
AGENDA



Summer Village of Sandy Beach

REGULAR MEETING of COUNCIL
MYRNA NOYES COMMUNITY HALL
63 Lakeshore Drive, SANDY BEACH, AB
November 17th, 2022 @ 7 PM.

Respectfully acknowledging Treaty 6 Territory, also traditional lands of First Nations and Métis people.

- 1.0 CALL TO ORDER** Action
- 2.0 ACCEPTANCE OF AGENDA** Action
- 3.0 APPROVAL OF MINUTES**
- A. October 27th, 2022 Regular Council Meeting Minutes (*approve*); Action
- 4.0 DELEGATIONS** new DEM Brian Brady;

BUSINESS

5.0 BUSINESS ARISING

- A. Appoint Michael Harney as Deputy Mayor (*motion*); Action
- B. Wastewater (*outcomes from wastewater meetings Nov 8th & Nov 14th*); Action
- C. OHV Bylaw 03-2022 (*review/adopt/readings*); Action
- D. SSRL hall fees (*reply to counter*); Action

6.0 DEVELOPMENT MATTERS

7.0 NEW BUSINESS

- A. Action
- B.

REPORTS & Information

8.0 COUNCILLOR REPORT(S) (*one motion to accept all as info*);

- A. Mayor Report; Info/Action
- B. Deputy Mayor Report; Info/Action
- C. Councillor Report; Info/Action

9.0 CAO REPORT(S)

- A. Accounts Payable List (Year to Date) (*accept info*); Info/Action
- B. Action Items List November (*accept info*); Info/Action

10.0 CORRESPONDENCE

- A. accept as information all presented;

NEXT MEETING 15th December 2022

ADJOURNMENT

Action

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

October 27th, 2022 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

- IN ATTENDANCE** Denise Lambert, Mayor (*chair*)
VACANT, Deputy Mayor
Michael Harney, Councillor
Rudolf Liebenberg, CAO
- 1.0 CALL TO ORDER** Mayor Denise Lambert called the meeting to order at 7.00 PM.
- 2.0 ACCEPTANCE OF AGENDA** MOVED by Councillor Michael Harney that the agenda be approved as presented and printed and amended: Additions:
- Item 5E Hall Rental
 - Item 7B Playground Fundraising
 - Item 7C ASVA Donation
 - Item 7D Internet Hall
 - Item 7E CLOSED Session: FOIP Section 17 Employment
- Res. # 161 – 22 CARRIED
- 3.0 APPROVAL OF MINUTES** MOVED by Councillor Michael Harney that the attached minutes of the Regular Council Meeting September 15th, 2022 be approved as presented and printed.
- Res. # 162 – 22 CARRIED
- 4.0 DELEGATIONS** Sun & Sand Rec League: The new Chair introduced the League.
- 5.0 BUSINESS ARISING**
- A.** Budget 2023 (Interim review)
Res. # 163 – 22 MOVED by Councillor Michael Harney that Council accept the interim budget 2023 as presented by Administration as information. CARRIED
- B.** Wastewater
Res. # 164 – 22 MOVED by Mayor Denise Lambert that Council accept the wastewater verbal report as presented by Councillor Michael Harney as information. CARRIED
- C.** OHV Bylaw 03-2022
Res. # 165 – 22 MOVED by Councillor Michael Harney that Council table OHV Bylaw 03-2022 until the next Regular Council meeting until all edits are completed and available in the final draft for review and adoption. CARRIED
- D.** Membership/Grant: Yellowhead Regional Library System
Res. # 166 – 22 MOVED by Councillor Michael Harney that the information presented regarding the library system be accepted as information and Administration and Councillor Michael Harney draft a response inquiry about the exact numbers on funding. CARRIED

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

October 27th, 2022 at 7 pm.
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- E.**
Res. # 167 – 22 **Sun & Sand Rec League Hall Rental Fees**
MOVED by Councillor Michael Harney that Council receive the written counter response (dated October 20th 2022) from the Sun and Sand Recreation League on hall rental fees as information and Council prepare a written response, in reply, to be ratified at the December Regular Council meeting.

CARRIED

6.0 DEVELOPMENT MATTERS

- A.**
Res. # 168 – 22 **Development Report**
MOVED by Councillor Michael Harney that the written report presented here by Administration be accepted as information.

CARRIED

7.0 NEW BUSINESS

- A.**
Res. # 169 – 22 **By-election 2023**
MOVED by Councillor Michael Harney that as per section 12(a)(i) of the Local Elections Authority Act, Nomination Day for the Municipal By Elections will be January 7th, 2023, and the Municipal By-Election will be held on February 4th 2023 at 1208A Highway 642 (the Administration Building), and Council authorize the Returning Officer to make the appropriate information available on the website and advertise as required by legislation.

CARRIED

- Res. # 170 – 22 MOVED by Councillor Michael Harney that Council appoint Rudolf Liebenberg as Returning Officer and Robin Murray as Substitute Returning Officer for the February 4th 2023 by-election.

CARRIED

- B.**
Res. # 171 – 22 **Onoway School Playground Fundraising**
MOVED by Councillor Michael Harney that Council accept the playground funding written presentation as information and defer this item to the October 29th SVLSACE meeting to understand what amounts other municipalities might contribute.

CARRIED

- C.**
Res. # 172 – 22 **Association of Summer Villages of Alberta Donation**
MOVED by Councillor Michael Harney that Council accept the ASVA donation verbal presentation as information and defer this item to the October 29th SVLSACE meeting to understand what amounts other municipalities might contribute.

CARRIED

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

October 27th, 2022 at 7 pm.
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D.
Res. # 173 – 22 **Internet Connection at Myrna Noyes Community Hall**
MOVED by Councillor Michael Harney that Council direct Administration to get a cost estimate for installing an internet connection at the Myrna Noyes Community Hall.
CARRIED

E.
Res. # 177 – 22 **CLOSED Session**
MOVED BY Mayor Denise Lambert that Council move into closed session to discuss employment under section 17 (1) (2) (e) of the Freedom of Information and Protection of Privacy Act at 8:31 p.m.
CARRIED

Res. # 178 – 22 MOVED BY Mayor Denise Lambert that Council move out of closed session to discuss employment under section 17 (1) (2) (e) of the Freedom of Information and Protection of Privacy Act at 8:52 p.m.
CARRIED

8.0 COUNCILLOR REPORTS

A.
Res. # 174 – 22 **All reports**
MOVED by Councillor Michael Harney that Council receive and accept as information all the written reports presented at this meeting.
CARRIED

9.0 CAO REPORTS

A.
Res. # 175 – 22 **Accounts Payable List/Revenue & Expenses: September 2022**
MOVED by Councillor Michael Harney Council receive as information the revenue and expense statement, and receive, accept and approve the accounts payable list for September 2022 as presented in written format by Administration.
CARRIED

B.
Res. # 176 – 22 **Action Item List and CAO Report**
MOVED by Councillor Michael Harney that Council receive and accept as information the CAO report and action item list for October 2022 as presented in writing by the Chief Administrative Officer.
CARRIED

10.0 CORRESPONDENCE

Res. # 179 – 22 MOVED by Mayor Denise Lambert that Council receive as information all correspondence as presented in writing at this meeting.
CARRIED

COUNCIL MEETING MINUTES

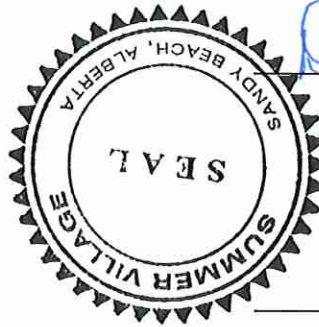


Summer Village of Sandy Beach


October 27th, 2022 at 7 pm.
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ADJOURNMENT

Being that the agenda matters had been concluded the meeting was declared adjourned at 8.53 PM by Mayor Denise Lambert.




Mayor


Chief Administrative Officer

Appoint Councillor Harney as Deputy Mayor: Nov 17th

Hi Rudolph;

Thanks for your questions. Answers appear below in red. If you wish to discuss these matters further, please do not hesitate to contact me.

Regards,

Angela Bilski

Municipal Training Advisor, Municipal Affairs

Municipal Capacity and Sustainability Branch
Government of Alberta

Tel: 780-422-8101

Fax: 780-420-1016

angela.m.bilski@gov.ab.ca



Classification: Protected A

From: Summer Village of Sandy Beach <svsandyb@xplornet.ca>

Sent: Friday, October 28, 2022 8:02 AM

To: Angela M Bilski <Angela.M.Bilski@gov.ab.ca>

Subject: RE: By election: Sandy Beach

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

Hi good morning:

Hope well.

Few quick questions here:

Now that we have only 2 elected to Feb 4: the mayor mostly chairs meetings – she can move motions in the meeting, right?

A mayor can perform all of the same duties and functions of a councillor, so yes, she would be free to make motions.

