
AGENDA



Summer Village of Sandy Beach

REGULAR MEETING of COUNCIL
MYRNA NOYES COMMUNITY HALL
63 Lakeshore Drive, SANDY BEACH, AB
July 21st, 2022 @ 7 PM.

Respectfully acknowledging Treaty 6 Territory, also traditional lands of First Nations and Métis people.

- 1.0 CALL TO ORDER** Action
- 2.0 ACCEPTANCE OF AGENDA** Action
- 3.0 APPROVAL OF MINUTES**
- A. June 23rd, 2022 Regular Council Meeting Minutes (*approve*); Action
 - B. June 19th & June 27th, 2022 Special Council Meeting Minutes (*approve*); Action
- 4.0 DELEGATIONS** Sun & Sand Rec League;

BUSINESS

5.0 BUSINESS ARISING

- A. Hall Rental Agreement Letters; Action
- B. Wastewater; Action
- C. Financial Reporting & Expenditure Policy 01-2022; Action

6.0 DEVELOPMENT MATTERS

7.0 NEW BUSINESS

- A. Director of Emergency Management Appointment; Action
- B. Lakeshore Trails; Action
- C. East End Bus Funding Request 2022; Action
- D. Personnel Items CLOSED SESSION FOIP Section 17; Action

REPORTS & Information

8.0 COUNCILLOR REPORT(S) (*one motion to accept all*)

- A. Mayor Report June Info/Action
- B. Deputy Mayor Report June Info/Action
- C. Councillor Report June Info/Action

9.0 CAO REPORT(S)

- A. Accounts Payable List (Year to Date) (*accept info*); Info/Action
- B. Action Items List June (*accept info*); Info/Action

10.0 CORRESPONDENCE

- A. accept as information all presented;

NEXT MEETING 18th August, 2022 Organizational at 7pm and Regular Council to follow;

ADJOURNMENT

Action

SPECIAL COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

June 19th, 2022 at 11.30am.
Myrna Noyes Community Hall
Silver Sage Centre 20 Lakeshore Drive Sandy Beach, AB

IN ATTENDANCE

Denise Lambert, Mayor (*Chair*)
Larysa Luciw, Deputy Mayor
Michael Harney, Councillor

1.0 CALL TO ORDER

Mayor Denise Lambert called the meeting to order at 11.30 AM.

**2.0 ACCEPTANCE
OF AGENDA**

MOVED by Deputy Mayor Larysa Luciw that the agenda be approved as presented and printed.

Res. # 097(1) – 22

MOVED BY Councillor Michael Harney that Council move into closed session to discuss employment under section 17 (1) (2) (e) of the Freedom of Information and Protection of Privacy Act at 11.30 a.m.

CARRIED

Res. # 098(2) – 22

MOVED BY Councillor Michael Harney that Council move out of closed session to discuss employment under section 17 (1) (2) (e) of the Freedom of Information and Protection of Privacy Act at 1:30 p.m.

CARRIED

ADJOURNMENT

Being that the agenda matters had been concluded the meeting was declared adjourned at 2 PM by Mayor Denise Lambert.

Mayor

Chief Administrative Officer

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

June 23rd, 2022 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

IN ATTENDANCE

Denise Lambert, Mayor (*Chair*)
Larysa Luciw, Deputy Mayor
Michael Harney, Councillor
Rudolf Liebenberg, Chief Administrative Officer (CAO)

1.0 CALL TO ORDER

Mayor Denise Lambert called the meeting to order at 7.02 PM.

2.0 ACCEPTANCE OF AGENDA

MOVED by Deputy Mayor Larysa Luciw that the agenda be approved as presented and amended: Additions:

- SVREMP Regional DEM: Delegations;
- Policy for email communication Item 7A;

Res. # 080 – 22

CARRIED

3.0 APPROVAL OF MINUTES

MOVED by Councillor Michael Harney that the attached minutes of the Regular Council Meeting May 19th, 2022 be approved as presented and printed.

Res. # 081 – 22

CARRIED

4.0 DELEGATIONS

Sun & Sand Rec League - not in attendance;

A.

Regional DEM: SVREMP

Res. # 082 – 22

MOVED by Councillor Michael Harney that the verbal report by the Regional Director of Emergency Management (SVREMP) be accepted as information.

CARRIED

5.0 BUSINESS ARISING

A.

Hall Rentals

Res. # 083 – 22

MOVED by Councillor Michael Harney that The Summer Village of Sunrise Beach is offered Sandy Beach Hall rentals at the following rates: up to 3 hours = \$50, a half day (3 to 6 hours) = \$125 and a full day (up to 24 hours) = \$250 and that the damage deposit be \$350 for any of these rentals up to December 31st 2022 when the agreement is up for review by Council; and that full insurance liability of \$2,500,000 is provided prior to renting the hall.

CARRIED

Res. # 084 – 22

MOVED by Councillor Michael Harney that for Sun & Sand Recreation League Hall rentals the following rates be approved by Council: up to 3 hours = \$50, a half day (3 to 6 hours) = \$125 and a full day (up to 24 hours) = \$250 and that the damage deposit be \$350 for any of these rentals up to December 31st 2022 when the agreement is up for review by Council and that full insurance liability of \$2,500,000 is provided prior to renting the hall.

CARRIED

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

June 23rd, 2022 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

- B. Wastewater**
Res. # 085 – 22 MOVED by Councillor Michael Harney that Administration follow up on the hydraulic study feedback from the Darwell Commission. CARRIED
- C. Lakeview Entrance**
Res. # 086 – 22 MOVED by Deputy Mayor Larysa Luciw that Administration source repair rates on Lakeview Drive entrance pads and see if a competitive cost share rate can be achieved for repairs. CARRIED
- D. Public Survey**
Res. # 087 – 22 MOVED by Deputy Mayor Larysa Luciw that the public survey results are posted on the website, only once the mayor provide the information as discussed, to Administration. CARRIED

6.0 DEVELOPMENT MATTERS none

7.0 NEW BUSINESS

- A. Email Communication Policy**
Res. # 088 – 22 MOVED by Councillor Michael Harney that Administration check with Municipal Affairs on what the MGA requirements are for replying to email communicate addressed to Council and Administration, once this information is available, also possibly develop a policy on email communication, if guidance is not available in the Procedures Bylaw. CARRIED
- Res. # 093 – 22 MOVED BY Councillor Michael Harney that Council move into closed session to discuss employment under section 17 (1) (2) (e) of the Freedom of Information and Protection of Privacy Act at 8:25 p.m. CARRIED
- Res. # 094 – 22 MOVED BY Councillor Michael Harney that Council move out of closed session to discuss employment under section 17 (1) (2) (e) of the Freedom of Information and Protection of Privacy Act at 9:40 p.m. CARRIED
- D. Personnel**
Res. # 095 – 22 MOVED by Deputy Mayor Larysa Luciw that Council approve the CAO Civiltas course expenses = \$270.88 from May 6th, 2022 and it be paid from Administration Courses.
- Res. # 096 – 22 MOVED by Councillor Michael Harney that Council will finalize the CAO appraisal and employment agreement by special meeting before or on June 30th.

