

**SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST  
AGENDA  
HOST VILLAGE – SANDY BEACH  
Saturday, October 29<sup>th</sup>, 2022 at 9:00 a.m.  
Sandy Beach Hall, 63 Lakeshore Drive on Highway 642 in Sandy Beach**

CALL TO ORDER/INTRODUCTIONS

**1. Adopt Agenda**

2. Shane Getson, MLA Lac Ste. Anne Parkland (suspend agenda on arrival)

3. **Approval of Minutes** – June 25<sup>th</sup>, 2022 Regular Meeting Minutes

4. **SVLSACE Financial Report** (May 1<sup>st</sup>, 2022 through August 31<sup>st</sup>, 2022)

**5. Committee Updates:**

- a. Highway 43 East Waste Commission (H43 East)
- b. Lac Ste. Anne Seniors Foundation (LSA Foundation)
- c. Lac Ste. Anne East End Bus Society (EEB Society)
- d. WILD Water Commission (WILD)
- e. Water Quality and Watershed Reports (LILSA/NSWA)
- f. Summer Village Emergency Management (SVREMP)
- g. Regionalization Committee (Regionalization)
- h. Association of Summer Villages of Alberta (ASVA)
- i. Ste. Anne Regional Municipalities (SARM)
- j. Alberta Municipalities (AB Munis, Formerly AUMA)

6. **Organizational Meeting 2022:** As per our organizational guidelines, the October meeting shall include an organizational meeting to address the appointment of several executive and committee appointments for the term ahead. Recall Chair and Vice-Chair are four year terms (match the municipal election cycle) and each standing committee term is renewed annually.

- i. Confirmation of Chairperson, Bernie Poulin, 2021 - 2025:
- ii. Confirmation of Vice-Chairperson, Ren Giesbrecht, 2021 - 2025:
- iii. Election of Committee Representative (Standing):
  - 1. Highway 43 East Waste (two reps and one alternate required)
  - 2. Lac Ste. Anne Seniors Foundation (two reps, no alternate required)
  - 3. Lac Ste. Anne East End Bus (one rep and one alternate)

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4. WILD Water Commission (two reps and one alternative required)
5. Water Quality/Watershed Reports (one rep and one alternate required)
- iv. Confirmation of Ad Hoc/External Committee Appointments:
  1. SV Regional Emergency Management (SVREMP Chair)
  2. Regionalization Committee (Motion #21-21, S. Benford and B. Poulin)
  3. Association of Summer Villages of Alberta (ASVA Rep)
  4. Ste. Anne Regional Municipalities (Chair and Vice Chair)
  5. AB Munis (AB Munis Reps)
- v. Banking and Signing Authority: That the SVLSACE confirms ATB Financial (Onoway Branch) as their financial institution, and that the Chair and Vice-Chair, Administration and removal of previous signing authorities (if required); requirement of two signatures on financial instruments (including cheques) – one being either Chair or Vice-Chair and one being Administration.
- vi. Confirmation of Administration: Confirm Wildwillow Enterprises Inc. as Administration Services provider for SVLSACE, with Dwight Moskalyk as appointed Administrator.
- vii. that the meeting fees and remuneration for SVLSACE, as outlined on Schedule A of the Operating Guidelines, be confirmed as:
  - a. \$75 – Meeting 3 hours or less
  - b. \$150 – Meeting over 3 hours
  - c. \$25/hour – for conference calls
  - d. \$0.60/km – meeting travel reimbursement
7. **FCSS Discussion** – Chairman Poulin will speak to this matter. FCSS services are addressed differently by the various member municipalities in SVLSACE, however administrative agents have done well to coordinate funding within their communities, and within the region. FCSS is one of the general services up for consideration within the Revised Municipal Service Package, but in the interim there may need to be some discussion amongst those partners and FCSS pool administrators to ensure community groups are still able to access the historical standard of service throughout the region (*here for discussion on opportunities, and where we can/need to coordinate better*).
8. **Local Government Fiscal Framework** – Chairman Poulin will open this discussion and the intent will be to pinpoint some specific concerns and remedies/alternatives that the Summer Villages of lac Ste. Anne County East can/should directly lobby MLA Getson on. This item may end up as more of a

general discussion, but if it does result in some specific metrics or priorities that the group want to focus on, consideration should be given to:

