

**SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST
AGENDA
HOST VILLAGE – WEST COVE
Saturday, October 24th, 2020 at 9:00 a.m.
Onoway Heritage Centre
Gymnasium Room
4708 Lac Ste. Anne Trail North in Onoway, AB.**

CALL TO ORDER/INTRODUCTIONS

1. **Adopt Agenda**

2. Shane Getson, MLA Lac Ste. Anne Parkland (suspend agenda on arrival)

(1-3) 3. **Approval of Minutes** – June 20th, 2020 Regular Meeting Minutes

(4-10) 4. **SVLSACE Financial Report** (January 1st, 2020 through April 30th, 2020)

5. **Committee Updates:**

(11) (12) (a) Highway 43 East Waste Commission (H43 East Waste)

(b) Lac Ste. Anne Seniors Foundation (LSA Foundation)

(c) Lac Ste. Anne East End Bus Society (EEB Society)

(d) WILD Water Commission (WILD – Report Attached)

(e) Water Quality and Watershed Reports (LILSA/NSWA – Report Attached)

(f) Summer Village Emergency Management Committee (SVREMP)

(g) Association of Summer Villages of Alberta (ASVA)

(h) Ste. Anne Regional Municipalities (SARM)

(i) Alberta Urban Municipalities Association (AUMA)

6. **2020-2021 Organizational Appointments** – as per the revised guidelines, SVLSACE will determine organizational appointments at the fall meeting:

a) **Confirm Appointment of Chairperson** – Bernie Poulin (Four Year Term, Expiring Fall 2021)

b) **Confirm Appointment of Vice- Chairperson** – Ren Giesbrecht (Four Year Term, Expiring Fall 2021)

c) **Committee Appointments:**

East End Bus (was Ann Morrison, alt. Brenda Shewaga)

- Highway 43 East Waste:

(was Harry Kassian and Russ Purdy, alt. Richard Martin)

LSA Seniors Foundation:

(was Bernie Poulin and Ann Morrison, alt. not authorized)

WILD Water Commission:
(was Don Bauer and Larry St.Amand, alt.Richard Martin)
Lake Quality Committees:
(was Bernie Poulin, alt. Sandi Benford)
SV Emergency Management:
(was Louis Belland, as Committee Chair)
ASVA Reports:
(was Marlene Walsh, alt. Brenda Shewaga)
Ste. Anne Regional Municipalities
(was Bernie Poulin and Ren Giesbrecht, as Chair and Vice
Chair for SVLSACE)
Alberta Urban Municipalities Association:
(was Angela Duncan as Elected Director Villages West)

d) **Confirmation of Administration** – Wildwillow Enterprises, Dwight Moskalyk as Administrator (Contract Expiring December 31st, 2021)

e) **Confirmation of Financials:**

- a. **Banking Institution** – Confirm ATB Financial as the SVLSACE banking institution.
- b. **Signing Authority** – confirm chairperson, vice chairperson and administrator as signing authority, with one signature from either chairperson or vice chairperson and one signature from administration required to fully execute financial instruments (including cheques).
- c. **Meeting Fees and Remuneration** - confirm meeting rate as per Schedule A of the Revised Operating Guidelines, 2018 edition:
 - i. \$75 – meeting 3 hours or less
 - ii. \$150 – meeting over three hours
 - iii. \$25/hour – teleconference meetings
 - iv. \$0.60/km – meeting travel reimbursement

7. SVREMP, Collaboration on a Website – Note the attached August 30th, 2020 email for background. Perhaps one of the emergency management representatives could add some additional context on if this is still being considered and how the SVLSACE might be able to help. Administratively I'm not sure if taking on a website is something, we are willing to do at this time as we don't have an existing platform that the SVREMP could piggy-back off. We would need to set up a site and it would likely be used just for SVREMP. Recall also that not all SVLSACE members are SVREMP members (*provide direction as warranted*)

8. Other:

9. Other:

(13-16)

10. **Lac Ste. Anne County (10:00am):**
- Including Discussion on Emergency Management Collaboration

11. **Thank-you to host West Cove**

12. **Next meeting date: February 20th, 2021 or February 27th, 2021 (Proposed)**
(host Yellowstone)