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

June 23rd, 2022 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

8.0 COUNCILLOR REPORTS

A. All reports
Res. # 089 – 22 MOVED by Councillor Michael Harney that Council receive and accept as information all the written reports presented at this meeting. CARRIED

9.0 CAO REPORTS

A. Accounts Payable List/Revenue & Expenses: May 2022
Res. # 090 – 22 MOVED by Councillor Michael Harney that Council receive as information the revenue and expense statement, and receive, accept and approve the accounts payable list for May 2022 as presented in written format by Administration. CARRIED

B. Action Item List
Res. # 091 – 22 MOVED by Deputy Mayor Larysa Luciw that Council receive and accept as information the action item list for June 2022 as presented in writing by the Chief Administrative Officer. CARRIED

10.0 CORRESPONDENCE

Res. # 092 – 22 MOVED by Deputy Mayor Larysa Luciw that Council receive as information all correspondence as presented in writing at this meeting. CARRIED

ADJOURNMENT

Being that the agenda matters had been concluded the meeting was declared adjourned at 10.15 PM by Mayor Denise Lambert.

Mayor

Chief Administrative Officer

SPECIAL COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

June 27th, 2022 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

IN ATTENDANCE

Denise Lambert, Mayor (*Chair*)
Larysa Luciw, Deputy Mayor
Michael Harney, Councillor

1.0 CALL TO ORDER

Mayor Denise Lambert called the meeting to order at 7.00 PM.

2.0 ACCEPTANCE OF AGENDA

MOVED by Deputy Mayor Larysa Luciw that the agenda be approved as presented.

Res. # 097 – 22

CARRIED

Res. # 098 – 22

MOVED BY Councillor Michael Harney that Council move into closed session to discuss employment under section 17 (1) (2) (e) of the Freedom of Information and Protection of Privacy Act at 7:01 p.m.

CARRIED

Res. # 099 – 22

MOVED BY Councillor Michael Harney that Council move out of closed session to discuss employment under section 17 (1) (2) (e) of the Freedom of Information and Protection of Privacy Act at 8:30 p.m.

CARRIED

D.

Res. # 100 – 22

Personnel

MOVED by Deputy Mayor Larysa Luciw that the final performance evaluation is completed by the mayor with and reviewed by the CAO by June 30th, 2022.

CARRIED

Res. # 101 – 22

MOVED by Councillor Michael Harney that Council seek clarification and respond to the terms of employment agreement for 2022-2023.

CARRIED

ADJOURNMENT

Being that the agenda matters had been concluded the meeting was declared adjourned at 8.34 PM by Mayor Denise Lambert.

Mayor

Chief Administrative Officer

GOVERNMENT OF ALBERTA

ALBERTA TRANSPORTATION

**ALBERTA MUNICIPAL WATER/WASTEWATER PARTNERSHIP
WATER FOR LIFE PROGRAM**

AGREEMENT FOR THE

DARWELL REGIONAL WASTEWATER TRANSMISSION LINE - PHASE "A"

MEMORANDUM OF AGREEMENT MADE THIS 25th DAY OF JULY A.D., 2019

HER MAJESTY THE QUEEN, in right of the Province of Alberta
herein represented by the Minister of Transportation
(hereinafter referred to as the "Province")

OF THE FIRST PART

- and -

DARWELL LAGOON COMMISSION

in the Province of Alberta (hereinafter referred to as the "Municipality")

OF THE SECOND PART

WHEREAS, the Province desires to transfer funds to the Municipality in accordance with the terms of the Alberta Municipal Water/Wastewater Partnership; and

WHEREAS, under the provisions of the Transportation Grants Regulation, being Alberta Regulation 79/2003, the Minister is authorized to make grants and to enter into an agreement with respect to any matter relating to the payment of a grant.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the Minister paying to the Municipality the financial assistance and performing the obligations provided in the Agreement, the Municipality, while this Agreement is in effect, will undertake its obligations in accordance with the provisions stated in this Agreement, and the parties agree as follows:

1. The Municipality hereby agrees:
 - (a) to finance the entire cost of the project,
 - (b) to undertake to acquire all necessary permits, licenses, authorities, property easements and lands required to allow the implementation of the Project,
 - (c) to retain competent engineering expertise as required to meet the design and construction standards acceptable to the Province,
 - (d) that when undertaking the construction on a Contract basis, the Municipality shall invite tenders; and where the Municipality recommends that any tender other than the low tender be accepted, the Municipality shall submit to the Province for its written approval its recommendation respecting such awarding, together with details of all tenders received; and
 - (e) that when undertaking the construction on a Day Labour basis; rates for equipment rental shall not exceed the Alberta Roadbuilders and Heavy Construction Association "Equipment Rental Rates Guide" currently in effect at the time the work is undertaken.
 - (f) to construct the Project at its sole risk in a proper and workmanlike manner, complete in all respects in accordance with the plans and specifications for the Project and pay all costs and expenses relating thereto,

- (g) to assume all liability for all damages of any nature whatsoever caused by the Municipality, its servants, workmen, or agents, in the construction, use, operation, maintenance, repair and replacement of the Project, or any part thereof, and will indemnify and save harmless the Minister in respect of all claims or demands or actions of whatever kind and nature that may be made against the Minister or his employees, workmen, or agents by reason of the financial assistance given to the Municipality for the construction of the Project under this Agreement,
- (h) to invest all funds (in excess of current expenditures) advanced from this grant, or received from the Alberta Capital Finance Authority with respect to the Project. The interest earned therefrom shall be applied to reduce the costs of the Project,
- (i) to provide to the Minister, copies, certified in a manner satisfactory to the Minister, of any documents that the Minister may deem necessary for the purpose of this Agreement,
- (j) to submit a statement of costs incurred and revenues received with respect to the Project, and attest in writing that the expenditures and revenues so submitted for the Project are reasonable, are attributable to the Project, and that the accounting of the same has been performed in a manner that complies with the intent and meaning of this Agreement,
- (k) to submit progress reports to the Province on a regular basis and to submit to the Province for its written approval any costs incurred above those listed in Schedule "A" for which the municipality is requesting funding, before such costs are incurred,

- (l) to allow the Province or its agents access to the Project site, any engineering drawings or documents, any books of accounts relating to expenditures claimed under this Agreement, and other such project-related documents as deemed necessary by the Province in performing an audit of the Project,
- (m) to maintain the completed works at the municipality's own expense.

2. The Province agrees:

- (a) to contribute to the Municipality an amount as listed in Schedule "A", under the terms of the Alberta Municipal Water/Wastewater Partnership.

- (b) to issue payments as outlined in Schedule "B" attached.

3. The parties agree that their respective contributions toward the project are for the work comprising of the **Darwell Regional Wastewater Transmission Line – Phase 3 project**.


4. The parties hereto agree to give this Agreement a fair and liberal interpretation and to negotiate with fairness and candor, from time to time, any modification or alteration thereof, that may be rendered necessary by changing conditions.

IN WITNESS WHEREOF this Agreement has been duly executed by the parties hereto.

SIGNED, SEALED, AND DELIVERED

by the Province, in the presence of:



Witness


Regional Director
Alberta Transportation

SIGNED, SEALED, AND DELIVERED

by the Municipality, **Commission**, in the presence of:


Witness


Chairperson

SCHEDULE "A"

"SCHEDULE OF COSTS"

GRANT NUMBER 706098
MUNICIPALITY: DARWELL LAGOON COMMISSION
GRANT PROGRAM: Water for Life Program
PROJECT NAME: Darwell Regional Wastewater Transmission Line - Phase "A"
POPULATION: N/A
GRANT FUNDING PERCENTAGE: 90 Percent
CONSULTANT: To Be Determined

Total Estimated Project Costs	\$12,525,000.00 \$
Less Ineligible Costs and/or Interest	\$ N/A
Engineering (Eligible Costs Only)	\$ included above
OTHER (Please specify)	\$ N/A
TOTAL ESTIMATED ELIGIBLE COSTS	\$12,525,000.00
MUNICIPALITY SHARE AT 10%	\$ 1,252,500.00
ALBERTA TRANSPORTATION SHARE AT 90%	<u>\$11,272,500.00</u>

Schedule B
Schedule of Payments

1. The Province hereby agrees to issue the following grant payments with respect to the Project, *subject to budget availability*:
 - (a) an initial payment in the amount to coincide with the progress of the project.
 - (b) a payment representing the balance of the grant after receipt of the final statement of costs together with:
 - i) a certification that the Project is complete and that no additional costs will be submitted, and
 - ii) such other documentation as requested by the Province.
 - (c) notwithstanding (1) and (a) above, upon identifying available budget funds in any fiscal year, issue at its discretion, any payments, including advance payments and/or payment in full.

