

---

## AGENDA



### *Summer Village of Sandy Beach*

REGULAR MEETING of COUNCIL  
MYRNA NOYES COMMUNITY HALL  
63 Lakeshore Drive, SANDY BEACH, AB  
January 19<sup>th</sup>, 2023 @ 7 PM.

Respectfully acknowledging Treaty 6 Territory, also traditional lands of First Nations  
and Métis people.

---

- 1.0 CALL TO ORDER** Action
- 2.0 ACCEPTANCE OF AGENDA** Action
- 3.0 APPROVAL OF MINUTES**
  - A. December 15<sup>th</sup>, 2022 Regular Council Meeting Minutes (*approve*); Action
- 4.0 DELEGATIONS**

### **BUSINESS**

#### **5.0 BUSINESS ARISING**

- A. Darwell LC Phase A cost update from Dec 14-2022 (*review*); Action
- B. FCSS applications (2) 2022 (*review*); Action
- C. Fire Response reply (*review*); Action
- D. Action
- E. Action

#### **6.0 DEVELOPMENT MATTERS**

#### **7.0 NEW BUSINESS**

- A. X-mas Light Up contest; Action
- B. Bylaw Services (*County or?*); Action
- C. Action
- D. Action

### **REPORTS & Information**

#### **8.0 COUNCILLOR REPORT(S)** (*one motion to accept all as info*);

- A. Mayor Report; Info/Action
- B. Deputy Mayor Report; Info/Action
- C. Councillor Report; Info/Action

#### **9.0 CAO REPORT(S)**

- A. Accounts Payable List (Year to Date) (*approve*); Info/Action
- B. Action Items List YTD (*info*); Info/Action

#### **10.0 CORRESPONDENCE**

- A. accept as information all presented;

**NEXT MEETING** 16<sup>th</sup> February 2023;

**ADJOURNMENT** Action

---

## COUNCIL MEETING MINUTES



### *Summer Village of Sandy Beach*

December 15<sup>th</sup>, 2022 at 7 pm.  
Myrna Noyes Community Hall  
63 Lakeshore Drive, Sandy Beach, AB

---

#### **IN ATTENDANCE**

Denise Lambert, Mayor (*chair*)  
Michael Harney, Deputy Mayor  
VACANT, Councillor  
Rudolf Liebenberg Chief Administrative Officer

#### **1.0 CALL TO ORDER**

Mayor Denise Lambert called the meeting to order at 7.00 PM.

#### **2.0 ACCEPTANCE OF AGENDA**

MOVED by Deputy Mayor Michael Harney that the agenda be approved as presented and printed and amended: Additions:  
○ Item 7A Hall & Community League;

Res. # 194 – 22

CARRIED

#### **3.0 APPROVAL OF MINUTES**

MOVED by Deputy Mayor Michael Harney that the attached minutes of the Regular Council Meeting November 17<sup>th</sup>, 2022 be approved as presented and printed.

Res. # 195 – 22

CARRIED

#### **4.0 DELEGATIONS**

Delegation: Roll 123: Fire Response Agreement clarification.

#### **5.0 BUSINESS ARISING**

##### **A.**

##### **Capital and Operational Budgets 2023 (Interim)**

Res. # 196 – 22

MOVED by Deputy Mayor Michael Harney that Council receive, accept and approve the (interim) capital and operational budgets for 2023 (to 2027) as presented in writing by Administration.

CARRIED

##### **B.**

##### **Newsletter Winter 2022/2023**

Res. # 197 – 22

MOVED by Deputy Mayor Michael Harney that Council authorize the newsletter as presented in written format and it be mailed out to all residents.

CARRIED

##### **C.**

##### **Plan Cancellation Bylaw 03-2022**

Res. # 198 – 22

MOVED by Mayor Denise Lambert that Council gives first reading to Bylaw No. 03-2022.

CARRIED

Res. # 199 – 22

MOVED by Deputy Michael Harney that Council gives second reading to Bylaw No. 03-2022.

CARRIED

Res. # 200 – 22

MOVED by Mayor Denise Lambert that Council gives agreement to consider third and final reading of Bylaw No. 03-2022.

UNANIMOUSLY CARRIED

---

## COUNCIL MEETING MINUTES



### *Summer Village of Sandy Beach*

December 15<sup>th</sup>, 2022 at 7 pm.  
Myrna Noyes Community Hall  
63 Lakeshore Drive, Sandy Beach, AB

---

Res. # 201 – 22      MOVED by Deputy Mayor Michael Harney that Council gives third and final reading to Bylaw No. 03-2022. CARRIED

**D.                      Wastewater Update**  
Res. # 202 – 22      MOVED by Deputy Mayor Michael Harney that Council authorize Administration to reach out to the Town of Onoway requesting if The Town of Onoway are willing to extend the current wastewater hauling and dumping agreement to accept trucked sewage for another five (5) years upon the expiry of the existing hauling agreement. CARRIED

**6.0 DEVELOPMENT MATTERS**      No report;

**7.0 NEW BUSINESS**      The Mayor clarified the right of the community league to explore planned activities at venues outside the boundaries of the Summer Village especially in light of the delayed hall agreement 2022 signing.

### **8.0 COUNCILLOR REPORTS**

**A.                      Council reports**  
Res. # 203 – 22      MOVED by Mayor Denise Lambert that Council receive and accept as information all the written Council reports presented at this meeting. CARRIED

### **9.0 CAO REPORTS**

**A.                      Accounts Payable List/Revenue & Expenses: November 2022**  
Res. # 204 – 22      MOVED by Deputy Mayor Michael Harney Council receive as information the revenue and expense statement, and receive, accept and approve the accounts payable list for November 2022 as presented in written format by Administration. CARRIED

**B.                      Action Item List and CAO Report**  
Res. # 205 – 22      MOVED by Deputy Mayor Michael Harney that Council receive and accept as information the CAO report and action item list for December 2022 as presented in writing by the Chief Administrative Officer. CARRIED

### **10.0 CORRESPONDENCE**

Res. # 206 – 22      MOVED by Mayor Denise Lambert that Council receive as information all correspondence as presented in writing at this meeting. CARRIED

Res. # 207 – 22      MOVED by Deputy Mayor Michael Harney that Council authorize the removal of Larysa Luciw as authorized signature and the Mayor and CAO sign the appropriate ATB banking form. CARRIED

---

**COUNCIL MEETING MINUTES**



*Summer Village of Sandy Beach*

December 15<sup>th</sup>, 2022 at 7 pm.  
Myrna Noyes Community Hall  
63 Lakeshore Drive, Sandy Beach, AB

---

**ADJOURNMENT**

Being that the agenda matters had been concluded the meeting was declared adjourned at 7.52 PM by Mayor Denise Lambert.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

## DARWELL LAGOON COMMISSION

Box 219

Sangudo, Alberta T0E 2A0

Phone: (780) 785-3411 or 1-866-880-5722

Mayor  
Summer Village of Sandy Beach  
Site 1, Comp 63  
RR1  
Onoway, AB  
T0E 1V0

December 14, 2022

e-mail: [svsandyb@xplornet.ca](mailto:svsandyb@xplornet.ca)

To Whom It May Concern,

**Re: REGIONAL WASTEWATER TRANSMISSION LINE – PHASE A (SANDY BEACH to ONOWAY)**

With the completion of the feasibility costs to incorporate wastewater collections systems in the Summer Villages and portions of Lac Ste. Anne County now completed and the Municipalities have had the opportunity to review these costs, the Commission now understands that the Municipalities want to return to the original scope of the Phase A Project. The original scope includes the construction of:

- Lift Station No. 1 in vicinity of WILD Regional Water Supply Station
- Septage Receiving Station at Lift Station No. 1
- Lift Station No. 2 approximately halfway to Onoway
- Wastewater transmission line from Lift Station No. 1 to Town of Onoway Lagoon System

It should be noted that the Septage Receiving Station originally proposed at the Onoway lagoons has been deleted because the Town has purchased a Septic Receiving Station (SRS) and is installing it. This affects the Proposed Operations and Maintenance Budget for the municipalities because 4000 m3 of wastewater disposal revenue will now be collected by the Town of Onoway.

Since Project A has been on the “shelf” for some time a number of tasks need to be redone and finalized to go to tender on the project. MPE has provided the Commission with the attached Scope of Work to Prepare Tender Package for Phase A at a cost of \$89,330.

