
AGENDA



Summer Village of Sandy Beach

REGULAR MEETING of COUNCIL
MYRNA NOYES COMMUNITY HALL
63 Lakeshore Drive, SANDY BEACH, AB
June 23rd, 2022 @ 7 PM.

Respectfully acknowledging Treaty 6 Territory, also traditional lands of First Nations
and Métis people.

- 1.0 CALL TO ORDER** Action
- 2.0 ACCEPTANCE OF AGENDA** Action
- 3.0 APPROVAL OF MINUTES**
A. May 19th, 2022 Regular Council Meeting Minutes (*approve*); Action
- 4.0 DELEGATIONS** Sun & Sand Rec League;

BUSINESS

5.0 BUSINESS ARISING

- A. Hall Rentals; Action
- B. Wastewater; Action
- C. Lakeview Entrance Pads; Action
- D. Survey; Action

6.0 DEVELOPMENT MATTERS

7.0 NEW BUSINESS

- A. Action
- B. Action
- C. Action
- D. Personnel Items CLOSED SESSION FOIP Section 17; Action

REPORTS & Information

8.0 COUNCILLOR REPORT(S) (*one motion to accept all*)

- A. Mayor Report May Info/Action
- B. Deputy Mayor Report May Info/Action
- C. Councillor Report May Info/Action

9.0 CAO REPORT(S)

- A. Accounts Payable List (Year to Date) (*accept info*); Info/Action
- B. Action Items List April (*accept info*); Info/Action

10.0 CORRESPONDENCE

- A. to be determined;

NEXT MEETING 21st July, 2022 Info

ADJOURNMENT Action

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

May 19th, 2022 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

IN ATTENDANCE

Denise Lambert, Mayor (*regrets*)
Larysa Luciw, Deputy Mayor (Chair)
Michael Harney, Councillor
Rudolf Liebenberg, Chief Administrative Officer (CAO)

1.0 CALL TO ORDER

Deputy Mayor Larysa Luciw, called the meeting to order at 7.00 PM.

2.0 ACCEPTANCE OF AGENDA

MOVED by Councillor Michael Harney that the agenda be approved as presented and amended: Additions/Amendments:

- Item 7B ASVA LGFF Letter;
- Item 7D moved to Item 7C;

Res. # 064 – 22

CARRIED

3.0 APPROVAL OF MINUTES

MOVED by Councillor Michael Harney that the attached minutes of the Regular Council Meeting April 21st, 2022 be approved as presented and printed.

Res. # 065 – 22

CARRIED

4.0 DELEGATIONS

Sun & Sand Rec League;

A.

Sun & Sand Rec League Report May 7th

Res. # 066 – 22

MOVED by Councillor Michael Harney that the verbal report by the Deputy Mayor Larysa Luciw on the Sun & sand Rec League activities as discussed at their May 7th organizational meeting be accepted as information.

CARRIED

5.0 BUSINESS ARISING

A.

Hall Rentals & Agreement Letter 2022

Res. # 067 – 22

MOVED by Councillor Michael Harney that the draft hall rental agreement letter 2022 and hall rental rates specifically for community league groups be reviewed further by Council and this item be tabled until the June Regular Council meeting.

CARRIED

Res. # 068 – 22

MOVED by Councillor Michael Harney that for full hall rentals the following rates be approved by Council: up to 3 hours = \$75, a half day (3 to 6 hours) = \$150 and a full day (up to 24 hours) = \$300 and that the damage deposit be \$350 for any of these rentals.

CARRIED

B.

Wastewater

Res. # 069 – 22

MOVED by Councillor Michael Harney that the written report from the Darwell Commission regarding the Darwell Phase A transmission line costs and the Lac Ste. Anne County new sewer bylaw be accepted as information.

CARRIED

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

May 19th, 2022 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

C.
Res. # 070 – 22 **Lakeshore Speed Signage**
MOVED by Councillor Michael Harney that the speed & traffic signage for Lakeshore Drive be approved as presented in writing and the cost of up to \$3,000 be paid from the appropriate budget line item: signage.

CARRIED

D.
Res. # 071 – 22 **OHV Barrier West Cove Drive**
MOVED by Councillor Michael Harney the verbal presentation on OHV barriers on West Cove Drive be accepted as information with the possibility of developing a future Bylaw specifically for the fire break.

CARRIED

6.0 DEVELOPMENT MATTERS none

7.0 NEW BUSINESS

A.
Res. # 072 – 22 **Tax Arrears Auction Terms & Conditions**
MOVED by Councillor Michael Harney: RESOLVED THAT the presented Terms and Conditions of Sale for the 2022 Public Auction are hereby approved.

CARRIED

B.
Res. # 073 – 22 **Alberta Summer Villages Association LGFF letter May 20th**
MOVED by Councillor Michael Harney Council authorize, in the absence of the Mayor, the Deputy Mayor Larisa Luciw sign the LGFF letter presented here in writing and it be sent to ASVA by or on May 20th.

CARRIED

C.
Res. # 074 – 22 **Personnel**
MOVED by Councillor Michael Harney that Council table Item 7C until the June Regular Council meeting.

8.0 COUNCILLOR REPORTS

A.
Res. # 075 – 22 **All reports**
MOVED by Councillor Michael Harney that Council receive and accept as information all the written reports presented at this meeting.

CARRIED

9.0 CAO REPORTS

A.
Res. # 076 – 22 **Accounts Payable List/Revenue & Expenses: April 2022**
MOVED by Councillor Michael Harney that Council receive as information the revenue and expense statement, and accept and approve the accounts payable list for April 2022 as presented in written format by Administration.

CARRIED

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

May 19th, 2022 at 7 pm.
Myrna Noyes Community Hall
63 Lakeshore Drive, Sandy Beach, AB

B.

Action Item List

Res. # 077 – 22

MOVED by Deputy Mayor Larysa Luciw that Council receive and accept as information the action item list for April 2022 as presented in writing by the Chief Administrative Officer.

