
AGENDA



Summer Village of Sandy Beach

REGULAR MEETING of COUNCIL
MYRNA NOYES COMMUNITY HALL
~~63 Lakeshore Drive SANDY BEACH, AB~~ VIRTUAL ZOOM ONLY
November 18th, 2021 @ 7 PM.

1.0 CALL TO ORDER Action

2.0 ACCEPTANCE OF AGENDA Action

3.0 APPROVAL OF MINUTES
A. October 21st, 2021 Regular Council Meeting Minutes (*approve*); Action

4.0 DELEGATIONS None

BUSINESS

5.0 BUSINESS ARISING

A. Budget 2022 (*review*); Action

B. Lagoon (*discussion*); Action

C. Integrated Plans (*discussion*); Action

6.0 DEVELOPMENT MATTERS none

7.0 NEW BUSINESS

A. Numb Bum hall use (*already informed to continue with online registration*); Action

B. MSI projects 2022 (trails etc.) Action

C. Action

D. Action

REPORTS & Information

8.0 COUNCILLOR REPORT(S)

A. Mayor Report Nov 9th (*motion to accept as information*); Info/Action

B. Deputy Mayor Report Nov 9th (*motion to accept as information*); Info/Action

C. Councillor Report Nov 9th (*motion to accept as information*); Info/Action

9.0 CAO REPORT(S)

A. Accounts Payable List (Year to Date) (*accept info*); Info/Action

B. Action Items List Year to Date (*accept info*); Info/Action

10.0 CORRESPONDENCE

A. to be determined;

NEXT MEETING 16th December 2021 Info

ADJOURNMENT Action

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

October 21st, 2021 at 7 pm.
Myrna Noyes Community Hall
~~63 Lakeshore Drive, Sandy Beach, AB~~ **Virtual ZOOM only**

- IN VIRTUAL ATTENDANCE** Denise Lambert, Mayor
Larysa Luciw, Deputy Mayor
Michael Harney, Councillor
Rudolf Liebenberg, Chief Administrative Officer (CAO)
- 1.0 CALL TO ORDER** Mayor Denise Lambert, called the meeting to order at 7.04 PM.
- 2.0 ACCEPTANCE OF AGENDA** MOVED by Deputy Mayor Larysa Luciw that the agenda be approved as presented and amended: remove Item 7D.
Res. # 156 – 21 CARRIED
- 3.0 APPROVAL OF MINUTES** MOVED by Councillor Michael Harney that the attached minutes of the Regular Council Meeting September 16th, 2021 be approved as presented and printed.
Res. # 157 – 21 CARRIED
- 4.0 DELEGATIONS** None;
- 5.0 BUSINESS ARISING**
- A. Budget 2022;**
Res. # 158 – 21 MOVED by Councillor Michael Harney that the draft copy of the operational budget for 2022 as presented in writing by Administration be accepted as information with a recommendation that line item 73 for the website be considered for a increase depending estimates for the website update.
CARRIED
- B. Website Re-design & Sandy Beach Facebook Page;**
Res. # 159 – 21 MOVED by Councillor Michael Harney that in reference to Res. # 162 – 21 that Council direct Administration to find and secure estimates for the Sandy Beach website update and re-design (to included communication improvements) and present these to Council for consideration when available.
CARRIED
- 6.0 DEVELOPMENT MATTERS** none
- 7.0 NEW BUSINESS** none
- 8.0 COUNCILLOR REPORTS**
- A. Mayor Report**
Res. # 160 – 21 MOVED by Councillor Michael Harney that Council accept as information Mayor Denise Lambert' verbal report as presented.
CARRIED

COUNCIL MEETING MINUTES



Summer Village of Sandy Beach

October 21st, 2021 at 7 pm.
Myrna Noyes Community Hall
~~63 Lakeshore Drive, Sandy Beach, AB~~ **Virtual ZOOM only**

B.
Res. # 161 – 21 **Deputy Mayor**
MOVED by Councillor Michael Harney that Council accept as information Deputy Mayor Larysa Luciw’ written and verbal report as presented and printed.

CARRIED

C.
Res. # 162 – 21 **Councillor**
MOVED by Deputy Mayor Larysa Luciw that Council accept as information Councillor Michael Harney’ written and verbal report as presented and printed.

CARRIED

Res. # 163 – 21 **Trail System**
MOVED by Councillor Michael Harney that Council instruct Administration to receive and present a phased approach estimate from Pisim Contracting Ltd. for recreational (motorized and pedestrian) trail design and build on municipal lands east of Lakeshore Drive and this be presented to Council for consideration when available.

CARRIED

9.0 CAO REPORTS

A.
Res. # 164 – 21 **Accounts Payable List**
MOVED by Councillor Michael Harney that Council receive as information, and accept and approve the accounts payable list for September 16th, 2021 to October 21st, 2021, as presented in written format by Administration.

CARRIED

B.
Res. # 165 – 21 **Action Item List**
MOVED by Councillor Michael Harney that Council receive and accept as information the action item list for October 21st, 2021 as presented in writing by the Chief Administrative Officer.

CARRIED

10.0 CORRESPONDENCE

Res. # 166 – 21 MOVED by Councillor Michael Harney that Council receive all correspondence as information.

CARRIED

ADJOURNMENT

Being that the agenda matters had been concluded the meeting was declared adjourned at 8.15 PM by Mayor Denise Lambert.

Mayor

Chief Administrative Officer

REVENUE G/L Code	BUDGET ITEM	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget	1 2
1-00-00-00-00-110	Real Property Taxes	\$ 4,000.00	\$ 4,000.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	3
1-00-00-00-00-111	Minimum Levy	\$ 4,800.00	\$ 7,200.00	\$ 6,850.00	\$ 6,850.00	\$ 6,850.00	\$ 6,850.00	4
1-00-00-00-00-112	Taxes - Non-Residential	\$ 5,413.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	5
1-00-00-00-00-113	Taxes - Residential	\$ 342,295.00	\$ 342,295.00	\$ 342,295.00	\$ 352,295.00	\$ 362,295.00	\$ 372,295.00	6
1-00-00-00-00-115	Taxes - Linear	\$ 2,000.00	\$ 3,000.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	7
1-00-00-00-00-510	Penalties & Costs	\$ 5,000.00	\$ 18,000.00	\$ 8,100.00	\$ 8,100.00	\$ 8,100.00	\$ 8,100.00	8
1-00-00-00-00-520	Lagoon Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9
1-00-00-00-00-530	Misc. Income/Tower Land Rental/GST	\$ 1,000.00	\$ 17,302.00	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	10
1-00-00-00-00-531	Village Land Sale Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	11
1-00-00-00-00-590	Other Revenue/Tax Certificates	\$ 83,000.00	\$ 19,900.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	12
1-00-00-00-00-740	Provincial Government and Agencies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	13
1-00-00-00-00-840	AMIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	14
1-00-00-00-00-990	Tax Recovery/Tax Arrears	\$ 45,000.00	\$ 31,000.00	\$ 19,482.00	\$ 26,150.00	\$ 28,550.00	\$ 30,000.00	15
1-01-00-00-00-550	Interest Income	\$ 600.00	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	16
1-02-00-00-00-550	Interest Income Trust	\$ 10,000.00	\$ 20,000.00	\$ 22,000.00	\$ 27,650.00	\$ 24,000.00	\$ 25,000.00	17
1-12-00-00-00-560	Rentals/Shop Rent	\$ 7,200.00	\$ 7,200.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	18
1-12-00-00-00-561	Office Rent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	19
1-32-00-00-00-830	Federal Infrastructure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	20
1-32-00-00-00-840	Provincial Conditional Grants (MSP+MOST)	\$ -	\$ 31,122.00	\$ 71,196.00	\$ 30,000.00	\$ 35,000.00	\$ 36,000.00	21
1-32-00-00-00-841	MSI - Capital	\$ 241,318.00	\$ 85,592.00	\$ 108,767.00	\$ 123,118.00	\$ 49,927.00	\$ 49,927.00	22
1-32-00-00-00-842	MSI - Operating	\$ 10,930.00	\$ 11,203.00	\$ 9,349.85	\$ 10,000.00	\$ 12,000.00	\$ 13,000.00	23
1-32-00-00-00-843	NDCC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	24
1-32-00-00-00-844	GTF + FRIAA	\$ 20,000.00	\$ 41,414.00	\$ 90,000.00	\$ 30,000.00	\$ 35,000.00	\$ 36,000.00	25
1-32-00-00-00-845	MSP (Prov. Grant)	\$ -	\$ -	\$ -	\$ 10,750.00	\$ -	\$ -	26
1-32-00-00-00-846	Def. Rev. (Prof. Cons)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	27
1-32-00-00-00-847	Snow/Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	28
1-32-00-00-00-848	Canada Day (Prov. Grant)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	29
1-32-30-00-00-845	STEP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	30
1-51-00-00-00-840	Provincial Conditional Grants/FCSS	\$ 7,018.00	\$ 7,018.00	\$ 7,018.00	\$ 7,320.00	\$ 7,720.00	\$ 7,800.00	31
1-74-00-00-00-560	Rental Income/Facilities (Hall)	\$ 5,030.00	\$ 6,122.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	32
1-74-00-00-00-840	Provincial Conditional Grants (Culture)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	33