- i. What those points/concerns are
- ii. How we are going to communicate the matter (letter, appointment with MLA, both?)
- iii. Who will send the letter (Admin can draft but should each muni send a letter, should it be one letter signed by all, or is one letter signed by Chair of SVLSACE good enough?)
- iv. Should we invite, or coordinate with, other regional partners on a similar letter/meeting on this specific topic?

*(here for discussion)*

9. **Lac Ste. Anne County, Attendance Request** – SVLSACE has a long-standing open invitation to Lac Ste. Anne County to attend SVLSACE regular meetings. This invitation has been refined through the years to a standing appointment for LSAC representative as the last business item on our regular agendas. In discussion with LSAC Reeve Blakeman, the County is asking for consideration that County Reps be permitted to attend the full SVLSACE meetings, rather than just the closing item.

There does tend to be an overlap on many of the items we discuss before and after the County arrives at the meeting, however this request should really only be considered if the group feels comfortable in being able to hold open and direct meetings with LSAC in the room. For their part, LSAC has acknowledged that if they were permitted to attend the whole meeting, generally, there might be times they would need to be asked to leave the room to allow for sensitive discussions to occur – and they are agreeable to that.

Recall a similar offer was made to Alberta Beach several years ago (2019 or 2020 I think) but was politely rejected by their Council in favour of specific meeting invites when specific business of mutual concern warranted same.

*(here for discussion)*

10. **Administrative Services, SVLSACE** - The existing administration services contract with Wildwillow Enterprises Inc. expires at the end of 2022. The existing service provider is agreeable to negotiation for an extension of their services on same or similar terms, if the membership so wishes. Alternatively, the membership may wish to seek alternate service providers or add/remove/amend the services or service level for the contract, in which case some discussion will need to be had regarding how it will be advertised and what, if any, changes to scope are requested. *(Either authorize the Executive to negotiate a new service agreement with Wildwillow, or consider tendering the contract)*

11. **ASVA Conference 2022 Feedback** - The Association of Summer Villages of Alberta conference was held on October 20 – 21, 2022. There is no specific action required of this group on this subject, just an opportunity to share any feedback or address any points of interest that were noted during the meeting and that the membership may want to discuss (here for discussion).

12. **AB Munis Convention 2022** - Similar to the ASVA discussion above, this is an opportunity for membership to share any feedback or discussions of interest regarding the AB Munis Convention held Sept. 21 - 23, 2022 (here for discussion)

13. Other:

14. Other:

15. Other:

16. **Lac Ste. Anne County (11:00am):**

17. **Thank-you to host Sandy Beach**

18. **Next meeting date: Sat. Feb. 11<sup>th</sup> or 25<sup>th</sup>, 2023, or Mar. 4<sup>th</sup>, 2023 (Proposed)**

(host Silver Sands)

19. **Adjournment**

**Note: Emergency Management Meeting will be Held  
Following the SVLSACE Meeting.**

**Lunch will be Provided for SVLSACE, Guests and  
Emergency Management Group**

**MINUTES OF THE SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST  
REGULAR MEETING HELD ON SATURDAY JUNE 25<sup>th</sup>, 2022 AT 9:00 A.M. HOSTED  
BY THE SUMMER VILLAGE OF ROSS HAVEN AT THE GUNN COMMUNITY HALL**