CARRIED

Res. # 078 – 22

MOVED by Councillor Michael Harney that Council meet Thursday June 23rd at 7pm at the Myrna Noyes Community Hall, 63 Lakeshore Drive.

CARRIED

10.0 CORRESPONDENCE

Res. # 079 – 22

MOVED by Councillor Michael Harney that Council receive as information all correspondence as presented in writing at this meeting.

CARRIED

ADJOURNMENT

Being that the agenda matters had been concluded the meeting was declared adjourned at 7.58 PM by Deputy Mayor Larysa Luciw.

Mayor

Chief Administrative Officer

Hall Rental Discussion

As indicated at the meeting there is no current hall agreement with the Sun and Sand Recreation League (SSRL). We were asked to review the agreement and suggest what the sliding scale for rental fees would be for not only SSRL but other community groups and private functions (resident and non-resident). For our next council meeting a motion will be made to set the fee.

The previous rate of \$30 per **meeting is not realistic** as costs associated with opening the door (i.e., water, septic, power, cleaning) have increased since 2017. For council and administration who may not know the history of the hall, it was due to the work of volunteers and community members that the associated funding for the building was secured.

While there have been many changes to the volunteer base the purpose of the building remains, to bring community members together. I am not familiar with the SSRL bylaws or organizational goals but it has a long-standing presence and purpose.

I am suggesting that for:

- ❖ community group meetings the cost be \$75 per meeting for up to 2 hours;
- ❖ half-day rental (up to 4 hours) \$150.00;
- ❖ full day rental (up to 8 hours) \$300.00.
- ❖ Damage deposit to be determined.
- ❖ For all functions, the set-up and clean-up time needs to be discussed.

These are my initial thoughts and I trust rationale for other cost suggestions are provided for discussion. With respect to the hall bookings, I believe administration is the point of contact for date availability, contract signing, and receiving monies.

With respect to the keys, there should be one set at the office for renters and one set with a council member **willing to take on the responsibility** of ensuring availability for opening/closing doors to regularly organized groups.

Event insurance and proof of licensing are other items to be considered.

The Mayor



Summer Village of Sandy Beach

RR 1 Site 1 Box 63, Onoway, AB T0E 1V0
Phone: 780.967.2873 Fax: 780.967.2813
Email: sv sandyb@xplornet.ca

June 23rd, 2022

Sun and Sand Recreation League
RR#1, Site #1, Comp 77,
Onoway, AB
T0E 1V0

RE: **Letter of Agreement 2022-2025**

This letter is an agreement between the Summer Village of Sandy Beach and the Sun and Sand Recreation League (hereafter referred to as SSRL).

Fee

An annual fee of \$2,500.00 to be paid by the SSRL by January 1, 2022.

Cleaning

SSRL agrees to be responsible for cleaning of the hall after every event. If the Summer Village feels that the cleaning was not done to an appropriate standard then SSRL will be notified and given first opportunity to rectify the outstanding issues. If the standard is still not met then the Summer Village will hire cleaning staff and will bill SSRL.

Hall Sign (FCSS Grant 2022) & Key

It will be the responsibility of SSRL to keep the message on their sign current and if the SSRL should use the sign it would be updated by the SSRL not the Summer Village of Sandy Beach. Village signs will not be used for Rec League display. The SSRL has their own key issued by Administration BUT the League must inform Administration as soon as possible as to their anticipated dates (no more than 5 a year) so electronic invites can be initiated and recorded. The SSRL must provide liability insurance of \$2,500,000 dollars prior to the agreement being signed as well as an annual damage deposit of \$1,000.

Term of the Agreement

The term of the agreement is from January 1, 2022 to December 31, 2025.

If the above letter of agreement is acceptable, please have authorized members of SSRL sign the agreement and forward the signed agreement to the Summer Village of Sandy Beach Administration office.

SUMMER VILLAGE OF SANDY BEACH

SUN & SAND RECREATION LEAGUE

Council Representative(s)



Summer Village of Sandy Beach

RR 1 Site 1 Box 63, Onoway, AB T0E 1V0
Phone: 780.967.2873 Fax: 780.967.2813
Email: sv sandyb@xplornet.ca

June 23rd, 2022

The Summer Village of Sunrise Beach
Box 1197
Onoway, AB
T0E 1V0

RE: Letter of Agreement Hall Rental 2022-2025

This letter is an agreement between the Summer Village of Sandy Beach and The Summer Village of Sunrise Beach (SVSR).

Fee

An annual fee of \$975.00 to be paid by January 1, 2023. 2022 will be pro-rated fee.

Cleaning

SVSR agrees to be responsible for cleaning of the hall after every Council meeting. If the Summer Village feels that the cleaning was not done to an appropriate standard then SVSR will be notified and given first opportunity to rectify the outstanding issues. If the standard is still not met then the Summer Village will hire cleaning staff and will bill SVSR.

Hall Sign Village & Key

It will be the responsibility of SVSR to keep the message **on their Village sign current**. Sandy Beach Village sign will not be used for SVSR meeting updates. The SVSR has their own key issued by Sandy Beach Administration BUT must inform Administration as soon as possible as to their anticipated dates (no more than 13 a year) so electronic invites can be initiated and recorded. The SVSR must provide liability insurance of \$2,500,000 dollars prior to the agreement being signed as well as an annual damage deposit of \$1,000. SVSR will NOT use or rent the hall to their residents or for any other purpose than their annual, once a month, Regular Council meetings.

Term of the Agreement

The term of the agreement is from January 1, 2022 to December 31, 2025.

If the above letter of agreement is acceptable, please have authorized members of SVSR sign the agreement and forward the signed agreement to the Summer Village of Sandy Beach Administration office.