Also, for by-election:

Once we have the new incumbent or elected: with the Deputy Mayor that resigned how do we determine the role of the newly elected after the election at the first meeting and already having a Mayor and Councillor – is an org meeting required or how does that process work?

Only one organizational meeting takes place annually so the Deputy Mayor and any other committee appointments can be made to fill those vacancies at the first council meeting after the new councillor takes office. Until that election takes place, the other councillor should be appointed as Deputy Mayor to fill that office per s.152(1).

No worries.

Thanks.

Rudolf Liebenberg, RPP

CAO

The Summer Village of Sandy Beach

SUMMER VILLAGES of SANDY BEACH, SUNRISE BEACH, and LAC STE ANNE COUNTY

OPERATION and MAINTENANCE BUDGET

REGIONAL WASTEWATER TRANSMISSION LINE - PHASE A

CAPITAL COSTS

Transmission Lines	\$	10,255,520		
SV of Sandy Beach Collection	\$	3,999,660	57.81%	
SV of Sunrise Beach Collection	\$	1,457,820	21.07%	
Lac Ste Anne County Collection	\$	1,461,320	21.12%	\$ 6,918,800
Total Capital Cost	\$	17,174,320		
less W4L Grant	-\$	9,229,480	53.74%	
Municipality's Share	\$	7,944,840		
10% Amount of Transmission	\$	1,025,552		

ANNUAL EXPENSES

CODE	ITEM	YEARLY BUDGET	ASSUMPTIONS	SVs	County @ Onoway
	Town of Onoway Charges	\$ 91,000	\$6.50	per m3	10,000 4,000
	Audit Fees	\$ 2,000		If operated as separate identity	
	Legal Fees	\$ 500			
	Mileage/Expenses	\$ -	Each municipality covers		
	Contracted Management Fees	\$ 1,000	Unknown method of management If operated as separate identity		
	Contracted O&M Fees	\$ 6,000	O&M assumed to be contracted out		
	General Main./Repairs	\$ 500			
	Power/Utilities	\$ 6,000	\$500 per month		
	Honorariums	\$ -	Each municipality covers		
	Materials/Supplies	\$ 1,000			
	Insurance/Leases	\$ 2,500			
	Transfer to Repair/Main. Reserve	\$ 5,000	1/3 of a \$15,000 reserve	Have a Repair Fund @ \$15,000	
	Transfer to Capital Reserves	\$ -	\$9M/100 years	Amount is adjustable	
	Transfer to Rate Stab. Reserve	\$ -	TBD	Amount is adjustable	

SUMMER VILLAGES of SANDY BEACH, SUNRISE BEACH, and LAC STE ANNE COUNTY

OPERATION and MAINTENANCE BUDGET

REGIONAL WASTEWATER TRANSMISSION LINE - PHASE A

Amortization of Capital Assets	\$	-	See following page				This can be a NON-CASH item but this amount could be transferred to Capital Reserve Fund
Estimated O&M Costs	\$	<u>115,500</u>					
Debenture Costs		<u>\$621,499</u>	\$	7,944,840	25	6%	

SUMMER VILLAGES of SANDY BEACH, SUNRISE BEACH, and LAC STE ANNE COUNTY

OPERATION and MAINTENANCE BUDGET

REGIONAL WASTEWATER TRANSMISSION LINE - PHASE A

TOTAL ANNUAL COST \$ 736,999 years

PRO-RATED SHARE BASED on PERCENTAGE OF COLLECTION SYSTEM

			No. of Services	Cost per Service per Year
Summer Village of Sandy Beach	57.81%	\$426,049	340	\$1,253.08
Summer Village of Sunrise Beach	21.07%	\$155,289	180	\$862.72
Lac Ste Anne County	21.12%	\$155,662	93	\$1,673.78



**DARWELL LAGOON COMMISSION
PHASE A - SANDY BEACH to ONOWAY**

SECTION	DESCRIPTION	ESTIMATED COST	PERCENT W4L	W4L GRANT	10% PORTION	SV of SANDY BEACH	SV of SUNRISE BEACH	LAC STE ANNE COUNTY
A to B	COLLECTION - SV of SB	\$ 1,666,140	0%	\$ -	\$ -	\$ 1,666,140	\$ -	\$ -
C to B	COLLECTION - SV of SB	\$ 353,500	0%	\$ -	\$ -	\$ 353,500	\$ -	\$ -
B to D	COLLECTION - SV of SB	\$ 177,100	0%	\$ -	\$ -	\$ 177,100	\$ -	\$ -
E to D	COLLECTION - SV of SB	\$ 375,900	0%	\$ -	\$ -	\$ 375,900	\$ -	\$ -
D to F	COLLECTION - SV of SB	\$ 735,700	0%	\$ -	\$ -	\$ 735,700	\$ -	\$ -
G to F	COLLECTION - SV of SB	\$ 691,320	0%	\$ -	\$ -	\$ 691,320	\$ -	\$ -
F to H	TRANSMISSION	\$ 755,300	90%	\$ 679,770	\$ 75,530	\$ -	\$ -	\$ -
I to H	COLLECTION - SV of SRB	\$ 748,300	0%	\$ -	\$ -	\$ -	\$ 748,300	\$ -
H to J	TRANSMISSION	\$ 616,560	90%	\$ 554,904	\$ 61,656	\$ -	\$ -	\$ -
J to K	COLLECTION - SV of SRB	\$ 709,520	0%	\$ -	\$ -	\$ -	\$ 709,520	\$ -
J to L	TRANSMISSION	\$ 599,200	90%	\$ 539,280	\$ 59,920	\$ -	\$ -	\$ -
N to M	COLLECTION - SV of LSA	\$ 517,860	0%	\$ -	\$ -	\$ -	\$ -	\$ 517,860
M to L	TRANSMISSION	\$ 211,400	90%	\$ 190,260	\$ 21,140	\$ -	\$ -	\$ -
L to O	TRANSMISSION	\$ 858,200	90%	\$ 772,380	\$ 85,820	\$ -	\$ -	\$ -
O to P	COLLECTION - SV of LSA	\$ 943,460	0%	\$ -	\$ -	\$ -	\$ -	\$ 943,460
	LIFT STATION	\$ 1,845,200	90%	\$ 1,660,680	\$ 184,520	\$ -	\$ -	\$ -
O to Q	TRANSMISSION	\$ 3,250,520	90%	\$ 2,925,468	\$ 325,052	\$ -	\$ -	\$ -
R to Q	TRANSMISSION	\$ 1,111,140	90%	\$ 1,000,026	\$ 111,114	\$ -	\$ -	\$ -
Q to S	TRANSMISSION	\$ 1,008,000	90%	\$ 907,200	\$ 100,800	\$ -	\$ -	\$ -
	TOTALS	\$ 17,174,320	53.74%	\$ 9,229,968	\$ 1,025,552	\$ 3,999,660	\$ 1,457,820	\$ 1,461,320
	TRANSMISSION	\$ 10,255,520						
	COLLECTION	\$ 6,918,800						
		\$ 17,174,320						

APPENDIX B

Detailed Cost Estimate

DRAFT





COST ESTIMATE

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	COST
General Items				
A to B				
1.0 Supply and Install 75 mm diameter HDPE DR 11	520	m	80.00	41,600.00
2.0 Supply and Install 100 mm diameter HDPE DR 1	950	m	100.00	95,000.00
3.0 Supply and Install 150 mm diameter HDPE DR 11	1000	m	120.00	120,000.00
4.0 Supply and Install 75 mm diameter Isolation Valves	1	ea	4,000.00	4,000.00
5.0 Supply and Install 100 mm diameter Isolation Valves	2	ea	6,000.00	12,000.00
6.0 Supply and Install 150mm diameter Isolation Valves	3	ea	8,000.00	24,000.00
7.0 Supply and Install Air Release Valves	1	ea	20,000.00	20,000.00
8.0 Supply and Install Flush Out	1	ea	21,500.00	21,500.00
9.0 Service Connections	149	ea	5,000.00	745,000.00
10.0 Miscellaneous Site Work	1	LS	107,000.00	107,000.00
SUBTOTAL				1,190,100.00
Contingency (25%)				297,525.00
Engineering (12%)				178,515.00
Total A to B				1,666,140.00
C to B				
1.0 Supply and Install 75 mm diameter HDPE DR 11	500	m	80.00	40,000.00
2.0 Service Connections	28	ea	5,000.00	140,000.00
3.0 Supply and Install 75 mm diameter isolation valves	2	ea	4,000.00	8,000.00
4.0 Supply and Install Flush Out	1	ea	21,500.00	21,500.00
5.0 Supply and Install Air Release Valves	1	ea	20,000.00	20,000.00
6.0 Miscellaneous Site Work	1	LS	23,000.00	23,000.00
SUBTOTAL				252,500.00
Contingency (25%)				63,125.00
Engineering (12%)				37,875.00
Total C to B				353,500.00
B to D				
1.0 Service Connections	2	ea	5,000.00	10,000.00
2.0 150 mm diameter HDPE DR 11	250	m	120.00	30,000.00
3.0 Causeway Crossing	250	m	300.00	75,000.00
4.0 Miscellaneous Site Work	1	LS	11,500.00	11,500.00
SUBTOTAL				126,500.00
Contingency (25%)				31,625.00
Engineering (12%)				18,975.00
Total B to D				177,100.00
E to D				
1.0 Service Connections	31	ea	5,000.00	155,000.00
2.0 75 mm diameter HDPE DR 11	750	m	80.00	60,000.00
3.0 Supply and Install 75 mm diameter isolation valves	2	ea	4,000.00	8,000.00
4.0 Supply and Install Flush Out	1	ea	21,500.00	21,500.00
5.0 Miscellaneous Site Work	1	LS	24,000.00	24,000.00
SUBTOTAL				268,500.00
Contingency (25%)				67,125.00
Engineering (12%)				40,275.00
Total E to D				375,900.00
D to F				
1.0 Service Connections	59	ea	5,000.00	295,000.00
2.0 150 mm diameter HDPE DR 11	1050	m	120.00	126,000.00
3.0 Supply and Install 150 mm diameter isolation Valves	2	ea	8,000.00	16,000.00
4.0 Supply and Install Air Release Valves	1	ea	20,000.00	20,000.00
5.0 Supply and Install Flush Out	1	ea	21,500.00	21,500.00
6.0 Miscellaneous Site Work	1	LS	47,000.00	47,000.00
SUBTOTAL				525,500.00
Contingency (25%)				131,375.00
Engineering (12%)				78,825.00
Total D to F				735,700.00