Based on the amount spent to date and the projected cost to go to tender, the individual municipalities commitments are also summarized for your information.

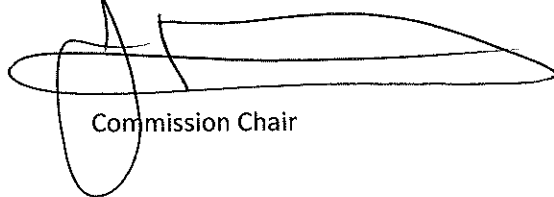
As indicated, the revenue stream for the Project has been affected and a revised Financial Plan is attached for your information. The Financial Plan includes a contribution to the Capital

Reserve Fund that will be allocated to each individual municipality and paid annually (this was a request for information by the Summer Village of Sandy Beach).

Since the Darwell Lagoon Commission is only the signatory agent for the three (3) municipalities for the receipt of Water for Life Grant funds from Alberta Transportation for the Project, the Commission requests confirmation from each municipality of the financial responsibility of any costs spent to date, projected costs to be spent to finalize design, and any future costs related to the construction of the project.

When acknowledgement is received from all municipalities, MPE will be advised to proceed with the required work to go to tender.

Yours Truly,

A handwritten signature in black ink, consisting of a large, stylized loop on the left and a long, horizontal stroke extending to the right.

Commission Chair

**SCOPE OF WORK TO PREPARE FINAL TENDER PACKAGE FOR PHASE A  
DARWELL LAGOON COMMISSION**

Here is a breakdown on tasks that need to be completed in order to finalize and update the tender package at a cost of \$89,330:

1. Update all Crossing Agreements. (Most agreements have expired)
2. Finalize the forcemain route and update hydraulics (if necessary).
3. Obtain crossing agreements with Alberta Transportation to cross Highways 642 and 37. Note AT had some feedback for the Highway 37 crossing and the alignment may need to be adjusted.
4. Obtain ROW use agreement with AT for use of the Highway 642 Highway, review location of regional water main and adjust forcemain alignment if necessary.
5. Update and (re)submit crossing agreements under the Water Act for all wetlands and water bodies. We have an allowance of \$5,000 for CPP Environmental that will be used only if necessary to update the wetland and water body boundaries and coordination of regulatory submissions.
6. Review drawings and specifications for the forcemain and update as necessary. The specifications will also need to be updated to meet the new lien legislation.
7. Finalize Lift Station Design:
  1. Review site layout at the Sandy Beach Lift Station site. Now that the regional water system and truckfill is built, review record documentation and survey, adjust building/underground locations as required to work around regional water infrastructure.
  2. Finalize the process design at both lift stations. The design is at a 90% stage so minimal work should be needed to complete the process design.
  3. Coordinate pump selections with Xylem for both sites (confirm if the previous pump selections are still valid and/or if any modifications are required to the pumps and associated equipment).
  4. Update the SRS quote package with Flowpoint for the Sandy Beach Lift Station site.
  5. Finalize the land acquisition at the Intermediate Lift Station site. We have an allowance for Scott Land (\$2,500) that may need to be used for finalizing the land acquisition. Legal survey was being completed just before the project was put on hold.
  6. Complete the structural design for the building and generator pad foundations at both lift station sites.
  7. Complete the electrical design for both lift station sites.
  8. Update and apply for a new power service at the intermediate lift station site and coordinate with the regional water commission on power service at the Sandy Beach lift station.
8. Hold two project coordination/update meetings with the Darwell Lagoon Commission.
9. Tender Administration as previously outlined in the proposal including posting the tender, holding a pre-bid meeting, answering contractor questions, review of tender submissions, providing a tender summary and recommendation of Contract award.

# DARWELL REGIONAL WASTEWATER TRANSMISSION LINE PHASE A (SANDY BEACH to ONOWAY)

## ALLOCATION of COSTS

		31-Oct-22		TO OBTAIN TENDER PRICE
		SPENT to DATE	FINALIZE DESIGN	TOTAL
LAC ST ANNE COUNTY	51%	\$ 20,174.79	\$ 4,555.83	\$ 24,730.62
SUMMER VILLAGE of SANDY BEACH	30%	\$ 11,867.53	\$ 2,679.90	\$ 14,547.43
SUMMER VILLAGE of SUNRISE BEACH	19%	\$ 7,516.10	\$ 1,697.27	\$ 9,213.37
MUNICIPALITY SHARE (10% AFTER W4L GRANT)		<u>\$ 39,558.42</u>	<u>\$ 8,933.00</u>	<u>\$ 48,491.42</u>



# DARWELL REGIONAL WASTEWATER TRANSMISSION LINE - PHASE A SANDY BEACH to ONOWAY

## FINANCIAL PLAN

### OPERATION & MAINTENANCE COSTS

The Proposed 202X Budget is:

O&M Costs include the day-to-day expenditures for such items as labor, materials, utilities (power), supplies, and other miscellaneous items (insurance, professional fees, etc.). These costs are the actual cash outlays to operate and maintain the Project.

For the purposes of the development of the O&M Budget certain assumptions have been made:

Administrative services will be contracted to a third-party.

Operation and maintenance services will be contracted to a third-party.

Professional Fees (audit, legal, etc. will be coordinated thru County)

All contributions to the Capital Reserve Fund will be made by each Municipality based on the cost-sharing arrangement.

### REVENUE

Wastewater Disposal Fees	\$ 9.20	10,000 m3		\$ 92,000
Capital Reserve Contribution				
Lac Ste. Anne County		51%		\$ 63,878
Summer Village of Sandy Beach		30%		\$ 37,575
Summer Village of Sunrise Beach		19%		\$ 23,798
				\$ 217,250

### EXPENSES

Town of Onoway Charges	\$ 6.50 per m3			\$ 65,000
Contract Administrative Fees				\$ 1,000
Contract O&M Fees				\$ 6,000
Power and Other Utilities				\$ 12,000
General Maintenance/Minor Repairs				\$ 500
Materials and Supplies				\$ 1,000
Insurance				\$ 2,500
Audit Fees				\$ 2,000
Other Profession Fees				\$ -
Transfer to Major Repair Fund				\$ 2,000 see below
Transfer Capital Reserves				\$ 125,250 see below
Transfer to Rate Stabilization Fund				\$ - see below
Amorization of Assets (NON-CASH Item)				\$ 25,050 Detail Req'd.
				\$ 242,300
				-\$ 25,050
				\$ 217,250

Summer Village of Sandy Beach

**Family and Community Support Services (FCSS) Grant Funding**

**Application Year: January 1 to December 31, 2022**

<b>Program Name: Community Holiday Festival</b>	<b>GRANT AMOUNT REQUESTED</b> \$1,800.00	<b>\$ GRANT AMOUNT AWARDED</b> \$
<b>Organization Information:</b>		
Organization Name:	<b>Sun &amp; Sand Recreation League</b>	
Mailing Address:	RR1 Site 1 Comp 77, Onoway AB	
Contact person:	Mandy Smallwood	Position/title: president
Email address:	admin@sunsandrecleague.org	
Telephone:	Cell: 780.996.5155	Fax: N/A
Is your organization registered as a society or a corporation: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Charitable Number: N/A	Incorporation Number: 503863433	
Please provide a brief overview of your agency	Incorporated in 1988, the organization is a volunteer-driven community league structured to help build a strong community that meets the current and future diverse needs of community members through the offerings of preventative community-based initiatives.	

**Eligibility for Financial Support**

To be eligible, each proposed program or project must be managed by, or under the auspices of a community group or agency that is incorporated (or in the process of becoming incorporated) as a **non-profit society** in Alberta; or operating under the administrative jurisdiction of a school division or municipality.

ONLY applications that identify the Specific piece of the project or program that fits the FCSS Act and Regulation and identifies the Outcomes and Indicators will be considered.

**Deadline Dates**  
**Applications for FCSS Grant Funding** **December 31, 2022** *(for the upcoming year)*

**Please note A *Year End Summary* report must **January 31, 2023** *(of the following year)***  
**be submitted by:**

**Additional Organization Information:**

Brief Description of your agency Mission, Mandate, History	For over thirty-four years, the league has focused on achieving its mandate and mission to build and sustain a welcoming and safe community culture through the offerings of preventative community-based initiatives that promote social wellness for all community members.
Funded by	Provincial Gov't Federal Gov't Other (please list all) Cash and in-kind donations from the public and, partnering municipalities, businesses, and organizations.
Reason you need additional funding for this project	FCSS funding is requested in order to off-set the direct costs of the event.