MINISTER'S LETTER



ALBERTA
TRANSPORTATION

*Office of the Minister
Government House Leader
MLA, Edmonton - Highlands - Norwood*

March 15, 2019

AR 75230

Mr. Robert Kohn
Chairperson
Darwell Lagoon Commission
PO Box 219
Sangudo, AB T0E 2A0

Dear Mr. Kohn:

I am pleased to advise your council that your project, Darwell Regional Wastewater Transmission Line - Phase A, will be funded under the Water for Life program.

Based on your submission/application, Darwell Lagoon Commission will receive a grant of 90 per cent of the estimated eligible project costs, or up to \$11,272,500 for the project under this program. The final grant amount will be based on the actual eligible costs at the time of the project completion. You may wish to share this information internally with your council, but I would ask that you not make this public at this time.

Our government has made an historic investment in hospitals, schools, roads, bridges, transit, and water infrastructure. This investment will help stimulate Alberta's economic recovery and get Albertans back to work.

Alberta Transportation staff will be in contact with your administration to formalize the funding agreement to undertake this work.

Sincerely,

Brian Mason
Minister

With regard to Phase A Sandy Beach to Onoway Project, please note that MPE will have a DRAFT Report ready for review by the end of the Week of July 11, 2022.

As soon as I get it I will forward copies for your review and preparation of comments and questions.

Due to the timing of the Pope's visit and numerous other activities in the area, I would suggest that we schedule a meeting during the short week of August when MPE can go thru the report with you and address your comments and questions.

Mike Yakemchuk would also review the potential cost-sharing and grant calculations that may be appropriate for the Project.

Please let me know what dates in August are best for you.

Joe Duplessie, CMML

GM of Utilities & Special Projects

56521 Rge Rd 65 Box 219 SANGUDO, ALBERTA T0E 2A0

Phone: 780-785-3411 Toll Free 1-866-880-5722 Fax 780-785-2985 Cell 780-284-3270

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Summer Village of Sandy Beach Financial Reporting and Expenditure Policy 01-2022

General

The Chief Administrative Officer, (CAO) has the authority to receive income and spend funds in accordance with the annual budget approved by Council on a line-by-line basis.

Where expenditure(s) are to exceed the approved budget amount, the CAO shall provide to Council **(1)** a written explanation for the specific cost overrun and **(2)** a proposal of where to obtain the increased funding, i.e., a reduction in another budget line item or payment from general or restricted reserve funds.

The CAO shall provide Council on a regular monthly basis with the following financial information:

- Accounts Payable list;
- Consolidated Income Statement;
- Verification of monthly completed Bank Reconciliations;

When possible, accounts payable and accounts receivable should be completed by different summer village personnel.

And on an annual basis, the Chief Administrative Officer shall present to Council in October of each year the following: Three-year proposed operating budgets and Five-Year proposed Capital budgets.

And following the completion of the external audit providing Council with the Audit report.

At Council's request or the CAO discretion the Auditor should present at the March/April Council meeting.

Approved Credit Card

The CAO shall maintain care and control of the approved credit card and shall insure that only authorized purchases occur. These expenses would likely include the following:

Fuel for summer village vehicles and equipment
Repairs and maintenance costs (repair shops) for vehicles and equipment
Purchase of shop and office supplies

Credit Limit: There shall be an approved limit on the credit card of \$6,000.00.

Any single expenditure in excess of \$3,000.00 shall require the written approval of the CAO.

Operating Budget Expenditures

The general authority of the Chief Administrative Officer notwithstanding, the following policy on purchases shall be as follows:

Day to Day Operating Costs

- (1) If within the approved budget line expense and any single purchase is below \$20,000.00, the CAO is allowed to make the purchase;
- (2) Any single purchase, as above, may be obtained from a preferred vendor and without the need of obtaining additional cost/price quotes;
- (3) Any single expense above \$20,000.00 shall require a presentation to Council for approval where Council can approve the cost if it's with a reliable vendor or to maintain essential service delivery or move the requirement for obtaining 3 estimates.

MSI and other Grant Funded Projects < \$75,000

- (4) Any single infrastructure or project expense with a cost lower than \$75,000.00, whether an operating budget line item or a capital purchase project like roads or recreation or fire smart which is paid for by Grant funding shall be sole sourced with a reputable vendor by the Chief Administrative Officer to ensure timely service delivery. A public notification of the project and its associated costs will run in the Lac Ste. Anne Bulletin for 3 weeks and the CAO will prior to approving the project bring it before Council to move its approval and posting for 3 weeks.

MSI and other Grant Funded Projects > \$75,000

- (5) Any single infrastructure project expense in excess of \$75,000.00, whether an operating budget line item or a capital purchase project like lagoon, roads or recreation or fire smart which is paid for by Grant funding shall be sourced by the issuing of a Request for Proposal (RFP) or Estimate, require a minimum of three price quotes, and shall be subject to the standard bid system, ensuring that bids are received and opened in public and Council shall have approval on selecting the vendor. If the lowest bid is not accepted by Council, reasons for an alternate selection should be given.

Adopted by Resolution # _____ on this 21st day of July 2022



BOX 540 ONOWAY, ALBERTA T0E 1V0
780.905.3934

July 12, 2022

To the Mayor and Councillors of:

Summer Village of Birch Cove
Summer Village of Nakamun Park
Summer Village of Ross Haven
Summer Village of Sandy Beach
Summer Village of Silver Sands
Summer Village of Southview

Summer Village of Sunrise Beach
Summer Village of Sunset Point
Summer Village of Val Quentin
Summer Village of Yellowstone
Summer Village of West Cove

In 2008 East End Bus became a registered society, now known as Lac Ste. Anne East End Bus Society. We continue to plan for the future and the ever-growing demands for the services we offer, providing not only for the seniors, but also for families, groups, and clubs in our region.

In previous years your municipality graciously agreed to assist with Lac Ste. Anne East End Bus Society's request of \$300.00 per year for bus replacement, this year we are requesting \$350.00 for operational funds. Your commitment of support for 2022, along with the support of others, will ensure that Lac Ste. Anne East End Bus Society will have the funds available for seniors and people living with disabilities have transportation when needed.

Thank you for your consideration,

Lac. Ste. Anne East End Bus Society
Lorne Olsvik – Lac Ste. Anne County
Daryl Weber – Alberta Beach
Bob Winterford – Town of Onoway
Ren Giesbrecht - Summer Villages Representative
Shauna Johnston – Member at Large

lp

Good morning,

Please add to the regular council meeting agenda for in session discussion.