OPERATING BUDGET

1-99-00-00-00-750	School Foundation - Non-Residential	\$ 2,207.00	\$ 2,219.00	\$ 2,219.00	\$ 2,219.00	\$ 2,200.00	\$ 2,200.00	34
1-99-00-00-00-751	School Foundation - Residential	\$ 100,038.00	\$ 96,725.00	\$ 96,725.00	\$ 96,725.00	\$ 95,000.00	\$ 95,000.00	35
1-99-00-00-00-753	Senior Foundation	\$ 8,291.67	\$ 8,320.00	\$ 8,308.15	\$ 8,308.00	\$ 8,500.00	\$ 8,500.00	36
2-00-00-00-00-611	Amortization Exp Engineered Structures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	37
2-00-00-00-00-621	Amortization Exp Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	38
2-00-00-00-00-631	Amortization Exp Machinery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	39
2-00-00-00-00-651	Amortization Exp Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	40
2-00-00-00-00-661	Amortization Exp Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	41
	TOTAL REVENUES	\$ 905,140.67	\$ 766,632.00	\$ 826,160.00	\$ 773,335.00	\$ 708,992.00	\$ 724,522.00	42
	Projections (+/-)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	43
								44
		2019	2020	2021	2022	2023	2020	45
2016	Unrestricted Surplus							46
A	2016 Year End Statement		\$ 393,332.00	\$ 393,332.00	2017 surplus/deficit		Estimated Reserves	47
	Less		Transfer Res #97-17	\$ 31,000.00	\$ 31,000.00		2017 (Year End)	48
	Budgeted 2017		Year End (unaudited)	\$ 362,332.00		Unrestricted Reserve	\$ 362,332.00	49
2016	Restricted Reserves		2016	2017	Res #94-17 Added	Res #123-17 Deleted		50
B	Sewage	\$ 320,000.00	\$ 340,000.00	\$ 340,000.00	\$ 20,000.00		\$ 340,000.00	51
C	Equipment	\$ 260,000.00	\$ 280,000.00	\$ 280,000.00	\$ 20,000.00	\$ 9,256.80	\$ 270,743.20	52
D	Water	\$ 222,095.00	\$ 234,190.00	\$ 234,190.00	\$ 12,095.00		\$ 234,190.00	53
E	Roads	\$ 223,500.00	\$ 243,500.00	\$ 243,500.00	\$ 20,000.00		\$ 243,500.00	54
F	MSI Capital	\$ 85,325.00	\$ -	\$ -				55
G	Total		Restricted Reserves	\$ 1,183,015.00		Restricted Reserves	\$ 1,088,433.20	56
H	Budgeted 2017		Year End (unaudited)	\$ 1,576,347.00		TOTAL RESERVES	\$ 1,450,765.20	57
	EXPENSES	2019	2020	2021	2022	2023	2024	58
	G/L Code	Budget	Budget	Budget	Budget	Budget	Budget	59
	BUDGET ITEM							
2-11-00-00-00-110	Honorariums	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	60
2-11-00-00-00-211	Mileage & Subsistence	\$ 1,500.00	\$ 1,600.00	\$ 1,000.00	\$ 1,850.00	\$ 2,000.00	\$ 2,000.00	61
2-11-00-00-00-510	Conventions/Work Shops/Supplies (gen.)	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	62
2-12-11-00-00-290	Election Expenses	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	63
2-12-00-00-00-110	Salary and Wages/Office	\$ 60,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	64
2-12-00-00-00-111	Ad Hoc Committee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	65
2-12-00-00-00-130	Employer Contributions	\$ 18,000.00	\$ 4,000.00	\$ 5,280.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	66
2-12-00-00-00-131	WCB	\$ 2,000.00	\$ 2,000.00	\$ 4,200.00	\$ 4,200.00	\$ 3,500.00	\$ 3,500.00	67

OPERATING BUDGET

2-12-00-00-00-200	Contract/Administration/DEM/DDEM	\$ 6,000.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	68
2-12-00-00-00-211	Travel and Subsistence	\$ 5,000.00	\$ 5,500.00	\$ 6,000.00	\$ 6,000.00	\$ 6,750.00	\$ 6,750.00	69
2-12-00-00-00-215	Freight/Postage/Telephone	\$ 4,000.00	\$ 5,000.00	\$ 6,000.00	\$ 7,000.00	\$ 8,000.00	\$ 8,000.00	70
2-12-00-00-00-216	Newsletter	\$ 1,270.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 550.00	\$ 550.00	71
2-12-00-00-00-217	High Speed Internet	\$ 1,500.00	\$ 1,750.00	\$ 850.00	\$ 850.00	\$ 950.00	\$ 950.00	72
2-12-00-00-00-218	Website	\$ 750.00	\$ 850.00	\$ 850.00	\$ 4,500.00	\$ 850.00	\$ 850.00	73
2-12-00-00-00-219	Conferences and Workshops	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	74
2-12-00-00-00-220	Dues/Memberships/Printing/Advertising	\$ 9,500.00	\$ 9,500.00	\$ 12,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	75
2-12-00-00-00-519	Other Services/Appreciation/Donations	\$ 1,000.00	\$ 2,000.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	76
2-12-00-00-00-230	Professional/Special Services/Legal	\$ 8,000.00	\$ 8,000.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 7,230.00	77
2-12-00-00-00-231	Audit	\$ 9,500.00	\$ 10,000.00	\$ 6,850.00	\$ 6,950.00	\$ 7,500.00	\$ 7,500.00	78
2-12-00-00-00-232	Assessment Services	\$ 8,000.00	\$ 8,500.00	\$ 8,500.00	\$ 9,000.00	\$ 9,500.00	\$ 9,500.00	79
2-12-00-00-00-233	WILD Waterline (Operating Requisition)	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00	\$ 4,000.00	\$ 4,500.00	\$ 4,500.00	80
2-12-00-00-00-234	WILD Waterline (Debenture Phase I & II)	\$ 5,250.00	\$ 5,550.00	\$ 5,500.00	\$ 6,000.00	\$ 6,500.00	\$ 6,500.00	81
2-61-00-00-00-510	Development Officer Fees	\$ 5,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	82
2-12-00-00-00-250	Purchased Repairs and Maintenance	\$ 10,000.00	\$ 4,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	83
2-12-00-00-00-260	Water/Sewer Admin Building	\$ 600.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	\$ 2,000.00	\$ 2,000.00	84
2-12-00-00-00-512	IT/Financial Software	\$ 750.00	\$ 1,000.00	\$ 10,000.00	\$ 10,000.00	\$ 2,950.00	\$ 3,050.00	85
2-12-00-00-00-265	1985 Lot research	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	86
2-12-00-00-00-266	Organize Files - Archives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	87
2-12-00-00-00-270	Bank Charges	\$ 100.00	\$ 250.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 400.00	88
2-12-00-00-00-274	Insurance	\$ 12,500.00	\$ 13,500.00	\$ 13,500.00	\$ 14,500.00	\$ 15,500.00	\$ 15,500.00	89
2-12-00-00-00-505	Canada Day Celebrations	\$ 1,650.00	\$ 1,650.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 350.00	90
2-12-00-00-00-510	Office Purchased Supplies	\$ 5,250.00	\$ 4,500.00	\$ 5,000.00	\$ 6,500.00	\$ 7,000.00	\$ 7,500.00	91
2-12-00-00-00-540	Utilities Admin Bldg (Epcor)	\$ 3,500.00	\$ 4,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,750.00	92
2-12-00-00-00-762	Transfer to Reserve (Water)	\$ 4,800.00	\$ 20,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,500.00	93
2-12-00-00-00-810	Short Term Borrowing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	94
2-12-00-00-00-811	Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	95
2-12-00-00-00-840	Provincial Conditional Grants (MSP+MOST)	\$ -	\$ -	\$ 71,196.00	\$ 30,000.00	\$ 35,000.00	\$ 36,000.00	96
2-12-11-00-00-150	Census	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	97
2-23-00-00-00-200	Fire/Sturgeon County	\$ 4,440.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	98
2-23-00-00-00-201	Fire Supression/Support	\$ 1,220.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	\$ 6,000.00	\$ 6,000.00	99
2-25-00-00-00-220	Physician Recruitment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100