SUMMER VILLAGE OF SANDY BEACH

Council Representative(s)

SUMMER VILLAGE OF SUNRISE BEACH

Council Representative(s)

GOVERNMENT OF ALBERTA

ALBERTA TRANSPORTATION

**ALBERTA MUNICIPAL WATER/WASTEWATER PARTNERSHIP
WATER FOR LIFE PROGRAM**

AGREEMENT FOR THE

DARWELL REGIONAL WASTEWATER TRANSMISSION LINE - PHASE "A"

MEMORANDUM OF AGREEMENT MADE THIS 25th DAY OF JULY A.D., 2019

HER MAJESTY THE QUEEN, in right of the Province of Alberta
herein represented by the Minister of Transportation
(hereinafter referred to as the "Province")

OF THE FIRST PART

- and -

DARWELL LAGOON COMMISSION

in the Province of Alberta (hereinafter referred to as the "Municipality")

OF THE SECOND PART

WHEREAS, the Province desires to transfer funds to the Municipality in accordance with the terms of the Alberta Municipal Water/Wastewater Partnership; and

WHEREAS, under the provisions of the Transportation Grants Regulation, being Alberta Regulation 79/2003, the Minister is authorized to make grants and to enter into an agreement with respect to any matter relating to the payment of a grant.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the Minister paying to the Municipality the financial assistance and performing the obligations provided in the Agreement, the Municipality, while this Agreement is in effect, will undertake its obligations in accordance with the provisions stated in this Agreement, and the parties agree as follows:

1. The Municipality hereby agrees:
 - (a) to finance the entire cost of the project,
 - (b) to undertake to acquire all necessary permits, licenses, authorities, property easements and lands required to allow the implementation of the Project,
 - (c) to retain competent engineering expertise as required to meet the design and construction standards acceptable to the Province,
 - (d) that when undertaking the construction on a Contract basis, the Municipality shall invite tenders; and where the Municipality recommends that any tender other than the low tender be accepted, the Municipality shall submit to the Province for its written approval its recommendation respecting such awarding, together with details of all tenders received; and
 - (e) that when undertaking the construction on a Day Labour basis; rates for equipment rental shall not exceed the Alberta Roadbuilders and Heavy Construction Association "Equipment Rental Rates Guide" currently in effect at the time the work is undertaken.
 - (f) to construct the Project at its sole risk in a proper and workmanlike manner, complete in all respects in accordance with the plans and specifications for the Project and pay all costs and expenses relating thereto,

- (g) to assume all liability for all damages of any nature whatsoever caused by the Municipality, its servants, workmen, or agents, in the construction, use, operation, maintenance, repair and replacement of the Project, or any part thereof, and will indemnify and save harmless the Minister in respect of all claims or demands or actions of whatever kind and nature that may be made against the Minister or his employees, workmen, or agents by reason of the financial assistance given to the Municipality for the construction of the Project under this Agreement,
- (h) to invest all funds (in excess of current expenditures) advanced from this grant, or received from the Alberta Capital Finance Authority with respect to the Project. The interest earned therefrom shall be applied to reduce the costs of the Project,
- (i) to provide to the Minister, copies, certified in a manner satisfactory to the Minister, of any documents that the Minister may deem necessary for the purpose of this Agreement,
- (j) to submit a statement of costs incurred and revenues received with respect to the Project, and attest in writing that the expenditures and revenues so submitted for the Project are reasonable, are attributable to the Project, and that the accounting of the same has been performed in a manner that complies with the intent and meaning of this Agreement,
- (k) to submit progress reports to the Province on a regular basis and to submit to the Province for its written approval any costs incurred above those listed in Schedule "A" for which the municipality is requesting funding, before such costs are incurred,

- (l) to allow the Province or its agents access to the Project site, any engineering drawings or documents, any books of accounts relating to expenditures claimed under this Agreement, and other such project-related documents as deemed necessary by the Province in performing an audit of the Project,
- (m) to maintain the completed works at the municipality's own expense.

2. The Province agrees:

- (a) to contribute to the Municipality an amount as listed in Schedule "A", under the terms of the Alberta Municipal Water/Wastewater Partnership.

- (b) to issue payments as outlined in Schedule "B" attached.

3. The parties agree that their respective contributions toward the project are for the work comprising of the **Darwell Regional Wastewater Transmission Line – Phase 3 project**.


4. The parties hereto agree to give this Agreement a fair and liberal interpretation and to negotiate with fairness and candor, from time to time, any modification or alteration thereof, that may be rendered necessary by changing conditions.

IN WITNESS WHEREOF this Agreement has been duly executed by the parties hereto.

SIGNED, SEALED, AND DELIVERED

by the Province, in the presence of:



Witness


Regional Director
Alberta Transportation

SIGNED, SEALED, AND DELIVERED

by the Municipality, **Commission**, in the presence of:


Witness


Chairperson

SCHEDULE "A"

"SCHEDULE OF COSTS"

GRANT NUMBER 706098
MUNICIPALITY: DARWELL LAGOON COMMISSION
GRANT PROGRAM: Water for Life Program
PROJECT NAME: Darwell Regional Wastewater Transmission Line - Phase "A"
POPULATION: N/A
GRANT FUNDING PERCENTAGE: 90 Percent
CONSULTANT: To Be Determined

| | |
|----------------------------------------------|-------------------------------|
| Total Estimated Project Costs | \$12,525,000.00 \$ |
| Less Ineligible Costs and/or Interest | \$ N/A |
| Engineering (Eligible Costs Only) | \$ included above |
| OTHER (Please specify) | \$ N/A |
| TOTAL ESTIMATED ELIGIBLE COSTS | \$12,525,000.00 |
| MUNICIPALITY SHARE AT 10% | \$ 1,252,500.00 |
| ALBERTA TRANSPORTATION SHARE AT 90% | <u>\$11,272,500.00</u> |

Schedule B
Schedule of Payments

1. The Province hereby agrees to issue the following grant payments with respect to the Project, *subject to budget availability*:
 - (a) an initial payment in the amount to coincide with the progress of the project.
 - (b) a payment representing the balance of the grant after receipt of the final statement of costs together with:
 - i) a certification that the Project is complete and that no additional costs will be submitted, and
 - ii) such other documentation as requested by the Province.
 - (c) notwithstanding (1) and (a) above, upon identifying available budget funds in any fiscal year, issue at its discretion, any payments, including advance payments and/or payment in full.