Thanks,

Denise

Personnel

Summer Village of Sandy Beach
Deputy Mayor Larysa Lucin's Report
July 21, 2022

1. I have been spending time understanding the FCSS document. Encourage residents and/or Rec League to apply for FCSS funding. There is a posting on the employment page of our website and information has been posted on a couple of Facebook pages.
2. Did a walk-through of the forest paths off Lakeshore. Pisim has done a first pass with their machine creating paths on higher ground, widening paths etc. On our second walk through with Darryl from Pisim on July 9, 2022, the paths were soaked due to all the rain we had. Gave us a really go idea of where the water pools and runs. Some recommendations were made to add up to 5 culverts and trench along one side of a path where there was a stream of water running down. Discussions were had as well about the maintenance of the path which would include some mowing to keep the grass low in some areas.
3. Sun and Sand Rec. League had there Canada Day festivities in the day park on July 1st. They served hot dogs and cupcakes to residents at no charge.

Report submitted by Larysa Lucin

SVLSACE June 25 2022 Hi-Lights

43 Waste Commission New cell in development using local contractor. Working to improve recycling program. More public education needed for proper working program. Note free to drop off recyclables such as plastic, tins, electronics, oil, paint at site.

Silver Sands has program where public works picks up recycles separately and drops into large recycle bins for removal.

Wild Water Line is hooked up at Entwistle. Nakamun truck fill in construction. Management transitioning from build to utility operations.

Emergency Management Agency meeting minutes will now be sent to councils to review. Keep strong communication within our organization and advocate to Province to review the basic structure of DEMs and DDEMs in smaller communities.

ASVA Conference in October (Edmonton) Future of Municipal Governance and the impact on SV's and the new LGFF funding Framework on the agenda. Advocating for more equitable division of the LGFF monies, and a minimum million dollars increase in total amount. Need for increase in base funding for SV's. Change Base funding from population to Number of Dwellings (would recognize campgrounds) Recognition that larger SV's need more funding. Recognition that SV's in general are tending towards more Full Time residents. Study indicates that Rural Growth is primarily in SV's.

AB Munis Lack of info on small communities in regards to Amalgamation, however, noted that it is only successful if communities want it. Can have fiscal advantages.

Policing Almost no support from province in regards to work with Advisory Board. There appears to be desire by Province to push forward. Both ABMunis and RMA have written letters opposing an Alberta Police Force. **SVLSACE** group looking into costs, availability, sharing and upgraded training of Bylaw officers, for CPO's (community police officers) as an upgrade for local policing needs.

Fire Smart Holding a Fire Smart Barbecue within the village and/or with Sunrise as a way to recruit Block Captains or Possible DEM positions. Education on Fire Smart, evacuation procedures, animal requirements etc.

Sturgeon River Watershed Alliance (Kelsey Norton) Link on website to Riparian Lake Portal. Also Alberta Lake Management Society for info /Assistance for lake water testing.



Summer Village of Sandy Beach

Cheque Listing for Council: JUNE 2022

2022-Jun-29
7:31:46PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20220152	2022-06-01	Canada Revenue Agency		PAYMENT ACCT#132003666RP0001 NOTICE	748.20	748.20
			MAY 9, 2022			
20220153	2022-06-01	██████████		PAYMENT PAY PERIOD NB11-2022	1,499.59	1,499.59
			NB11-2022			
20220154	2022-06-01	BARRICADES AND SIGNS LTD.		PAYMENT CUSTOMER #C3213	992.88	992.88
			23655			
20220155	2022-06-01	Canada Revenue Agency		PAYMENT ACCT#132003666 RP0001	3,655.20	3,655.20
			MAY 2022			
20220156	2022-06-01	Dainard, Doug		PAYMENT TORO REPAIR	95.00	95.00
			523690			
20220157	2022-06-01	Highway 43 East Waste Commission		PAYMENT APRIL 2022 DISPOSAL FEES	460.58	460.58
			16450			
20220158	2022-06-01	Liebenberg, Christiaan		PAYMENT CUSTOMER #244	4,326.43	4,326.43
			CAO MAY-22			
20220159	2022-06-01	LOOP		PAYMENT SITE SEARCH ENGINE ANNUAL	603.75	603.75
			L-153			
20220160	2022-06-01	██████████		PAYMENT PAY PERIOD RM11-2022	1,082.00	1,082.00
			RM11-2022			
20220161	2022-06-01	██████████		PAYMENT PAY PERIOD DP11-2022	1,694.55	1,694.55
			DP11-2022			
20220162	2022-06-01	RFS Canada		PAYMENT JUNE 2022	575.62	575.62
			5020064678			
20220163	2022-06-01	Standstone Vacuum Services Ltd.		PAYMENT SEPTIC AND WATER SERVICES	239.04	239.04
			162001516			
20220164	2022-06-01	Telus Mobility		PAYMENT ACCT#31932068	132.25	132.25
			MAY 9M 2022			
20220165	2022-06-01	The Lac Ste. Anne Bulletin		PAYMENT MAY 16 & 23 TAX NOTICE AD	132.30	132.30
			21549			
20220166	2022-06-01	WILD Water Commission		PAYMENT 1ST PYMT. PHASE 1 & 2 2022 ADMINISTRATION AND	3,008.33 2,012.22	5,020.55
			2022-DEB-4 2022-OG-08			
20220167	2022-06-01	Xplornet Communications Inc		PAYMENT ACCT#229348	78.74	78.74
			INV43047738			
20220169	2022-06-15	EPCOR		PAYMENT ACCT#21716709	1,278.73	1,278.73
			JUNE 6, 2022			
20220170	2022-06-15	Ste Anne Gas Co-op		PAYMENT ACCT#006593-00 ACCT#005034-00	178.04 101.01	279.05
			886697 888281			
20220171	2022-06-15	██████████		PAYMENT NB12-2022 PAYROLL	1,686.05	1,686.05
			NB12-2022			
20220172	2022-06-15	BRUCE, CRAIG		PAYMENT DELIVER MOWER FOR REPAIR	200.00	200.00
			4472			
20220173	2022-06-15	Canada Revenue Agency		PAYMENT ACCT#13200 3666 RP0001	1,636.72	1,636.72
			JUNE 2022			
20220174	2022-06-15	Dainard, Doug		PAYMENT WEEDEATER REPAIR EQUIPMENT REPAIRS	50.00 1,000.14	1,050.14
			523691 523692			
20220175	2022-06-15	GFL Environmental Inc.		PAYMENT MAY 2022 WASTE SERVICES	885.74	885.74
			PG0000556071			
20220176	2022-06-15	Handi-Can (2003) Ltd.		PAYMENT		574.88