<b>Program/Project Title:</b>	Community Holiday Festival (17-Dec-2022)
<b>Statement of Need:</b> <i>What community need or issue does this program or project address?</i>	<p>A Needs Assessment report presented by Lac Ste. Anne County, concluded that residents of rural communities are at greater risk of developing mental and social challenges than their urban counterparts.</p> <p>The report identified the following concerns:</p> <ul style="list-style-type: none"> <li>• A void in community-based initiatives related to promoting social networking and relationship building</li> <li>• Limited access to preventative emotional and social supports and resources</li> <li>• Lower levels of social connectedness indicators that urban communities</li> </ul>

	<p>As a result, individuals and families residing in rural communities are more likely to:</p> <ul style="list-style-type: none"> <li>• Be unaware of community support and resources</li> <li>• Feel disconnected from their community</li> <li>• Have feelings of loneliness and isolation</li> <li>• Be at a higher risk of developing mental issues such as depression</li> <li>• Be at a greater risk of alcohol and drug dependency</li> <li>• Be less likely to graduate, or retain meaningful employment</li> </ul>
<p><b>Overall Goal:</b> <i>What do you hope to achieve with the program or project [ overall change or impact in the long term]</i></p>	<p>Individuals and families will have an accessible and affordable community-based event that promotes connectivity during the holiday season and beyond.</p>
<p><b>Broad Strategy:</b> <i>In general terms, how will the program or project address the community need?</i></p>	<p>It is expected that the event will encourage social interaction, relationship building and networking so that every member of the community feels supported and valued:</p>
<p><b>Rationale:</b> <i>What evidence do you have that would support this approach, i.e., if you do these things, then these results will occur? What is your "if/then statement?"</i></p>	<p>When individuals and families have access to community support and resources that are strategically preventative in nature, community members feel safe, have positive relationships, are successful in achieving their academic and employment goals, and overall live qualitative lives as contributing members of society.</p>
<p><b>Who is served?</b> <i>What is the Target Group or population you want to reach with this program or project? (youth, seniors, adults etc.)</i></p>	<p>All age groups.</p>
<p><b>Inputs :</b> <i>Identify the specific resources you have available for this program or to complete the project.</i></p>	<p>Volunteers Fundraising revenue Event materials and supplies Research, information, and planning Marketing Risk management</p>
<p><b>Outputs:</b> Identify the specific <b>Activities and processes</b> you will use to work toward your program or project goals.</p>	<p>Group meetings that produce well-planned Community-based programs, activities, and events accessible to all community members.</p>

<b>Outputs:</b> <b>Who will you reach</b> (students, volunteers, seniors etc.)	<p><b>It is anticipated that the combined community involvement will include:</b></p> <ul style="list-style-type: none"> <li>• 80 participants</li> <li>▪ 5 volunteers</li> <li>▪ 1 new volunteers</li> <li>▪ 80 volunteer hours related to this FCSS initiative</li> <li>▪ Inter-generational activities</li> </ul>
<b>FCSS Overarching Goal</b> <i>FCSS programs must be of a preventive nature that enhances the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity.</i> <b>How</b> does this program or project contribute?	For this initiative, FCSS funding will help to enhance the offerings of preventative emotional and social supports and resources.

Program Name	Outcome Statement:	Measures: Question On the Survey	Measures Bank Numbers:	Alignment with the FCSS Outcomes Model: Chart of Outcomes and Indicators:	Data to be collected and reported on the Year End Summary Report after surveying	Strategic Direction
Community Holiday Festival	Individuals and families develop strong social bonds and feel supported.	Pre and post question: I tell others about events, activities, and resources in My community. (very likely, somewhat likely, not likely) I	PM3	<b>INDIVIDUAL OUTCOME 2</b> Individuals are connected with others. Social supports are available.	# initiatives planned # participants # volunteers # volunteer hours # partnerships % of change in awareness of program offerings	SD5 provide supports that help sustain people as active participants in their community
					:	

				:	

<b>PROPOSED BUDGET</b>		
<b>REVENUE:</b>		
FCSS Grant Funding	\$ 1,800	
Other Funding Sources	\$	
In-Kind Services (Strategic P&D Consultant)	\$ 900	
	\$	
Total Revenue:		\$ 2700
<b>EXPENDITURES:</b>		
Program/Project Materials	\$ 2295	
Speaker/Presenter Expenses	\$	
Advertising/Promotions	\$ 120	
Telephone/Postage/copying	\$	
Facility Rentals	\$ 285	
Other Costs: Nutritional expenses	\$	
Administration/Coordination	\$	
Program Coordinator & Rev Canada Remit <i>[if applicable]</i>	\$	
		\$
Total Expenditures		\$ 2700
Surplus (Deficit)		

Declaration of Applicant	
<p>I/we do certify to the best of my/our knowledge that this application contains a full and correct account of all matters stated herein and complies <b>with the requirements and conditions set out in the Family and Community Support Services Act and Regulation.</b>  <b>(<a href="http://humanservices.alberta.ca/family-community/14876.html">http://humanservices.alberta.ca/family-community/14876.html</a>):</b></p>	
<p><b>I acknowledge that</b> should this application be approved, I/we will be required to enter into this funding agreement in its entirety.</p>	
Print Name Mandy Smallwood	
Authorized Signature <i>M.E. Smallwood</i>	
Date Signed 21 December, 2022	
Date submitted to Village of Donalda	
<p><b>December 22, 2022</b>  Please keep a copy of this application for your records along with supporting financials. This report will coincide with the Year End Summary.</p>	

**Forward completed application to: Summer Village of Sandy Beach**

**Contact:** CAO

**Email:**  
**Phone:**

FOR OFFICE USE ONLY	
Date Received:	\$ Amount Approved:
By Mail:	Date Approved:
By Email	Notes/Special requests or comments
	Future Recommendations

Summer Village of Sandy Beach

**Family and Community Support Services (FCSS) Grant Funding**

Application Year: **January 1 to December 31, 2022**

<b>Program Name: Community Social Development</b>	<b>GRANT AMOUNT REQUESTED</b> \$777.00	<b>\$ GRANT AMOUNT AWARDED</b> \$
<b>Organization Information:</b>		
Organization Name:	<b>Sun &amp; Sand Recreation League</b>	
Mailing Address:	RR1 Site 1 Comp 77, Onoway AB	
Contact person:	Mandy Smallwood	Position/title: president
Email address:	admin@sunsandrecleague.org	
Telephone:	Cell: 780.996.5155	Fax: N/A
Is your organization registered as a society or a corporation: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Charitable Number: N/A	Incorporation Number: 503863433	
Please provide a brief overview of your agency	Incorporated in 1988, the organization is a volunteer-driven community league structured to help build a strong community that meets the current and future diverse needs of community members through the offerings of preventative community-based initiatives.	

**Eligibility for Financial Support**

To be eligible, each proposed program or project must be managed by, or under the auspices of a community group or agency that is incorporated (or in the process of becoming incorporated) as a **non-profit society** in Alberta; or operating under the administrative jurisdiction of a school division or municipality.

ONLY applications that identify the Specific piece of the project or program that fits the FCSS Act and Regulation and identifies the Outcomes and Indicators will be considered.



**Deadline Dates**

**Applications for FCSS Grant Funding**

**December 31, 2022**

*(for the upcoming year)*

**Please note A *Year End Summary* report must **January 31, 2023** be submitted by:**

*(of the following year)*

**Additional Organization Information:**

Brief Description of your agency Mission, Mandate, History	For over thirty-four years, the league has focused on achieving its mandate and mission to build and sustain a welcoming and safe community culture through the offerings of preventative community-based initiatives that promote social wellness for all community members.
Funded by	Provincial Gov't Federal Gov't Other (please list all) Cash and in-kind donations from the public and, partnering municipalities, businesses, and organizations.
Reason you need additional funding for this project	FCSS funding is requested in order to off-set the direct costs of the project.