OPERATING BUDGET

2-32-00-00-00-111	Contracted Services/Weed Inspector	\$ 1,500.00	\$ 500.00	\$ 500.00	\$ 600.00	\$ 750.00	\$ 850.00	101
2-32-00-00-00-200	Gravel/Maintenance/Drainage/Parks/COVID	\$ 10,810.00	\$ 9,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	102
2-32-00-00-00-201	Signs	\$ 12,500.00	\$ 4,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	103
2-32-00-00-00-202	Paving Reconstruction Roads	\$ 8,000.00	\$ 8,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	104
2-32-00-00-00-212	Transfer to Reserve (Roads)	\$ 8,000.00	\$ 8,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,500.00	105
2-32-00-00-00-260	Snow Removal	\$ 4,000.00	\$ 4,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	106
2-32-00-00-00-270	Misc. General & Bylaw Services/Police FM	\$ 10,000.00	\$ 15,500.00	\$ 19,000.00	\$ 21,000.00	\$ 26,500.00	\$ 26,500.00	107
2-32-00-00-00-280	Equipment Purchases	\$ 2,000.00	\$ 6,500.00	\$ 5,000.00	\$ 5,500.00	\$ 5,500.00	\$ 6,500.00	108
2-32-00-00-00-511	Beautification	\$ 1,000.00	\$ 1,470.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	109
2-32-00-00-00-540	Utilities - Street Lights	\$ 14,000.00	\$ 14,500.00	\$ 14,500.00	\$ 14,750.00	\$ 14,850.00	\$ 14,950.00	110
2-32-00-00-00-611	Amortization - Engine	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	111
2-32-00-00-00-621	Amortization - building	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	112
2-32-00-00-00-631	Amortization - machinery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	113
2-32-00-00-00-651	Amortization - vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	114
2-32-00-00-00-762	Tangible Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	115
2-32-00-00-00-841	Grant - Drainage/Road	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	116
2-32-00-00-00-842	MSI Operating (Ad Hoc)	\$ 10,930.00	\$ 11,203.00	\$ 9,349.85	\$ 10,000.00	\$ 12,000.00	\$ 13,000.00	117
2-32-00-00-00-844	MSP Deferred (GTF) + FRIAA	\$ 20,000.00	\$ 41,414.00	\$ 90,000.00	\$ 30,000.00	\$ 35,000.00	\$ 36,000.00	118
2-42-00-00-00-200	Lagoon Maintenance	\$ 10,500.00	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	119
2-42-00-00-00-230	Professional Consult	\$ 41,500.00	\$ 13,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	120
2-42-00-00-00-762	Transfer to Reserve (Sewer)	\$ 8,000.00	\$ 23,274.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,500.00	121
2-43-00-00-00-200	Garbage Contract/GFL	\$ 8,000.00	\$ 10,500.00	\$ 10,500.00	\$ 11,500.00	\$ 10,500.00	\$ 10,500.00	122
2-43-00-00-00-270	RR13 Landfill Reclamation/Garbage Collect	\$ 10,000.00	\$ 5,500.00	\$ 2,500.00	\$ 7,500.00	\$ 7,500.00	\$ 8,500.00	123
2-43-00-00-00-350	Landfill Requisition/HWY 43	\$ 5,000.00	\$ 5,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	124
2-43-00-00-00-762	Transfer To Capital Functions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	125
2-51-00-00-00-750	FCSS/Recreation	\$ 9,065.00	\$ 9,065.00	\$ 9,065.00	\$ 9,065.00	\$ 9,065.00	\$ 9,065.00	126
2-61-00-00-00-511	Planning, Zoning & Development	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	127
2-61-00-00-00-202	ICSP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	128
2-12-00-00-00-994	Assessment Review Board	\$ 2,200.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	129
2-61-00-00-00-512	Development enforcement	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00	130
2-62-00-00-00-211	East End Bus	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	131
2-71-00-00-00-540	Utilities-Shop	\$ 3,500.00	\$ 3,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	132
2-71-00-00-00-541	Utilities-Old Shop	\$ 1,800.00	\$ 2,000.00	\$ 1,000.00	\$ 1,250.00	\$ 1,350.00	\$ 1,450.00	133

OPERATING BUDGET

2-71-00-00-00-762	Transfer to Reserve (Equipment)	\$ 8,000.00	\$ 8,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,500.00	134
2-71-00-00-00-810	Petty Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	135
2-32-00-00-00-110	Salaries & Wages	\$ 85,000.00	\$ 82,500.00	\$ 82,850.00	\$ 90,000.00	\$ 92,450.00	\$ 93,450.00	136
2-32-00-00-00-130	Employer Contribution	\$ 8,500.00	\$ 4,500.00	\$ 7,000.00	\$ 8,000.00	\$ 7,000.00	\$ 7,000.00	137
2-72-00-00-00-200	Daypark/Recreation	\$ 1,750.00	\$ 1,850.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	138
2-32-00-00-00-211	Travel/Subsistence/Fuel/Mileage	\$ 4,000.00	\$ 5,500.00	\$ 4,000.00	\$ 4,500.00	\$ 4,500.00	\$ 5,500.00	139
2-32-00-00-00-215	Postage/Telephone	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,350.00	\$ 1,500.00	\$ 1,000.00	140
2-32-00-00-00-230	Tree Removal	\$ 3,500.00	\$ 5,500.00	\$ 8,050.00	\$ 10,500.00	\$ 8,500.00	\$ 8,500.00	141
2-32-00-00-00-250	Road and Street Contractors NGO	\$ 7,500.00	\$ 8,500.00	\$ 4,000.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	142
2-32-00-00-00-255	Repairs and Maint to other equipment	\$ 5,500.00	\$ 10,500.00	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	143
2-32-00-00-00-510	General Goods & Supplies	\$ 5,000.00	\$ 5,500.00	\$ 5,000.00	\$ 6,000.00	\$ 7,000.00	\$ 8,000.00	144
2-72-00-00-00-540	Utilities/Day Park Expenses	\$ 1,200.00	\$ 1,750.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	145
2-72-00-00-00-541	Playground Equipment	\$ 400.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	146
2-72-00-00-00-661	Amortization - land imp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	147
2-72-00-00-00-762	Transfers To Capital/MSI	\$ 241,318.00	\$ 85,592.00	\$ 108,767.00	\$ 123,118.00	\$ 49,927.00	\$ 49,927.00	148
2-74-00-00-00-200	Hall Cleaning	\$ -	\$ 2,500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	149
2-74-00-00-00-210	General Services/Maintenance/Hall	\$ 6,200.00	\$ 2,500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	150
2-74-00-00-00-510	General Goods and Supplies/Hall	\$ 750.00	\$ 1,250.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	151
2-74-00-00-00-540	Utilities-Hall	\$ 1,600.00	\$ 1,850.00	\$ 2,500.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	152
2-99-00-00-00-750	School Foundation Req	\$ 2,208.00	\$ 2,219.00	\$ 2,219.00	\$ 2,219.00	\$ 2,200.00	\$ 2,200.00	153
2-99-00-00-00-751	School Foundation - R	\$ 100,038.00	\$ 96,725.00	\$ 96,725.00	\$ 96,725.00	\$ 95,000.00	\$ 95,000.00	154
2-99-00-00-00-753	Senior Foundation	\$ 8,291.67	\$ 8,320.00	\$ 8,308.15	\$ 8,308.00	\$ 8,500.00	\$ 8,500.00	155
2-99-00-00-00-754	Waste Cell Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	156
2-99-00-00-00-755	Ambulance Requisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	157
	TOTAL	\$ 905,140.67	\$ 766,632.00	\$ 826,160.00	\$ 773,335.00	\$ 708,992.00	\$ 724,522.00	158
	EXPENSES	2019	2020	2021	2022	2023	2024	159

Sandy Beach Lagoon Funding and Preliminary Design

November 15, 2021

Rudolf Liebenberg
CAO, Summer Village of Sandy Beach
Box 63 Site 1 RR 1
Onoway, AB
T0E 1V0

via email: svsandyb@xplornet.ca

Dear Mr. Liebenberg;

Re: Proposal for Lagoon Funding and Preliminary Design

Thank you for your interest in the services of Morrison Hershfield Limited (MH). We are very pleased to provide this proposal for support for the Alberta Municipal Water/Wastewater Partnership and/or Water for Life application to fund the Sandy Beach Lagoon Remediation project and to provide preliminary design; simply referred to hereinafter as the "Project".

Background

It is our understanding that the Summer Village would like to apply for funding under the Alberta Municipal Water/Wastewater Partnership and/or Water for Life to remediate the existing lagoon. The existing lagoon has been slowly discharged over the past couple of years to lower the water level below the lagoon freeboard area. However, the extent of any damage to the lagoon can not be determined till further preliminary design and review is carried out on the lagoon. Therefore, we have divided the scope of work into Phase 1 (preliminary design) and Phase 2 (detailed design and construction). It is the intent that Phase 1 funding will be applied for this year and Phase 2 next year in 2022.