Summer Village of Sandy Beach

Cheque Listing for Council: June 2022

2022-Jun-29

7:31:46PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20220176	2022-06-15	Handi-Can (2003) Ltd.	52601	PORTABLE TOILET RENTAL	574.88	574.88
20220177	2022-06-15	██████████	RM12-2022	PAYMENT RM12-2022 PAYROLL	479.71	479.71
20220178	2022-06-15	Parkland County	99099	PAYMENT ANIMAL SHELTER ANNUAL FEE	500.00	500.00
20220179	2022-06-15	██████████	DP12-2022	PAYMENT DP12-2022 PAYROLL	1,793.25	1,793.25
20220180	2022-06-15	Sharon's Garden Party	802	PAYMENT BEAUTIFICATION - FLOWERS	312.30	312.30
20220181	2022-06-15	Tom Puffer	032	PAYMENT MAY 2022 BYLAW SERVICES	1,131.25	1,131.25
20220182	2022-06-15	UFA Co-operative Limited	MAY 31, 2022	PAYMENT ACCT#8872103	718.57	718.57
20220184	2022-06-29	ATB FINANCIAL MasterCard	MAY 27 - JUN	PAYMENT ATB MC 5475 XXXX XXXX 3895	2,497.72	2,497.72
20220185	2022-06-29	EPCOR	JUN 17, 2022 JUNE 17 JUNE 17, 2022	PAYMENT ACCT#21649348 ACCT#15279763 ACCT#21611009	128.78 224.67 192.24	545.69
20220186	2022-06-29	Telus	MAY 31, 2022	PAYMENT ACCT#38585081	180.97	180.97
20220187	2022-06-29	██████████	NB13-2022	PAYMENT NB13-2022 PAYROLL	1,778.71	1,778.71
20220188	2022-06-29	Canada Revenue Agency	JUNE 2022	PAYMENT PD7A ACCT#13200 3666 RP0001	4,026.91	4,026.91
20220189	2022-06-29	HARNEY, CARRIE	JUN 3-8, 2022	PAYMENT BEAUTIFICATION	91.82	91.82
20220190	2022-06-29	Harney, Michael	JUNE 15, 2022	PAYMENT MILEAGE	41.18	41.18
20220191	2022-06-29	Highway 43 East Waste Commission	16474	PAYMENT MAY 2022 DISPOSAL FEES	489.91	489.91
20220192	2022-06-29	Kaup, Sharon	802	PAYMENT TO REPLACE PREVIOUS CHEQUE	312.30	312.30
20220193	2022-06-29	Lambert, Denise	06-2022 DL	PAYMENT JAN TO JUNE 2022 HONORARIUM	2,166.66	2,166.66
20220194	2022-06-29	Liebenberg, Christiaan	JUNE 2022	PAYMENT JUNE 2022 SALARY	4,326.43	4,326.43
20220195	2022-06-29	Liebenberg, Rudolf	APRIL-JUNE	PAYMENT MILEAGE APRIL - JUNE 2022	205.32	205.32
20220196	2022-06-29	Luciw, Larysa	06-2022-LL	PAYMENT JAN-JUN 2022 HONORARIUM	2,166.66	2,166.66
20220197	2022-06-29	Municipal Assessment Services Group Inc.	SV02378	PAYMENT JULY - SEPTEMBER 2022	2,226.00	2,226.00
20220198	2022-06-29	MUNISIGHT LTD., ATTN: MUNISIGHT LTD. AR	#INV4303641	PAYMENT TAX NOTICE TRAINING	105.00	105.00
20220199	2022-06-29	██████████	RM13-2022	PAYMENT RM13-2022 PAYROLL	1,145.27	1,145.27
20220200	2022-06-29	Parkland County	99138	PAYMENT MAY 2022 SHELTER FEES	405.00	405.00
20220201	2022-06-29	██████████	DP13-2022	PAYMENT DP13-2022 PAYROLL	1,901.85	1,901.85



Summer Village of Sandy Beach

Cheque Listing for Council: JUNE 2022

2022-Jun-29
7:31:46PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20220202	2022-06-29	Sonnleitner, Tony	APR-JUN 2022	PAYMENT APRIL - JUNE 2022 DO SERVICES	1,118.25	1,118.25
20220203	2022-06-29	Ste Anne SVREMP	2204	PAYMENT 2022 EMERGENCY MANAGEMENT	3,500.00	3,500.00
20220204	2022-06-29	Workers Compensation Board	25658861	PAYMENT ACCT #808987	341.60	341.60

Total 63,436.32

*** End of Report ***



Summer Village of Sandy Beach

Revenue/Expense Statement

General Ledger	Description	2022 Budget	2022 Actual	2022 Budget Remaining \$
Revenues				
1-00-00-110	Real Property Taxes	(1,250.00)	(16.93)	(1,233.07)
1-00-00-111	Minimum Levy	(6,850.00)	0.00	(6,850.00)
1-00-00-112	Taxes - Commercial	(5,500.00)	(9,117.51)	3,617.51
1-00-00-113	Taxes - Residential	(352,295.00)	(383,771.29)	31,476.29
1-00-00-115	Taxes-Linear	(3,100.00)	0.00	(3,100.00)
1-00-00-190	Snow and Maintenance	0.00	0.00	0.00
1-00-00-510	Penalties & Costs On Taxes	(8,100.00)	(2,681.35)	(5,418.65)
1-00-00-520	Lagoon Maintenance - split cost	0.00	(2,510.57)	2,510.57
1-00-00-530	Misc. Income	(17,500.00)	(4,169.00)	(13,831.00)
1-00-00-531	Village Land Sale Revenue	0.00	0.00	0.00
1-00-00-590	Other Revenue/Tax Certificates/GST	(2,500.00)	(1,105.00)	(1,395.00)
1-00-00-740	Provincial Government/Agencies	0.00	0.00	0.00
1-00-00-840	AMIP	0.00	0.00	0.00
1-00-00-990	Other Revenue/Tax Recovery	(26,150.00)	(470.00)	(25,680.00)
1-01-00-550	Interest Income	(2,000.00)	(3,277.33)	1,277.33
1-02-00-550	Interest Income Trust	(27,650.00)	0.00	(27,650.00)
1-12-00-560	Rentals/Shop Rent	(1,000.00)	0.00	(1,000.00)
1-12-00-561	Office Rent	0.00	0.00	0.00
1-32-00-830	Federal Infrastructure Grants Road Survey	0.00	0.00	0.00
1-32-00-840	Prov. Conditional Grants & MSP/MOST	(30,000.00)	0.00	(30,000.00)
1-32-00-841	MSI-Capital	(49,927.00)	(123,118.00)	73,191.00
1-32-00-842	MSI-Operating	(10,000.00)	0.00	(10,000.00)
1-32-00-844	GTF + FRIAA	(30,000.00)	0.00	(30,000.00)
1-32-00-845	OTHER Prov.Grants	(10,750.00)	0.00	(10,750.00)
1-32-00-846	Def. Rev. (Prof. Consult)	0.00	0.00	0.00
1-32-00-847	Snow/ Maintenance	0.00	0.00	0.00
1-32-00-848	Canada Day (Prov. Grant)	0.00	0.00	0.00
1-32-30-845	STEP	0.00	0.00	0.00
1-51-00-840	Provincial Conditional Grants/FCSS	(7,320.00)	(1,754.00)	(5,566.00)
1-61-00-410	Planning/Zoning/Dev. Charges	0.00	(138.40)	138.40
1-74-00-560	Rental Income/Facilities	(1,000.00)	(900.00)	(100.00)
1-74-00-840	Provincial Conditional Grants	0.00	0.00	0.00
1-99-00-750	School Foundation - Non-Residential	(2,208.00)	(1,342.28)	(865.72)
1-99-00-751	School Foundation - Residential	(114,472.00)	(114,471.06)	(0.94)
1-99-00-752	School Foundation - Linear	0.00	(876.61)	876.61
1-99-00-753	Senior Foundation	(9,755.00)	(9,753.70)	(1.30)
1-99-00-756	Senior Foundation - Residential	0.00	0.00	0.00
*P TOTAL Revenues		(719,327.00)	(659,473.03)	(60,353.97)