13. **Adjournment**

**REMINDER: EMERGENCY MANAGEMENT AGENCY MEETING TO FOLLOW THE
SVLSACE MEETING**

**MINUTES OF THE SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST
REGULAR MEETING HELD ON SATURDAY JUNE 20th, 2020 AT 9:00 A.M. HOSTED
BY THE SUMMER VILLAGE OF VAL QUENTIN AT THE ONOWAY HERITAGE
CENTRE**

Attendance

Bernie Poulin	Mayor	Silver Sands (Chair)
Richard Martin	Mayor	Sunset Point
Marlene Walsh	Deputy Mayor	Val Quentin
Louis Belland	Mayor	Ross Haven
Calvin Smith	Councillor	South View
Sandi Benford	Mayor	South View
Liz Turnbull	Deputy Mayor	Silver Sands(via Phone)
Larry St. Amand	Mayor	West Cove
Gordon Drybrough	Mayor	Sandy Beach
Brenda Shewaga	Mayor	Yellowstone
Don Bauer	Deputy Mayor	Yellowstone
Roget Montpellier	Councillor	Val Quentin
Brian Purnell	Councillor	Sunset Point
Wendy Wildman	CAO	Silver Sands, South View, Sunrise, West Cove, Yellowstone
Harry Kassian	Councillor	Nakamun Park
Michael Harney	Deputy Mayor	Sandy Beach
Denis Evans	CAO	Birch Cove and Val Quentin
Graeme Horne	Councillor	Silver Sands
Ren Giesbrecht	Deputy Mayor	West Cove (Vice Chair)
Matthew Ferris	CAO	Sunset Point
Brian Johnson	Deputy Mayor	South View
Ann Morrison	Deputy Mayor	Sunset Point
Russ Purdy	Councillor	Yellowstone
Dwight Moskalyk	Administration/CAO	SVLSACE/ Nakamun Park
Dave Breton	Councillor	West Cove
Marge Hanssen	Mayor	Nakamun Park
Bob Lehman	Mayor	Val Quentin
Ian Kupchenko	Mayor	Castle Island
Lorne Olsvik	Councillor	Lac Ste. Anne County

Call to Order

Chairman Poulin called the meeting to order at 9:04 a.m.

(1) Adopt Agenda:

Motion #15-20
(Agenda)

Richard Martin – that the agenda for the June 20th, 2020 regular meeting be approved with the following additions:

Reports: East End Bus, Written Report

Reports: Lac Ste. Anne Foundation, Written Report

Reports: MLA Update, Written Report

Carried.



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CENTRE**

(2) Minutes:

Motion #16-20
(Minutes)

Sandi Benford – that the February 29th, 2020 regular meeting minutes be approved as presented.

Carried.

(3) Financial Update:

Motion #17-20
(Financial Reports)

Larry St. Amand – that the financial report for January 1st, 2020 through April 30th, 2020 be accepted for information as presented.

Carried.

(4) Committee Reports:

Motion#18-20
(Committee Reports)

Sandi Benford – that the committee reports for Highway 43 East Waste Commission, Lac Ste. Anne Seniors Foundation, Lac Ste. Anne East End Bus Society, WILD Water and LILSA/ALUS, Summer Village Emergency Management Committee, Association of Summer Villages of Alberta, Ste. Anne Regional Municipalities, the Alberta Urban Municipalities Association and the MLA Update be accepted for information as presented.

Carried.

(5) Budget and Requisitions 2020:

Motion #19-20
(All-Net Agreement)

Ren Giesbrecht – that the SVLSACE ratify approval of the subscription agreement with All-Net.ca for access to the Connect messaging licence, and authorize execution of same, as well as approve and authorize execution of the engagement letters with Nakamun Park, Silver Sands, South View, Sunrise Beach, Sunset Point, West Cove and Yellowstone.

Carried.

(6) Lake Monitoring

Motion #20-20
(Lake Monitoring in 2020)

Marlene Walsh – that the discussion regarding lake monitoring in 2020, specifically the possible absence of water quality/blue green algae testing for some or all of the 2020 summer season, be accepted for information.

Carried.

(7) Emergency Management Status

Motion #21-20
(Emergency Management Discuss)

Ren Giesbrecht – that the discussion on recent emergency management partnership activities and plans for 2020 be accepted for information.

Carried.