Attendance

Bernie Poulin	Mayor	Silver Sands (Chair)
Graeme Horne	Councillor	Silver Sands
Keith Pederson	Councillor	Nakamun Park
Everett Steenbergen	Councillor	Sunrise Beach
Angela Duncan	Vice President	Villages West (ABMuni)
Gwen Jones	Mayor	Sunset Point
Ian Kupchenko	Mayor	Castle Island
Roger Montpellier	Mayor	Val Qunetin
Sandi Benford	Mayor	South View
Don Bauer	Mayor	Yellowstone
Ren Giesbrecht	Mayor	West Cove (Vice Chair)
Wendy Wildman	CAO	Silver Sands, South View, Sunrise Beach, West Cove
Harry Kassian	Deputy Mayor	Nakamun Park
Liz Turnbull	Deputy Mayor	Silver Sands
Brian Johnson	Deputy Mayor	South View
James Woslyng	Councillor	South View
Dieter Brandt	Councillor	Ross Haven
Marge Hanssen	Mayor	Nakamun Park
Riley Ekins	Deputy Mayor	Sunset Point
Lolita Chadd	Deputy Mayor	Ross Haven
Mike Harney	Councillor	Sandy Beach
Nick Gelych	Deputy Reeve	Lac Ste. Anne County
George Vaughan	Councillor	Lac Ste. Anne County
Lorne Olsvik	Councillor	Lac Ste. Anne County
Dwight Moskalyk	CAO/Administrator	Naka. Park/SVLSACE
Denise Lambert	Mayor	Sandy Beach
Brian Brady	Deputy Mayor	Yellowstone
Llyod Giebelhaus	Councillor	Lac Ste. Anne County

Call to Order

Chairman Poulin called the meeting to order at 9:03 a.m.

(1) Adopt Agenda:

Motion #12-22  
(Agenda)

Ren Giesbrecht – that the agenda for the June 25<sup>th</sup>, 2022 regular meeting be approved as presented.

**Carried.**



**MINUTES OF THE SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST  
REGULAR MEETING HELD ON SATURDAY JUNE 25<sup>th</sup>, 2022 AT 9:00 A.M. HOSTED  
BY THE SUMMER VILLAGE OF ROSS HAVEN AT THE GUNN COMMUNITY HALL**

(2) Minutes:

Motion #13-22 (Minutes) Sandi Benford – that the minutes of the February 26<sup>th</sup>, 2022 Regular Meeting be approved as presented.

**Carried.**

(3) Financial Update:

Motion #14-22 (Financial Reports) Ren Giesbrecht – that the financial report for January 1<sup>st</sup>, 2022 through April 30<sup>th</sup>, 2021 be accepted for information as presented.

**Carried.**

(4) Committee Reports:

Motion#15-22 (Committee Reports) Liz Tunrball – that the committee reports for Highway 43 East Waste Commission, Lac Ste. Anne Seniors Foundation, Lac Ste. Anne East End Bus Society, WILD Water, LILSA/ALUS, Summer Village Emergency Management Committee, Association of Summer Villages of Alberta, Ste. Anne Regional Municipalities, and the AB Munis updates be accepted for information as written and verbally presented.

**Carried.**

(5) Sturgeon River Watershed Alliance – Presentation by Kelsey Norton

Motion #16-22 (SRWA Presentation) Ren Giesbrecht – that presentation on the State of the Sturgeon River Watershed and the Sturgeon River Watershed Alliance Action Plan for 2022 be accepted as information.

**Carried.**

Kelsey Norton – Exits at 9:28 a.m. Kelsey Norton exited the meeting – 9:28 a.m.

Recess – 10:25 a.m. to 10:35 a.m. Chairman Poulin called a recess – 10:25 a.m. to 10:35 a.m.

(6) Regional Policing Options Discussion:

Motion #17-22 (Regional Policing) Ren Giesbrecht – that the discussion on Regional Policing Options and Services Delivery Options be accepted as information, with further discussion to be brought to the Fall 2022 meeting.

**Carried**

Motion #18-22 (SARM) (7) Notice to Withdraw from SARM – Lac Ste. Anne County Marge Hanssen – that Summer Villages of Lac Ste. Anne County East receive and accept Lac Ste. Anne County's Notice to Withdraw from the Ste. Anne Regional Municipalities Protocols.