G to F					
1.0	Service Connections	57	ea	5,000.00	285,000.00
2.0	75 mm diameter HDPE DR 11	560	m	80.00	44,800.00
3.0	100 mm diameter HDPE DR 11	680	m	100.00	68,000.00
4.0	Supply and Install 75 mm diameter isolation valves	1	ea	4,000.00	4,000.00
3.0	Supply and Install 100 mm diameter isolation valves	1	ea	6,000.00	6,000.00
4.0	Supply and Install Air Release Valves	1	ea	20,000.00	20,000.00
5.0	Supply and Install Flush Out	1	ea	21,500.00	21,500.00
6.0	Miscellaneous Site Work	1	LS	44,500.00	44,500.00
SUBTOTAL					493,800.00
Contingency (25%)					123,450.00
Engineering (12%)					74,070.00
Total G to F					691,320.00
F to H					
1.0	Service Connections	3	ea	5,000.00	15,000.00
2.0	200 mm diameter HDPE DR 11	2450	m	140.00	343,000.00
3.0	Supply and Install 200 mm diameter isolation valves	5	ea	10,000.00	50,000.00
4.0	Supply and Install Air Release Valves	2	ea	20,000.00	40,000.00
5.0	Supply and Install Flush Out	2	ea	21,500.00	43,000.00
4.0	Miscellaneous Site Work	1	LS	48,500.00	48,500.00
SUBTOTAL					539,500.00
Contingency (25%)					134,875.00
Engineering (12%)					80,925.00
Total F to H					755,300.00
I to H					
1.0	Service Connections	71	ea	5,000.00	355,000.00
2.0	100 mm diameter HDPE DR 11	980	m	100.00	98,000.00
3.0	Supply and Install 100 mm diameter isolation valves	2	ea	6,000.00	12,000.00
4.0	Supply and Install Flush Out	1	ea	21,500.00	21,500.00
5.0	Miscellaneous Site Work	1	LS	48,000.00	48,000.00
SUBTOTAL					534,500.00
Contingency (25%)					133,625.00
Engineering (12%)					80,175.00
Total I to H					748,300.00
H to J					
1.0	Service Connections	25	ea	5,000.00	125,000.00
2.0	75 mm diameter HDPE DR 11	230	m	80.00	18,400.00
3.0	200 mm diameter HDPE DR 11	1300	m	140.00	182,000.00
4.0	Supply and Install 200 mm diameter isolation valves	3	ea	10,000.00	30,000.00
5.0	Supply and Install 75 mm diameter isolation valves	1	ea	4,000.00	4,000.00
6.0	Supply and Install Air Release Valves	1	ea	20,000.00	20,000.00
7.0	Supply and Install Flush Out	1	ea	21,500.00	21,500.00
8.0	Miscellaneous Site Work	1	LS	39,500.00	39,500.00
SUBTOTAL					440,400.00
Contingency (25%)					110,100.00
Engineering (12%)					66,060.00
Total H to J					616,560.00
J to K					
1.0	Service Connections	75	ea	5,000.00	375,000.00
2.0	75 mm Diameter HDPE DR 11	760	m	80.00	60,800.00
3.0	Supply and Install 75 mm isolation valves	1	ea	4,000.00	4,000.00
4.0	Supply and Install Flush Out	1	ea	21,500.00	21,500.00
5.0	Miscellaneous Site Work	1	LS	45,500.00	45,500.00
SUBTOTAL					506,800.00
Contingency (25%)					126,700.00
Engineering (12%)					76,020.00
Total J to K					709,520.00
J to L					
1.0	Service Connections	4	ea	5,000.00	20,000.00
2.0	200 mm diameter HDPE DR 11	2200	m	140.00	308,000.00
3.0	Supply and Install 200 mm diameter isolation valves	2	ea	10,000.00	20,000.00
4.0	Supply and Install Air Release Valves	1	ea	20,000.00	20,000.00
5.0	Supply and Install Flush Out	1	ea	21,500.00	21,500.00
7.0	Miscellaneous Site Work	1	LS	38,500.00	38,500.00
SUBTOTAL					428,000.00
Contingency (25%)					107,000.00
Engineering (12%)					64,200.00

Total J to L					599,200.00
M to L					
1.0	Service Connections	4	ea	5,000.00	20,000.00
2.0	75 mm diameter HDPE DR 11	900	m	80.00	72,000.00
3.0	Supply and Install 75 mm isolation valves	1	ea	4,000.00	4,000.00
4.0	Supply and Install Flush Out	1	ea	21,500.00	21,500.00
5.0	Supply and Install Air Release Valves	1	ea	20,000.00	20,000.00
6.0	Miscellaneous Site Work	1	LS	13,500.00	13,500.00
SUBTOTAL					151,000.00
Contingency (25%)					37,750.00
Engineering (12%)					22,650.00
Total M to L					211,400.00
N to M					
1.0	Service Connections	41	ea	5,000.00	205,000.00
2.0	75 mm diameter HDPE DR 11	1330	m	80.00	106,400.00
3.0	Supply and Install 75 mm isolation valves	1	ea	4,000.00	4,000.00
4.0	Supply and Install Flush Out	1	ea	21,500.00	21,500.00
5.0	Miscellaneous Site Work	1	LS	33,000.00	33,000.00
SUBTOTAL					369,900.00
Contingency (25%)					92,475.00
Engineering (12%)					55,485.00
Total Lift Station					517,860.00
L to O					
1.0	250 mm diameter HDPE DR 11	2800	m	160.00	448,000.00
2.0	Service Connections	3	ea	5,000.00	15,000.00
3.0	Supply and Install 250 mm diameter isolation valves	1	ea	12,000.00	12,000.00
4.0	Supply and Install Air Release valves	2	ea	20,000.00	40,000.00
5.0	Supply and Install Flush Out	2	ea	21,500.00	43,000.00
6.0	Miscellaneous Site Work	1	LS	55,000.00	55,000.00
SUBTOTAL					613,000.00
Contingency (25%)					153,250.00
Engineering (12%)					91,950.00
Total L to O					858,200.00
O to P					
1.0	75 mm diameter HDPE DR 11	1980	m	80.00	158,400.00
2.0	100 mm diameter HDPE DR 11	930	m	100.00	93,000.00
3.0	Service Connections	55	ea	5,000.00	275,000.00
4.0	Supply and Install Air Release valves	1	ea	20,000.00	20,000.00
5.0	Supply and Install Flush Out	2	ea	21,500.00	43,000.00
6.0	Supply and Install 75 mm diameter isolation valves	3	ea	4,000.00	12,000.00
7.0	Supply and Install 100 mm diameter isolation valves	2	ea	6,000.00	12,000.00
6.0	Miscellaneous Site Work	1	LS	60,500.00	60,500.00
SUBTOTAL					673,900.00
Contingency (25%)					168,475.00
Engineering (12%)					101,085.00
TOTAL O to P					943,460.00
Lift Station					
1.0	Supply and Install Lift Station	1	LS	1,200,000.00	1,200,000.00
2.0	Miscellaneous Site Work	1	LS	118,000.00	118,000.00
SUBTOTAL					1,318,000.00
Contingency (25%)					329,500.00
Engineering (15%)					197,700.00
Total Lift Station					1,845,200.00
O to Q					
1.0	250 mm diameter HDPE DR 11	7720	m	160.00	1,235,200.00
2.0	Supply and Install 250 mm diameter isolation valves	2	ea	12,000.00	24,000.00
3.0	Supply and Install Air Release Valves	2	ea	20,000.00	40,000.00
4.0	Supply and Install Flush Out	2	ea	21,500.00	43,000.00
5.0	150 mm Diameter HDPE DR 11 between Aspen Hills and TWP RD 552	180	m	120.00	21,600.00
6.0	Aspen Hills Lift Station	1	LS	750,000.00	750,000.00
7.0	Miscellaneous Site Work	1	LS	208,000.00	208,000.00
SUBTOTAL					2,321,800.00
Contingency (25%)					580,450.00
Engineering (15%)					348,270.00
Total O to Q					3,250,520.00
R to Q					