(8) Alberta Invasive Species Council, 2020 Conference

Motion #22-20
(Regional Library Update)

Larry St. Amand – that the discussion on regional library operations and the importance of supporting local libraries, as presented by Lorne Olsvik, Chair of the Onoway Public Library Board, be accepted as information.

Carried.

**MINUTES OF THE SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST
REGULAR MEETING HELD ON SATURDAY JUNE 20th, 2020 AT 9:00 A.M. HOSTED
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CENTRE**

(9) Thank You to Host Village

Chairman Poulin thanked Val Quentin for hosting the meeting.

Motion #23-30
(Donation to Onoway
and District Historical
Guild)

Roger Montpellier – that the SVLSACE donate an additional \$50.00 to the Onoway and District Historical Guild in gratitude for facilitating a meeting during the COVID-19 era and in recognition of the additional set-up/clean-up work required.

Carried.

(10) Next Meeting Date

Motion#24-20
(Next Meeting)

Ren Giesbrecht – that the next SVLSACE Regular Meeting be scheduled for Saturday October 24th, 2020 hosted by the Summer Village of West Cove.

Carried.

(11) Adjournment

All matters being addressed Chairman Poulin adjourned the meeting at 10:03 a.m.

Chairman

Administration

SVLSACE 2020 FINANCIAL REPORT

PRESENTED for the October 24th, 2020 MEETING

TRANSACTIONS SHOWN ACCOUNT FOR ACTIVITY FROM **May 1st, 2020 to August 31st, 2020**

Note: the account is fully reimbursed for standard monthly maintenance and service fees – those items are not shown on this report to save space but are found on the attached statements.

DATE	REFERENCE	REVENUE	EXPENSE
	OPENING BALANCE		
May 1 st , 2020	Opening Balance	\$20,787.95	
	PAYMENTS RECEIVED		
May 31 st , 2020	Account Interest	\$9.71	
June 15 th , 2020	Cheques (All-Net - Partial)	\$3,787.50	
June 30 th , 2020	Account Interest	\$8.57	
July 31 st , 2020	Account Interest	\$9.02	
August 31 th , 2020	Account Interest	\$9.02	
August 31st, 2020	TOTAL INCOME	\$24,611.77	
	PAYMENTS SENT		
June 9 th , 2020	All-Net Dues (Annual) – Cheq#154		\$5,250.00
August 31st, 2020	TOTAL EXPENSES		\$5,250.00
		\$24,611.77	\$5,250.00
August 31st, 2020	CLOSING BALANCE	\$19,311.77	

Statement date May 31, 2020

Transit number [REDACTED]

Customer number [REDACTED]

Page number 1 of 1

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SUMMER VILLAGES OF LAC STE ANNE
EAST
Box 8
Alberta Beach AB T0E 0A0

Your ATB Financial Branch

08989 Onoway Branch
4910 50 St
Onoway AB
T0E 1V0

If you have any questions, contact us at
1 800 332-8383 or visit us at
www.atb.com

A summary of Deposit Account MUSH Operating Account

Your balance forward on Apr 30, 2020		\$20,787.95
Debits to your account (0 items)	-	\$0.00
Credits to your account (1 item)	+	\$9.71
Your closing balance on May 31, 2020	=	\$20,797.66

Details of your account transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Apr 30	Balance forward			\$20,787.95
May 31	Interest Payment		\$9.71	20,797.66
May 31	Closing balance			\$20,797.66

Find an error? Give us a call or drop by a branch. We'll take care of it.

5

Statement date June 30, 2020

Transit number [REDACTED]

Customer number [REDACTED]

Cheque images 1

Page number 1 of 3

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SUMMER VILLAGES OF LAC STE ANNE
EAST
Box 8
Alberta Beach AB T0E 0A0

Your ATB Financial Branch

08989 Onoway Branch
4910 50 St
Onoway AB
T0E 1V0

If you have any questions, contact us at
1 800 332-8383 or visit us at
www.atb.com

A summary of Deposit Account MUSH Operating Account

Your balance forward on May 31, 2020		\$20,797.66
Debits to your account (1 item)	-	\$5,250.00
Credits to your account (2 items)	+	\$3,796.07
Your closing balance on Jun 30, 2020	=	\$19,343.73

Details of your account transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
May 31	Balance forward			\$20,797.66
Jun 9	Cheque #00000000154	\$5,250.00		15,547.66
Jun 15	Deposit Cheque 757 Stony Plain Branch		\$3,787.50	19,335.16
Jun 30	Interest Payment		\$8.57	19,343.73
Jun 30	Closing balance			\$19,343.73

Find an error? Give us a call or drop by a branch. We'll take care of it.