MINISTER'S LETTER



ALBERTA
TRANSPORTATION

*Office of the Minister
Government House Leader
MLA, Edmonton - Highlands - Norwood*

March 15, 2019

AR 75230

Mr. Robert Kohn
Chairperson
Darwell Lagoon Commission
PO Box 219
Sangudo, AB T0E 2A0

Dear Mr. Kohn:

I am pleased to advise your council that your project, Darwell Regional Wastewater Transmission Line - Phase A, will be funded under the Water for Life program.

Based on your submission/application, Darwell Lagoon Commission will receive a grant of 90 per cent of the estimated eligible project costs, or up to \$11,272,500 for the project under this program. The final grant amount will be based on the actual eligible costs at the time of the project completion. You may wish to share this information internally with your council, but I would ask that you not make this public at this time.

Our government has made an historic investment in hospitals, schools, roads, bridges, transit, and water infrastructure. This investment will help stimulate Alberta's economic recovery and get Albertans back to work.

Alberta Transportation staff will be in contact with your administration to formalize the funding agreement to undertake this work.

Sincerely,

Brian Mason
Minister



Summer Village of Sandy Beach

Cheque Listing for Council: May

2022-Jun-2
7:58:01AM

| Cheque | | | | | Invoice | Cheque |
|----------|------------|---------------------------------------------|----------------------------|--------------------------------------------------------------------------------------------|---------------------------|----------|
| Cheque # | Date | Vendor Name | Invoice # | Invoice Description | Amount | Amount |
| 20220123 | 2022-05-04 | ATB FINANCIAL MasterCard | | PAYMENT MAR25-APR27/2 ACCT#5475XXXX XXXX 3895 | 1,177.58 | 1,177.58 |
| 20220124 | 2022-05-04 | EPCOR | | PAYMENT ACCT. #21649348 APRIL 21 2022 ACCT.#21611009 APRIL 21, 2022 ACCT#15279763 | 75.14 116.46 272.42 | 464.02 |
| 20220125 | 2022-05-04 | ██████████ | NB9-2022 | PAYMENT NB9-2022 PAYROLL | 1,452.97 | 1,452.97 |
| 20220126 | 2022-05-04 | BARRICADES AND SIGNS LTD. | 22496 | PAYMENT ACCT # C3213 | 2,466.39 | 2,466.39 |
| 20220127 | 2022-05-04 | Harney, Michael | APR '22 | PAYMENT APRIL 2022 MILEAGE | 65.72 | 65.72 |
| 20220128 | 2022-05-04 | LOOP | L-150 | PAYMENT MUNICIPAL WEBSITE - PLUS | 3,097.50 | 3,097.50 |
| 20220129 | 2022-05-04 | Morrison Hershfield Limited | 336144 | PAYMENT PROJECT#220040900 | 635.04 | 635.04 |
| 20220130 | 2022-05-04 | ██████████ | RM9-2022 | PAYMENT RM9-2022 PAYROLL | 1,107.31 | 1,107.31 |
| 20220131 | 2022-05-04 | ██████████ | DP9-2022 | PAYMENT DP9-2022 PAYROLL | 1,364.05 | 1,364.05 |
| 20220132 | 2022-05-04 | UFA Co-operative Limited | APRIL 30, 2022 | PAYMENT ACCT #8872103 | 390.44 | 390.44 |
| 20220133 | 2022-05-04 | Xplornet Communications Inc | INV42623926 | PAYMENT ACCT #229348 | 78.74 | 78.74 |
| 20220135 | 2022-05-18 | EPCOR | MAY 5, 2022 | PAYMENT ACCT#21716709 | 1,259.51 | 1,259.51 |
| 20220136 | 2022-05-18 | Ste Anne Gas Co-op | 881294 882871 | PAYMENT ACCT#006593-00 ACCT#005034-00 | 359.92 130.11 | 490.03 |
| 20220137 | 2022-05-18 | Telus Mobility | MAY 09, 2022 | PAYMENT ACCT#31932068 | 132.25 | 132.25 |
| 20220138 | 2022-05-18 | ██████████ | NB10-2022 | PAYMENT NB10-2022 PAYROLL | 1,277.71 | 1,277.71 |
| 20220139 | 2022-05-18 | Canada Revenue Agency | May 2022 | PAYMENT MAY 2022 | 2,923.14 | 2,923.14 |
| 20220140 | 2022-05-18 | GFL Environmental Inc. | PG0000551597 | PAYMENT ACCT#PG-9028 | 1,759.65 | 1,759.65 |
| 20220141 | 2022-05-18 | ██████████ | RM10-2022 | PAYMENT RM10-2022 PAYROLL | 1,082.00 | 1,082.00 |
| 20220142 | 2022-05-18 | Orkin Canada | 2379616 | PAYMENT GOPHER BAITING/SPIDER SPRAY | 2,835.00 | 2,835.00 |
| 20220143 | 2022-05-18 | ██████████ | DP10-2022 | PAYMENT DP10-2022 PAYROLL | 1,507.24 | 1,507.24 |
| 20220144 | 2022-05-18 | Ricoh Canada Inc | SCO93666992 | PAYMENT CUSTOMER #735113252 | 194.54 | 194.54 |
| 20220145 | 2022-05-18 | Standstone Vacuum Services Ltd. | 162001087 | PAYMENT SEPTIC & WATER SERVICE | 197.05 | 197.05 |
| 20220146 | 2022-05-18 | Summer Villages of Lac St. Anne County East | 2022 ALL-NET 2022 REQU. | PAYMENT 2022 ALL-NET REQUISITION 2022 MEMBER REQUISITION | 553.64 1,480.97 | 2,034.61 |