Scope of Work

We understand the scope of work for this proposal includes only Phase 1 and the scope of work is listed below:

1. Gather information from sub-consultants
2. Initial site visit to the lagoon
3. Apply for funding to complete Phase 1, before November 30, 2021. Grants/Funding available are the following:
 - a. **Alberta Municipal Water/Wastewater Partnership**

We will include the following documents in the application package:

 - i. a letter to the Regional Director in the Alberta Transportation Regional Office from each member municipality or the regional commission requesting funding
 - ii. request for funding
 - iii. project plan
 - iv. project description
 - v. project rationale (design criteria)
 - vi. proposed implementation schedule
 - vii. detailed cost estimates following the cost estimate requirements
 - viii. outline of how the municipal share of project costs will be funded

Sandy Beach Lagoon Funding and Preliminary Design

b. Water For Life (Regional Application – Sunrise and Summer Village must apply)

Please note that Water For Life funding is a regional application and will need to be submitted by the Summer Village of Sunrise and Sandy Beach as it is a regional application. We will include the following documents in the application package:

- i. a letter to the Regional Director in the Alberta Transportation Regional Office from each member municipality or the regional commission requesting funding
 - ii. request for funding
 - iii. project description
 - iv. project rationale (design criteria)
 - v. proposed implementation schedule
 - vi. detailed cost estimates following the cost estimate requirements
 - vii. outline of how the municipal share of project costs will be funded (if applicable)
 - viii. proposed rates and the impact on the cost for services for each member municipality
4. Report Summarizing Soil Sampling and Groundwater Sampling and submit to Alberta Environment by December 31, 2021 as part of the Letter of Authorization requirements. It is assumed that the Village will complete these soil and ground samples at the sampling locations described in the discharge application and tested for the required parameters listed in the Letter of Authorization (1137-02-04). Lab results will be provided to MH for submission to Alberta Environment and Parks (AEP).
5. Bathymetric survey of all three cells of the lagoon to determine sludge removal depth/volumes and any issues with the berms below water. Bathymetric Survey of each lagoon will be completed by AquaVision Canada (sub-consultant) as follows:
 - a. Utilizing a Remotely Piloted Aircraft System (Drone), AquaVision will obtain current aerial imagery of the lagoon to be surveyed. This process allows us to obtain accurate shoreline readings which can be verified against the client supplied engineering drawings of the lagoon. It also allows AquaVision to develop Bathymetric Missions where current shorelines are essential when preparing the plan.
 - b. AquaVision Canada will establish a surface grid pattern which will be utilized by the company's Remotely Operated Vehicle (ROV).
 - c. Attached to the bottom of the ROV is a sub bottom profiler / transducer. The transducer will utilize soundings to analyze the current bottom profile & sediment of each lagoon. Each sounding will be tagged with a corresponding GPS position that will allow AquaVision to plot the soundings onto a map.
 - d. Soundings collected will then be processed using a software known as HydroMagic. Outputs from this software include the following:
 - i. a) Depths at various intervals

Sandy Beach Lagoon Funding and Preliminary Design

- ii. b) Sediment values of each lagoon as compared to engineered drawings / client supplied reports
 - iii. c) Matrix of each lagoon/cell assessed.
 - e. AquaVision will manually verify water levels at the time of the Bathymetric Survey using a GPS RTK base station and handheld rover. This will ensure accurate volumes of liquid / sediment are calculated as part of the final report submission.
 - f. AquaVision will prepare a final report delivered electronically with a link to a secure online folder which will include high resolution imagery captured during the assessment.
- 6. Environmental Support by Parkland Geo-Environmental Ltd. Scope of work includes the following:
 - a. Groundwater monitoring of all four (4) existing wells. Two trips are planned for groundwater monitoring. Each well will be monitored during the two trips.
 - a. Initial site visit will monitor well headspace hydrocarbon vapour, depth to groundwater, and the presence or absence of phase-separated hydrocarbon product. Each well will be purged by bailing at least 3 well volumes of groundwater or until dry.
 - b. On the second monitoring event the wells would be sampled. Groundwater analyses program for the wells would consist of VOC, Routine Potability, Nutrients (P,K,N), total metals, total fecal coliforms and E.Coli.
 - b. Sludge Sampling Program to determine if the sludge is impacted and what disposal options are available:
 - a. Sludge analysis would consist of a sample from each cell and would include parameter tests for Salinity, Solids Content, TKN, Nitrogen, Ammonium Nitrogen, Total Phosphorus, Total Metals, Total fecal coliforms and E.Coli.
- 7. Topographic survey of entire lagoon for detailed design. Survey will include everything above the lagoon water level but limited to the fence boundary.
- 8. A technical memo summarizing lagoon remediation plan based on the bathymetric survey, topographic survey, and groundwater/sludge samples including one review meeting with the summer village. Cost estimates in the range of +/- 30% will be provided in the memo.
- 9. We will discuss proposed remediation plan with AEP to determine what approvals will be required.

General Assumptions & Exclusions

1. Regulatory Approvals by Alberta Environment and Parks are not included in budget.
2. Survey and Bathymetry work will be completed during non-snow or non-freezing conditions.

MH is fully capable of providing services for the above listed exclusions. Additional revision(s) to the MH Fee Proposal can be provided if it is later decided to add any of the excluded items and modify the proposed scope of work.

Sandy Beach Lagoon Funding and Preliminary Design

Schedule

Due to current workload demands, we would be available to begin the engineering work within one (1) week of receipt of Authorization to Proceed (attached).

Fees

Based on the above scope and including all normal disbursements we are proposing a **Lump sum** fee to be in the order of **\$41,530** to provide these professional services and a breakdown is summarized below:

Gather Info and Apply for Funding Support	\$ 6,048
Progress Reporting and Start-up Meeting	\$2,226
Preliminary Design	\$33,256
Total	\$ 41,530

Fees indicated do not include value added taxes, such as GST, all taxes will be added. **We can begin this project by applying for funding support before the end of November 2021 for a total of \$6,048.** If funding is secured or obtained, the remainder of the work will be completed.

Services beyond the scope above will be carried out on a time and materials fee based on the attached Rate Schedule. Additional services may also be further defined in detail and a mutually agreed fixed fee determined.

Closing

Thank you again for allowing us to submit a proposal on this project. We trust what you are looking for is found within our proposal above and we look forward to working with you on this project. Should you have any questions, please don't hesitate to contact us.

You may signify acceptance of this proposal and attached terms by any one of the following:

1. By signing in the Authorization Form attached.
2. By issuing a Purchase Order and returning a copy of this letter for our files.
3. By sending an email from an authorized representative of the Client that issues authorization and acceptance of our proposal references our proposal number and fee.
4. By signature a letter of commitment that indicates we are to proceed in accordance with our proposal until a formal contact agreement is finalized.

Sandy Beach Lagoon Funding and Preliminary Design

Yours truly,

Morrison Hershfield Limited



Chad Newton, MBA, PMP, Principal
PM Department Manager West,
Senior Project Manager



Nedal Barbar, P.Eng
Project Engineer

X:\PROJ\2022\220040999-SANDY BEACH LAGOON EXPANSION REPAIR\01. PROPOSAL\03. DRAFT PROPOSAL\SANDYBEACHLAGOON_PROPOSAL (PHASE 1)_09NOV2021.DOCX

Sandy Beach Lagoon Funding and Preliminary Design

2020 PROFESSIONAL SERVICES AGREEMENT TERMS AND GENERAL CONDITIONS

All professional services provided by Morrison Hershfield Limited ("**Morrison Hershfield**") to the client identified in the attached proposal (the "**Client**"), are subject to the terms and conditions set forth in this Professional Services Agreement.

i) Scope of Services and Standard of Care. Morrison Hershfield will provide the services outlined in the attached proposal (the "**Services**"). The Services shall include any assumptions, exclusions or schedules that form part of the attached proposal and shall be limited to those Services expressly set forth therein. If a service, work or activity is not specifically identified, it is expressly excluded. Morrison Hershfield will perform the Services in a manner consistent with that level of care and skill ordinarily exercised by other members of the engineering and science professions currently practicing in the same or similar locality, under the same or similar conditions, subject to the time limits and financial, physical or any other constraints applicable to the Services. No other warranty, express or implied, is made or intended to be made with respect to the Services and the same are specifically disclaimed.

ii) Reimbursable Expenses: Reimbursable expenses and services not directly provided by Morrison Hershfield will be charged at 1.1 times the applicable rate or cost.

