

**BYLAW No. 06-2021**  
**SUMMER VILLAGE of SANDY BEACH**

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A BYLAW OF THE SUMMER VILLAGE OF SANDY BEACH, IN THE PROVINCE OF ALBERTA, IN RELATION TO THE ESTABLISHMENT OF ASSESSMENT REVIEW BOARDS

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**WHEREAS**, pursuant to Section 454 of the *Municipal Government Act*, RSA 2000, M-26 and amendments thereto, a Council may, establish a local assessment review board and an assessment review board;

**WHEREAS**, pursuant to Sections 454.1 and 454.2 of the *Municipal Government Act*, a Council must appoint three persons as members to the local assessment review board and two persons as members to the composite assessment review board;

**NOW THEREFORE**, the Council of the Summer Village of Sandy Beach, in the Province of Alberta, duly assembled hereby enacts:

**Title**

1. This Bylaw may be cited as the Assessment Review Boards Bylaw.

**Definitions**

2. In this Bylaw:
  - a. “Authorized Substitute” means a Local Member who is authorized for appointment to fill a Vacancy;
  - b. “Composite Assessment Review Board” means a board established to hear and make decisions on complaints about any matter referred to in s. 460(5) of the *Municipal Government Act* that is shown on an assessment notice for a non-residential property and residential property with four or more dwelling units;
  - c. “Council” means the Council of the Summer Village of Sandy Beach;
  - d. “Local Assessment Review Board” means a board established to hear and make decisions on complaints about any matter referred to in section 460(5) of the *Municipal Government Act* that is shown on an assessment notice or tax notice other than a property tax notice for residential properties with three or less dwelling units, or farmland;
  - e. “Local Member” means a Member of a Local Assessment Review Board or Composite Assessment Review Board duly appointed by Council, and may include members of Council, and Public Members;
  - f. “Vacancy” means an absence from a hearing due to
    - i. a pecuniary interest in the subject matter of the complaint;
    - ii. a direct or indirect interest in the complaint; or
    - iii. ill health or other emergency.

**Assessment Review Boards**

3. Council hereby establishes the following Assessment Review Boards for the Summer Village of Sandy Beach,
  - a. The Local Assessment Review Board shall consist of three (3) Local Members;

- b. The Composite Assessment Review Board shall consist of one (1) Provincial Member and two (2) Local Members;

**Membership and Vacancies**

4. Local Members shall be appointed from time to time by resolution of Council.
5. Council must by resolution; specify the dates of the beginning and end of the term of office as a Local member.
6. A Local Assessment Review Board will include only one member of Council and any combination of Public Members.
7. The two Local Members appointed to a Composite Assessment Review Board may be comprised of any combination of Public Members.
8. A Local Member is an Authorized Substitute for any other Local Member due to a Vacancy at any Local Assessment Review Board or Composite Assessment Review Board hearing.
9. In the event a Local Member resigns prior to the end of their term, Council may appoint a replacement for the resigning Local Member.

**Remuneration**

10. Remuneration and traveling expenses for Local Members shall be in accordance with remuneration as specified under the policy of the service provider, or as established by Council from time to time.
11. Chair: each organizational meeting Council will appoint a Chair.
12. Clerk: each organizational meeting Council will appoint a Clerk.
13. Mandatory Training: The Chair, the Clerk and all appointed members will take the mandatory training prior to hearing an appeal;

**Repeal**

14. Bylaw 01-2010 is hereby repealed.

Read a first time this this 17<sup>th</sup> day of June 2021.

Read a second time this this 17<sup>th</sup> day of June 2021.

Given unanimous consent to proceed to third reading this 17<sup>th</sup> day of June 2021.

Read a third time and passed this this 17<sup>th</sup> day of June 2021.

SIGNED this 17<sup>th</sup> day of June 2021.



The Summer Village of Sandy Beach,  
The Province of Alberta, Canada

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Mayor

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Chief Administrative Officer