Summer Village of Sandy Beach

Revenue/Expense Statement

General Ledger	Description	2022 Budget	2022 Actual	2022 Budget Remaining \$
Expenses				
2-11-00-110	Honorariums	13,000.00	4,333.32	8,666.68
2-11-00-211	Mileage & Subsistence	1,850.00	823.84	1,026.16
2-11-00-510	General Supplies/Conventions	1,000.00	688.75	311.25
2-12-00-110	Salaries/Wages Administration	70,000.00	35,233.31	34,766.69
2-12-00-111	Ad Hoc Committee	0.00	0.00	0.00
2-12-00-130	Employer Contributions (O)	5,500.00	4,909.37	590.63
2-12-00-131	WCB	3,600.00	2,353.71	1,246.29
2-12-00-200	Contract Admin/DEM/DDEM	4,000.00	666.68	3,333.32
2-12-00-211	Travel & Subsistence	6,000.00	205.32	5,794.68
2-12-00-215	Freight, Postage, Telephone	7,000.00	2,604.74	4,395.26
2-12-00-216	Newsletter	500.00	0.00	500.00
2-12-00-217	Internet	850.00	429.94	420.06
2-12-00-218	Website	4,500.00	3,525.00	975.00
2-12-00-219	Conferences/CAO CLGM Coursework-MC	2,000.00	470.88	1,529.12
2-12-00-220	Subscriptions, Memberships, Printing, Ad	13,000.00	8,256.57	4,743.43
2-12-00-221	Dues and Memberships	0.00	975.00	(975.00)
2-12-00-222	Donations/Appreciations	0.00	0.00	0.00
2-12-00-230	Professional and Special Services	6,500.00	2,355.00	4,145.00
2-12-00-231	Audit	6,950.00	7,127.80	(177.80)
2-12-00-232	Assessment Services	9,000.00	6,427.00	2,573.00
2-12-00-233	WILD Waterline (Operating)	4,000.00	2,012.22	1,987.78
2-12-00-234	WILD Waterline (Debenture Phase I & II)	6,000.00	3,008.33	2,991.67
2-12-00-250	Repairs & Maintenance	2,500.00	758.88	1,741.12
2-12-00-260	Water/Sewer Admin Building	1,750.00	1,208.03	541.97
2-12-00-263	Computer	0.00	188.32	(188.32)
2-12-00-265	1985 Lot research	0.00	0.00	0.00
2-12-00-266	Organize Files-Archive	0.00	0.00	0.00
2-12-00-270	Bank Charges	350.00	114.30	235.70
2-12-00-274	Insurance and Bond Premiums	14,500.00	750.00	13,750.00
2-12-00-505	Canada Day Celebration	850.00	0.00	850.00
2-12-00-510	General Office Supplies	6,500.00	1,064.46	5,435.54
2-12-00-511	Computer Repairs	0.00	0.00	0.00
2-12-00-512	Financial Software	10,000.00	1,041.60	8,958.40
2-12-00-519	Other Services/Donations/Appreciations	500.00	0.00	500.00
2-12-00-540	Utilities-Administration EPCOR	2,500.00	909.64	1,590.36
2-12-00-762	Transfer to Capital Reserve - Water	2,500.00	0.00	2,500.00
2-12-00-810	Short Term Borrowing Costs	0.00	0.00	0.00
2-12-00-811	Interest Expense	0.00	41.55	(41.55)
2-12-00-990	Other/Miscellaneous	0.00	0.00	0.00
2-12-00-992	Bank Charges	0.00	89.60	(89.60)
2-12-00-994	Assessment Review Board	1,000.00	0.00	1,000.00
2-23-00-200	Fire / Sturgeon County	4,000.00	2,050.00	1,950.00
2-23-00-201	Fire Supression/Support	4,000.00	630.00	3,370.00
2-25-00-212	Policing	11,000.00	8,234.00	2,766.00
2-25-00-220	Physician Recruitment	0.00	0.00	0.00
2-26-00-220	MSP (Fire, Police, Ambulance)	0.00	0.00	0.00
2-26-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-110	Salaries & Wages	90,000.00	64,779.02	25,220.98
2-32-00-111	Contract Services/Weed Inspector	600.00	410.00	190.00
2-32-00-130	Employer Contributions	8,000.00	4,826.09	3,173.91
2-32-00-200	Gravel/Maintenance/Drainage	1,000.00	700.00	300.00
2-32-00-201	Signs	1,000.00	3,318.54	(2,318.54)
2-32-00-202	Paving Reconstruction Roads	1,000.00	0.00	1,000.00
2-32-00-211	Fuel/Mileage/UFA	4,500.00	2,794.59	1,705.41



Summer Village of Sandy Beach

Revenue/Expense Statement

General Ledger	Description	2022 Budget	2022 Actual	2022 Budget Remaining \$
2-32-00-212	Reserve Roads	2,500.00	0.00	2,500.00
2-32-00-215	Telus (Shop/Public Works)	1,350.00	57.45	1,292.55
2-32-00-230	Tree Removal	10,500.00	0.00	10,500.00
2-32-00-240	Fire Mitigation	0.00	0.00	0.00
2-32-00-250	Road/Street Contractors-non Gov.	5,000.00	0.00	5,000.00
2-32-00-255	Repairs and Maint to other equipment	10,000.00	6,834.13	3,165.87
2-32-00-260	Snow Removal	1,000.00	0.00	1,000.00
2-32-00-270	Miscellaneous General Services/Bylaw	10,000.00	9,940.00	60.00
2-32-00-280	Equipment Purchases	5,500.00	561.29	4,938.71
2-32-00-350	Roads - Government Grant	0.00	0.00	0.00
2-32-00-510	General Goods & Supplies	6,000.00	3,589.36	2,410.64
2-32-00-511	Beautification	500.00	716.42	(216.42)
2-32-00-540	Utilities - Street Lights	14,750.00	7,838.75	6,911.25
2-32-00-611	Amortization - Engineered structures	0.00	0.00	0.00
2-32-00-621	Amortization-buildings	0.00	0.00	0.00
2-32-00-631	Amortization-machinery/equipment	0.00	0.00	0.00
2-32-00-651	Amortization-vehicles	0.00	0.00	0.00
2-32-00-762	Contributed to Capital Function	0.00	1,400.00	(1,400.00)
2-32-00-840	Prov. Conditional Grants & MSP/MOST	30,000.00	0.00	30,000.00
2-32-00-841	MSI - Capital	49,927.00	0.00	49,927.00
2-32-00-842	MSI - Operating	10,000.00	0.00	10,000.00
2-32-00-844	GTF + FRIAA	30,000.00	0.00	30,000.00
2-42-00-200	Lagoon Maintenance/Manager	1,000.00	107.57	892.43
2-42-00-210	Waste Water Service Cost	0.00	0.00	0.00
2-42-00-230	Professional Consult	8,000.00	5,511.89	2,488.11
2-42-00-641	Amortization-Wastewater	0.00	0.00	0.00
2-42-00-762	Transfer to Reserve- Sewage	2,500.00	0.00	2,500.00
2-43-00-200	Garbage Contract/GFL	11,500.00	4,686.37	6,813.63
2-43-00-270	Land Reclamation Site/Garbage Collection	7,500.00	0.00	7,500.00
2-43-00-350	Landfill - Hwy 43 Waste Commission	7,500.00	2,086.72	5,413.28
2-43-00-762	Transfer To Capital Functions	0.00	0.00	0.00
2-51-00-750	FCSS/Recreation	9,065.00	0.00	9,065.00
2-61-00-510	Development Officer Fees	6,500.00	2,130.00	4,370.00
2-61-00-511	Planning, Zoning & Development	1,000.00	0.00	1,000.00
2-61-00-512	Development Enforcement	2,000.00	500.00	1,500.00
2-62-00-211	East End Bus	250.00	0.00	250.00
2-71-00-540	Utilities Shop	5,500.00	4,769.34	730.66
2-71-00-541	Utilities Old Shop	1,250.00	494.49	755.51
2-71-00-762	Transfer to Reserve Equipment	2,500.00	0.00	2,500.00
2-72-00-200	Daypark/Recreation	500.00	0.00	500.00
2-72-00-540	Daypark Expenses/Utilities	2,000.00	547.50	1,452.50
2-72-00-541	MSI C-Playground Equipment	500.00	0.00	500.00
2-72-00-661	Amortization-land improvements	0.00	0.00	0.00
2-72-00-762	Transfers To Capital Functions	0.00	0.00	0.00
2-74-00-200	Hall Cleaning	500.00	0.00	500.00
2-74-00-210	General Services/Maintenance/Hall	500.00	0.00	500.00
2-74-00-510	General Goods and Supplies/Hall	500.00	0.00	500.00
2-74-00-540	Utilities-Hall	2,000.00	1,624.46	375.54
2-99-00-750	School Foundation - Non-Residential	2,208.00	0.00	2,208.00
2-99-00-751	School Foundation - Residential	114,472.00	24,783.76	89,688.24
2-99-00-753	Senior Foundation	9,755.00	9,754.54	0.46
*P	TOTAL Expenses	719,327.00	268,249.44	451,077.56
**P	(Profit)/Loss	0.00	(391,223.59)	390,723.59