iii) Instructions and Approvals. Client shall name an authorized representative at or before the start of the work who shall be responsible for providing information, instructions, and approvals on Client's behalf. Such representative shall be available to Morrison Hershfield at all reasonable times. Client shall be responsible for all delays in performance of the Services caused by or arising out of Client's unavailability or its failure to timely provide information, instructions, or approvals.

iv) Terms of Payment. Invoices shall be issued by Morrison Hershfield monthly and shall be payable on presentation. Within ten (10) days of receipt of an invoice Client shall notify Morrison Hershfield of any dispute with the invoice. Invoices not paid within thirty (30) days of invoice date shall be subject to a carrying charge of 1.0 percent per month or the maximum rate allowed by law, whichever is less. If the Client fails to pay any invoice within thirty (30) days of the invoice date and such failure continues fifteen (15) days after Morrison Hershfield gives Client notice of such failure, Morrison Hershfield shall have the right to terminate this Professional Services Agreement immediately. Client shall have no right of setoff against any billings of Morrison Hershfield for disputed claims or withholding of services.

v) Data and Information. Morrison Hershfield shall be entitled to rely on the accuracy and completeness of all testing, services, reports, data, and other information furnished by Client or other consultants regarding the project or works that forms the subject of the Proposal (the "**Project**"), the Services, or the location of the Project (the "**Site**") and assumes no responsibility or liability with respect to such information.

vi) Differing Conditions. Prior to commencement of the Services, Client will inform Morrison Hershfield in writing of all known materials categorized as hazardous or toxic by any federal, state, provincial or local law, or regulation and of any conditions existing on or near the Site that are relevant to the Services or that may present a danger to health, the environment or Morrison Hershfield's equipment or personnel. If Morrison Hershfield believes that any condition encountered at the Site or during the course of the Project is inaccurate or differs materially from the conditions disclosed, indicated, reflected or referred to by the Client at the time of the proposal, Morrison Hershfield shall notify Client within a reasonable time. In such a case, Morrison Hershfield shall not be required

to continue performing the Services until such time as a resolution to address the differing condition has been mutually agreed to by Client and Morrison Hershfield, including any change in compensation, time for performance or both. Morrison Hershfield shall have no responsibility for the discovery, presence, handling, removal, disposal of, or exposure of persons to, hazardous materials in any form at the Site, except to the extent directly caused by the negligence of Morrison Hershfield. Morrison Hershfield shall not be liable for any costs or damages resulting from any concealed condition of the Site or other condition of the Site not disclosed to Morrison Hershfield in writing.

vii) Changes and Delays. Morrison Hershfield shall be entitled to an increase in compensation or time or both for performance of the Services where any changes are required or made to the scope of the Services to the extent that such changes do not arise from the negligence of Morrison Hershfield. Morrison Hershfield shall not be required to perform any Services related to a change unless the parties have agreed on the amount of or the basis for calculating the time and compensation associated with such change. Morrison Hershfield shall be entitled to additional time or compensation or both for any delays caused by or resulting from acts of Client, contractors, subcontractors, suppliers, or other third parties over whom Morrison Hershfield has no control so long to the extent such delay is not caused by Morrison Hershfield's negligence.

viii) Insurance. Morrison Hershfield, at its own expense, shall carry insurance in the amounts listed in Exhibit A, Insurance. If Client desires insurance coverage in addition to that carried by Morrison Hershfield at the time this Professional Services Agreement is issued, Morrison Hershfield will cooperate to obtain such additional insurance, if available, at Client's expense. Notwithstanding any other provision in this Professional Services Agreement, nothing shall be construed to void, vitiate or adversely affect the insurance coverage of either party.

ix) Limitation of Liability. Morrison Hershfield and Client each waive their rights to recover from the other any consequential, indirect, or incidental damages (including, but not limited to, loss of use, income, profits, financing or reputation), arising out of, or related to, this Professional Services Agreement, the Project or the performance of the Services. To the maximum extent permitted by law, Morrison Hershfield's liability for any and all causes of action whatsoever, including, without limitation, tort, contract, strict liability, indemnity or otherwise, arising out of, or in connection with, this Professional Services Agreement, the Project or Morrison Hershfield's performance of the Services shall be limited in the aggregate to the total fee paid by the Client to Morrison Hershfield under this Professional Services Agreement. Client further agrees that, to the fullest extent permitted by law, no shareholder, officer, director, partner, principal or employee of Morrison Hershfield shall have personal liability under any provision of this Professional Services Agreement, or for any matter in connection with the Services provided. Client expressly agrees to this limitation of liability.

x) Performance by Contractors, Subcontractors and Suppliers and Construction Means and Safety. The Services do not include supervision or direction of the means, methods or actual work of other consultants, contractors, subcontractors or suppliers not retained by Morrison Hershfield. Morrison Hershfield shall not be required to make exhaustive, extensive, or continuous on-site or off-site inspections of work performed by consultants, contractors, subcontractors or suppliers not retained by Morrison Hershfield. No acceptance or approval by Morrison Hershfield of the work of consultants, contractors, subcontractors or suppliers not retained by Morrison Hershfield, whether express or implied, shall relieve such persons of their obligations to Client for the proper performance of their work and Morrison Hershfield shall have no liability with respect to the work performed by such persons. Morrison

Sandy Beach Lagoon Funding and Preliminary Design

Hershfield shall have no responsibility for, control, right of control or liability with respect to the means, methods, techniques, sequences, procedures and equipment used or not used by such parties in their performance of any phase of the work at the Site or with respect to any safety precautions or programs related to the Project or the Site.

xi) Ownership of Documents. All plans, designs, drawings, specifications, notes, data, samples, materials, reports, reproductions and other work developed by Morrison Hershfield (the "**Deliverables**") and all patent, trademark, copyright, industrial or other intellectual property rights therein shall remain the property of Morrison Hershfield after the Services have been completed or terminated. Client agrees not to use, reuse, or adapt any Deliverables for any other Project or application. Client shall release, defend, indemnify and hold harmless Morrison Hershfield from all claims, losses, liabilities, damages, expenses, and costs arising out of the unauthorized use, reuse, alteration or relation on the Deliverables.

xii) Termination for Material Breach. Either party may terminate this Professional Services Agreement upon seven (7) days' written notice to the other party and without further liability in the event the other party is in material breach of this Agreement and fails to remedy such breach within seven (7) days of receiving written notice of the breach, provided that the breach was not caused or contributed to by the party seeking to terminate this Professional Services Agreement. Upon termination Client shall pay Morrison Hershfield for all Services performed to the date of termination. All representations, indemnities and obligations shall survive indefinitely the termination of this Professional Services Agreement.

xiii) No Third-Party Beneficiaries. Nothing in this Agreement shall be interpreted or construed as giving any rights or benefits to any person or third party other than Morrison Hershfield and Client.

xiv) Claims and Disputes. Any claim, dispute or matter in question shall be resolved by one or more of the following means in the order listed, until a resolution is arrived at. Unless mutually agreed to in writing by both parties, the means to be used are: a) negotiation, b) mediation, in accordance with the procedures of the ADR Institute of Canada, Inc.,

c) arbitration, in accordance with the procedures of the ADR Institute of Canada, Inc.

xv) Governing Law and Severability. This Professional Services Agreement shall be governed by the law of the State or Province in which the Project is located. If any term, condition or provision of this Professional Services Agreement or the application thereof is determined to be invalid or unenforceable, the remaining provisions of this Professional Services Agreement shall not be affected but shall instead remain valid and fully enforceable. This Professional Services Agreement incorporates and supersedes all prior negotiations, agreements and representations either written or oral. No cancellation, modification, amendment, deletion, addition, waiver or other change in this Professional Services Agreement shall have effect unless specifically set forth in writing and signed by both parties.

xvi) Conflicts. In the event of a conflict between the terms of the Proposal and this Professional Services Agreement, the terms of this Professional Services Agreement shall govern and prevail.

xvii) Confidentiality and Publication. Both parties shall keep all information designated as "confidential", whether disclosed in writing or orally, strictly confidential and shall not disclose any such information to any other person except (i) as required for performance of the Services provided that any person to whom such information is disclosed is subject to similar obligations of confidentiality, or (ii) where required by law. Morrison Hershfield shall have the right to include references to the Project among its promotional and professional materials.

xviii) Waivers. No waiver of any right or remedy shall have effect unless specifically set forth in writing and signed by both parties and no waiver of any right or remedy in respect of any occurrence on one occasion shall be deemed to be a waiver of such right or remedy in respect of such occurrence on any other occasion.

xix) Headings. The headings used in this Professional Services Agreement are for convenience and reference purposes only and are not to be used in interpreting or construing the substantive provisions of the Memorandum.