<b>Program/Project Title:</b>	Community Social Development (May to December 2022)
<b>Statement of Need:</b> <i>What community need or issue does this program or project address?</i>	<p>A Needs Assessment report presented by Lac Ste. Anne County, concluded that residents of rural communities are at greater risk of developing mental and social challenges than their urban counterparts.</p> <p>The report identified the following concerns:</p> <ul style="list-style-type: none"> <li>• A void in community-based initiatives related to promoting social networking and relationship building</li> <li>• Limited access to preventative emotional and social supports and resources</li> <li>• Lower levels of social connectedness indicators that urban communities</li> </ul>

	<p>As a result, individuals and families residing in rural communities are more likely to:</p> <ul style="list-style-type: none"> <li>• Be unaware of community support and resources</li> <li>• Feel disconnected from their community</li> <li>• Have feelings of loneliness and isolation</li> <li>• Be at a higher risk of developing mental issues such as depression</li> <li>• Be at a greater risk of alcohol and drug dependency</li> <li>• Be less likely to graduate, or retain meaningful employment</li> </ul>
<p><b>Overall Goal:</b> <i>What do you hope to achieve with the program or project [ overall change or impact in the long term]</i></p>	<p>Individuals and families will have accessible and affordable community-based programs and resources that promote overall quality of life.</p>
<p><b>Broad Strategy:</b> <i>In general terms, how will the program or project address the community need?</i></p>	<p>The planning and launch of community activities encourage social interaction, relationship building and networking so that every member of the community feels supported and valued:</p>
<p><b>Rationale:</b> <i>What evidence do you have that would support this approach, i.e., if you do these things, then these results will occur? What is your “if/then statement?”</i></p>	<p>When individuals and families have access to community support and resources that are strategically preventative in nature, community members feel safe, have positive relationships, are successful in achieving their academic and employment goals, and overall live qualitative lives as contributing members of society.</p>
<p><b>Who is served?</b> <i>What is the Target Group or population you want to reach with this program or project? (youth, seniors, adults etc.)</i></p>	<p>All age groups.</p>
<p><b>Inputs :</b> <i>Identify the specific resources you have available for this program or to complete the project.</i></p>	<p>Volunteers Fundraising revenue Program materials and supplies Research, information, and planning Guest presenters Risk management</p>
<p><b>Outputs:</b> <i>Identify the specific Activities and processes you will use to work toward your program or project goals.</i></p>	<p>Group meetings that produce well-planned Community-based programs, activities, and events accessible to all community members.</p>

<b>Outputs:</b> <i>Who will you reach (students, volunteers, seniors etc.)</i>	<p><b>It is anticipated that the combined community involvement will include:</b></p> <p>40 participants</p> <ul style="list-style-type: none"> <li>▪ 9 volunteers</li> <li>▪ 6 need volunteers</li> <li>▪ 300 volunteer hours related to this FCSS initiative</li> <li>▪ 4 information and planning meetings</li> </ul>
<b>FCSS Overarching Goal</b> <i>FCSS programs must be of a preventive nature that enhances the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity.</i> <b>How</b> does this program or project contribute?	<p>For this initiative, FCSS funding will help to enhance the offerings of preventative emotional and social supports and resources.</p>

Program Name	Outcome Statement:	Measures: Question On the Survey	Measures Bank Numbers:	Alignment with the FCSS Outcomes Model: Chart of Outcomes and Indicators:	Data to be collected and reported on the <u>Year End Summary Report</u> after surveying	Strategic Direction
Community Social Development	Individuals and families develop strong social bonds and feel supported.	Pre and post question: I tell others about events, activities, and resources in My community. (very likely, somewhat likely, not likely) I	PM3	<b>INDIVIDUAL OUTCOME 2</b> Individuals are connected with others. Social supports are available.	# initiatives planned # participants # volunteers # volunteer hours # partnerships % of change in awareness of program offerings	SD5 provide supports that help sustain people as active participants in their community
					:	

				:	

<b>PROPOSED BUDGET</b>		
<b>REVENUE:</b>		
FCSS Grant Funding	\$ 777	
Other Funding Sources	\$	
In-Kind Services (Strategic P&D Consultant)	\$ 800	
	\$	
Total Revenue:		\$ 1577
<b>EXPENDITURES:</b>		
Program/Project Materials	\$ 59	
Speaker/Presenter Expenses	\$ 800	
Advertising/Promotions	\$ 158	
Telephone/Postage/copying	\$	
Facility Rentals	\$ 560	
Other Costs: Nutritional expenses	\$	
Administration/Coordination	\$	
Program Coordinator & Rev Canada Remit <i>[if applicable]</i>	\$	
		\$
Total Expenditures		\$ 1577
Surplus (Deficit)		

Declaration of Applicant	
<p>I/we do certify to the best of my/our knowledge that this application contains a full and correct account of all matters stated herein and complies <b>with the requirements and conditions set out in the Family and Community Support Services Act and Regulation.</b>  <b>(<a href="http://humanservices.alberta.ca/family-community/14876.html">http://humanservices.alberta.ca/family-community/14876.html</a>):</b></p>	
<p><b>I acknowledge that</b> should this application be approved, I/we will be required to enter into this funding agreement in its entirety.</p>	
Print Name Mandy Smallwood	
Authorized Signature <i>M.E. Smallwood</i>	
Date Signed 21 December, 2022	
Date submitted to Village of Donalda	
<p><b>December 22, 2022</b>  Please keep a copy of this application for your records along with supporting financials. This report will coincide with the Year End Summary.</p>	

**Forward completed application to: Summer Village of Sandy Beach**

**Contact:** CAO

**Email:**  
**Phone:**

FOR OFFICE USE ONLY	
Date Received:	\$ Amount Approved:
By Mail:	Date Approved:
By Email	Notes/Special requests or comments
	Future Recommendations

**Item 5B**  
**FCSS update**

Hello Rudolph, I am away from the office until January 3 and a quick review there's accurate fcss pieces missing from this application around outcomes.

Is this for the past year of 2022 I'm not understanding your process because this should be application for 2023 funding now as you should've spent all of your 2022 by the end of December

If this is intended for 2022 funding, they would definitely have to get a fcss outcome-based survey out to all their participants and provide you with data by the end of January so that you can reported on the 2022 report.

Also, this has two attachments, so are they one program asking for two sets of money they should be only sending in one application for a full program not just individual sets of money

When I return, I will look at it again make the necessary suggested corrections and get back to you

I am sure that you are aware or should be by all the emails from the provincial office Courtney or Matthew or Stephen.

That indicates there is some changes coming for 2023 your 2023 agreement should be signed off by now in order for your funding to come for that year

There is an accountability framework message as well as an agreement message that would've been sent out late November early December.

I will connect with you in January for a phone conversation to get a full understanding of what it is you're needing and what you will need from your funded agencies

Merry Christmas

Sent from my iPhone

Jannette Riedel

M-M-I F.C.S.S. Director

And

FCSS Outcome Measures Trainer

780-763-3005

780-581-4477

## Item 5C Fire response

Morning Rudolf, first off seasons greetings to yourself, staff and members of Council, hard to believe Christmas is here already.

With regards to your inquiry, Sturgeon County Emergency Services is part of the Alberta Medical First Responder (MFR) Program. We as a fire department are dispatched to assist Alberta Health Services (AHS) based off an established call list with set criteria. AHS Medical calls are coded as Alpha, Bravo, Charlie, Delta and Echo, Delta's and Echo's being the most serious.

Through the MFR program and established list we are dispatched accordingly, as a fire department we have said that we will respond to all Delta and Echo type calls amongst some others.

In this case from Nov 6, 2022, this call was coded as a "10D000 Chest Pain"... A delta call. As per established protocol our fire department is automatically dispatched at the same time as the ambulance. Once on scene, if fire arrives first, patient contact and assessment is started, if AHS arrives first, we liaise with them and provide assistance as requested/required.

Here is excerpt from AHS website:

## ***"Medical First Response Program***

*Medical First Response (MFR) agencies such as fire departments and community-based volunteers contribute a valuable role in the care of patients before they arrive at a hospital. MFRs are key partners with Emergency Medical Services (EMS) that provide timely aid to patients and assist EMS when requested.*

*Alberta Health Services (AHS) has a responsibility to ensure patient care is delivered safely and to ensure responders are trained, prepared and supported to deliver that care.*

*AHS and Alberta Health, in collaboration with an expert advisory panel have developed a provincial model for Medical First Response.*

*The goals are:*

- *Build provincial standards for MFR service delivery*
- *Support the people and agencies providing MFR*
- *Promote safe patient care with medical oversight and patient care guidelines*

*For more information, please explore the [MFR Online Portal](#), email [mfr@ahs.ca](mailto:mfr@ahs.ca) or call toll free 1-866-786-1440."*

I hope this adds some clarity, once again Happy Holidays

Pat

**Pat Mahoney**

**Fire Chief, Manager of Protective Services**

780-939-8411

[pmahoney@sturgeoncounty.ca](mailto:pmahoney@sturgeoncounty.ca)

9613 100 Street, Morinville, AB T8R 1L9





AGREEMENT

BETWEEN:

The Summer Village of Sandy Beach

(the "Village")

-and-

Sturgeon County

(the "County")

WHEREAS the Sturgeon County Protective Services is a department of the County and the Village desires the County to provide firefighting and related services to the Village.

