

AR104680

March 3, 2021

Mr. Rudolf Liebenberg  
Chief Administrative Officer  
Summer Village of Sandy Beach  
Box 63 Site 1 RR1  
Onoway AB T0E 1V0

Dear Mr. Liebenberg:

Your participation and cooperation during the municipal accountability review conducted in February 2021 for the Summer Village of Sandy Beach is greatly appreciated. On behalf of the Minister, I have accepted the Summer Village of Sandy Beach Municipal Accountability Review Report as prepared by the Municipal Affairs staff who met with you. I am confident the outcomes will be beneficial for the ongoing successful administration of the summer village.

Attached is a copy of the report, which identifies areas of legislative compliance, as well as areas deemed to be legislatively non-compliant and requiring attention. Recommendations and resources are also offered to assist in remedying any legislative gaps. To ensure legislative gaps are addressed, please prepare a response to the report, including a plan detailing the actions to be taken to rectify these issues, and submit this response to my office 8 weeks after you receive this letter. The response must include a timeline for completion, which is not to exceed one year.

You may email your response plan to [MAP@gov.ab.ca](mailto:MAP@gov.ab.ca), or send it by mail to:

Municipal Affairs – Municipal Services Division  
Attention: Jeff Nixon  
17th floor, Commerce Place  
10155-102 Street  
Edmonton AB T5J 4L4

As ministry staff discussed with you during the review, it is expected the Municipal Accountability Review report will be shared with your council as a way to build awareness of the diversity of municipal responsibilities.

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Municipal Affairs does not deem the report to be confidential in nature and encourages sharing the results in a public meeting to demonstrate accountability and transparency with summer village citizens.

Municipal Affairs is committed to maintaining a collaborative working relationship with you as the Chief Administrative Officer for your municipality. We are available to help you address the non-compliant matters identified in the report and welcome your feedback on our review process.

For further information, please contact Jeff Nixon, Municipal Accountability Advisor, toll-free at 310-0000, then 780-422-8125.

Sincerely,

 Paul Wynnyk  
Deputy Minister

Attachment: Summer Village of Sandy Beach Municipal Accountability Review Report

cc: Honourable Ric McIver, Minister of Municipal Affairs  
Gary Sandberg, Assistant Deputy Minister, Municipal Affairs  
Jeff Nixon, Municipal Accountability Advisor, Municipal Affairs