**Carried.**

(8) June 2022 BBQ and Networking Event:

Motion#19-22 Sandi Benford – that the discussion on Emergency Management development and initiatives be accepted as information.

**MINUTES OF THE SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST  
REGULAR MEETING HELD ON SATURDAY JUNE 25<sup>th</sup>, 2022 AT 9:00 A.M. HOSTED  
BY THE SUMMER VILLAGE OF ROSS HAVEN AT THE GUNN COMMUNITY HALL**

(Emergency  
Management  
Discussion)

**Carried.**

(9) AB Munis – Fall 2022 Convention and Tradeshow:

Motion#20-22  
(AB Munis Fall  
Convention)

Ren Giesbrecht – that the Summer Villages of Lac Ste. Anne County East authorize the attendance of three representatives to the Ab Munis Fall 2022 Convention in Calgary on September 21<sup>st</sup> through 23<sup>rd</sup>, 2022, and that the group appoint Brian Brady, Bernie Poulin, ad Marge Hanssen as reps, with Sandi Benford and Ren Giesbrecht as alternates.

**Carried.**

LSAC Arrives – 11:25  
a.m.

Lac Ste. Anne County Arrived – 11:25 a.m.

(10) Local Government Fiscal Framework:

Motion#21-22  
(Letter to ASVA re:  
Metrics for LGFF)

Bernie Poulin – that the Summer Villages of Lac Ste. Anne County East forward a letter to ASVA President Mike Pashak to lobby for changes to the proposed funding model, principally additional base funding for Summer Villages and an increase of \$1,000,000 to the Summer Village pool.

**Carried.**

(11) Lac Ste. Anne County Discussion:

Motion #22-22  
(Letter to AHS/MoH  
re: Onoway Regional  
Medical Clinic)

Sandi Benford – that the Summer Villages of Lac Ste. Anne County East forward a letter template to all member villages for them to in turn approve and forward to Alberta Health Services and Ministry of Health, indicating the importance of the Onoway Regional Medical Clinic as a public service in our area, and advocating for it to be treated as such, rather than as a private service – in terms of economic and management support.

(11) Next Meeting Date

Motion #23-22  
(Next Meeting Date)

Ren Giesbrecht – that the next SVLSACE Regular Meeting be scheduled for Saturday October 29<sup>th</sup>, 2022 hosted by the Summer Village of Sandy Beach, at 8:30 a.m.

**Carried.**

(12) Adjournment

All matters being addressed Chairman Poulin adjourned the meeting at 12:18 p.m..

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Adminsitration

**SVLSACE 2022 FINANCIAL REPORT**

PRESENTED for the October 29<sup>th</sup>, 2022 MEETING

TRANSACTIONS SHOWN ACCOUNT FOR ACTIVITY FROM **May 1st, 2022 to August 31st, 2022**

Note: the account is fully reimbursed for standard monthly maintenance and service fees – those items are not shown on this report to save space but are found on the attached statements.

DATE	REFERENCE	REVENUE	EXPENSE
	<b>OPENING BALANCE</b>		
May 1 <sup>st</sup> , 2022	Opening Balance	\$20,004.31	
	<b>PAYMENTS RECEIVED</b>		
May 31, 2022	Interest	\$22.09	
June 16, 2022	Member Dues	\$15,894.02	
June 30, 2022	Interest	\$41.11	
July 31, 2022	Interest	\$71.22	
Aug. 30, 2022	Member Dues	\$87.39	
Aug. 31, 2022	Interest	\$75.34	
<b>August 31<sup>st</sup>, 2022</b>	<b>TOTAL INCOME</b>	<b>\$16,191.17</b>	
	<b>PAYMENTS SENT</b>		
June 28, 2022	Chq 171 – Meeting Rental		\$30.00
July 14, 2022	Chq 174 – B. Poulin		\$391.20
July 28, 2022	Chq 173 – Wildwillow Ent.		\$2,891.70
August 5, 2022	Chq 172 Lakeside Curl. (Cater)		\$1,200.00
<b>August 31<sup>st</sup>, 2022</b>	<b>TOTAL EXPENSES</b>		<b>\$4,512.90</b>
		\$36,195.48	\$4,512.90
<b>August 31<sup>st</sup>, 2022</b>	<b>CLOSING BALANCE</b>	<b>\$31,682.58</b>	