Summer Village of Sandy Beach

Accounts Payable Bank Reconciliation

Page 1 of 1

2022-Jul-11
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June Balance Shown on Bank Statement

678,320.98

Add Outstanding Deposits

Less Outstanding Cheques

Payee	Cheque #	Cheque Date	Amount
Sharon's Garden Party	20220180	2022-06-15	312.30
EPCOR	20220185	2022-06-29	545.69
Canada Revenue Agency	20220188	2022-06-29	4,026.91
Harney, Michael	20220190	2022-06-29	41.18
Highway 43 East Waste Commiss	20220191	2022-06-29	489.91
Kaup, Sharon	20220192	2022-06-29	312.30
Lambert, Denise	20220193	2022-06-29	2,166.66
Liebenberg, Christiaan	20220194	2022-06-29	4,326.43
Liebenberg, Rudolf	20220195	2022-06-29	205.32
Luciw, Larysa	20220196	2022-06-29	2,166.66
Municipal Assessment Services G	20220197	2022-06-29	2,226.00
MUNISIGHT LTD., ATTN: MUNISI	20220198	2022-06-29	105.00
Parkland County	20220200	2022-06-29	405.00
Sonnleitner, Tony	20220202	2022-06-29	1,118.25
Ste Anne SVREMP	20220203	2022-06-29	3,500.00
Workers Compensation Board	20220204	2022-06-29	341.60
Total Outstanding Cheques			22,289.21
			(22,289.21)

And Adjustments

Your Bank Balance Should Be	<u>656,031.77</u>
Your Reconciled Bank Balance Is	<u>656,031.77</u>
Difference	<u><u>0.00</u></u>

*** End of Report ***

SUMMER VILLAGE of SANDY BEACH, AB



CAO REPORT July 21st, 2022

1. TAXES

- Current OUTSTANDING = \$279,000
- 1 YEAR ARREARS = \$23,700
- 2 YEAR Arrears = \$2,200

2. NEW RESIDENTS

Land Title Changes AVERAGE AROUND 2 a month.

3. DEVELOPMENT ACTIVITY

No permits issued so far this year – one lot consolidation on West Cover Drive – 830's.
A number of clean up orders will be issued by the end of July.

4. TAX ACTIVITY

Tax Certificates approx. 4 a month.

5. OPERATIONS

- Trail work Lakeshore Drive is ongoing and await feedback and update from contractor;
- Lakeshore Drive crack filling and gravel road grading, wash boarding and dust control delayed by rain but possibly work can be completed at end of July or August.
- Lakeshore Drive new traffic signage has been installed – tree clearing for signage to be done;
- MSI grant monies pay out due shortly – all statement of funding has been completed and submitted including the old GTF funding June 2022;
- Not all grants are always suitable or available due to stringent applications and qualifying processes.

6. MAJOR PROJECTS toward mid Sept (there was quite the weather delay due to rain)

- Lakeshore Drive All asphalt work = \$34,500;
- Lagoon Entrance asphalt repairs = \$6,500;
- Blue Heron Drive gravel & dust control = \$5,500;
- West Cove Drive gravel & dust control = \$11,200;
- Retaining wall repairs at roll off bin or garbage site = \$11,500;
- Lakeshore Drive Trail work = \$17,000;
- Lakeshore Drive ditches excavation and painting = \$15,000;
- Lakeshore Drive Traffic signage = \$3,500; (completed)

7. **CORRESPONDENCE**

Requested Wastewater clarity on Hydraulic study from LSAC (June 22nd) and they confirmed they are working on finalizing the numbers – no reply from Alex on their status quo.

July 2022: ACTION ITEM List

Employee	Task	Action Taken	Progress	Date
Rudolf.	Municipality Accountability Review MAP Communications Strategy Survey Sept 30th Integrated Plans Spending Policy 01-2021 MSI 2022 Website Financials MuniWare Audit 2021 Trails Lakeshore Tax Recovery Hall Rentals Enforcement and Clean Up Orders DEM/Emergency Management Safety Codes Council Assessment Review Public Works Lakeshore and all Road work + traffic signage Meetings with staff Staff appraisals ANNUAL Budget 2022	final work to be completed in May and letter received Council direction - tabled Results posted Tabled until Nov 2022 Council to approve – draft submitted for review Payment 2021 = \$121,000 received January New Website launched May 24 th Completed Completed/FIR submitted with Property Tax Bylaw Received = \$17,500 work started \$10,500 received; Agreement/Sunrise/SSRL? Ongoing – new rolls added DEM position vacant as of May 1 SVREMP informed Completed and report received: 3 months action plan Brushing/Mowing/Maintenance Started mid June to mid July Office staff after Council meeting and PW every Tue. Completed in October 2022 Approved April 2022	Completed In progress Completed In progress In progress Received Completed Completed Completed Ongoing Ongoing Ongoing Ongoing Completed In progress In progress In progress In progress Approved	May 2022 Sept 2022 June 2022 Nov 2022 Dec 2022 Feb 2022 Sept 2022 Nov 2021 March 2022 May 2022 Dec 2022 Dec 2022 Oct 2022 Apr 2022 May 2022 Aug 2022 Oct 2022 Oct 2021 April 2022
Robin.	Payroll – Accounts Payable - Invoices Administration/Financial Software Filing, website, phone calls, land titles Audit 2021	Input invoices – entering payroll – printing cheques Correspondence and Letters mailed/system training Keeping everything current Working with Auditor	On-Going On-Going On-Going On-Going	June 2022 June 2022 June 2022 March 2022
COUNCIL.	Training Course work All Connect Survey Audit 2021 Wastewater	MEO, Muni's 101 - contact details provided BEM, ICS 100 - contact AEMA training directly Completed and on website Results posted Completed FIR submitted Await LSA County Hydraulic Study feedback + Alex	90 days 18 months ongoing ongoing Completed Completed	Nov 2021 Feb 2023 April 2022 May 2022 Feb 2022 Aug 2022

I am very pleased to share the Ministry of **Municipal Affairs' 2021-22 Annual Report** with you. For me, this annual report is a great reminder of the diverse, far-reaching, and important work of our ministry.

This latest annual report provides a comprehensive review of the programs and initiatives the ministry has undertaken over the past fiscal year to build stronger communities and make life better for Albertans. It outlines the ministry's efforts as part of the Government of Alberta's response to the COVID-19 pandemic and also offers a robust analysis of the ministry's performance in relation to the 2021-24 Business Plan.

The ability, at the provincial and municipal levels, to deal with the impacts of a pandemic and continue to meet the everyday needs of Albertans, is a testament to the dedication and professionalism of this ministry and the hard work of municipal officials and our partners.

