoc Committee	0.00	0.00	0.00
2-12-00-130	Employer Contributions (O)	7,250.00	1,988.60	5,758.55
2-12-00-131	WCB	4,000.00	1,415.01	2,584.99
2-12-00-200	Contract Admin/DEM/DDEM	4,000.00	0.00	4,000.00
2-12-00-211	Travel & Subsistence	1,555.00	484.16	1,555.00
2-12-00-215	Freight, Postage, Telephone	5,000.00	1,187.37	3,812.63
2-12-00-216	Newsletter	100.00	0.00	100.00
2-12-00-217	Internet	850.00	374.95	550.04
2-12-00-218	Website	3,550.00	3,525.00	25.00
2-12-00-219	Conferences/CAO CLGM Coursework-MC	1,500.00	250.00	1,250.00
2-12-00-220	Subscriptions, Memberships, Printing, Ad	13,000.00	8,923.25	4,076.75
2-12-00-221	Dues and Memberships	0.00	0.00	0.00
2-12-00-222	Donations/Appreciations	0.00	500.00	(500.00)
2-12-00-230	Professional and Special Services	3,500.00	3,698.00	(198.00)
2-12-00-231	Audit	7,000.00	151.54	6,848.46
2-12-00-232	Assessment Services	8,550.00	4,280.00	4,270.00
2-12-00-233	WILD Waterline (Operating)	1,926.62	1,926.62	0.00
2-12-00-234	WILD Waterline (Debenture Phase I - IV)	10,700.18	0.00	10,700.18
2-12-00-250	Repairs & Maintenance	2,250.00	0.00	2,250.00
2-12-00-260	Water/Sewer Admin Building	2,250.00	375.16	1,874.84
2-12-00-263	Computer	0.00	0.00	0.00
2-12-00-265	1985 Lot research	0.00	0.00	0.00
2-12-00-266	Organize Files-Archive	0.00	0.00	0.00
2-12-00-270	Bank Charges	350.00	65.00	285.00
2-12-00-274	Insurance and Bond Premiums	14,000.00	0.00	14,000.00
2-12-00-011	Election Expenses	250.00	95.55	154.45
2-12-00-505	Canada Day Celebration	500.00	0.00	500.00
2-12-00-510	General Office Supplies	1,500.00	456.89	1,281.11
2-12-00-511	Computer Repairs	0.00	0.00	0.00
2-12-00-512	IT/Financial Software	3,000.00	2,372.96	627.04
2-12-00-519	Other Services/Donations/Appreciations	500.00	0.00	500.00
2-12-00-540	Utilities-Administration EPCOR	2,250.00	672.49	1,577.51
2-12-00-762	Transfer to Capital Reserve - Water	2,000.00	0.00	2,000.00
2-12-00-810	Short Term Borrowing Costs	0.00	0.00	0.00
2-12-00-811	Interest Expense	0.00	0.00	0.00
2-12-00-990	Other/Miscellaneous	0.00	0.00	0.00
2-12-00-992	Bank Charges	0.00	64.75	(64.75)
2-12-00-994	Assessment Review Board	1,000.00	0.00	1,000.00
2-23-00-200	Fire / Sturgeon County	2,050.00	2,050.00	0.00
2-23-00-201	Fire Supression/Support	4,000.00	945.00	3,055.00
2-25-00-212	Police Funding Model	11,368.00	3,051.25	8,316.75
2-25-00-220	Physician Recruitment	0.00	0.00	0.00
2-26-00-220	MSP (Fire, Police, Ambulance)	0.00	0.00	0.00
2-26-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-110	Salaries & Wages	125,248.57	36,215.15	93,222.02
2-32-00-111	Contract Services/Weed Inspector	500.00	0.00	500.00
2-32-00-130	Employer Contributions	9,500.00	2,625.54	7,195.23
2-32-00-200	Gravel/Maintenance/Drainage	1,000.00	725.00	275.00
2-32-00-201	Signs	2,500.00	0.00	2,500.00
2-32-00-202	Paving Reconstruction Roads	1,000.00	0.00	1,000.00