Summer Village of Sandy Beach

Cheque Listing for Council

| Cheque | | | | | Invoice | Cheque |
|----------|------------|----------------------------|--------------------------------------------|------------------------------------------------------------|---------------------------|----------|
| Cheque # | Date | Vendor Name | Invoice # | Invoice Description | Amount | Amount |
| 20220147 | 2022-05-18 | ██████████ | 031 | PAYMENT APRIL BYLAW SERVICES | 1,131.25 | 1,131.25 |
| 20220148 | 2022-05-18 | ██████████ | DEM-22-01 | PAYMENT FINAL PAYMENT DEM Jan to Apr | 666.68 | 666.68 |
| 20220149 | 2022-05-18 | Workers Compensation Board | 2022-JUN-11 | PAYMENT ACCT#808987 | 143.60 | 143.60 |
| 20220150 | 2022-05-31 | ATB FINANCIAL MasterCard | MAY 2022 | PAYMENT APR 28 - MAY 26, 2022 | 2,703.37 | 2,703.37 |
| 20220151 | 2022-05-31 | EPCOR | MAY 19 2022 MAY 19, 2022 MAY-19-2022 | PAYMENT ACCT#21611009 ACCT#15279763 ACCT#21649348 | 102.67 238.55 73.51 | 414.73 |
| 20220168 | 2022-05-31 | ATB Financial | MAY 2022 | PAYMENT FEE SERVICE - SUNDRY | 16.15 | 16.15 |

Total 33,068.27

*** End of Report ***



Summer Village of Sandy Beach

Revenue/Expense Statement

| General Ledger | Description | 2022 Budget | 2022 Actual | 2022 Budget Remaining \$ |
|--------------------------|-------------------------------------------|---------------------|---------------------|--------------------------|
| Revenues | | | | |
| 1-00-00-110 | Real Property Taxes | (1,250.00) | (16.93) | (1,233.07) |
| 1-00-00-111 | Minimum Levy | (6,850.00) | 0.00 | (6,850.00) |
| 1-00-00-112 | Taxes - Commercial | (5,500.00) | (9,117.51) | 3,617.51 |
| 1-00-00-113 | Taxes - Residential | (352,295.00) | (383,771.29) | 31,476.29 |
| 1-00-00-115 | Taxes-Linear | (3,100.00) | 0.00 | (3,100.00) |
| 1-00-00-190 | Snow and Maintenance | 0.00 | 0.00 | 0.00 |
| 1-00-00-510 | Penalties & Costs On Taxes | (8,100.00) | (2,681.35) | (5,418.65) |
| 1-00-00-520 | Lagoon Maintenance - split cost | 0.00 | (2,510.57) | 2,510.57 |
| 1-00-00-530 | Misc. Income | (17,500.00) | (3,154.00) | (14,346.00) |
| 1-00-00-531 | Village Land Sale Revenue | 0.00 | 0.00 | 0.00 |
| 1-00-00-590 | Other Revenue/Tax Certificates/GST | (2,500.00) | (850.00) | (1,650.00) |
| 1-00-00-740 | Provincial Government/Agencies | 0.00 | 0.00 | 0.00 |
| 1-00-00-840 | AMIP | 0.00 | 0.00 | 0.00 |
| 1-00-00-990 | Other Revenue/Tax Recovery | (26,150.00) | (470.00) | (25,680.00) |
| 1-01-00-550 | Interest Income | (2,000.00) | (2,340.06) | (324.76) |
| 1-02-00-550 | Interest Income Trust | (27,650.00) | 0.00 | (27,650.00) |
| 1-12-00-560 | Rentals/Shop Rent | (1,000.00) | 0.00 | (1,000.00) |
| 1-12-00-561 | Office Rent | 0.00 | 0.00 | 0.00 |
| 1-32-00-830 | Federal Infrastructure Grants Road Survey | 0.00 | 0.00 | 0.00 |
| 1-32-00-840 | Prov. Conditional Grants & MSP/MOST | (30,000.00) | 0.00 | (30,000.00) |
| 1-32-00-841 | MSI-Capital | (49,927.00) | (123,118.00) | 73,191.00 |
| 1-32-00-842 | MSI-Operating | (10,000.00) | 0.00 | (10,000.00) |
| 1-32-00-844 | GTF + FRIAA | (30,000.00) | 0.00 | (30,000.00) |
| 1-32-00-845 | OTHER Prov.Grants | (10,750.00) | 0.00 | (10,750.00) |
| 1-32-00-846 | Def. Rev. (Prof. Consult) | 0.00 | 0.00 | 0.00 |
| 1-32-00-847 | Snow/ Maintenance | 0.00 | 0.00 | 0.00 |
| 1-32-00-848 | Canada Day (Prov. Grant) | 0.00 | 0.00 | 0.00 |
| 1-32-30-845 | STEP | 0.00 | 0.00 | 0.00 |
| 1-51-00-840 | Provincial Conditional Grants/FCSS | (7,320.00) | (1,754.00) | (5,566.00) |
| 1-61-00-410 | Planning/Zoning/Dev. Charges | 0.00 | (138.40) | 138.40 |
| 1-74-00-560 | Rental Income/Facilities | (1,000.00) | (600.00) | (400.00) |
| 1-74-00-840 | Provincial Conditional Grants | 0.00 | 0.00 | 0.00 |
| 1-99-00-750 | School Foundation - Non-Residential | (2,208.00) | (1,342.28) | (865.72) |
| 1-99-00-751 | School Foundation - Residential | (114,472.00) | (114,471.06) | (0.94) |
| 1-99-00-752 | School Foundation - Linear | 0.00 | (876.61) | 876.61 |
| 1-99-00-753 | Senior Foundation | (9,755.00) | (9,753.70) | (1.30) |
| 1-99-00-756 | Senior Foundation - Residential | 0.00 | 0.00 | 0.00 |
| *P TOTAL Revenues | | (719,327.00) | (656,965.76) | (63,026.06) |