This annual report highlights many of the ministry's accomplishments, opportunities, and challenges in 2021-22, including:

- Continuing to support a number of non-healthcare initiatives as we responded to the COVID-19 pandemic. Some of these initiatives included providing masks for schools; leading the Personal Protective Equipment Task Force; and leading the Vaccine Task Force to review and enhance the province's vaccine plan.
- Supporting Alberta municipalities as general municipal elections were held in 2021. For a number of reasons, this election was more complex than others. There were changes to financial tracking for candidates; the provincial Senate nominee election and referenda votes; a greater number of municipalities using alternative voting equipment; and the challenges of conducting elections during a pandemic.
- To support Alberta's economic recovery and protect jobs in communities throughout the province, the ministry continued to implement the following measures:
 - instituting a three-year property tax holiday for all new well and pipeline assets;
 - maintaining the Well Drilling Equipment Tax rate at zero;
 - providing additional depreciation adjustments for lower-producing wells; and
 - maintaining a shallow gas assessment reduction of 35 per cent for the next three years.
- At the end of the 2021-22 fiscal year, municipal assessment preparation for designated industrial property had been integrated into the Provincial Assessor's office in 197 out of 225 of affected municipalities (88 per cent).
- In 2021-22, two disaster recovery programs were established and two municipalities were added to an existing disaster recovery program. The Government of Alberta approved \$27 million to support communities impacted by flooding events across the province.
- In fall 2021, elevating devices became the final discipline to implement timely code adoption. Timely code adoption was implemented to address concerns raised by stakeholders that new code editions were not being adopted in a predictable manner. The changes demonstrated a commitment to harmonizing with national and international

standards and providing certainty to stakeholders, while not limiting Alberta's authority to regulate codes and standards.

- Grant programs and municipal funding continued to be important elements of the ministry's work in 2021-22. Municipal Affairs provided Alberta communities with funding through several different programs, including:
 - \$1.2 billion in capital funding through the Municipal Sustainability Initiative Capital program, and \$29.1 million in operational funding through the Municipal Sustainability Initiative Operating program;
 - the Canada Community-Building Fund (formerly the federal Gas Tax Fund) provided \$497.7 million to help Alberta municipalities build and revitalize their local public infrastructure, while creating jobs and long-term prosperity; and
 - \$452.1 million in Municipal Stimulus Program funding was paid to municipalities in 2021.
- We continued to support public libraries as they provided equitable information access to all residents of Alberta. Even as library doors were closed for parts of 2021-22, Albertans used library services to check out e-books and participate in online programs.
- The Municipal Sustainability Initiative, a municipal infrastructure grant program, was initially set to expire after March 2022, to be replaced with the Local Government Fiscal Framework in April 2022. However, the *Local Measures Statutes Amendment Act* extended the program by two years from its planned conclusion date in order to provide much needed economic stability. In 2024-25, the program will be replaced with the new framework.
- In 2021, the Land and Property Rights Tribunal received 7,446 surface rights applications, an increase of 41 per cent from 2020; conducted 6,591 hearings, both written and virtual, an increase of 19 per cent from 2020; and issued 6,555 decisions and/or orders, up 19 per cent from 2020.
- Municipal Affairs continued to remove regulatory barriers and reduce costs for Alberta's job creators, modernize our regulatory systems, and improve the delivery of government services. As of March 31, 2022, the ministry successfully achieved a 30.53 per cent reduction in red tape.

These are just a few highlights from the pages of the 2021-22 annual report. Within this report, you can see how actions and decisions connect to the ministry's goals and key strategies, and how Municipal Affairs is progressing and adopting lessons learned. I invite you to look through our annual report online at <https://open.alberta.ca/publications/1925-9247>.

I look forward to our continued partnership.

Brandy Cox
Deputy Minister

Good morning, Members,

The most recent Alberta Government News and Statements listed several programs that are helpful information to Summer Villages.

Please see available information to circulate to your councils.

[Supporting municipal revitalization](#)
[Lake Appreciation Month - July 2022](#)

Kind regards,

Sherry Poole
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Association of Summer Villages of Alberta
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CALL TO ACTION TO THE GOVERNMENT OF ALBERTA

Dear Premier,

We are committed to ensuring Albertans live in safe communities that support their health and well-being. Communities where people have reliable access to critical health, social, public safety, and educational services. Ultimately, Albertans living in a safe and healthy community communicate those needs to the Government of Alberta, who listen and respond.

The Government of Alberta has lost the trust of its constituents in its pursuit of an Alberta Provincial Police Service (APPS) by not undertaking fulsome, open, and transparent consultations with all those affected. Albertans have stated loud and clear that they do not want a costly new police service, with an overwhelming 84% of Albertans wanting to keep and improve the Alberta RCMP.

In addition, the Government of Alberta has not released a detailed funding model explaining who would be paying the costs of this proposed transition. The vague Transition Study noted initial transition costs of \$366 million over six years, and, at minimum, an additional \$139 million each year, increasing with inflation. Municipalities know that most of these costs will be downloaded directly to them, forcing them to significantly increase residents' and businesses' taxes.

Municipalities and engaged Albertans continue to call on the Government of Alberta to improve rural police response times and increase resources available to the justice system. The Province's \$2 million Transition Study did not highlight how a new APPS would address any of these issues.

We, the undersigned, call on the Government of Alberta to stop efforts and investment to advance the creation of an Alberta Provincial Police Service and instead invest in resources needed to:

- *Improve current policing services to reduce response times and address rural crime by increasing the number of RCMP officers within communities*
- *Improve social services to address the root causes of crime (health, mental health, social and economic supports)*
 - *Expand Police and Crisis Teams with police and Alberta Health Services*
 - *Work with communities to provide targeted social supports*
- *Increase resources within the justice system*
 - *Ensure timely trials by prioritizing violent over non-violent crimes*
 - *Hire more Crown prosecutors and appoint more Provincial Court Judges*





Organizations:

National Police Federation
Alberta Community Crime Prevention Association
Alberta Union of Public Employees
Clearwater Community Crime Watch
Public Service Alliance of Canada – Prairies
Union of Safety and Justice Employees
Victim Services Alberta

Cities:

City of Wetaskiwin

Towns:

Town of Beaverlodge
Town of Bon Accord
Town of Bowden
Town of Black Diamond
Town of Blackfalds
Town of Canmore
Town of Coalhurst
Town of Crossfield
Town of Edson
Town of Fairview
Town of Fort Macleod
Town of Grimshaw
Town of High Level
Town of High Prairie
Town of High River
Town of Innisfail
Town of Magrath
Town of Mayerthorpe
Town of McLennan
Town of Millet
Town of Penhold
Town of Ponoka
Town of Spirit River
Town of Swan Hills
Town of Sylvan Lake
Town of Tofield
Town of Trochu
Town of Vauxhall
Town of Vermilion
Town of Viking
Town of Wainwright
Town of Westlock

Villages:

Village of Alliance
Village of Berwyn
Village of Carmangay
Village of Caroline

Village of Champion
Village of Chipman
Village of Clive
Village of Coutts
Village of Delia
Village of Edgerton
Village of Elnora
Village of Girouxville
Village of Hines Creek
Village of Longview
Village of Marwayne
Village of Myrnam
Village of Rosemary
Village of Standard
Village of Two Hills
Village of Vilna
Village of Waskatenau
Village of Breton

Summer Villages:

Summer Village of Ghost Lake
Summer Village of Jarvis Bay
Summer Village of Seba Beach

Counties:

Big Lakes County
Brazeau County
County of Northern Lights
Northern Sunrise County
Smoky Lake County
County of Wetaskiwin

Municipalities:

Municipal District of Peace
Municipality of Crowsnest Pass