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RECEIVED
JUL 09 2020

Statement date June 30, 2020

Transit number [REDACTED]

Customer number [REDACTED]

Page number 3 of 3

MUSH Operating Account [REDACTED]
Cheque #000000000154 \$5,250.00

SUMMER VILLAGES OF LAC STE ANNE EAST RUE 144 ALBERTA BEACH, AB, T5E 0A0		0154
DATE 20200520		
PAY TO <i>All-Net.co Inc.</i>	\$ 5,250.00	
OR ORDER OF <i>Five thousand two hundred and fifty</i>	DO DOLLARS	
ATB Financial	SUMMER VILLAGES OF LAC STE ANNE EAST	
017 34 ST CHURMAN, ALTA T5E 0A0	RD <i>[Signature]</i>	
AC INV# 101823, 2ND Conct (1st)	RD <i>[Signature]</i>	
⑆000154⑆ ⑆08989⑆219⑆ 1083120⑆ 01⑆		



7

Statement date July 31, 2020

Transit number [REDACTED]

Customer number [REDACTED]

Cheque images 1

Page number 1 of 3

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SUMMER VILLAGES OF LAC STE ANNE
EAST
Box 8
Alberta Beach AB T0E 0A0

Your ATB Financial Branch

08989 Onway Branch
4910 50 St
Onway AB
T0E 1V0

If you have any questions, contact us at
1 800 332-8383 or visit us at
www.atb.com

A summary of Deposit Account MUSH Operating Account

Your balance forward on Jun 30, 2020		\$19,343.73
Debits to your account (1 item)	-	\$50.00
Credits to your account (1 item)	+	\$9.02
Your closing balance on Jul 31, 2020	=	\$19,302.75

RECEIVED
AUG 1 2 2020

Details of your account transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Jun 30	Balance forward			\$19,343.73
Jul 6	Cheque #000000000155	\$50.00		19,293.73
Jul 31	Interest Payment		\$9.02 ✓	19,302.75
Jul 31	Closing balance			\$19,302.75

Find an error? Give us a call or drop by a branch. We'll take care of it.

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Statement date August 31, 2020

Transit number [REDACTED]

Customer number [REDACTED]

Page number 1 of 1

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SUMMER VILLAGES OF LAC STE ANNE
EAST
Box 8
Alberta Beach AB T0E 0A0

Your ATB Financial Branch

08989 Onoway Branch
4910 50 St
Onoway AB
T0E 1V0

If you have any questions, contact us at
1 800 332-8383 or visit us at
www.atb.com

A summary of Deposit Account MUSH Operating Account

[REDACTED]		
Your balance forward on Jul 31, 2020		\$19,302.75
Debits to your account (0 items)	-	\$0.00
Credits to your account (1 item)	+	\$9.02
Your closing balance on Aug 31, 2020	=	\$19,311.77

RECEIVED
SEP 08 2020

Details of your account transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Jul 31	Balance forward			\$19,302.75
Aug 31	Interest Payment		\$9.02 ✓	19,311.77
Aug 31	Closing balance			\$19,311.77

Find an error? Give us a call or drop by a branch. We'll take care of it.

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Wild Water

Update to SVLSACE Association – October 24th, 2020

Submitted By: Don Bauer and Larry St.Amand

October 15th, 2020

Wild Water is progressing very well under the Covid 19 Rules and Protocols established by the CMO of Alberta concerning meetings and construction. We thank Angela Duncan and Alberta Beach for making their ZOOM account available for our last meeting on August 26th, 2020. Although many of us were neophytes, we were somewhat proficient.

The Board of Directors ratified the following contracts, previously distributed and approved by e-mail on June 12th, 2020.