Exhibit A – Insurance

Morrison Hershfield will carry insurance coverage during the performance of this Professional Services Agreement that is required by law. In addition, Morrison Hershfield maintains the following insurance coverage:

Commercial General Liability Insurance	\$1,000,000 per claim and in aggregate.
Automobile Liability Insurance	\$1,000,000 per claim and in aggregate.
Workers Compensation Insurance	Statutory where required by law, and \$1,000,000 per claim.
Professional Liability Insurance	\$500,000 per claim and per policy period (June 1 thru May 31).

Consultant will provide Client with thirty (30) days advance written notice of any cancellation or material change in its insurance. All insurance is written on a claims-made basis. Consultant will name Client as an additional insured on its general liability policy.

Sandy Beach Lagoon Funding and Preliminary Design

AUTHORIZATION FORM – 2200409.99

To: Morrison Hershfield Limited, Attn: Brian Fanson
Email: cnewton@morrisionhershfield.com
Fax: 780.484.3883

This proposal to **The Summer Village of Sandy Beach** for funding support and preliminary design services to support project, is accepted and Morrison Hershfield Limited is hereby authorized to provide the services as outlined.

Client

Mailing Address (incl. Postal Code)

Signing Officer Name (Print)

Signature

Position

Date

Telephone

Email

MSI program cease in 2023 and replaced with Local Government Fiscal Framework.

Details unknown.

Trail and Road Projects: 2021-2023

- ✓ 2020 = \$143,118 allocation **received**
- ✓ 2021 = \$123,118 allocation
- ✓ 2022 = \$49,927 allocation
- ✓ 2023 = \$49,927 allocation
- ✓ Interest so far = \$18,947

All part of project application Nov 2021 = \$241,919 that will commit us to receive all of the above monies – no need to reapply every year.

Please note the drastic reduction from 2021 to 2022/2023.

Summer Village of Sandy Beach

Deputy Mayor Larysa Luciw's Report

November 18th, 2021

1. Courses: I have completed the BEM (Basic Emergency Management) training and the ICS-100 (Incident Command System) training. Both certificates have been sent to the office. All my training is up to date as of now.
2. Meetings: I attended the SVLSACE Meeting - October 30th, 2021 and the Lagoon Meeting November 9, 2021.

Report submitted by Larysa Luciw

COUNCILLOR REPORT

Nov 18th 2021

Oct. 26 Attended Sunrise Beach Council meeting (as appointment) to update all members of new Council on Lagoon Status.

Oct. 30 Attend in person SVLSACE meeting, Onoway. Several items of interest.

East end Bus: looking into Federal grants towards improved Rural Transportation.

Wild Water: Our station in operation. Continuing work towards Nakamum and Entwistle.

Flowering Rush: Still an issue at Lake Isle. 5-year plan being developed. Not in Lac Ste. Anne yet. Advise all lakes to keep watch for.

Emergency management Training restricted by covid. Discussions for working relationship with regional partners, Onoway, and Lac Ste. Anne County. County also working with Sturgeon. and Parkland Counties on Fire Services. **We should have our DEM at next council meeting to update our plans and discuss ways of informing public.**

Policing need to support AUMA in advocating for No increase in costs to small municipalities if a provincial force is approved. Join other Rural Municipalities in advocating for staying with RCMP. AUMA continuing to lobby Feds to accept all costs in regards to new agreement with RCMP and not download to provinces. SVLSACE and County including Mayerthorpe, Alberta Beach and Alexander First Nations to request Justice Minister to attend next meeting for discussion on policing.

Medical County continuing to grow Onoway Medical Clinic. New renovations done. Presently have 3 doctors 1 male, 2 female, and one of the female doctors can teach programs at the clinic. Clinic has a strong referral staff and is able to get MRI's etc. on a very timely basis.

Question for Village Survey **How many residents use the Onoway Clinic?** Should we be part of their Medical Clinic Group? Rural Ambulance service suffering under new dispatch regime.

Trails County has trail committee for development and maintenance of trail system. **Maybe we should look at one also.** Committee looks at specific areas and environmental issues. Chair Councillor Nick Gelych, willing to attend our local council meeting, if and when required. Note. No grant money specifically for trails to municipality. Grants must be obtained through local associations, which also have membership fees, although not all trail users are paying members. It is costly to groom and maintain trails.

Nov 9 Lagoon Discharge soil samples taken. Collecting test well water samples by end of month. Lagoon meeting that evening.

Michael Harney



Summer Village of Sandy Beach

Cheque Listing for Council

2021-Nov-11
3:40:31PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20210001	2021-10-20	Workers Compensation Board		PAYMENT OCTOBER INSTALLMENT	229.52	229.52
20210002	2021-10-21	██████████	25136491	PAYMENT BLOWER REPAIR	80.00	80.00
20210003	2021-10-21	██████████	523681	PAYMENT WAGES OCT 21	855.18	855.18
20210004	2021-10-21	Canada Revenue Agency	NB21-2021	PAYMENT REMIT DP21-2021 REMIT NB21-2021 REMIT RM21-2021	444.38 352.34 260.52	1,057.24
20210005	2021-10-21	Handi-Can (2003) Ltd.	47528	PAYMENT PORTA POTTIES SEPT-OCT 14	346.50	346.50
20210006	2021-10-21	██████████	RM21-2021	PAYMENT WAGES OCT 21	966.04	966.04
20210007	2021-10-21	██████████	DP21-2021	PAYMENT WAGES OCT 21	1,303.96	1,303.96
20210008	2021-10-21	Pisim Contracting Limited	Sandy Lake Fire	PAYMENT SANDY LAKE FIRE SMART	20,232.00	20,232.00
20210009	2021-10-21	Standstone Vacuum Services Ltd.	26026	PAYMENT WATER SHOP OCT 14	145.80	145.80
20210010	2021-10-22	ATB FINANCIAL MasterCard	GREGG Oct 19 GTCT032864	PAYMENT TARP MOWER TIRE REPAIR	414.77 54.69	469.46
20210011	2021-10-22	Highway 43 East Waste Commission	16277	PAYMENT DISPOSAL FEES SEPT	691.73	691.73
20210012	2021-10-22	Municipal Information Systems	20211671	PAYMENT MUNIWARE TRAINING	3,465.00	3,465.00
20210013	2021-10-27	ATB FINANCIAL MasterCard	26 Oct 2021	PAYMENT WATER OFFICE	15.07	15.07
20210014	2021-10-27	Canada Revenue Agency	remit CAO Oct	PAYMENT REMIT CAO OCT 2021	1,885.47	1,885.47
20210015	2021-10-27	Liebenberg, Christiaan	CAO Oct-2021	PAYMENT CAO WAGES OCT-2021	4,533.58	4,533.58
20210016	2021-10-27	Liebenberg, Rudolf	Oct mileage	PAYMENT MILEAGE CAO OCT	165.20	165.20
20210017	2021-10-27	Municipal Information Systems	20211704	PAYMENT ONLINE TRAINING OCT 14	210.00	210.00
20210018	2021-10-27	██████████	GT Oct 22-2021	PAYMENT TREMBLAY LAGOON OCT 22	100.00	100.00
20210019	2021-10-27	ATB FINANCIAL MasterCard	OCT. 14, 2021	PAYMENT BUCKET LIFT AND SUPPLIES	324.90	324.90
20210020	2021-10-27	CB MAX EXCAVATING LTD.	2060	PAYMENT JUNE & JULY 2021 LAGOON	3,453.27	3,453.27
20210021	2021-10-27	EPCOR	OCTOBER 6,	PAYMENT EPCOR STREET LIGHTS	1,238.11	1,238.11
20210022	2021-10-27	Municipal Information Systems	202103607 202111503 202111517	PAYMENT MUNIWARE TRAINING MUNIWARE WEBINAR MUNIWARE SOFTWARE	5,071.00 200.00 14,201.25	19,472.25
20210023	2021-10-27	RMA Insurance	INS00040545	PAYMENT INSURANCE ADJUSTMENT	14.42	14.42



Summer Village of Sandy Beach

Cheque Listing for Council

2021-Nov-11

3:40:31PM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20210024	2021-10-27	The Lac Ste. Anne Bulletin	20945	PAYMENT ADVERTISING	581.70	581.70
20210025	2021-10-27	██████████	#024	PAYMENT SEPTEMBER 2021 BYLAW	920.00	920.00
20210026	2021-11-04	ATB FINANCIAL MasterCard	001-195138	PAYMENT GREGG DISTR.-CUT OFF	152.98	152.98
20210027	2021-11-04	██████████	NB 22-2021	PAYMENT PAYROLL 22-2021	930.13	930.13
20210028	2021-11-04	██████████	RM 22-2021	PAYMENT PAYROLL RM 22-2021	1,156.76	1,156.76
20210029	2021-11-04	██████████	DP 22-2021	PAYMENT PAYROLL DP 22-2021	1,291.65	1,291.65
20210030	2021-11-04	UFA Co-operative Limited	October 31,2021	PAYMENT ACCT#8872103	529.80	529.80
20210031	2021-11-04	Xplornet Communications Inc	INV39918647	PAYMENT ACCT#229348	73.49	73.49
20210032	2021-11-04	Canada Revenue Agency	remit DP22-2021 remit NB22-2021 remit	PAYMENT REMIT DP22-2021 REMIT NB22-2021 REMIT RM22-2021	437.65 394.95 364.27	1,196.87