# Summer Village of Sandy Beach

## Revenue/Expense Statement

General Ledger	Description	2023 Budget	2023 Actual	2023 Budget Remaining \$
2-32-00-211	Fuel/Mileage/UFA	5,500.00	1,495.80	4,255.25
2-32-00-212	Reserve Roads	1,000.00	0.00	1,000.00
2-32-00-215	Telus (Shop/Public Works)	100.00	172.35	(72.35)
2-32-00-230	Tree Removal	9,500.00	0.00	9,500.00
2-32-00-240	Fire Mitigation	0.00	0.00	0.00
2-32-00-250	Road/Street Contractors-non Gov.	1,000.00	0.00	1,000.00
2-32-00-255	Repairs and Maint to other equipment	8,500.00	5,642.30	2,857.70
2-32-00-260	Snow Removal	1,000.00	0.00	1,000.00
2-32-00-270	Miscellaneous General Services/Bylaw	17,988.00	(700.00)	18,688.00
2-32-00-280	Equipment Purchases	5,000.00	1,970.00	3,030.00
2-32-00-350	Roads - Government Grant	0.00	0.00	0.00
2-32-00-510	General Goods & Supplies	12,500.00	2,356.39	10,563.60
2-32-00-511	Beautification	500.00	0.00	500.00
2-32-00-540	Utilities - Street Lights	14,850.00	4,316.10	10,533.90
2-32-00-611	Amortization - Engineered structures	0.00	0.00	0.00
2-32-00-621	Amortization-buildings	0.00	0.00	0.00
2-32-00-631	Amortization-machinery/equipment	0.00	0.00	0.00
2-32-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-762	Contributed to Capital Function	0.00	0.00	0.00
2-32-00-840	Prov. Conditional Grants & MSP/MOST	15,000.00	0.00	15,000.00
2-32-00-841	MSI - Capital	49,927.00	3,000.00	46,927.00
2-32-00-842	MSI - Operating	11,000.00	0.00	11,000.00
2-32-00-844	GTF + FRIAA	35,000.00	0.00	35,000.00
2-42-00-200	Lagoon Maintenance/Manager	500.00	0.00	500.00
2-42-00-210	Waste Water Service Cost	0.00	0.00	0.00
2-42-00-230	Professional Consult	5,500.00	0.00	5,500.00
2-42-00-641	Amortization-Wastewater	0.00	0.00	0.00
2-42-00-762	Transfer to Reserve- Sewage	1,000.00	0.00	1,000.00
2-43-00-200	Garbage Contract/GFL	11,500.00	2,666.06	8,833.94
2-43-00-270	Land Reclamation Site/Garbage Collection	3,500.00	0.00	3,500.00
2-43-00-350	Landfill - Hwy 43 Waste Commission	5,000.00	755.40	4,563.20
2-43-00-762	Transfer To Capital Functions	0.00	0.00	0.00
2-51-00-750	FCSS/Recreation	8,773.00	8,000.00	773.00
2-61-00-510	Development Officer Fees	6,500.00	1,229.52	5,270.48
2-61-00-511	Planning, Zoning & Development	4,000.00	0.00	4,000.00
2-61-00-512	Development Enforcement	8,500.00	0.00	8,500.00
2-62-00-211	East End Bus	250.00	350.00	(100.00)
2-71-00-540	Utilities Shop	4,500.00	2,606.27	1,893.73
2-71-00-541	Utilities Old Shop	1,350.00	88.87	1,261.13
2-71-00-762	Transfer to Reserve Equipment	1,000.00	0.00	1,000.00
2-72-00-200	Daypark/Recreation	500.00	0.00	500.00
2-72-00-540	Daypark Expenses/Utilities	2,850.00	0.00	2,850.00
2-72-00-541	MSI C-Playground Equipment	500.00	0.00	500.00
2-72-00-661	Amortization-land improvements	0.00	0.00	0.00
2-72-00-762	Transfers To Capital Functions	0.00	0.00	0.00
2-74-00-200	Hall Cleaning	500.00	100.00	500.00
2-74-00-210	General Services/Maintenance/Hall	1,500.00	0.00	1,500.00
2-74-00-510	General Goods and Supplies/Hall	250.00	0.00	250.00
2-74-00-540	Utilities-Hall	2,500.00	902.51	1,597.49
2-99-00-750	School Foundation - Non-Residential	2,112.13	2,112.13	0.00
2-99-00-751	School Foundation - Residential	119,452.71	27,057.83	92,394.88
2-99-00-753	Senior Foundation	10,221.79	0.00	10,221.79
<b>*P</b>	<b>TOTAL Expenses</b>	<b>741,623.00</b>	<b>167,865.39</b>	<b>586,945.88</b>
<b>**P</b>	<b>(Profit)/Loss</b>	<b>0.00</b>	<b>(401,141.46)</b>	<b>(111,341.19)</b>