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Statement date August 31, 2022

Transit number 08989-219

Customer number 0000069094

Cheque images 1

Page number 1 of 3

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SUMMER VILLAGES OF LAC STE ANNE  
EAST  
Box 8  
Alberta Beach AB T0E 0A0

### Your ATB Financial Branch

08989 Onoway Branch  
4910 50 St  
Onoway AB  
T0E 1V0

If you have any questions, contact us at  
1 800 332-8383 or visit us at  
[www.atb.com](http://www.atb.com)

## A summary of Deposit Account MUSH Operating Account

### Transit:

Your balance forward on Jul 31, 2022		\$32,719.85
Debits to your account (1 item)	-	\$1,200.00
Credits to your account (2 items)	+	\$162.73
<b>Your closing balance on Aug 31, 2022</b>	<b>=</b>	<b>\$31,682.58</b>

### Details of your account transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Jul 31	Balance forward			\$32,719.85
Aug 5	Cheque #00000000172	\$1,200.00		31,519.85
Aug 30	Deposit Cheque		\$87.39	31,607.24
Aug 31	Interest Payment		\$75.34	31,682.58
Aug 31	Closing balance			<b>\$31,682.58</b>

Find an error? Give us a call or drop by a branch. We'll take care of it.

(51)

# Deposit Account Statement

# ATB Financial

Statement date August 31, 2022

Transit number 08989-219

Customer number 0000069094

Page number 3 of 3

MUSH Operating Account 00108312001

Cheque #000000000172

\$1,200.00

SUMMER VILLAGES OF LAC STE ANNE EAST BOX 744 ALBERTA BEACH AB, T0E 0A0		0172
DATE 20 22 07 12 Y Y Y Y M M D D		
PAY to the order of	<i>one thousand two hundred dollars</i>	\$ 1,200.00
ATB Financial 418-12 ST EDMONTON, ALTA. T0E 1V0	SUMMER VILLAGES OF LAC STE ANNE EAST <i>[Signature]</i>	
RE <i>MUSH 2205</i>		
⑈000172⑈ ⑆08989⑆219⑆ 1083120⑆ 01⑆		



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Statement date July 31, 2022

Transit number 08989-219

Customer number 0000069094

Cheque images 2

Page number 1 of 3

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SUMMER VILLAGES OF LAC STE ANNE  
EAST  
Box 8  
Alberta Beach AB T0E 0A0

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08989 Onoway Branch  
4910 50 St  
Onoway AB  
T0E 1V0

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## A summary of Deposit Account MUSH Operating Account

	Transit +	
Your balance forward on Jun 30, 2022		\$35,931.53
Debits to your account (2 items)	-	\$3,282.90
Credits to your account (1 item)	+	\$71.22
<b>Your closing balance on Jul 31, 2022</b>	<b>=</b>	<b>\$32,719.85</b>

### Details of your account transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
<b>Jun 30</b>	<b>Balance forward</b>			<b>\$35,931.53</b>
Jul 14	Cheque #000000000174	\$391.20		35,540.33
Jul 28	Cheque #000000000173	\$2,891.70		32,648.63
Jul 31	Interest Payment		\$71.22	32,719.85
<b>Jul 31</b>	<b>Closing balance</b>			<b>\$32,719.85</b>

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Statement date July 31, 2022

Transit number 08989-219

Customer number 0000069094

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MUSH Operating Account 00108312001  
Cheque #000000000174