1.0	150 mm Diameter HDPE DR 11 between Sturgeon Heights and RGE RD 20	810	m	120.00	97,200.00
2.0	Supply and Install 150 mm isolation valves	1	ea	8,000.00	8,000.00
3.0	Supply and Install Flush Out	1	ea	21,500.00	21,500.00
4.0	Supply and Install Air Release Valves	1	ea	20,000.00	20,000.00
5.0	Land Acquisition	0.81	ha	1,200.00	972.00
6.0	Sturgeon Heights Lift Station	1	LS	575,000.00	575,000.00
7.0	Miscellaneous Site Work	1	LS	71,000.00	71,000.00
	SUBTOTAL				793,672.00
	Contingency (25%)				198,418.00
	Engineering (15%)				119,050.80
	Total R to Q				1,111,140.80
	Q to S				
1.0	Supply and Install 250 mm diameter HDPE DR 11	1700	m	160.00	272,000.00
2.0	Service Connections	11	ea	5,000.00	55,000.00
3.0	Supply and Install 250 mm diameter Isolation Valves	1	ea	12,000.00	12,000.00
4.0	Supply and Install Flush Out	1	ea	21,500.00	21,500.00
5.0	Supply and Install Air Release Valves	1	ea	20,000.00	20,000.00
6.0	Lagoon Tie In	1	LS	275,000.00	275,000.00
7.0	Miscellaneous Site Work	1	LS	64,500.00	64,500.00
	SUBTOTAL				720,000.00
	Contingency (25%)				180,000.00
	Engineering (15%)				135,000.00
	TOTAL Q to S				1,035,000.00
					-
	Total				\$ 17,201,320.80
	TOTAL				\$ 17,201,320.80

Item 5B Regular Council Nov 17th 2022:

Wastewater Sandy Beach 2018-2022

Report and call for action

Deputy Mayor Michael Harney

First off, I would like to thank everyone (residents and Council alike as well as the County and their Engineers including the Darwell Lagoon Commission) for their input over the last few years and especially the last few weeks and months on this very important infrastructure component.

We know that our smaller municipalities are facing very important capital issues that arose from pre-pandemic calls from neighbours and specifically the province to address matters that speak to a paradigm shift from current wastewater operations to a future operational model that centres around green infrastructure that address climate change, ensure reduced emissions and streamline and implement effective and low impact cost effective and environmentally friendly wastewater disposal. The general consensus is that Phase A of the Darwell Transmission Line address these components and as such Sandy Beach has become involved as an active partner in the project discussions starting around Winter 2019.

With our own lagoon requiring extensive capital input (as much as \$4,000,000) to be put back in operation/decommission, our engineers have come up (Nov 2021) with 4 potential options that will require substantial financial grants (both applications in 2021 and 2022 not approved) from the province, which at this point seems not available if we as a legitimate partner do not seriously consider joining the Transmission Line Phase A project.

At this point we run the risk of continuing with a very outdated and high environmental impact model for wastewater disposal that does not carry the support of the province, puts our own access to wastewater capital funding at risk and also greatly increase the potential for individual households incurring large or much higher pump out costs than that which is already in effect (Nov 2022) and has the potential for even higher increases over the next years. Our stringent

reliance on The Town of Onoway to receive our effluent at lower costs and in a competitive market could become extremely risky. Connection to a transmission line establishes the town of Onoway as a committed partner to receiving wastewater from our 2 villages and the included county residences, until the time that the whole system would be diverted to the Greater Edmonton Regional system.

Sandy Beach does however very carefully consider and acknowledge the feedback from our residents especially via the website survey (Summer/Fall 2022) and the November 8th 2022 joint lagoon meeting where the overwhelming opinion was against joining the project due to both the short and long term costs. We politely thank the public for that and appreciate your feedback very much.

It is recognized that just over 1/3 of our properties are full time residences. There are approximately 77 rolls that are basically undeveloped and approximately 115 which would then have a cottage or part time residence. From the survey (85 respondents), it would appear that the majority of households are 1-3 persons and above the age of 45. This might indicate that our village growth is more towards the semi-retirement or retirement resident. (This would indicate a pumpout average of 9-12 yearly. Of course, this is less for any part time resident.) On September 15th at our Regular Council meeting there was legitimate questions about **what the future of Sandy Beach is** and this seems prudent in the light of this Transmission Line Phase A project which is a legitimate capital investment for our municipality.

At the meeting with county Now 14, I did suggest that we might re-evaluate the original Phase A proposal with a truck dump receiving station near the new water station. The County did say that this would require a new cost study, but that would be funded at the 90% rate and would cost our village just over \$1000.00.

Briefly, based on the figures from 2020 , to just put fluid into the line would be an additional 1.2 cents per gallon (\$12.00 for 1000 gal. \$24.00 for 2000 gal.) and there is no guarantee that truck fees would be reduced. Also there is an additional capital cost recovery charge that would be \$173.12 per year per roll for at least 75 years.

This may be the alternative solution, as we recognize the \$100.00 per month per roll, and the potential high costs of hook-up average \$7500.00 and tank

replacement (depending upon inspection) which will be required under a collection system within the village. The long-term benefits of a truck dump station may still outweigh the risk of anticipating the future cost of longer distance trucking effluent. It is also more in line with the green wastewater disposal initiatives and requirements of the province, and would allow for future tie-in of a collection system.

Risks:

- Will we receive funding to address our own lagoon needs if we do not join?
- Will hauling and pump out rates drastically increase if we do not join?
- Could the province apply more environmental pressure on us to address our own lagoon needs without funding if we do not join and deem us to be environmentally not in compliance??
- Will we have long term access to Onoway Lagoon

These are legitimate risk factors that bare far greater costs in the long run to roll owners than joining Phase A of the Transmission Line project.

I politely request that this item and our next steps be discussed at the November 17th meeting under Item 5B and **propose the following options to be moved:**

- A. A motion from Council to join the project in the interest of capital development, community growth and implementing the evolution of green infrastructure in wastewater disposal (either truck dump or collection)
- B. A motion to address Sunrise Beach under their delegations at their next Regular Council meeting about their support for the project;
- C. A motion to take part in the County/Commission open house planned for May 2023 under the strong guise of joining the project early in 2023;
- D. A motion to inform the County and Commission in writing of formally dropping out of the project due to cost concerns to residents as conveyed at the November 14th meeting;

I politely thank Council and the residents for their time and are more than willing to take more questions on the matter.

Deputy Mayor Michael Harney

Nov 17th 2022

The SUMMER VILLAGE of SANDY BEACH

BYLAW No. 03-2022

Off-Highway Vehicle Bylaw

Being a Bylaw of the Summer Village of Sandy Beach in the Province of Alberta to regulate off highway vehicles traffic within the corporate limits of the Summer Village of Sandy Beach.

WHEREAS pursuant to the provisions of the Traffic Safety Act and the Municipal Government Act, and amendments thereto, a Council of a municipality may, by Bylaw, regulate the operation of off highway vehicles within the corporate limits of the municipality, and;

WHEREAS the Council of the Summer Village of Sandy Beach, in the Province of Alberta, deems it advisable to pass such a bylaw;

NOW THEREFORE, the Council of the Summer Village of Sandy Beach, in the Province of Alberta, duly assembled hereby enacts as follows:

1. DEFINITIONS:

1. "All Terrain Vehicle" means a wheeled or tracked motor vehicle designed for travel primarily on unprepared surfaces such as open country and marshland, but does not include an implement of husbandry or construction machinery.
2. "Miniature motor vehicle" means a motor vehicle other than a motor cycle, having specifications: a motorized go-cart, skateboard or similar wheeled toy vehicle, or a motorcycle that has a wheel rim diameter of less than 250 mm, a wheel base of less than 1016 mm when measured from the center of one axle to the center of the other axle, or a seat height, when the vehicle is unladen, of less than 650 mm.
3. "Minibike" means a motor vehicle having specifications: have a four-stroke, horizontal crankshaft engine, single- or two-speed centrifugal clutch transmissions with chain final-drive, 4" or 6" wheels and a low frame/seat height with elevated handlebars.
4. "Motor Cycle" means a motor vehicle mounted on two or three wheels and includes those motor vehicles known to the trade as motorcycles, scooters and power bicycles.
5. "Off-Highway Vehicles" means any motorized vehicle designed for cross-country travel on land, water, snow, marsh or swampland or on other natural terrain and without limiting the generality of the foregoing includes, when designed for such travel:
 - a. Four-wheel drive or low-pressure tire vehicles;
 - b. Motor cycles and related two wheeled vehicles;
 - c. Amphibious machines;

- d. All-terrain vehicles and Dirt Bikes;
 - e. Miniature motor vehicles;
 - f. Any Snow Vehicles and Snow Mobiles;
 - g. Minibikes;
 - h. Any other means of transportation which is propelled by any power other than muscular power or wind.
6. "Highway" means any thoroughfare, street, road (developed or undeveloped), trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle way or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes: a sidewalk, including a boulevard adjacent to the sidewalk; if a ditch lies adjacent to and parallel with the roadway, the ditch, and; if a highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be.
7. "Riparian lands" means the water's edge or riparian areas as classified by Alberta Environment & Parks and any provincial or federal legislation in effect that governs the land between the water's edge of the lake and the property boundary abutting the water's edge.
8. "Speeding" means in excess of posted speed limits.
9. "Stunting" means performing or engage in any stunt or other activity on a roadway that is likely to distract, startle, or interfere with other users of the roadway.