Total 68,088.08

*** End of Report ***



Summer Village of Sandy Beach

General Ledger Trial Balance 3 (by Account Type)

Current Year Actuals

2021

General Ledger	Account Type	Description	October	YTD
2-00-00-200	E	Test	0.00	0.00
2-00-00-611	E	Amortization Exp Engineered Structures	0.00	0.00
2-00-00-621	E	Amortization Exp Buildings	0.00	0.00
2-00-00-631	E	Amortization Exp Machinery & Equipment	0.00	0.00
2-00-00-641	E	Amortization exp - wastewater	0.00	0.00
2-00-00-651	E	Amortization Exp Vehicles	0.00	0.00
2-00-00-661	E	Amortization Exp Land Improvements	0.00	0.00
2-11-00-110	E	Honorariums	0.00	5,357.98
2-11-00-211	E	Mileage & Subsistence	0.00	0.00
2-11-00-510	E	General Supplies/Conventions	0.00	866.25
2-12-00-011	E	Election Expenses	554.00	4,147.65
2-12-00-110	E	Salaries/Wages Administration	6,066.66	60,666.60
2-12-00-111	E	Ad Hoc Committee	0.00	0.00
2-12-00-130	E	Employer Contributions (O)	352.39	4,392.76
2-12-00-131	E	WCB	229.52	3,699.43
2-12-00-200	E	Contract Admin/DEM/DDEM	0.00	1,166.66
2-12-00-211	E	Travel & Subsistence	165.20	4,665.20
2-12-00-215	E	Freight, Postage, Telephone	0.00	2,634.10
2-12-00-216	E	Newsletter	0.00	182.00
2-12-00-217	E	Internet	69.99	614.91
2-12-00-218	E	Website	0.00	679.00
2-12-00-219	E	Conferences and Workshops	200.00	1,790.00
2-12-00-220	E	Subscriptions, Memberships, Printing, Ad	308.72	8,350.63
2-12-00-221	E	Dues and Memberships	0.00	0.00
2-12-00-222	E	Donations/Appreciations	0.00	0.00
2-12-00-230	E	Professional and Special Services	(5,450.00)	1,782.37
2-12-00-231	E	Audit	0.00	6,534.86
2-12-00-232	E	Assessment Services	0.00	8,283.00
2-12-00-233	E	WILD Waterline (Operating)	0.00	2,675.56
2-12-00-234	E	WILD Waterline (Debtenture Phase I & II)	0.00	6,002.90
2-12-00-250	E	Repairs & Maintenance	0.00	815.61
2-12-00-260	E	Water/Sewer Admin Building	145.80	1,021.90
2-12-00-263	E	Computer	0.00	0.00
2-12-00-265	E	1985 Lot research	0.00	0.00
2-12-00-266	E	Organize Files-Archive	0.00	0.00
2-12-00-270	E	Bank Charges	16.00	218.30
2-12-00-274	E	Insurance and Bond Premiums	14.42	14.42
2-12-00-500	E	Election Expenses	0.00	0.00
2-12-00-505	E	Canada Day Celebration	0.00	0.00
2-12-00-510	E	General Office Supplies	0.00	56.83
2-12-00-511	E	Computer Repairs	0.00	0.00
2-12-00-512	E	Financial Software	27,546.00	27,546.00
2-12-00-519	E	Other Services/Donations/Appreciations	0.00	349.60
2-12-00-540	E	Utilities-Administration EPCOR	0.00	1,870.47
2-12-00-762	E	Transfer to Capital Reserve - Water	0.00	0.00
2-12-00-810	E	Short Term Borrowing Costs	0.00	0.00
2-12-00-811	E	Interest Expense	0.00	0.00
2-12-00-840	E	Provincial Conditional Grants MSP/MOST	0.00	4,827.36
2-12-00-990	E	Other/Miscellaneous	0.00	0.00



Summer Village of Sandy Beach

General Ledger Trial Balance 3 (by Account Type)

2021-Nov-9

3:38:00PM

Current Year Actuals

2021

General Ledger	Account Type	Description	October	YTD
2-12-00-992	E	Bank Charges	0.00	0.00
2-12-00-994	E	Assessment Review Board	0.00	0.00
2-12-11-150	E	Census	0.00	0.00
2-23-00-200	E	Fire / Sturgeon County	0.00	(282.50)
2-23-00-201	E	Fire Supression/Support	0.00	1,102.50
2-23-00-202	E	Dry Hydrants	0.00	0.00
2-23-00-210	E	Physician Recruitment	0.00	0.00
2-25-00-211	E	Ambulance	0.00	0.00
2-25-00-212	E	Policing	0.00	0.00
2-25-00-220	E	Physician Recruitment	0.00	0.00
2-26-00-220	E	MSP (Fire, Police, Ambulance)	0.00	0.00
2-26-00-651	E	Amortization-vehicles	0.00	0.00
2-32-00-110	E	Salaries & Wages	8,857.66	97,522.36
2-32-00-111	E	Contract Services/Weed Inspector	0.00	582.70
2-32-00-130	E	Employer Contributions	409.87	6,711.87
2-32-00-200	E	Gravel/Maintenance/Drainage	0.00	0.00
2-32-00-201	E	Signs	0.00	271.42
2-32-00-202	E	Paving Reconstruction Roads	0.00	0.00
2-32-00-211	E	Fuel/Mileage/UFA	205.70	3,227.44
2-32-00-212	E	Reserve Roads	0.00	0.00
2-32-00-215	E	Telus (Shop/Public Works)	0.00	689.66
2-32-00-230	E	Tree Removal	0.00	11,500.00
2-32-00-240	E	Fire Mitigation	0.00	0.00
2-32-00-250	E	Road/Street Contractors-non Gov.	0.00	5,762.56
2-32-00-255	E	Repairs and Maint to other equipment	1,785.39	12,820.57
2-32-00-260	E	Snow Removal	0.00	0.00
2-32-00-270	E	Miscellaneous General Services/Bylaw	920.00	16,266.55
2-32-00-280	E	Equipment Purchases	606.97	2,371.96
2-32-00-350	E	Roads - Government Grant	0.00	0.00
2-32-00-510	E	General Goods & Supplies	719.52	5,991.21
2-32-00-511	E	Beautification	0.00	290.70
2-32-00-540	E	Utilities - Street Lights	1,179.15	11,644.11
2-32-00-611	E	Amortization - Engineered structures	0.00	0.00
2-32-00-621	E	Amortization-buildings	0.00	0.00
2-32-00-631	E	Amortization-machinery/equipment	0.00	0.00
2-32-00-651	E	Amortization-vehicles	0.00	0.00
2-32-00-762	E	Contributed to Capital Function	0.00	0.00
2-32-00-841	E	Grant - Drainage/Road	0.00	0.00
2-32-00-842	E	MSI Operating (Ad Hock)	0.00	84.24
2-32-00-844	E	MSP Deferred/FRIAA/GTF	2,739.50	73,639.50
2-42-00-200	E	Lagoon Maintenance/Manager	3,288.83	3,288.83
2-42-00-210	E	Waste Water Service Cost	0.00	0.00
2-42-00-230	E	Professional Consult	0.00	0.00
2-42-00-641	E	Amortization-Wastewater	0.00	0.00
2-42-00-762	E	Transfer to Reserve- Sewage	0.00	0.00
2-43-00-200	E	Garbage Contract/GFL	1,173.27	10,367.34
2-43-00-270	E	Land Reclamation Site/Garbage Collection	0.00	0.00
2-43-00-350	E	Landfill - Hwy 43 Waste Commission	691.73	4,490.24
2-43-00-762	E	Transfer To Capital Functions	0.00	0.00
2-51-00-750	E	FCSS/Recreation	0.00	150.00



Summer Village of Sandy Beach

General Ledger Trial Balance 3 (by Account Type)