AND Whereas the Village and the County have agreed that the County will provide firefighting and related services to the Village within the boundaries of the Village subject to the terms, conditions and provisions set out in this Agreement.

THE PARTIES AGREE AS FOLLOWS:

Interpretation

1. In this Agreement:

- (a) "Agreement" means this Agreement and includes Schedules "A" and "B";
- (b) "Dispatch" means Sturgeon County Dispatch Services, 911;
- (c) "Firefighting Services" means those measures and activities which are reasonably necessary and incidental to the provision of fire extinguishment and rescue services and can be reasonably performed by the County under this Agreement, including firefighting services, fire protection services, rescue services and response to incidents;
- (d) "Materials" includes all Records, software and other personal property produced by the County and the Village in the delivery of the Services;
- (e) "Materials" includes all records, software and other personal property produced by Sturgeon County in the delivery of the Services;

- (f) "Parties" means the parties to this Agreement, being the Village and Sturgeon County;
- (g) "Record" means a record of information in any form and includes notes, images, audiovisual recordings, books, documents, maps, drawings, photographs, letters, vouchers and papers and any other information that is written, photographed, recorded or stored in any manner, but does not include software or any mechanism that produces records;
- (h) "Services," means the Firefighting Services specified in Schedule A and other related services as contained within the Sturgeon County Emergency Services Operating Guidelines to be provided by the County to the Village under this Agreement; and
- (i) "Sturgeon County Protective Services" means the department of Sturgeon County which provides firefighting services and related emergency services.

- 2. The terms and conditions of this Agreement are severable and any term or condition determined to be void or unenforceable in whole or in part shall not be deemed to affect or impair the validity of this Agreement or any other term or condition of it.
- 3. The validity and interpretation of this Agreement, and of each clause and part thereof, shall be governed by the laws of the Province of Alberta and the Parties agree to the exclusive jurisdiction of the Courts of the Province of Alberta.

This clause shall survive this Agreement.

**Prime Contractor's Contact**

- 4. The Village designates their Chief Administrative Officer (CAO) as the Village's representative under this Agreement and as the prime contact who is authorized to communicate the Village's position to the County on matters pertaining to this Agreement.
- 5. The County designates the County Fire Chief/Manager of Protective Services as the County representative under this Agreement and as the prime contact who is authorized to communicate the County's position to the Village on matters pertaining to this Agreement.
- 6. The Village, in the Village's absolute discretion, may delegate any duties, powers or functions relating to the provisions of this Agreement to any person.

### **Period of Contract**

7. The County shall provide the Services to the Village pursuant to the terms of this Agreement commencing January 1, 2021 and terminating December 31, 2023.
8. The engagement of the County as evidenced by this Agreement comes into effect on the date as stated in the above clause.

### **The Village's Obligations**

9. The Village will provide to the County, on an ongoing basis, up to date information and maps of roads, buildings (including residences), possible water sources, petroleum/dangerous goods storage areas, other major areas of concern or perceived hazards within the boundaries of the Village.
10. The Village agrees to maintain roads and major access routes within the Village in a condition suitable for access by firefighting apparatus.
11. All required maintenance of hydrants, if any, and pump station(s) or other related water sources within the Village will be the responsibility of the Village at its expense.

### **Sturgeon County's Service Provision**

12. The County agrees to provide the Services according to the terms of this Agreement as described in Schedule "A", at a rate or fee as described in Schedule "B", of this Agreement. The County may not substitute or delegate its responsibilities under this Agreement to provide the Services to any other agent or subcontractor without the express written consent of the Village, which consent may be withheld at the Village's sole discretion. The Village acknowledges that volunteer fire fighters under the direction of the County will be involved in the delivery of the Services.
13. The County shall not be in default of its obligations under this Agreement if it is unable to provide the Services in response to a request by the Village if the personnel and volunteers of Sturgeon County Protective Services are deployed in responding to a pre-existing emergency within the Village or the County.
14. The County is an independent contractor for the purposes of this Agreement and shall not be deemed to be a servant, employee or agent of the Village. The County shall provide all administrative support and other resources required to deliver the Services, including dispatch services, unless otherwise agreed to in this Agreement.

### **Occupational Health and Safety - Workers' Compensation**

15. The County will comply with the *Occupational Health and Safety Act*, the *Workers' Compensation Act* and all other laws in force in Alberta relevant to the provision of the Services if applicable. On request, the County will provide the Village with a certificate from the Workers' Compensation Board showing the County is registered and is in good standing with the board, if applicable.

### **Indemnity and Insurance**

16. The County agrees to indemnify and hold harmless the Village from any and all third-party claims, demands, actions or costs (including legal costs on a solicitor-client basis) for which the County is legally responsible arising out of negligence or wilful acts by the County or the County's employees or agents.

This clause shall survive this Agreement.

17. The Village agrees to indemnify and hold harmless the County from any and all third party claims, demands, actions or costs (including legal costs on a solicitor-client basis) for which the Village is legally responsible arising out of negligence or wilful acts by the Village or the Village's employees or agents.

This clause shall survive this agreement.

### **Safety and Security**

18. Subject to the Village's reasonable security requirements, the Village will provide the County with access to its facilities and systems, as necessary to enable the County to fulfill its obligations under this Agreement. The County, the County's employees, subcontractors and agents, when using any of the Village's buildings, premises, equipment, electronic hardware and software must comply with all safety and security policies, regulations and directives in place at the time relating to those buildings, premises, equipment, electronic hardware and software.

## 19. Control, Access, Security and Retention of Records

- a. The Village retains control of all records created under this agreement.
- b. Upon receipt of a request under the *Freedom of Information and Protection of Privacy (FOIP) Act* for a record created under this agreement, the Village shall notify the County and the County will, without delay, provide the Village with records responsive to the request, including without limitations any request pursuant to sections 35 or 36.
- c. The County will protect business and personal information in its custody under this agreement by making reasonable security arrangements against such risks as unauthorized access, collection, use, disclosure, disposal, and disaster.
- d. The County will immediately report any unauthorized use or disclosure, or suspected unauthorized use or disclosure of information created under this agreement to the Village's FOIP Head.
- e. The County will cooperate with investigations undertaken by the Village, by a third party instructed by the Village, or by a person or body with statutory authority to conduct an investigation, regarding the collection, use or disclosure of information.
- f. The County will maintain the records created under this agreement in accordance with the County's Corporate Record Structure, until such time as termination of this agreement. Upon termination of this agreement, the County will transfer the records in its custody to the Village at the Village's sole expense.

## Invoicing for Services

22. Invoices for services shall be in accordance with Schedule B of this Agreement and shall be forwarded within 60 days of the incident to the Village and paid within 60 days from the invoice date. Invoices are to be submitted to:

The Summer Village of Sandy Beach

RR1 Site 1 Comp 63

Onoway, AB T0E 1V0

Attention: CAO

23. All Services provided by the County to the Village under this Agreement are not subject to the Goods and Services Tax (GST).

The failure to pay any invoice(s) within the specified period in accordance with paragraph 22 may result in Services being suspended by the County at the County's sole discretion.

### **Notices**

24. Any and all notices permitted or required to be given under this Agreement must be delivered in writing to the offices of the parties listed below.

TO THE VILLAGE:                   The Summer Village of Sandy Beach  
  RR#1, Site 1, Box 63,  
  Onoway, AB T0E 1V0  
  Attention: CAO

TO THE COUNTY:                   Sturgeon County  
  9613 100 Street  
  Morinville, Alberta, T8R 1L9  
  Attention: Fire Chief/Manager of Protective Services

Either party hereto may, upon notice to the other party, change its address for payments and notices under this Agreement.

### **Termination**

25. Either party may terminate this Agreement at any time by giving a minimum of three (3) months' notice, unless otherwise agreed to, in writing to the other party of its intention to do so. Upon termination, any remaining funds required to be paid to the County by the Village will be paid within 60 days.