II. **REGULATIONS:**

1. Any person qualified, registered, licensed (must be displayed), insured and wearing a helmet (required) to operate an off-highway vehicle may operate the same on any Village highway (as described in section 6 above ONLY) within the Summer Village of Sandy Beach or roadway:
 - (a) The hours of operating an off-highway vehicle on Village highways shall be restricted to the period of time between 8am and 8pm in any one day.
 - (b) The maximum speed at which an off-highway vehicle(s) is permitted to travel on Village highways is fifteen (15) kilometers per hour unless otherwise posted. Speeding and Stunting is prohibited.
 - (c) Operators of off-highway vehicles on Village highways shall travel on the extreme right-hand side of the road and shall travel single file at all times.

- (d) All off highway vehicles travelling on Village highways shall be equipped with an approved exhaust muffler, at least one headlight and tail lights. At any time during the evening time hours or at any other time, when due to insufficient light or unfavourable atmospheric conditions objects are not clearly discernible on the highway at a distance of 150 meters ahead, no off-highway vehicles shall be in motion on a highway unless the headlight and taillights are alight.
- (e) Without restricting the generality of the foregoing, the provisions of the Traffic Safety Act shall apply to the operation of an off-highway vehicle on Municipal through highways.
- (f) All off-highway vehicles must be duly registered and insured pursuant to the Traffic Safety Act.
- (g) All operators of off-highway vehicles must have a minimum Class 7 driver's license.
- (h) All operators of off-highway vehicles must be wearing a CSA approved helmet.
- (i) Any person found in violation of this bylaw or the Traffic Safety Act will be required to complete an off-highway vehicle training course presented in Alberta, prior to being able to operate on Summer Village property again. An operator deemed in violation of any of the regulations in this said bylaw shall dismount their ATV and will not be allowed to further operate the vehicle within the municipal jurisdiction of the Summer Village of Sandy Beach
- (j) No person shall operate an off-highway vehicle under the influence of alcohol, drugs or cannabis. Any person found to do so by enforcement will immediately surrender their keys and be deemed liable for possible impoundment of the vehicle in question by the Bylaw Enforcement Officer with the towing costs to be added to the owner/operator's expense. Video surveillance and photo evidence of possible offenders under this Bylaw will be surrendered to the Bylaw Officer and will stand as testimony for determining a specific violation under this Bylaw.
- (k) No person **shall operate** an off-highway vehicle on municipal playgrounds, day parks, campgrounds, municipal lands or municipal property where it is signed that off-highway vehicles are not allowed, with the exception of municipal employees or contractors during the course of their employment/work. Even if not signposted, all municipal lands and property are off limits to off highway vehicles within all municipal boundaries. Lands or highways that are also off limits to off-highway vehicles are the water's edge or riparian areas as classified by Alberta Environment & Parks and any provincial or federal legislation in effect that governs these said lands that are between the water's edge of the lake and the property boundary abutting the water's edge or riparian area.

- l) OHV Bylaw enforcement on Crown land allows the municipality through this bylaw to exercise jurisdiction and enforcement on the basis of noise and amenity disturbance as per the effective noise / nuisance Bylaw's for The Summer Village of Sandy Beach. The Summer Village of Sandy Beach actively discouraged the access of OHV 's on Crown land, the water's edge and lakefront properties with lake fronting land that have encroached on the water's edge and authorize the Bylaw Officer to implement and exercise for offenders in this order: i) education and ii) noise/disturbance Bylaw warnings and finally iii) fines when noise and amenity infractions are incurred.
- m) Dirt bikes are subject to the regulations as set out in whole in this Bylaw and applicable on all municipal lands and roadways and noise and amenity disturbance will be enforced through the noise and community standards bylaws.
- n) This Bylaw allows the municipality to ban the use of OHV's during any local or Provincial emergencies or any State of Local Emergency.
- o) Children 14 years of age or under must be accompanied by an adult or a valid Class 7 License Holder: A Class 7 learner's license allows you to drive a Class 5 or 6 vehicle with someone over 18 who has a full Class 5 driver's license or higher. They must sit in the front passenger seat. This license also allows you to drive a moped. Restrictions: You cannot drive during the hours between 12:00am and 5:00am.
- p) During times of high to extreme fire hazard or weather conditions, as defined by the Alberta Environmental Protection Land & Forest Services, the CAO or designate shall have the authority to ban the use of Off-Highway vehicles.
- q) The fire break(s) off West Cove Drive does not allow for the use of OHV's or dirt bikes of any engine size and any use of OHVs and any size dirt bike on this pathway from West Cove Drive to Highway 642 is completely prohibited and subject to the fines prescribed in this Bylaw.

III PENALTIES

- a) Every person who contravenes the provisions and regulations of this bylaw is guilty of an offence and liable to summary conviction as prescribed in the Traffic Safety Act and/or any related Alberta regulation.
- b) Regardless of the penalty stipulations applicable as per the Traffic Safety Act the attached **Schedule A** will also be in effect for violations enforced as per this bylaw. Failure to pay an issued fine, authorize Council to add the fine to the applicable tax roll.

- c) The Bylaw Officer for the Summer Village of Sandy Beach with the adoption of this Bylaw is hereby granted enforcement powers under and as per the Traffic Safety Act and Municipal Government Act in Alberta.
- d) The Council of the Summer Village of Sandy Beach reserves the right to revoke this bylaw at any time without notice.

This bylaw comes into full force and effect on the date of its final passing and Bylaw 06-2009 is rescinded with this Bylaw's passing.

READ a first time this 17th day of November 2022.

READ a second time this 17th day of November 2022.

Given Unanimous consent to go to third reading on this 17th day of November 2022.

READ a third and final time on this 17th day of November 2022.

SIGNED this 17th day of November 2022.

The Summer Village of Sandy Beach,
The Province of Alberta, Canada



Mayor

Chief Administrative Officer

Schedule A Penalties and Fines

Operating an OHV without a helmet: **\$100**

Operating an OHV on any other land or highway as described in this Bylaw: **\$150**

Speeding and Stunting with an OHV: **\$150**

Operating an OHV under the influence of alcohol, drugs or cannabis: **\$250**

Failure to display a registered license plate: **\$150**

Operating an OHV without insurance or operating an OHV deemed to be unregistered: **\$150**

Operating an OHV or dirt bike on the West Cove Drive Fire Break: **\$200**

Operating a dirt bike outside the limits as prescribed in this Bylaw: **\$200**

Operating an OHV and dirt bike in contravention of any noise or community standards bylaw applicable for the municipality: **\$200**

Second offences will carry a \$75 additional charge on any of the fines listed in Schedule A.

Third offences will carry double fines.

October 20, 2022

RE: Letter of Agreement 2022 – 2023

Please consider this letter a formal counter proposal to the letter that was provided to the Sun & Sand Recreation League (SSRL) on July 21, 2022 regarding hall rental.

Fee

SSRL has completed a comparison to 5 possible venues in the area and the amounts proposed in the letter dated July 21, 2022 of \$50 up to 3 hours, \$125 up to 6 hours and \$250 up to 24 hours are not within current market amounts within our geographic area. SSRL proposes the amounts of \$40 up to 3 hours \$75 for up to 6 hours and \$150 up to 24 hours. Furthermore, meetings and events are not eligible for grant funding.

Cleaning

SSRL agrees to clean after any events held at the hall and will return if the hall does not meet Summer Village standards of cleaning. IF the standards are not met then SSRL agrees to pay for the cleaning services.

Hall Sign (FCSS Grant 2022) & Key

SSRL is in agreement to keep the messaging of the sign current and up to date and not use the Summer Village's sign.

The statement "The SSRL has their own key issued by Administration BUT the League must inform Administration as soon as possible as to their anticipated dates so electronic invites can be initiated and recorded" is referring to what sign?