2021-Nov-9

3:38:00PM

Current Year Actuals

2021

General Ledger	Account Type	Description	October	YTD
2-61-00-200	E	Planning, Zoning & Development	0.00	0.00
2-61-00-202	E	ICSP	0.00	0.00
2-61-00-204	E	Assessment Review Board	0.00	0.00
2-61-00-510	E	Development Officer Fees	0.00	1,876.69
2-61-00-511	E	Planning, Zoning & Development	0.00	0.00
2-61-00-512	E	Development Enforcement	0.00	0.00
2-62-00-211	E	East End Bus	0.00	0.00
2-71-00-110	E	Salaries & Wages	0.00	0.00
2-71-00-130	E	Employer Contributions	0.00	0.00
2-71-00-200	E	Recreation Board Contract	0.00	0.00
2-71-00-211	E	Travel & Subsistence	0.00	0.00
2-71-00-215	E	Freight, Postage, Telephone	0.00	0.00
2-71-00-230	E	Professional & Consulting Serv	0.00	0.00
2-71-00-260	E	Rental Of Fixed Assets	0.00	0.00
2-71-00-270	E	Rec Board Misc	0.00	0.00
2-71-00-274	E	Insurance	0.00	0.00
2-71-00-510	E	Goods & Services	0.00	0.00
2-71-00-540	E	Utilities Shop	126.80	2,003.76
2-71-00-541	E	Utilities Old Shop	0.00	704.03
2-71-00-762	E	Transfer to Reserve Equipment	0.00	0.00
2-71-00-810	E	Petty Cash	0.00	0.00
2-72-00-110	E	Salaries & Wages	0.00	0.00
2-72-00-130	E	Employer Contributions	0.00	0.00
2-72-00-200	E	Daypark/Recreation	0.00	680.40
2-72-00-211	E	Fuel/Mileage	0.00	0.00
2-72-00-215	E	Mileage	0.00	0.00
2-72-00-230	E	Tree Removal	0.00	0.00
2-72-00-250	E	Truck Repairs and Maint.	0.00	0.00
2-72-00-260	E	Repairs and Maint to other equipment	0.00	0.00
2-72-00-270	E	Recreation Miscellaneous	0.00	0.00
2-72-00-274	E	Insurance	0.00	0.00
2-72-00-510	E	General Goods & Supplies	0.00	0.00
2-72-00-540	E	Daypark Expenses/Utilities	330.00	3,839.58
2-72-00-541	E	MSI C-Playground Equipment	0.00	0.00
2-72-00-661	E	Amortization-land improvements	0.00	0.00
2-72-00-750	E	FCSS/Recreation	0.00	0.00
2-72-00-762	E	Transfers To Capital Functions	22,052.00	77,204.37
2-74-00-200	E	Hall Cleaning	0.00	0.00
2-74-00-210	E	General Services/Maintenance/Hall	0.00	180.14
2-74-00-211	E	Yellowhead Library (as per Hawkings)	0.00	0.00
2-74-00-510	E	General Goods and Supplies/Hall	0.00	0.00
2-74-00-520	E	Supplies	0.00	0.00
2-74-00-540	E	Utilities-Hall	65.50	1,542.74
2-99-00-750	E	School Foundation Requisition	0.00	2,219.00
2-99-00-751	E	School Foundation - Residential	24,735.92	71,988.73
2-99-00-752	E	School Foundation - Linear	0.00	0.00
2-99-00-753	E	Senior Foundation	0.00	8,308.15
2-99-00-754	E	Waste Cell Improvement	0.00	0.00
2-99-00-755	E	Ambulance Requisition	0.00	0.00
2-99-00-756	E	Senior Foundation - Residential	0.00	0.00



Summer Village of Sandy Beach

General Ledger Trial Balance 3 (by Account Type)

2021-Nov-9

3:38:00PM

Current Year Actuals

2021

General Ledger	Account Type	Description	October	YTD
2-99-00-757	E	Senior Foundation - Linear	0.00	0.00
Expenses Operating Sub Total			100,106.51	600,253.20
1-00-00-110	R	Real Property Taxes	0.00	(731.45)
1-00-00-111	R	Minimum Levy	0.00	(16,154.74)
1-00-00-112	R	Taxes - Commercial	0.00	(5,284.27)
1-00-00-113	R	Taxes - Residential	0.00	(344,974.43)
1-00-00-115	R	Taxes-Linear	0.00	(3,332.46)
1-00-00-190	R	Snow and Maintenance	0.00	0.00
1-00-00-240	R	Transition of SH 642	0.00	0.00
1-00-00-510	R	Penalties & Costs On Taxes	(1,137.89)	(2,179.48)
1-00-00-520	R	Lagoon Maintenance - split cost	(1,380.49)	(2,872.90)
1-00-00-530	R	Misc. Income	(500.00)	(7,955.61)
1-00-00-531	R	Village Land Sale Revenue	0.00	0.00
1-00-00-590	R	Other Revenue/Tax Certificates/GST	(425.00)	(2,795.00)
1-00-00-740	R	Provincial Government/Agencies	0.00	0.00
1-00-00-800	R	Office Rent	0.00	0.00
1-00-00-840	R	AMIP	0.00	0.00
1-00-00-990	R	Other Revenue/Tax Recovery	0.00	0.00
1-01-00-550	R	Interest Income	(341.91)	(3,036.69)
1-02-00-550	R	Interest Income Trust	0.00	0.00
1-12-00-560	R	Rentals/Shop Rent	0.00	0.00
1-12-00-561	R	Office Rent	0.00	0.00
1-32-00-830	R	Federal Infrastructure Grants Road Survey	0.00	0.00
1-32-00-840	R	Provincial Grants/Roads/Other	0.00	0.00
1-32-00-841	R	MSI-Capital	0.00	(108,767.00)
1-32-00-842	R	MSI-Operating	0.00	(8,747.00)
1-32-00-843	R	NDCC	0.00	0.00
1-32-00-844	R	MSP/FRIAA	0.00	(137,674.00)
1-32-00-845	R	MSP (Hall-Prov.Grant)	0.00	0.00
1-32-00-846	R	Def. Rev. (Prof. Consult)	0.00	0.00
1-32-00-847	R	Snow/ Maintenance	0.00	0.00
1-32-00-848	R	Canada Day (Prov. Grant)	0.00	0.00
1-32-30-845	R	STEP	0.00	0.00
1-42-00-840	R	Prov Cond Grnts Lagoon	0.00	0.00
1-51-00-840	R	Provincial Conditional Grants/FCSS	(584.00)	(5,256.00)
1-61-00-410	R	Planning/Zoning/Dev. Charges	0.00	0.00
1-74-00-560	R	Rental Income/Facilities	0.00	(150.00)
1-74-00-840	R	Provincial Conditional Grants	0.00	0.00
1-99-00-750	R	School Foundation - Commercial	0.00	(2,219.01)
1-99-00-751	R	School Foundation - Residential	0.00	(95,770.04)
1-99-00-752	R	School Foundation - Linear	0.00	0.00
1-99-00-753	R	Senior Foundation - Commercial	0.00	(68.82)
1-99-00-756	R	Senior Foundation - Residential	0.00	(8,100.31)
1-99-00-757	R	Senior Foundation - Linear	0.00	(43.18)
Revenue Operating Sub Total			(4,369.29)	(756,112.39)



Summer Village of Sandy Beach

General Ledger Trial Balance 3 (by Account Type)

Current Year Actuals

2021

General Ledger	Account Type	Description	October	YTD
Grand Total			95,737.22	(155,859.19)

*** End of Report ***

Oct 2021: ACTION ITEM List

Employee	Task	Action Taken	Progress	Date
Rudolf.	Municipality Accountability Review MAP Integrated Plans MSI 2022 Website Financials October/MuniWare Trails Lakeshore Tax Recovery Meetings Enforcement and Clean Up Orders DEM/Emergency Management Safety Codes Council Assessment Review Public Works Meetings with staff Staff appraisals ANNUAL	final work to be completed in November Council to determine how to proceed Council to decide on which projects like trails IT is looking at options and will report back Completed/Installed Await Pisim estimate Letters will be sent to those in arrears Dec 1 Council meetings to continue via ZOOM Ongoing Ongoing Ongoing Completed and report received: 3 months action plan Brushing and winter maintenance Office staff after Council meeting and PW every Tue Completed in October 2021	In progress In progress In progress In progress Completed Ongoing Ongoing Ongoing Ongoing Ongoing In progress In progress In progress In progress	Nov 2021 Dec 2022 Dec 2021 Dec 2021 Nov 2021 Dec 2021 Dec 2021 Dec 2022 Dec 2022 Oct 2021 Jan 2022 Dec 2021 Oct 2021 Oct 2021
Robin.	Payroll – Accounts Payable - Invoices Administration/Financial Software Filing, website, phone calls, land titles	Input invoices – entering payroll – printing cheques Correspondence and Letters mailed/system training Keeping everything current	On-Going On-Going On-Going	Dec 2021 Dec 2021 Dec 2021
COUNCIL.	Training Course work	MEO, Muni's 101 - contact details provided BEM, ICS 100 - contact AEMA training directly	90 days 18 months	Nov 2021 Feb 2023