\$391.20

SUMMER VILLAGES OF LAC STE ANNE EAST  
BOX 744  
ALBERTA BEACH, AB, T0E 0A0

DATE 20220714  
Y Y Y Y M M D D

PAY to the order of Three hundred and ninety-one \$ 391.20  
20 DOLLARS

ATB Financial  
4110-1051  
ORNDORF, ALTA. T0E 1Y0

RE JUNE 15, 2022 CLAIMS

FOR J.P. Paul

FOR J.P. Paul

\*000174\* :08989:219: 1083120 01\*

MUSH Operating Account 00108312001  
Cheque #000000000173

\$2,891.70

SUMMER VILLAGES OF LAC STE ANNE EAST  
BOX 744  
ALBERTA BEACH, AB, T0E 0A0

DATE 20220712  
Y Y Y Y M M D D

PAY to the order of Two thousand eight hundred ninety-one \$ 2,891.70  
70 DOLLARS

ATB Financial  
4110-1051  
ORNDORF, ALTA. T0E 1Y0

RE INV # 2022 SVLSMCE

FOR J.P. Paul


FOR J.P. Paul

\*000173\* :08989:219: 1083120 01\*



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Statement date June 30, 2022  
 Transit number 08989-219  
 Customer number 0000069094  
 Cheque images 1  
 Page number 1 of 3

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 SUMMER VILLAGES OF LAC STE ANNE  
 EAST  
 Box 8  
 Alberta Beach AB TOE OAO

### Your ATB Financial Branch

08989 Onoway Branch  
 4910 50 St  
 Onoway AB  
 TOE 1V0

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## A summary of Deposit Account MUSH Operating Account

	Transit	
Your balance forward on May 31, 2022		\$20,026.40
Debits to your account (1 item)	-	\$30.00
Credits to your account (2 items)	+	\$15,935.13
<b>Your closing balance on Jun 30, 2022</b>	<b>=</b>	<b>\$35,931.53</b>

### Details of your account transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
May 31	Balance forward			<b>\$20,026.40</b>
Jun 16	Deposit Cheque		\$15,894.02	35,920.42
Jun 28	Cheque #000000000171	\$30.00		35,890.42
Jun 30	Interest Payment		\$41.11	35,931.53
Jun 30	Closing balance			<b>\$35,931.53</b>

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Our terms and conditions change on July 17, 2022. Log in to ATB Business or ATB Personal for info.

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Statement date June 30, 2022

Transit number 08989-219

Customer number 0000069094

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MUSH Operating Account 00108312001

Cheque #000000000171

\$30.00

SUMMER VILLAGES OF LAC STE ANNE EAST  
BOX 744  
ALBERTA BEACH, AB, T0E 0A0

DATE 2022 05 12  
Y T T M H D S

0171

PAY to the order of thirty dollars 30 00 DOLLARS

ATB Financial  
4193-5057  
DOWNEY ALTA. T0E 1V0

RE 70920

SUMMER VILLAGES OF LAC STE ANNE EAST

100 DOLLARS

ATB

00001710 08989-219 10831200 01



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Statement date May 31, 2022  
 Transit number 08989-219  
 Customer number 0000069094  
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SUMMER VILLAGES OF LAC STE ANNE  
 EAST  
 Box 8  
 Alberta Beach AB T0E 0A0

### Your ATB Financial Branch

08989 Onoway Branch  
 4910 50 St  
 Onoway AB  
 T0E 1V0

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**1 800 332-8383** or visit us at  
[www.atb.com](http://www.atb.com)

## A summary of Deposit Account MUSH Operating Account

	Transit	
Your balance forward on Apr 30, 2022		\$20,004.31
Debits to your account (0 items)	-	\$0.00
Credits to your account (1 item)	+	\$22.09
<b>Your closing balance on May 31, 2022</b>	<b>=</b>	<b>\$20,026.40</b>

### Details of your account transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Apr 30	Balance forward			\$20,004.31
May 31	Interest Payment		\$22.09	20,026.40
May 31	Closing balance			\$20,026.40

Find an error? Give us a call or drop by a branch. We'll take care of it.

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