26. Upon receipt of a notice of termination, the County shall prepare and deliver to the Village a written report, if required, on the Services rendered up to the termination date.

This clause shall survive this Agreement.

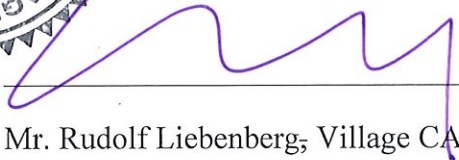
### **General Terms**

27. Time is of the essence in this Agreement.
28. This Agreement inures to the benefit of and be binding upon the parties hereto, their respective successors and permitted assigns. Neither party may assign its rights and obligations under this Agreement without the express written consent of the other party.
29. This Agreement supersedes any previous representations, warranties, terms, conditions, or other agreements made between parties with respect to the provisions of the Services by the County. It is agreed that this written instrument embodies the entire Agreement of the parties hereto with regard to the matters dealt with herein, and that no understandings or agreements, verbal or otherwise, exist between the parties except as herein expressly set out. This Agreement and the Schedules are complementary, however; in the event of conflict within or between the body of the Agreement and the Schedules, the provisions in the body of the Agreement shall govern.
30. No term or condition of this Agreement shall be deemed to be waived unless the waiver is in writing. Any waiver of default committed by either of the parties in the observance or performance of this Agreement shall not extend or be deemed to extend or affect any other default.
31. If any time during the continuance of this Agreement, the parties consider it necessary to amend this Agreement, they may do so by a written document signed by each party or by exchange of letters signifying mutual agreement between the parties and all amendments in such written document or letters shall be adhered to and have the same force and effect as if they had been originally embodied in and formed part of this Agreement.
32. The Village acknowledges that the County has no obligation to renew, extend or offer a new contract at the end of the term of this Agreement, or upon termination of this agreement.

The parties have executed this Agreement each by its duly authorized representative, on the respective dates shown below.



Date: 17 July 2020.

  
\_\_\_\_\_

Mr. Rudolf Liebenberg, Village CAO

  
\_\_\_\_\_

Gordon Drybrough, Mayor

**STURGEON COUNTY**

Date: \_\_\_\_\_

\_\_\_\_\_

Alana Hnatiw, Mayor

\_\_\_\_\_

Reegan McCullough, County Commissioner

\_\_\_\_\_

Patrick Mahoney, Fire Chief/Manager of Protective Services



## “Schedule A” – Firefighting Services

Measures and activities which are reasonably necessary and incidental to the provision of fire extinguishment and rescue services and can be reasonably performed by the County under this Agreement, including such services as:

- Response to Structural Fires within the boundaries of the Village;
- Response to Motor Vehicle Collisions on roadways within the boundaries of the Village;
- Response to Wildland/Urban Interface/Grass Fires within the boundaries of the Village;  
and
- Provide assistance on medical calls in conjunction with Alberta Health Services as requested by them; and

### Note:

When Sturgeon County Protective Services are dispatched to a location within the boundaries of the Village as a result of a 911 emergency call the Sturgeon County Fire Chief/Manager of Protective Services or a designate will also be notified.

If available the Sturgeon County Fire Chief/ Manager of Protective Services or a designate will respond as well.

“Schedule B” – Fees for Services

1. The Village agrees to pay the amount of \$2050.00 to the County annually to administer and monitor Agreement.
2. Each time the County provides Services to the Village the following fees shall be charged and paid to the County:
  - a. The sum of \$630.00 for each hour or fraction thereof, for each piece of fire apparatus responding to the emergency;
  - b. The sum of \$185.00 for each hour or fraction thereof, for each command vehicle responding to the emergency; and
  - c. The sum of \$200.00 for each hour or fraction thereof for fire investigation services and inspection services on an as required, as requested basis. Sturgeon County Protective Services are required under the National Fire Code - Alberta Edition to conduct a cause and origin investigation on all fires.
3. Should the Services of the Sturgeon County Protective Services be requested by a means other than through the Sturgeon County Dispatch Services, 911, such as the Village representative or designate, the same fees shall be charged for Services rendered regardless of the authenticity of such a call.

Note: The fees for service shall be determined by Council through resolution from time to time and shall be set out in the Sturgeon County Fee and Charges Schedule. The rates invoiced for apparatus will coincide with those established by Alberta Transportation and may see minimal increases during the term of this agreement. Any changes and or increases will be communicated through regular administrative means.



# Summer Village of Sandy Beach

## Cheque Listing for Council; December 2022

2022-Dec-23  
9:03:52AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20220367	2022-12-05	ATB FINANCIAL MasterCard		PAYMENT ATB MC 5475 XXXX XXXX 3895	2,607.46	2,607.46
			OCT28-NOV25			
20220368	2022-12-07	ATB FINANCIAL MasterCard		PAYMENT HALL FURNACE DEPOSIT TO	3,000.00	3,000.00
			QUOTE #126			
20220369	2022-12-14	██████████		PAYMENT 25-2022 PAYROLL	1,311.89	1,311.89
			NB25-2022			
20220370	2022-12-14	Canada Revenue Agency		PAYMENT PD7AP0001	1,477.46	1,477.46
			DEC. 2022			
20220371	2022-12-14	GFL Environmental Inc.		PAYMENT NOVEMBER 2022 RO DUMP	1,243.88	1,243.88
			PG0000582788			
20220372	2022-12-14	Harney, Michael		PAYMENT MILEAGE EXPENSE	81.77	81.77
			NOV 14, 2022			
20220373	2022-12-14	HARNEY-MARKS, ANORA		PAYMENT HALL CLEANING	200.00	200.00
			OCT-NOV 2022			
20220374	2022-12-14	██████████		PAYMENT 25-2022 PAYROLL	952.47	952.47
			RM25-2022			
20220375	2022-12-14	██████████		PAYMENT 25-2022 PAYROLL	1,635.60	1,635.60
			DP25-2022			
20220376	2022-12-14	Pisim Contracting Limited		PAYMENT MULCH/REPAIR WALKING/ATV	18,585.00	18,585.00
			2022-11-03			
20220377	2022-12-14	Rhino Plumbing		PAYMENT HALL FURNACE REPLACEMENT	4,455.00	4,455.00
			704			
20220378	2022-12-14	RMA Insurance		PAYMENT ASSOCIATE MEMBERSHIP	204.75	204.75
			RMA007037			
20220379	2022-12-14	Tim Hay Trucking		PAYMENT 1 LOAD OF BUCKSHOT	761.25	761.25
			2022-229			
20220380	2022-12-14	Tom Puffer		PAYMENT NOVEMBER 2022 BYLAW	1,208.75	1,208.75
			#038			
20220381	2022-12-14	UFA Co-operative Limited		PAYMENT ACCT#8872103	469.53	469.53
			NOVEMBER30/2			
20220382	2022-12-14	XPLORE		PAYMENT ACCT#229348	78.74	78.74
			INV45609817			
20220383	2022-12-14	HARNEY, CARRIE		PAYMENT HALL CLEANING	200.00	200.00
			OCT-NOV 2022			
20220384	2022-12-21	Alberta School Foundation Fund		PAYMENT PTASFF DECEMBER 2022	42,328.53	42,328.53
			13537			
20220385	2022-12-21	ATB FINANCIAL MasterCard		PAYMENT ONLINE PAYMENT	3,674.66	3,674.66
			DEC. 20, 2022			
20220386	2022-12-21	EPCOR		PAYMENT ACCT#21716709	1,482.72	1,482.72
			DEC. 6, 2022			
20220387	2022-12-21	Ste Anne Gas Co-op		PAYMENT ACCT#006593-00 ACCT#005034-00	857.96 218.93	1,076.89
			934684 934685			
20220388	2022-12-21	Telus Mobility		PAYMENT ACCT#31932068	173.63	173.63
			DECEMBER			
20220389	2022-12-21	██████████		PAYMENT 26-2022PAYROLL	1,560.87	1,560.87
			NB26-2022			
20220390	2022-12-21	Canada Revenue Agency		PAYMENT PD7A E #132003666RP0001	2,919.77	2,919.77
			DECEMBER			
20220391	2022-12-21	Harney, Michael		PAYMENT		4,333.32