SSRL currently holds a \$2,000,000 liability insurance policy, upon further investigation there are not \$2,500,000 liability insurance policies. The next instalment is \$3,000,000 which is much more stringent on active volunteer criteria, which will limit the volunteer pool significantly.

Term of Agreement

The term of agreement should be one full calendar year from when both parties are in agreement.

Thank you for your time and consideration



Your Name
Vice President



Summer Village of Sandy Beach

RR 1 Site 1 Box 63, Onoway, AB T0E 1V0
Phone: 780.967.2873 Fax: 780.967.2813
Email: sv sandyb@xplornet.ca

July 21st, 2022

Sun and Sand Recreation League
RR#1, Site #1, Comp 77,
Onoway, AB
T0E 1V0

RE: **Letter of Agreement 2022-2023**

This letter is an agreement between the Summer Village of Sandy Beach and the Sun and Sand Recreation League (hereafter referred to as SSRL).

Fee

The Sun and Sand Recreation League will pay fees; up to 3 hours = \$50.00, a half day (3 to 6 hours) = \$125.00 and a full day (up to 24 hours) = \$250.00, and that the damage deposit be \$350.00 for each hall rental. These rates will apply to all rentals for 2022 and that any overpayment by The Sun and Sand Recreation League will be credited back to them.

Cleaning

SSRL agrees to be responsible for cleaning of the hall after every event. If the Summer Village agrees that the cleaning was not done to an appropriate standard then SSRL will be notified and given first opportunity to rectify the outstanding cleaning issues. If the standard is still not met then the Summer Village will hire cleaning staff and will bill SSRL.

Hall Sign (FCSS Grant 2022) & Key

It will be the responsibility of SSRL to keep the message on their sign current and if the SSRL should use the sign it would be updated by the SSRL and not the Summer Village of Sandy Beach. Village signs will not be used for Rec League event display. The SSRL has their own key issued by Administration BUT the League must inform Administration as soon as possible as to their anticipated dates so electronic invites can be initiated and recorded. The SSRL must provide liability insurance of \$2,500,000 dollars prior to the agreement being signed.

Term of the Agreement

The term of the agreement is from January 1, 2022 to December 31, 2022 and the agreement will be renewed annually at the first meeting in January. If the above letter of agreement is acceptable, please have authorized members of SSRL sign the agreement and forward the signed agreement to the Summer Village of Sandy Beach Administration office.

SUMMER VILLAGE of SANDY BEACH

SUN & SAND RECREATION LEAGUE

Council Representative(s)

Wildwater An 80 million dollar project that is on trac and in good financial shape. To have members from all involved communities to attend meetings or have a vote to Board.

New development (ers) will be responsible for cost to divert, store and distribute to their development.

Councils To adopt or revise bylaws so that community can inspect properties (not inside) upon sale or transfer. This would include sewage tanks and other ouside property issues. Docks, shoreline work ect. (for more information contact Lorne Oslak @ County)

ASVA Agreement to donate \$100.00 to ASVA by those communities that did not partake in silent auction donations.

FCSS Many of our small SV,s are having a difficult time in administering, and are not happy with results of FCSS. We need more training in developing and administering programs for Mental Health, Seniors and Children, and recreation.

Consider working with County to fund a pool to access Services.

How can unspent FCSS funds be diverted to County Programs rather than returned to Province.

County Request to address letter from county re: Joint Projects Cost Share dated Sept 29 2022.

Emergency Management Specific training on logistics, finance, supply, on hold due to loss of partnership with NAIT. DEM and DDEM training continues.

Fire service con tracts with 1st Nations, Parkland . Strengthen collaboration. Ongoing talks with Sunset Point Bible Camp as evacuation center.

Active on All-Net and Facebook. Website active for info on training and other.

\$3500.00 annual fees to remain for 2023.



Summer Village of Sandy Beach

Cheque Listing for Council: **October**

2022-Nov-6
10:10:41PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20220289	2022-10-04	ATB FINANCIAL MasterCard		PAYMENT ACCT#5475XXXXXXXX3895	1,725.71	1,725.71
20220290	2022-10-04	██████████	NB20-2022	PAYMENT 20-2022	1,440.99	1,440.99
20220291	2022-10-04	Brady, Brian	DEM 2022	PAYMENT DEM 2022 X 8	1,333.33	1,333.33
20220292	2022-10-04	Canada Revenue Agency	OCTOBER 2022 SEP. 2022	PAYMENT PD7A ACCT#13200 3666 RP0001 PD7A ACCT#13200 3666 RP0001	1,893.53 3,832.36	5,725.89
20220293	2022-10-04	Dainard, Doug	523700	PAYMENT CHAINSAW SERVICE	95.00	95.00
20220294	2022-10-04	GFL Environmental Inc.	PG0000573906	PAYMENT RO DUMP SEPTEMBER 2022	1,790.30	1,790.30
20220295	2022-10-04	Liebenberg, Christiaan	DDEM	PAYMENT DDEM 2022 HONORARIUM	2,000.00	2,000.00
20220296	2022-10-04	Liebenberg, Rudolf	JULY - SEP	PAYMENT MILEAGE JULY - SEPTEMBER	316.24	316.24
20220297	2022-10-04	Municipal Assessment Services Group Inc.	SV02400	PAYMENT ASSESSMENT SERVICES 4TH	2,226.00	2,226.00
20220298	2022-10-04	MUNISIGHT LTD., ATTN: MUNISIGHT LTD. AR	#INV226066 SEP27 STMT.	PAYMENT MUNIWARE SOFTWARE TO PAY O/S INVOICES	197.74 342.82	540.56
20220299	2022-10-04	██████████	RM20-2022	PAYMENT 20-2022	1,290.28	1,290.28
20220300	2022-10-04	██████████	DP20-2022	PAYMENT 20-2022	1,861.43	1,861.43
20220301	2022-10-04	RHINO PLUMBING	656 657	PAYMENT REPLACE SHOP PRESSURE TANK REPLACE HALL HOT WATER TANK	1,575.00 1,732.50	3,307.50
20220302	2022-10-04	UFA Co-operative Limited	SEP 30, 2022	PAYMENT ACCT#8872103	445.85	445.85
20220303	2022-10-04	WILD Water Commission	2022-DEB-17	PAYMENT PHASE I & II DEBENTURE PYMTS.	3,008.33	3,008.33
20220304	2022-10-04	XPLORE	INV44780438	PAYMENT ACCT#229348	78.74	78.74
20220305	2022-10-19	EPCOR	OCTOBER 6,	PAYMENT ACCT#21716709	1,352.79	1,352.79
20220306	2022-10-19	Ste Anne Gas Co-op	923722	PAYMENT ACCT#006593-00	77.33	77.33
20220307	2022-10-19	Telus Mobility	OCTOBER 9,	PAYMENT ACCT#31932068	173.63	173.63
20220308	2022-10-19	██████████	NB21-2022	PAYMENT 21-2022	1,536.89	1,536.89
20220309	2022-10-19	BUGS LAWN CARE & MUNICIPAL SERVICES	1242 1243 1244 1245 1246 1247 1248	PAYMENT UNSIGHTLY LOT CLEANUP XX UNSIGHTLY LOT CLEAN UP X0 UNSIGHTLY LOT CLEAN UP X1 UNSIGHTLY LOT CLEAN UP X2 UNSIGHTLY LOT CLEAN UP X0 UNSIGHTLY LOT CLEAN UP X6 UNSIGHTLY LOT CLEAN UP X8	865.20 1,676.33 1,460.03 811.13 863.63 1,622.25 1,622.25	8,920.82
20220310	2022-10-19	Handi-Can (2003) Ltd.		PAYMENT		364.88



Summer Village of Sandy Beach

Cheque Listing for Council

2022-Nov-6
10:10:41PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20220310	2022-10-19	Handi-Can (2003) Ltd.	55763	SEP. 2022 RENTAL/DISPOSAL	364.88	364.88
20220311	2022-10-19	Luciw, Larysa	10-2022-LL	PAYMENT JULY - OCTOBER 2022	1,444.44	1,444.44
20220312	2022-10-19	MUNISIGHT LTD., ATTN: MUNISIGHT LTD. AR	INV4310386	PAYMENT MUNIWARE SOFTWARE SUPPORT	197.74	197.74
20220313	2022-10-19	██████████	RM21-2022	PAYMENT 21-2022	1,108.03	1,108.03
20220314	2022-10-19	██████████	DP21-2022	PAYMENT 21-2022	1,861.43	1,861.43
20220315	2022-10-19	Superior Safety Codes Inc.	19529	PAYMENT STATEMENT OCT. 12, 2022	294.00	294.00
20220316	2022-10-19	Tom Puffer	#306	PAYMENT SEPTEMBER BYLAW SERVICES	1,210.75	1,210.75
20220317	2022-10-19	Workers Compensation Board	25907639	PAYMENT ACCT#808987	341.60	341.60
20220318	2022-10-31	ATB Financial	OCTOBER 2022	PAYMENT FEE SERVICE - SUNDRY	15.85	15.85
20220319	2022-10-31	EPCOR	OCT. 20, 2022 OCTOBER OCTOBER20,20	PAYMENT ACCT#15279763 ACCT#21649348 ACCT#21611009	241.60 28.40 179.02	449.02
20220320	2022-10-31	Ste Anne Gas Co-op	OCT. 2022	PAYMENT NO ACTUAL INVOICE????	69.82	69.82