Summer Village of Sandy Beach

Revenue/Expense Statement

| General Ledger | Description | 2022 Budget | 2022 Actual | 2022 Budget Remaining \$ |
|-----------------|------------------------------------------|-------------|-------------|--------------------------|
| Expenses | | | | |
| 2-11-00-110 | Honorariums | 13,000.00 | 0.00 | 13,000.00 |
| 2-11-00-211 | Mileage & Subsistence | 1,850.00 | 782.66 | 1,067.34 |
| 2-11-00-510 | General Supplies/Conventions | 1,000.00 | 688.75 | 311.25 |
| 2-12-00-110 | Salaries/Wages Administration | 70,000.00 | 29,399.98 | 46,433.35 |
| 2-12-00-111 | Ad Hoc Committee | 0.00 | 0.00 | 0.00 |
| 2-12-00-130 | Employer Contributions (O) | 5,500.00 | 4,464.45 | 2,228.67 |
| 2-12-00-131 | WCB | 3,600.00 | 2,012.11 | 1,587.89 |
| 2-12-00-200 | Contract Admin/DEM/DDEM | 4,000.00 | 666.68 | 3,333.32 |
| 2-12-00-211 | Travel & Subsistence | 6,000.00 | 0.00 | 6,000.00 |
| 2-12-00-215 | Freight, Postage, Telephone | 7,000.00 | 2,260.04 | 4,865.91 |
| 2-12-00-216 | Newsletter | 500.00 | 0.00 | 500.00 |
| 2-12-00-217 | Internet | 850.00 | 429.94 | 495.05 |
| 2-12-00-218 | Website | 4,500.00 | 3,525.00 | 1,550.00 |
| 2-12-00-219 | Conferences/CAO CLGM Coursework-MC | 2,000.00 | 470.88 | 1,529.12 |
| 2-12-00-220 | Subscriptions, Memberships, Printing, Ad | 13,000.00 | 4,756.57 | 8,917.64 |
| 2-12-00-221 | Dues and Memberships | 0.00 | 975.00 | (975.00) |
| 2-12-00-222 | Donations/Appreciations | 0.00 | 0.00 | 0.00 |
| 2-12-00-230 | Professional and Special Services | 6,500.00 | 2,355.00 | 4,145.00 |
| 2-12-00-231 | Audit | 6,950.00 | 7,127.80 | (177.80) |
| 2-12-00-232 | Assessment Services | 9,000.00 | 4,201.00 | 4,799.00 |
| 2-12-00-233 | WILD Waterline (Operating) | 4,000.00 | 2,012.22 | 4,000.00 |
| 2-12-00-234 | WILD Waterline (Debenture Phase I & II) | 6,000.00 | 3,008.33 | 6,000.00 |
| 2-12-00-250 | Repairs & Maintenance | 2,500.00 | 758.88 | 1,741.12 |
| 2-12-00-260 | Water/Sewer Admin Building | 1,750.00 | 1,208.03 | 772.49 |
| 2-12-00-263 | Computer | 0.00 | 188.32 | (188.32) |
| 2-12-00-265 | 1985 Lot research | 0.00 | 0.00 | 0.00 |
| 2-12-00-266 | Organize Files-Archive | 0.00 | 0.00 | 0.00 |
| 2-12-00-270 | Bank Charges | 350.00 | 83.15 | 266.85 |
| 2-12-00-274 | Insurance and Bond Premiums | 14,500.00 | 750.00 | 13,750.00 |
| 2-12-00-505 | Canada Day Celebration | 850.00 | 0.00 | 850.00 |
| 2-12-00-510 | General Office Supplies | 6,500.00 | 880.48 | 5,619.52 |
| 2-12-00-511 | Computer Repairs | 0.00 | 0.00 | 0.00 |
| 2-12-00-512 | Financial Software | 10,000.00 | 753.28 | 9,246.72 |
| 2-12-00-519 | Other Services/Donations/Appreciations | 500.00 | 0.00 | 500.00 |
| 2-12-00-540 | Utilities-Administration EPCOR | 2,500.00 | 909.64 | 1,590.36 |
| 2-12-00-762 | Transfer to Capital Reserve - Water | 2,500.00 | 0.00 | 2,500.00 |
| 2-12-00-810 | Short Term Borrowing Costs | 0.00 | 0.00 | 0.00 |
| 2-12-00-811 | Interest Expense | 0.00 | 0.00 | 0.00 |
| 2-12-00-990 | Other/Miscellaneous | 0.00 | 0.00 | 0.00 |
| 2-12-00-992 | Bank Charges | 0.00 | 73.45 | (73.45) |
| 2-12-00-994 | Assessment Review Board | 1,000.00 | 0.00 | 1,000.00 |
| 2-23-00-200 | Fire / Sturgeon County | 4,000.00 | 2,050.00 | 1,950.00 |
| 2-23-00-201 | Fire Supression/Support | 4,000.00 | 630.00 | 3,370.00 |
| 2-25-00-212 | Policing | 11,000.00 | 8,234.00 | 2,766.00 |
| 2-25-00-220 | Physician Recruitment | 0.00 | 0.00 | 0.00 |
| 2-26-00-220 | MSP (Fire, Police, Ambulance) | 0.00 | 0.00 | 0.00 |
| 2-26-00-651 | Amortization-vehicles | 0.00 | 0.00 | 0.00 |
| 2-32-00-110 | Salaries & Wages | 90,000.00 | 53,155.96 | 42,406.48 |
| 2-32-00-111 | Contract Services/Weed Inspector | 600.00 | 410.00 | 190.00 |
| 2-32-00-130 | Employer Contributions | 8,000.00 | 3,952.50 | 4,464.58 |
| 2-32-00-200 | Gravel/Maintenance/Drainage | 1,000.00 | 700.00 | 300.00 |
| 2-32-00-201 | Signs | 1,000.00 | 3,318.54 | (1,372.94) |
| 2-32-00-202 | Paving Reconstruction Roads | 1,000.00 | 0.00 | 1,000.00 |
| 2-32-00-211 | Fuel/Mileage/UFA | 4,500.00 | 2,110.24 | 2,389.76 |