# Summer Village of Sandy Beach

## Cheque Listing for Council

2022-Dec-23

9:03:52AM

Cheque						Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount	
20220391	2022-12-21	Harney, Michael	12-2022-MH	JANUARY - DECEMBER 2022	4,333.32	4,333.32	
20220392	2022-12-21	Lambert, Denise	12-2022-DL	PAYMENT JULY-DECEMBER 2022	2,166.66	2,166.66	2,166.66
20220393	2022-12-21	Liebenberg, Christiaan	DECEMBER	PAYMENT DECEMBER 2022 ADMIN. WAGES	5,024.06	5,024.06	5,024.06
20220394	2022-12-21	██████████	RM26-2022	PAYMENT 26-2022 PAYROLL	802.77	802.77	802.77
20220395	2022-12-21	██████████	DP26-2022	PAYMENT 26-2022 PAYROLL	1,863.14	1,863.14	1,863.14
20220396	2022-12-21	Sonnleitner, Tony	DECEMBER NOVEMBER	PAYMENT DECEMBER 2022 DO SERVICES NOVEMBER DO SERVICES	829.50 372.75	1,202.25	1,202.25
20220397	2022-12-21	Workers Compensation Board	26010602	PAYMENT ACCT#8058987	341.60	341.60	341.60

**Total \$107,424.42**

\*\*\* End of Report \*\*\*



# Summer Village of Sandy Beach

## Revenue/Expense Statement: Dec 2022

General Ledger	Description	2022 Budget	2022 Actual	2022 Budget Remaining \$
<b>Revenues</b>				
1-00-00-110	Real Property Taxes	(1,250.00)	(16.93)	(1,233.07)
1-00-00-111	Minimum Levy	(6,850.00)	0.00	(6,850.00)
1-00-00-112	Taxes - Commercial	(5,500.00)	(9,117.51)	3,617.51
1-00-00-113	Taxes - Residential	(352,295.00)	(383,613.24)	31,318.24
1-00-00-115	Taxes-Linear	(3,100.00)	0.00	(3,100.00)
1-00-00-190	Snow and Maintenance	0.00	0.00	0.00
1-00-00-510	Penalties & Costs On Taxes	(8,100.00)	(6,952.61)	(1,147.39)
1-00-00-520	Lagoon Maintenance - split cost	0.00	(2,510.57)	2,510.57
1-00-00-530	Misc. Income	(17,500.00)	(7,567.24)	(9,932.76)
1-00-00-531	Village Land Sale Revenue	0.00	0.00	0.00
1-00-00-590	Other Revenue/Tax Certificates/GST	(2,500.00)	(2,339.50)	(160.50)
1-00-00-740	Provincial Government/Agencies	0.00	0.00	0.00
1-00-00-840	AMIP	0.00	0.00	0.00
1-00-00-990	Other Revenue/Tax Recovery	(26,150.00)	(470.00)	(25,680.00)
1-01-00-550	Interest Income	(2,000.00)	(15,317.71)	13,317.71
1-02-00-550	Interest Income Trust	(27,650.00)	(19,793.09)	(7,856.91)
1-12-00-560	Rentals/Shop Rent	(1,000.00)	0.00	(1,000.00)
1-12-00-561	Office Rent	0.00	0.00	0.00
1-32-00-830	Federal Infrastructure Grants Road Survey	0.00	0.00	0.00
1-32-00-840	Prov. Conditional Grants & MSP/MOST	(30,000.00)	0.00	(30,000.00)
1-32-00-841	MSI-Capital	(49,927.00)	(123,118.00)	73,191.00
1-32-00-842	MSI-Operating	(10,000.00)	(8,747.00)	(1,253.00)
1-32-00-844	GTF + FRIAA	(30,000.00)	0.00	(30,000.00)
1-32-00-845	OTHER Prov.Grants	(10,750.00)	0.00	(10,750.00)
1-32-00-846	Def. Rev. (Prof. Consult)	0.00	0.00	0.00
1-32-00-847	Snow/ Maintenance	0.00	0.00	0.00
1-32-00-848	Canada Day (Prov. Grant)	0.00	0.00	0.00
1-32-30-845	STEP	0.00	0.00	0.00
1-51-00-840	Provincial Conditional Grants/FCSS	(7,320.00)	(1,754.00)	(5,566.00)
1-61-00-410	Planning/Zoning/Dev. Charges	0.00	(1,174.17)	1,174.17
1-74-00-560	Rental Income/Facilities	(1,000.00)	(1,790.00)	790.00
1-74-00-840	Provincial Conditional Grants	0.00	0.00	0.00
1-99-00-750	School Foundation - Non-Residential	(2,208.00)	(1,342.28)	(865.72)
1-99-00-751	School Foundation - Residential	(114,472.00)	(114,420.86)	(51.14)
1-99-00-752	School Foundation - Linear	0.00	(876.61)	876.61
1-99-00-753	Senior Foundation	(9,755.00)	(9,749.48)	(5.52)
<b>*P</b>	<b>TOTAL Revenues</b>	<b>(719,327.00)</b>	<b>(710,670.80)</b>	<b>(8,656.20)</b>



# Summer Village of Sandy Beach

## Revenue/Expense Statement

General Ledger	Description	2022 Budget	2022 Actual	2022 Budget Remaining \$
<b>Expenses</b>				
2-11-00-110	Honorariums	13,000.00	12,277.74	722.26
2-11-00-211	Mileage & Subsistence	1,850.00	1,196.38	653.62
2-11-00-510	General Supplies/Conventions	1,000.00	1,898.52	(898.52)
2-12-00-110	Salaries/Wages Administration	70,000.00	72,733.31	(2,733.31)
2-12-00-111	Ad Hoc Committee	0.00	0.00	0.00
2-12-00-130	Employer Contributions (O)	5,500.00	7,055.05	(1,555.05)
2-12-00-131	WCB	3,600.00	6,037.06	(2,437.06)
2-12-00-200	Contract Admin/DEM/DDEM	4,000.00	3,500.01	499.99
2-12-00-211	Travel & Subsistence	6,000.00	521.56	5,478.44
2-12-00-215	Freight, Postage, Telephone	7,000.00	4,936.77	2,063.23
2-12-00-216	Newsletter	500.00	0.00	500.00
2-12-00-217	Internet	850.00	809.89	40.11
2-12-00-218	Website	4,500.00	3,540.00	960.00
2-12-00-219	Conferences/CAO CLGM Coursework-MC	2,000.00	2,060.88	(60.88)
2-12-00-220	Subscriptions, Memberships, Printing, Ad	13,000.00	10,571.46	2,428.54
2-12-00-221	Dues and Memberships	0.00	975.00	(975.00)
2-12-00-222	Donations/Appreciations	0.00	950.00	(950.00)
2-12-00-230	Professional and Special Services	6,500.00	3,374.93	3,125.07
2-12-00-231	Audit	6,950.00	627.80	6,322.20
2-12-00-232	Assessment Services	9,000.00	8,547.00	453.00
2-12-00-233	WILD Waterline (Operating)	4,000.00	2,012.22	1,987.78
2-12-00-234	WILD Waterline (Debenture Phase I & II)	6,000.00	6,016.66	(16.66)
2-12-00-250	Repairs & Maintenance	2,500.00	2,159.88	340.12
2-12-00-260	Water/Sewer Admin Building	1,750.00	2,160.66	(410.66)
2-12-00-263	Computer	0.00	188.32	(188.32)
2-12-00-265	1985 Lot research	0.00	0.00	0.00
2-12-00-266	Organize Files-Archive	0.00	0.00	0.00
2-12-00-270	Bank Charges	350.00	137.67	212.33
2-12-00-274	Insurance and Bond Premiums	14,500.00	12,502.99	1,997.01
2-12-00-505	Canada Day Celebration	850.00	0.00	850.00
2-12-00-510	General Office Supplies	6,500.00	1,386.89	5,113.11
2-12-00-511	Computer Repairs	0.00	0.00	0.00
2-12-00-512	Financial Software	10,000.00	2,908.19	7,091.81
2-12-00-519	Other Services/Donations/Appreciations	500.00	0.00	500.00
2-12-00-540	Utilities-Administration EPCOR	2,500.00	2,083.99	416.01
2-12-00-762	Transfer to Capital Reserve - Water	2,500.00	0.00	2,500.00
2-12-00-810	Short Term Borrowing Costs	0.00	0.00	0.00
2-12-00-811	Interest Expense	0.00	63.20	(63.20)
2-12-00-990	Other/Miscellaneous	0.00	0.00	0.00
2-12-00-992	Bank Charges	0.00	166.80	(166.80)
2-12-00-994	Assessment Review Board	1,000.00	0.00	1,000.00
2-23-00-200	Fire / Sturgeon County	4,000.00	2,050.00	1,950.00
2-23-00-201	Fire Supression/Support	4,000.00	3,307.50	692.50
2-25-00-212	Policing	11,000.00	1,992.00	9,008.00
2-25-00-220	Physician Recruitment	0.00	0.00	0.00
2-26-00-220	MSP (Fire, Police, Ambulance)	0.00	0.00	0.00
2-26-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-110	Salaries & Wages	90,000.00	136,880.14	(46,880.14)
2-32-00-111	Contract Services/Weed Inspector	600.00	410.00	190.00
2-32-00-130	Employer Contributions	8,000.00	10,231.49	(2,231.49)
2-32-00-200	Gravel/Maintenance/Drainage	1,000.00	1,425.00	(425.00)
2-32-00-201	Signs	1,000.00	3,318.54	(2,318.54)
2-32-00-202	Paving Reconstruction Roads	1,000.00	0.00	1,000.00
2-32-00-211	Fuel/Mileage/UFA	4,500.00	5,880.92	(1,380.92)