## SUMMER VILLAGE of SANDY BEACH, AB



### CAO REPORT May 18<sup>th</sup>, 2023

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#### 1. **TAXES**

- Current Outstanding = Tax notices have been mailed May 11<sup>th</sup> – due June 30
- 1 YEAR ARREARS =
- 2 YEAR Arrears =
- 3 YEAR Arrears =

#### 2. **NEW RESIDENTS**

Land Title Changes are behind by quite a few months so updates on new ownership is challenging. Ownership updates are only done when the new land titles are received month 1<sup>st</sup> and 15<sup>th</sup> unless a lawyer's letter for new owners are submitted confirming new ownership and mailing address.

#### 3. **DEVELOPMENT ACTIVITY**

Enforcement and Clean Up order for 2 properties on West Cove Drive in progress: Spring 2023. Dust control planned for 2 gravel roads – 2 estimates RDE and LSAC.

#### 4. **TAX ACTIVITY**

Taxes due Jan 30<sup>th</sup>

#### 5. **OPERATIONS**

- Trail work Project Lakeshore Drive is ongoing and await feedback and update from contractor and additional estimates on culvert work: Spring 2023;
- FCSS application 2023 = \$8,000 needs a decision March 16<sup>th</sup> 2023;
- Sturgeon County Fire replied to their due process on emergency responses and we met March 7<sup>th</sup> on site regarding Bylaw Services;
- Tax Appeal from 2013 GST was upheld/dismissed;

#### 6. **MAJOR PROJECTS** towards Spring 2023.

- Lakeshore Drive Trail work = \$17,000; (ongoing: to continue in Spring 2023)
- Lakeshore Trail Culverts – await estimate completion/submission;
- Lakeshore Drive painting = \$7,500; (completed)
- Lakeshore (8) Streets = Public works is working on this project through the Winter;

#### 7. **CORRESPONDENCE**

- Darwell Transmission Line – no open house planned by Commission

**May 2023: ACTION ITEM List**

Employee	Task	Action Taken	Progress	Date
<b>Rudolf.</b>	MSI 2023 Audit 2022 <b>Lakeshore Trails Culvert</b> Darwell Transmission Line Phase A  Emergency Management  Tax Notices mailed May 11 <sup>th</sup>  Dust Control estimates await  Grading to be done on gravel roads	Await payments COMPLETED Await estimate Next meeting JLC   DEM UPDATE – await letter	In progress Completed In progress In progress	May 2023 March 2023 June 2023 May 2023
<b>Robin.</b>	Payroll - Accounts Payable - Invoices Administration/Financial Software Filing, website, phone calls, land titles Audit 2022	Input invoices – entering payroll – printing cheques Correspondence and Letters mailed/system training Keeping everything current Completed	On-Going On-Going On-Going Completed	Apr 2023 Apr 2022 Apr 2022 Apr 2023
<b>COUNCIL.</b>	Wastewater/Darwell Transmission Line Phase A  Alex John Hellings	Commission feedback (from Dec 14/Jan 4-2023 letters) updated cost / scope change News update on OPEN HOUSE? Transfer Station UPDATE? Emergency Management and Elected Official Training	Jan 19	Apr 2023    Apr 2023