Summer Village of Sandy Beach

Revenue/Expense Statement

| General Ledger | Description | 2022 Budget | 2022 Actual | 2022 Budget Remaining \$ |
|----------------|------------------------------------------|-------------------|---------------------|--------------------------|
| 2-32-00-212 | Reserve Roads | 2,500.00 | 0.00 | 2,500.00 |
| 2-32-00-215 | Telus (Shop/Public Works) | 1,350.00 | 57.45 | 1,292.55 |
| 2-32-00-230 | Tree Removal | 10,500.00 | 0.00 | 10,500.00 |
| 2-32-00-240 | Fire Mitigation | 0.00 | 0.00 | 0.00 |
| 2-32-00-250 | Road/Street Contractors-non Gov. | 5,000.00 | 0.00 | 5,000.00 |
| 2-32-00-255 | Repairs and Maint to other equipment | 10,000.00 | 4,476.41 | 5,618.59 |
| 2-32-00-260 | Snow Removal | 1,000.00 | 0.00 | 1,000.00 |
| 2-32-00-270 | Miscellaneous General Services/Bylaw | 10,000.00 | 7,903.75 | 2,096.25 |
| 2-32-00-280 | Equipment Purchases | 5,500.00 | 379.99 | 5,120.01 |
| 2-32-00-350 | Roads - Government Grant | 0.00 | 0.00 | 0.00 |
| 2-32-00-510 | General Goods & Supplies | 6,000.00 | 2,721.27 | 3,278.73 |
| 2-32-00-511 | Beautification | 500.00 | 0.00 | 500.00 |
| 2-32-00-540 | Utilities - Street Lights | 14,750.00 | 6,620.91 | 8,129.09 |
| 2-32-00-611 | Amortization - Engineered structures | 0.00 | 0.00 | 0.00 |
| 2-32-00-621 | Amortization-buildings | 0.00 | 0.00 | 0.00 |
| 2-32-00-631 | Amortization-machinery/equipment | 0.00 | 0.00 | 0.00 |
| 2-32-00-651 | Amortization-vehicles | 0.00 | 0.00 | 0.00 |
| 2-32-00-762 | Contributed to Capital Function | 0.00 | 1,400.00 | (1,400.00) |
| 2-32-00-840 | Prov. Conditional Grants & MSP/MOST | 30,000.00 | 0.00 | 30,000.00 |
| 2-32-00-841 | MSI - Capital | 49,927.00 | 0.00 | 49,927.00 |
| 2-32-00-842 | MSI - Operating | 10,000.00 | 0.00 | 10,000.00 |
| 2-32-00-844 | GTF + FRIAA | 30,000.00 | 0.00 | 30,000.00 |
| 2-42-00-200 | Lagoon Maintenance/Manager | 1,000.00 | 107.57 | 892.43 |
| 2-42-00-210 | Waste Water Service Cost | 0.00 | 0.00 | 0.00 |
| 2-42-00-230 | Professional Consult | 8,000.00 | 5,511.89 | 2,488.11 |
| 2-42-00-641 | Amortization-Wastewater | 0.00 | 0.00 | 0.00 |
| 2-42-00-762 | Transfer to Reserve- Sewage | 2,500.00 | 0.00 | 2,500.00 |
| 2-43-00-200 | Garbage Contract/GFL | 11,500.00 | 3,842.81 | 7,657.19 |
| 2-43-00-270 | Land Reclamation Site/Garbage Collection | 7,500.00 | 0.00 | 7,500.00 |
| 2-43-00-350 | Landfill - Hwy 43 Waste Commission | 7,500.00 | 1,596.81 | 6,363.77 |
| 2-43-00-762 | Transfer To Capital Functions | 0.00 | 0.00 | 0.00 |
| 2-51-00-750 | FCSS/Recreation | 9,065.00 | 0.00 | 9,065.00 |
| 2-61-00-510 | Development Officer Fees | 6,500.00 | 1,065.00 | 5,435.00 |
| 2-61-00-511 | Planning, Zoning & Development | 1,000.00 | 0.00 | 1,000.00 |
| 2-61-00-512 | Development Enforcement | 2,000.00 | 500.00 | 1,500.00 |
| 2-62-00-211 | East End Bus | 250.00 | 0.00 | 250.00 |
| 2-71-00-540 | Utilities Shop | 5,500.00 | 4,385.78 | 1,114.22 |
| 2-71-00-541 | Utilities Old Shop | 1,250.00 | 371.84 | 878.16 |
| 2-71-00-762 | Transfer to Reserve Equipment | 2,500.00 | 0.00 | 2,500.00 |
| 2-72-00-200 | Daypark/Recreation | 500.00 | 0.00 | 500.00 |
| 2-72-00-540 | Daypark Expenses/Utilities | 2,000.00 | 0.00 | 2,000.00 |
| 2-72-00-541 | MSI C-Playground Equipment | 500.00 | 0.00 | 500.00 |
| 2-72-00-661 | Amortization-land improvements | 0.00 | 0.00 | 0.00 |
| 2-72-00-762 | Transfers To Capital Functions | 0.00 | 0.00 | 0.00 |
| 2-74-00-200 | Hall Cleaning | 500.00 | 0.00 | 500.00 |
| 2-74-00-210 | General Services/Maintenance/Hall | 500.00 | 0.00 | 500.00 |
| 2-74-00-510 | General Goods and Supplies/Hall | 500.00 | 0.00 | 500.00 |
| 2-74-00-540 | Utilities-Hall | 2,000.00 | 1,345.15 | 654.85 |
| 2-99-00-750 | School Foundation - Non-Residential | 2,208.00 | 0.00 | 2,208.00 |
| 2-99-00-751 | School Foundation - Residential | 114,472.00 | 24,783.76 | 89,688.24 |
| 2-99-00-753 | Senior Foundation | 9,755.00 | 9,754.54 | 0.46 |
| *P | TOTAL Expenses | 719,327.00 | 226,127.81 | 514,407.56 |
| **P | (Profit)/Loss | 0.00 | (430,837.95) | 451,381.50 |