# Summer Village of Sandy Beach

## Revenue/Expense Statement

General Ledger	Description	2022 Budget	2022 Actual	2022 Budget Remaining \$
2-32-00-212	Reserve Roads	2,500.00	0.00	2,500.00
2-32-00-215	Telus (Shop/Public Works)	1,350.00	57.45	1,292.55
2-32-00-230	Tree Removal	10,500.00	4,000.00	6,500.00
2-32-00-240	Fire Mitigation	0.00	0.00	0.00
2-32-00-250	Road/Street Contractors-non Gov.	5,000.00	0.00	5,000.00
2-32-00-255	Repairs and Maint to other equipment	10,000.00	11,402.79	(1,402.79)
2-32-00-260	Snow Removal	1,000.00	0.00	1,000.00
2-32-00-270	Miscellaneous General Services/Bylaw	10,000.00	17,104.40	(7,104.40)
2-32-00-280	Equipment Purchases	5,500.00	2,011.49	3,488.51
2-32-00-350	Roads - Government Grant	0.00	0.00	0.00
2-32-00-510	General Goods & Supplies	6,000.00	13,356.65	(7,356.65)
2-32-00-511	Beautification	500.00	404.12	95.88
2-32-00-540	Utilities - Street Lights	14,750.00	14,252.36	497.64
2-32-00-611	Amortization - Engineered structures	0.00	0.00	0.00
2-32-00-621	Amortization-buildings	0.00	0.00	0.00
2-32-00-631	Amortization-machinery/equipment	0.00	0.00	0.00
2-32-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-762	Contributed to Capital Function	0.00	0.00	0.00
2-32-00-840	Prov. Conditional Grants & MSP/MOST	30,000.00	0.00	30,000.00
2-32-00-841	MSI - Capital	49,927.00	1,400.00	48,527.00
2-32-00-842	MSI - Operating	10,000.00	0.00	10,000.00
2-32-00-844	GTF + FRIAA	30,000.00	94,600.98	(64,600.98)
2-42-00-200	Lagoon Maintenance/Manager	1,000.00	107.57	892.43
2-42-00-210	Waste Water Service Cost	0.00	0.00	0.00
2-42-00-230	Professional Consult	8,000.00	5,511.89	2,488.11
2-42-00-641	Amortization-Wastewater	0.00	0.00	0.00
2-42-00-762	Transfer to Reserve- Sewage	2,500.00	0.00	2,500.00
2-43-00-200	Garbage Contract/GFL	11,500.00	11,547.98	(47.98)
2-43-00-270	Land Reclamation Site/Garbage Collection	7,500.00	0.00	7,500.00
2-43-00-350	Landfill - Hwy 43 Waste Commission	7,500.00	4,200.73	3,299.27
2-43-00-762	Transfer To Capital Functions	0.00	0.00	0.00
2-51-00-750	FCSS/Recreation	9,065.00	0.00	9,065.00
2-61-00-510	Development Officer Fees	6,500.00	6,630.30	(130.30)
2-61-00-511	Planning, Zoning & Development	1,000.00	4,050.00	(3,050.00)
2-61-00-512	Development Enforcement	2,000.00	8,996.00	(6,996.00)
2-62-00-211	East End Bus	250.00	0.00	250.00
2-71-00-540	Utilities Shop	5,500.00	4,768.19	731.81
2-71-00-541	Utilities Old Shop	1,250.00	692.41	557.59
2-71-00-762	Transfer to Reserve Equipment	2,500.00	0.00	2,500.00
2-72-00-200	Daypark/Recreation	500.00	221.43	278.57
2-72-00-540	Daypark Expenses/Utilities	2,000.00	2,820.49	(820.49)
2-72-00-541	MSI C-Playground Equipment	500.00	0.00	500.00
2-72-00-661	Amortization-land improvements	0.00	0.00	0.00
2-72-00-762	Transfers To Capital Functions	0.00	0.00	0.00
2-74-00-200	Hall Cleaning	500.00	400.00	100.00
2-74-00-210	General Services/Maintenance/Hall	500.00	8,700.00	(8,200.00)
2-74-00-510	General Goods and Supplies/Hall	500.00	236.25	263.75
2-74-00-540	Utilities-Hall	2,000.00	2,552.24	(552.24)
2-99-00-750	School Foundation - Non-Residential	2,208.00	0.00	2,208.00
2-99-00-751	School Foundation - Residential	114,472.00	116,679.82	(2,207.82)
2-99-00-753	Senior Foundation	9,755.00	9,754.54	0.46
<b>*P</b>	<b>TOTAL Expenses</b>	<b>719,327.00</b>	<b>685,356.50</b>	<b>33,970.50</b>
<b>**P</b>	<b>(Profit)/Loss</b>	<b>0.00</b>	<b>(25,314.30)</b>	<b>25,314.30</b>

## SUMMER VILLAGE of SANDY BEACH, AB



### CAO REPORT January 19<sup>th</sup>, 2023

---

#### 1. **TAXES**

- Current Outstanding = \$68,113.02 (Dec 31<sup>st</sup>)
- 1 YEAR ARREARS = \$19,460.73
- 2 YEAR Arrears = \$0
- 3 YEAR Arrears = \$0

#### 2. **NEW RESIDENTS**

Land Title Changes are behind by quite a few months so updates on new ownership is challenging. Ownership updates are only done when the new land titles are received month 1<sup>st</sup> and 15<sup>th</sup> unless a lawyer's letter for new owners are submitted confirming new ownership and mailing address.

#### 3. **DEVELOPMENT ACTIVITY**

Enforcement and Clean Up order for 2 properties on West Cove Drive in progress: Spring 2023.

#### 4. **TAX ACTIVITY**

Taxes due Dec 31<sup>st</sup> – penalty 3% Jan 1<sup>st</sup> 2023 were applied;

#### 5. **OPERATIONS**

- Trail work Project Lakeshore Drive is ongoing and await feedback and update from contractor and additional estimates on culvert work: Spring 2023;
- FCSS needs to submit correct application and survey returns; required for Reporting;
- Sturgeon County Fire replied to their due process on emergency responses;

#### 6. **MAJOR PROJECTS** towards Spring 2023.

- Lakeshore Drive Trail work = \$17,000; (ongoing: to continue in Spring 2023)
- Lakeshore Trail Culverts – await estimate completion/submission;
- Lakeshore Drive painting = \$7,500; (completed)
- Lakeshore (8) Streets = Public works is working on this project through the Winter;

#### 7. **CORRESPONDENCE**

- n/a



**January 2023: ACTION ITEM List**

Employee	Task	Action Taken	Progress	Date
<b>Rudolf.</b>	MSI 2023 Audit 2022 <b>Lakeshore Trails Culvert</b> Darwell Phase A		Completed In progress In progress In progress	May 2023 March 2023 June 2023 May 2023
<b>Robin.</b>	Payroll - Accounts Payable - Invoices Administration/Financial Software Filing, website, phone calls, land titles Audit 2022	Input invoices – entering payroll – printing cheques Correspondence and Letters mailed/system training Keeping everything current Working with Auditor: end of Jan 2023 to meet Audit	On-Going On-Going On-Going On-Going	Jan 2023 Jan 2022 Jan 2022 March 2023
<b>COUNCIL.</b>	Wastewater	Commission feedback (from Dec 14) updated cost	Jan 19	Jan 2023