Total 46,605.17

*** End of Report ***



Summer Village of Sandy Beach

Accounts Payable Bank Reconciliation

Page 1 of 1

2022-Nov-8
10:06:31AM

October Balance Shown on Bank Statement

698,671.44

Add Outstanding Deposits

Less Outstanding Cheques

Payee	Cheque #	Cheque Date	Amount
Sun & Sand Recreation League	20220261	2022-08-23	221.43
EPCOR	20220319	2022-10-31	449.02
Total Outstanding Cheques			670.45

(670.45)

And Adjustments

Your Bank Balance Should Be 698,000.99

Your Reconciled Bank Balance Is 698,000.99

Difference 0.00

*** End of Report ***

POSTED



Summer Village of Sandy Beach

Revenue/Expense Statement: October

General Ledger	Description	2022 Budget	2022 Actual	2022 Budget Remaining \$
Revenues				
1-00-00-110	Real Property Taxes	(1,250.00)	(16.93)	(1,233.07)
1-00-00-111	Minimum Levy	(6,850.00)	0.00	(6,850.00)
1-00-00-112	Taxes - Commercial	(5,500.00)	(9,117.51)	3,617.51
1-00-00-113	Taxes - Residential	(352,295.00)	(383,613.24)	31,318.24
1-00-00-115	Taxes-Linear	(3,100.00)	0.00	(3,100.00)
1-00-00-190	Snow and Maintenance	0.00	0.00	0.00
1-00-00-510	Penalties & Costs On Taxes	(8,100.00)	(5,655.82)	(3,837.05)
1-00-00-520	Lagoon Maintenance - split cost	0.00	(2,510.57)	2,510.57
1-00-00-530	Misc. Income	(17,500.00)	(6,482.24)	(11,152.76)
1-00-00-531	Village Land Sale Revenue	0.00	0.00	0.00
1-00-00-590	Other Revenue/Tax Certificates/GST	(2,500.00)	(1,814.50)	(685.50)
1-00-00-740	Provincial Government/Agencies	0.00	0.00	0.00
1-00-00-840	AMIP	0.00	0.00	0.00
1-00-00-990	Other Revenue/Tax Recovery	(26,150.00)	(470.00)	(25,680.00)
1-01-00-550	Interest Income	(2,000.00)	(13,062.42)	11,062.42
1-02-00-550	Interest Income Trust	(27,650.00)	(8,066.10)	(19,583.90)
1-12-00-560	Rentals/Shop Rent	(1,000.00)	0.00	(1,000.00)
1-12-00-561	Office Rent	0.00	0.00	0.00
1-32-00-830	Federal Infrastructure Grants Road Survey	0.00	0.00	0.00
1-32-00-840	Prov. Conditional Grants & MSP/MOST	(30,000.00)	0.00	(30,000.00)
1-32-00-841	MSI-Capital	(49,927.00)	(123,118.00)	73,191.00
1-32-00-842	MSI-Operating	(10,000.00)	(8,747.00)	(1,253.00)
1-32-00-844	GTF + FRIAA	(30,000.00)	0.00	(30,000.00)
1-32-00-845	OTHER Prov.Grants	(10,750.00)	0.00	(10,750.00)
1-32-00-846	Def. Rev. (Prof. Consult)	0.00	0.00	0.00
1-32-00-847	Snow/ Maintenance	0.00	0.00	0.00
1-32-00-848	Canada Day (Prov. Grant)	0.00	0.00	0.00
1-32-30-845	STEP	0.00	0.00	0.00
1-51-00-840	Provincial Conditional Grants/FCSS	(7,320.00)	(1,754.00)	(5,566.00)
1-61-00-410	Planning/Zoning/Dev. Charges	0.00	(564.65)	388.40
1-74-00-560	Rental Income/Facilities	(1,000.00)	(1,750.00)	750.00
1-74-00-840	Provincial Conditional Grants	0.00	0.00	0.00
1-99-00-750	School Foundation - Non-Residential	(2,208.00)	(1,342.28)	(865.72)
1-99-00-751	School Foundation - Residential	(114,472.00)	(114,420.86)	(51.14)
1-99-00-752	School Foundation - Linear	0.00	(876.61)	876.61
1-99-00-753	Senior Foundation	(9,755.00)	(9,749.48)	(5.52)
1-99-00-756	Senior Foundation - Residential	0.00	0.00	0.00
*P TOTAL Revenues		(719,327.00)	(693,132.21)	(27,898.91)



Summer Village of Sandy Beach

Revenue/Expense Statement

General Ledger	Description	2022 Budget	2022 Actual	2022 Budget Remaining \$
Expenses				
2-11-00-110	Honorariums	13,000.00	5,777.76	7,222.24
2-11-00-211	Mileage & Subsistence	1,850.00	1,114.61	988.40
2-11-00-510	General Supplies/Conventions	1,000.00	1,069.63	16.25
2-12-00-110	Salaries/Wages Administration	70,000.00	60,233.31	16,016.69
2-12-00-111	Ad Hoc Committee	0.00	0.00	0.00
2-12-00-130	Employer Contributions (O)	5,500.00	6,820.89	(843.01)
2-12-00-131	WCB	3,600.00	3,720.11	(120.11)
2-12-00-200	Contract Admin/DEM/DDEM	4,000.00	4,000.01	(0.01)
2-12-00-211	Travel & Subsistence	6,000.00	521.56	5,478.44
2-12-00-215	Freight, Postage, Telephone	7,000.00	3,837.00	3,163.00
2-12-00-216	Newsletter	500.00	0.00	500.00
2-12-00-217	Internet	850.00	804.89	120.10
2-12-00-218	Website	4,500.00	3,540.00	960.00
2-12-00-219	Conferences/CAO CLGM Coursework-MC	2,000.00	1,265.88	734.12
2-12-00-220	Subscriptions, Memberships, Printing, Ad	13,000.00	9,071.26	3,928.74
2-12-00-221	Dues and Memberships	0.00	975.00	(975.00)
2-12-00-222	Donations/Appreciations	0.00	350.00	(350.00)
2-12-00-230	Professional and Special Services	6,500.00	3,374.93	3,125.07
2-12-00-231	Audit	6,950.00	7,127.80	(177.80)
2-12-00-232	Assessment Services	9,000.00	8,547.00	453.00
2-12-00-233	WILD Waterline (Operating)	4,000.00	2,012.22	1,987.78
2-12-00-234	WILD Waterline (Debenture Phase I & II)	6,000.00	6,016.66	(16.66)
2-12-00-250	Repairs & Maintenance	2,500.00	2,258.88	241.12
2-12-00-260	Water/Sewer Admin Building	1,750.00	2,160.66	5.99
2-12-00-263	Computer	0.00	188.32	(188.32)
2-12-00-265	1985 Lot research	0.00	0.00	0.00
2-12-00-266	Organize Files-Archive	0.00	0.00	0.00
2-12-00-270	Bank Charges	350.00	137.67	212.33
2-12-00-274	Insurance and Bond Premiums	14,500.00	2,913.34	13,750.00
2-12-00-505	Canada Day Celebration	850.00	0.00	850.00
2-12-00-510	General Office Supplies	6,500.00	1,386.89	5,183.67
2-12-00-511	Computer Repairs	0.00	0.00	0.00
2-12-00-512	Financial Software	10,000.00	2,719.86	7,468.46
2-12-00-519	Other Services/Donations/Appreciations	500.00	0.00	500.00
2-12-00-540	Utilities-Administration EPCOR	2,500.00	1,788.43	711.57
2-12-00-762	Transfer to Capital Reserve - Water	2,500.00	0.00	2,500.00
2-12-00-810	Short Term Borrowing Costs	0.00	0.00	0.00
2-12-00-811	Interest Expense	0.00	63.20	(63.20)
2-12-00-990	Other/Miscellaneous	0.00	0.00	0.00
2-12-00-992	Bank Charges	0.00	166.80	(166.80)
2-12-00-994	Assessment Review Board	1,000.00	0.00	1,000.00
2-23-00-200	Fire / Sturgeon County	4,000.00	2,050.00	1,950.00
2-23-00-201	Fire Supression/Support	4,000.00	630.00	3,370.00
2-25-00-212	Policing	11,000.00	8,234.00	2,766.00
2-25-00-220	Physician Recruitment	0.00	0.00	0.00
2-26-00-220	MSP (Fire, Police, Ambulance)	0.00	0.00	0.00
2-26-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-110	Salaries & Wages	90,000.00	116,733.26	(21,624.78)
2-32-00-111	Contract Services/Weed Inspector	600.00	410.00	190.00
2-32-00-130	Employer Contributions	8,000.00	8,729.51	(348.35)
2-32-00-200	Gravel/Maintenance/Drainage	1,000.00	700.00	300.00
2-32-00-201	Signs	1,000.00	3,318.54	(2,318.54)
2-32-00-202	Paving Reconstruction Roads	1,000.00	0.00	1,000.00
2-32-00-211	Fuel/Mileage/UFA	4,500.00	5,433.75	(342.32)