Summer Village of Sandy Beach

Accounts Payable Bank Reconciliation

Page 1 of 1

2022-Jun-15

1:09:45PM

May Balance Shown on Bank Statement

616,940.84

Add Outstanding Deposits

Less Outstanding Cheques

| Payee | Cheque # | Cheque Date | Amount |
|----------------------------------|----------|-------------|-------------------|
| Summer Villages of Lac St. Anne | 20220146 | 2022-05-18 | 2,034.61 |
| ATB FINANCIAL MasterCard | 20220150 | 2022-05-31 | 2,703.37 |
| EPCOR | 20220151 | 2022-05-31 | 414.73 |
| ATB Financial | 20220168 | 2022-05-31 | 16.15 |
| Total Outstanding Cheques | | | 5,168.86 |
| | | | (5,168.86) |

And Adjustments

| | |
|---------------------------------|--------------------|
| Your Bank Balance Should Be | <u>611,771.98</u> |
| Your Reconciled Bank Balance Is | <u>611,771.98</u> |
| Difference | <u><u>0.00</u></u> |

*** End of Report ***

June 2022: ACTION ITEM List

| Employee | Task | Action Taken | Progress | Date |
|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rudolf. | Municipality Accountability Review MAP Communications Strategy Survey Sept 30th Integrated Plans Spending Policy 01-2021 MSI 2022 Website Financials MuniWare Audit 2021 Trails Lakeshore Tax Recovery Hall Rentals Enforcement and Clean Up Orders DEM/Emergency Management Safety Codes Council Assessment Review Public Works Lakeshore and all Road work plus traffic signage Meetings with staff Staff appraisals ANNUAL Budget 2022 | final work to be completed in May and letter received Council direction - tabled Results Feedback pending: Please confirm? Tabled until Nov 2022 Council to approve – draft submitted for review Payment 2021 = \$121,000 received January New Website launched May 24 th Completed Completed/FIR submitted with Property Tax Bylaw Received = \$17,500 work started \$10,500 received Agreement/Sunrise/SSRL? Ongoing – new rolls added DEM position vacant as of May 1 SVREMP informed Completed and report received: 3 months action plan Brushing and spring maintenance/Mowing/LPUP done To start mid June Office staff after Council meeting and PW every Tue. Completed in October 2022 Approved April 2022 | In progress In progress In progress In progress Received In progress Completed Completed Ongoing Ongoing Ongoing Ongoing In progress In progress In progress In progress Approved | May 2022 Sept 2022 May 2022 Nov 2022 Dec 2022 Feb 2022 Sept 2022 Nov 2021 March 2022 May 2022 Dec 2022 Dec 2022 Oct 2022 Jan 2022 May 2022 Aug 2022 Oct 2022 Oct 2021 April 2022 |
| Robin. | Payroll – Accounts Payable - Invoices Administration/Financial Software Filing, website, phone calls, land titles Audit 2021 | Input invoices – entering payroll – printing cheques Correspondence and Letters mailed/system training Keeping everything current Working with Auditor | On-Going On-Going On-Going On-Going | May 2022 May 2022 May 2022 March 2022 |
| COUNCIL. | Training Course work All Connect Survey Audit 2021 Alexander First Nation | MEO, Muni's 101 - contact details provided BEM, ICS 100 - contact AEMA training directly Completed and on website Results pending Completed FIR submitted Motion shared April 22 nd | 90 days 18 months ongoing ongoing Completed Completed | Nov 2021 Feb 2023 April 2022 May 2022 Feb 2022 April 2022 |



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR108536

May 16, 2022

Her Worship Denise Lambert
Mayor
Summer Village of Sandy Beach
RR1, Site 1, Comp 63
Onway AB T0E 1V0

Dear Mayor Lambert:

The Government of Alberta continues to build on its commitment to invest responsibly and sustainably in Alberta's communities and support local infrastructure needs. As part of this commitment, I am pleased to confirm that \$485 million will be allocated to local governments in Municipal Sustainability Initiative (MSI) capital funding and \$30 million in MSI operating funding in 2022. Combined with \$1.196 billion in funding front-loaded in 2021, MSI capital funding over the last three years of the program, from 2021 to 2023, will average \$722 million per year.

In addition, in 2022, Alberta will receive \$255 million in federal funding under the Canada Community-Building Fund (CCBF).

For the Summer Village of Sandy Beach:

- The **2022 MSI capital allocation is \$49,927.**
This amount is equivalent to 40.6 per cent of your 2021 allocation, a reduction based on year-over-year change in overall program funding from \$1.196 billion to \$485 million.
- The **2022 MSI operating allocation is \$8,747.**
Your 2022 operating allocation will be the same as in 2021.
- The **2022 CCBF allocation is \$21,659.**
This amount was calculated using the 2019 Municipal Affairs Population List, the most current municipal-level population data available for the purpose of calculating CCBF funding.

MSI and CCBF funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at open.alberta.ca/publications. MSI allocation estimates for 2023, the last year of the MSI, are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

.../2

The new Local Government Fiscal Framework (LGFF) program is scheduled for implementation in 2024. The new funding arrangement will ensure predictable long-term infrastructure funding at sustainable levels tied to growth in provincial revenues. I recognize how important it is for you to have the opportunity to provide input on the design of the LGFF, and value your expertise in the development of the new program.

I am pleased to announce that engagement with our local government stakeholders on the LGFF program has already begun. I had the privilege to initiate the LGFF engagement process by meeting with representatives from Alberta Municipalities, Rural Municipalities of Alberta, the Metis Settlements General Council, and the cities of Calgary and Edmonton. This engagement will include a survey on the LGFF program design, which is being sent out to all local governments. The results of these consultations are anticipated to be shared with you by early 2023.

We have a busy year ahead, and I am looking forward to working with you to develop the LGFF to ensure the program reflects local priorities, while aligning with provincial objectives and respecting our taxpayers.

Sincerely,



Ric McIver
Minister

cc: Rudolf Liebenberg, Chief Administrative Officer, Summer Village of Sandy Beach