Summer Village of Sandy Beach

Revenue/Expense Statement

General Ledger	Description	2022 Budget	2022 Actual	2022 Budget Remaining \$
2-32-00-212	Reserve Roads	2,500.00	0.00	2,500.00
2-32-00-215	Telus (Shop/Public Works)	1,350.00	57.45	1,292.55
2-32-00-230	Tree Removal	10,500.00	0.00	10,500.00
2-32-00-240	Fire Mitigation	0.00	0.00	0.00
2-32-00-250	Road/Street Contractors-non Gov.	5,000.00	0.00	5,000.00
2-32-00-255	Repairs and Maint to other equipment	10,000.00	8,147.57	2,674.21
2-32-00-260	Snow Removal	1,000.00	0.00	1,000.00
2-32-00-270	Miscellaneous General Services/Bylaw	10,000.00	15,325.65	(5,325.65)
2-32-00-280	Equipment Purchases	5,500.00	2,011.49	3,488.51
2-32-00-350	Roads - Government Grant	0.00	0.00	0.00
2-32-00-510	General Goods & Supplies	6,000.00	12,516.79	(2,937.42)
2-32-00-511	Beautification	500.00	404.12	95.88
2-32-00-540	Utilities - Street Lights	14,750.00	12,812.40	1,937.60
2-32-00-611	Amortization - Engineered structures	0.00	0.00	0.00
2-32-00-621	Amortization-buildings	0.00	0.00	0.00
2-32-00-631	Amortization-machinery/equipment	0.00	0.00	0.00
2-32-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-762	Contributed to Capital Function	0.00	0.00	0.00
2-32-00-840	Prov. Conditional Grants & MSP/MOST	30,000.00	0.00	30,000.00
2-32-00-841	MSI - Capital	49,927.00	1,400.00	48,527.00
2-32-00-842	MSI - Operating	10,000.00	0.00	10,000.00
2-32-00-844	GTF + FRIAA	30,000.00	76,900.98	(39,383.87)
2-42-00-200	Lagoon Maintenance/Manager	1,000.00	107.57	892.43
2-42-00-210	Waste Water Service Cost	0.00	0.00	0.00
2-42-00-230	Professional Consult	8,000.00	5,511.89	2,488.11
2-42-00-641	Amortization-Wastewater	0.00	0.00	0.00
2-42-00-762	Transfer to Reserve- Sewage	2,500.00	0.00	2,500.00
2-43-00-200	Garbage Contract/GFL	11,500.00	9,717.55	1,782.45
2-43-00-270	Land Reclamation Site/Garbage Collection	7,500.00	0.00	7,500.00
2-43-00-350	Landfill - Hwy 43 Waste Commission	7,500.00	4,144.39	3,744.01
2-43-00-762	Transfer To Capital Functions	0.00	0.00	0.00
2-51-00-750	FCSS/Recreation	9,065.00	0.00	9,065.00
2-61-00-510	Development Officer Fees	6,500.00	2,234.50	4,265.50
2-61-00-511	Planning, Zoning & Development	1,000.00	550.00	450.00
2-61-00-512	Development Enforcement	2,000.00	8,996.00	(6,996.00)
2-62-00-211	East End Bus	250.00	0.00	250.00
2-71-00-540	Utilities Shop	5,500.00	5,033.34	466.66
2-71-00-541	Utilities Old Shop	1,250.00	665.27	584.73
2-71-00-762	Transfer to Reserve Equipment	2,500.00	0.00	2,500.00
2-72-00-200	Daypark/Recreation	500.00	221.43	278.57
2-72-00-540	Daypark Expenses/Utilities	2,000.00	2,820.49	(609.50)
2-72-00-541	MSI C-Playground Equipment	500.00	0.00	500.00
2-72-00-661	Amortization-land improvements	0.00	0.00	0.00
2-72-00-762	Transfers To Capital Functions	0.00	0.00	0.00
2-74-00-200	Hall Cleaning	500.00	0.00	500.00
2-74-00-210	General Services/Maintenance/Hall	500.00	1,650.00	(1,150.00)
2-74-00-510	General Goods and Supplies/Hall	500.00	236.25	500.00
2-74-00-540	Utilities-Hall	2,000.00	2,287.25	(287.25)
2-99-00-750	School Foundation - Non-Residential	2,208.00	0.00	2,208.00
2-99-00-751	School Foundation - Residential	114,472.00	74,351.29	40,120.71
2-99-00-753	Senior Foundation	9,755.00	9,754.54	0.46
*P	TOTAL Expenses	719,327.00	548,061.84	200,080.76
**P	(Profit)/Loss	0.00	(145,070.37)	172,181.85

SUMMER VILLAGE of SANDY BEACH, AB



CAO REPORT

November 17th, 2022

1. **TAXES**

- Current Outstanding = \$73,300.71 (Oct 31st)
- 1 YEAR ARREARS = \$19,460.73
- 2 YEAR Arrears = \$0
- 3 YEAR Arrears = \$0

2. **NEW RESIDENTS**

Land Title Changes are behind by quite a few months so updates on new ownership is challenging. Ownership updates are only done when the new land titles are received month 1st and 15th unless a lawyer's letter for new owners are submitted confirming new ownership and mailing address.

3. **DEVELOPMENT ACTIVITY**

Enforcement and Clean Up order for 2 properties on West Cove Drive in progress. Perhaps action will commence in Spring 2023 now that weather has changed.

4. **TAX ACTIVITY**

Taxes due Sept 30th;

5. **OPERATIONS**

- Trail work Lakeshore Drive is ongoing and await feedback and update from contractor and additional estimates on culvert work;

6. **MAJOR PROJECTS** towards mid-Nov.

- Lakeshore Drive Trail work = \$17,000; (ongoing: to continue in Spring 2023)
- Lakeshore Trail Culverts – await estimate completion/submission;
- Lakeshore Drive painting = \$7,500; (completed)
- Lakeshore (8) Streets = Public works is working on this project now.;

7. **CORRESPONDENCE**

- Nov 8th Joint Lagoon Committee meeting & Nov 14th wastewater meeting: feedback

November 2022: ACTION ITEM List

Employee	Task	Action Taken	Progress	Date
Rudolf.	Municipality Accountability Review MAP Communications Strategy Survey Integrated Plans Financial Reporting Policy 01-2022 MSI 2022 Website Financials MuniWare Audit 2022 <i>Trails Lakeshore/Streets (await estimate)</i> Tax Recovery Hall Rentals Enforcement and Clean Up Orders DEM/Emergency Management Safety Codes Council Assessment Review Public Works Lakeshore and all Road work + traffic signage Meetings with staff Staff appraisals ANNUAL Budget 2023	final work to be completed in May and letter received Council direction – tabled Nov 2022 Results posted June 2022 Tabled until Nov 2022 Adopted Aug 2022 Payment 2021 = \$121,000 received January New Website launched May 24 th Completed Letter of Engagement signed and sent Sept 16-2022 Received = \$17,500 work started <i>await culvert estimate</i> Ongoing Agreement: Council to comment on counter offer fees Ongoing – new rolls added Brian Brady appointed July 2022 Completed and report received: 3 months action plan Brushing/Mowing/Maintenance/Roads/Garbage Started mid June to mid Sept Office staff after Council meeting and PW every Tue. Completed in October 2022 Interim prepared for Dec	Completed In progress Completed In progress Completed Received Completed Completed Completed Ongoing Ongoing Ongoing Ongoing Completed In progress In progress In progress In progress Info	May 2022 Sept 2022 June 2022 Nov 2022 Aug 2022 Feb 2022 Sept 2022 Nov 2021 March 2022 Sept 2022 Dec 2022 Nov 2022 Dec 2022 Oct 2022 Apr 2022 Sept 2022 Sept 2022 Oct 2022 Oct 2021 Dec 2023
Robin.	Payroll – Accounts Payable - Invoices Administration/Financial Software Filing, website, phone calls, land titles Audit 2022	Input invoices – entering payroll – printing cheques Correspondence and Letters mailed/system training Keeping everything current Working with Auditor: end of Jan 2023 to meet Audit	On-Going On-Going On-Going On-Going	Sept 2022 Sept 2022 Sept 2022 March 2023
COUNCIL.	Training Course work All Connect Survey Audit 2021 Wastewater	MEO, Muni’s 101 - contact details provided BEM, ICS 100 - contact AEMA training directly Completed and on website Results posted Completed FIR submitted Await LSA County Hydraulic Study feedback + Alex	90 days 18 months ongoing ongoing Completed Completed	Nov 2021 Feb 2023 April 2022 May 2022 Feb 2022 Aug 2022