- I. Phase 4 Contract 1 awarded to Tyschuk Construction (TCL) in the amount of \$2,373,259.35 for construction from Rge Rd 22 to Twp Rd 560 in Lac Ste Anne County – Onoway north.
- II. Phase 3 Contract 2 awarded to Nova in the amount of \$2,836,364.69 for construction of booster station 5 (Rge Rd 33 – Drews)

The board of Directors also approved the following contracts on August 26th, 2020.

- I. Phase 3 Contract 3 for construction from Rge Rd 52/53 to Seba Beach Truckfill awarded to Weaver Group Limited in the amount of \$2,909,709.00
- II. Phase 4 Contract 2 for construction from Twp Rd 560 to Sandy Beach in Lac Ste Anne County awarded to Tyschuk Construction (TCL) in the amount of \$1,966,904.50.

Additional information is available at www.wildrwsc.com

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ACP FINAL REPORT 2020

A team of 3 students were scheduled to start work on May 20, 2020. Due to high water and rain delays the start date was pushed back to June 1, 2020.

High water and ice break up resulted in releasing an incredible amount of varying sizes of floating islands of flowering rush. The largest concentration of floating islands of flowering rush was in the west end of Lake Isle, west of the Lutheran Camp. Hired, Kevin Hann, mechanically picked up these floating islands. He gathered 51- 1 1/2 ton truck loads over a 10-day period around the last week of June. The flowering rush was disposed of in a farmer's field 1/2 kilometre away from the lake with the permission of Alberta Environment. Kevin Hann also did a single cut at both Gainford and Kokomokio boat launches.

Our 3-student team remapped the eastern half of Lake Isle. Flowering Rush continues to advance towards the eastern end of Lake Isle. Over the course of the summer there were many instances of floating flowering rush at the eastern end of Lake Isle. High water levels and many days of strong west winds caused the flowering rush to float down the lake. Our team, in kayaks, gathered much of this floating material. In total, 1.77 metric tons was gathered over the summer season. Although the total weight was far less than last season, the floaters had far less mud attached to the plants. Also, last season a lot more rush was dug up because we had a second team of workers from Alexis First Nations. Alexis did not have a team of workers for this season.

Two clumps of flowering rush were removed from the Sturgeon River east of the bridge on RR 52. One clump was in deeper water and will need to be rechecked next year. Mapping continued on the Sturgeon River and west basin of Lac Ste Anne. There were no indications of flowering rush in this area. We also mapped the eastern end of Lac Ste Anne where the Sturgeon River exists the Lake. The team surveyed north to Gunn and south to Castle Island. Again, there were no indications of flowering rush.

A meeting was held with Alexis Sioux Nakota elders at the end of June in their council chambers. In attendance was MLA, Shane Getson, 2 representatives from Alberta Environment, Steve Hoyda, Lac Ste Anne County Councillor and myself. The purpose of the meeting was to discuss the chemical treatment of Amazipyr on flowering rush at the western end of Lake Isle. No consensus was reached. There were no further meetings with the First Nations due to Covid concerns.

All mapping waypoints and digging coordinates were forwarded to Nicole Kimmel at Alberta Environment.

Budget wise ACP expenditures for 2020 we're \$46,900.00 leaving a balance of \$99,300.00 for the third year of our project.

(12)

Date Sun, 30 Aug, 20 9:28:28AM
From cao@onoway.ca
To 'Dwight Moskalyk'
ddm@kronprinzconsulting.ca
Cc 'Bernie Poulin'
bpoulin@xplornet.com
Subject FW: SVEM Agency Meeting

Dwight – something I believe for the SVLSACE agenda.

Wendy Wildman

CAO

Town of Onoway

Box 540

Onoway, AB. T0E 1V0

780-967-5338 Fax: 780-967-3226

cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Dennis Woolsey <dww0421@gmail.com>
Sent: August 27, 2020 5:08 PM
To: Wendy Wildman <cao@onoway.ca>
Cc: Bernie Poulin <bpoulin@xplornet.com>; Liz Turnbull <lizturnbull@telusmail.net>; Graeme Home <graemehome@mail.com>; Rick Wagner <rwagner@rwcommunications.ca>
Subject: Re: SVEM Agency Meeting

Our next meeting of the DEM/DDEM group (SVEM Agency) is Wednesday, October 14th at 9:00 a.m. The main purpose of the meeting is to review the experiences/learnings from the tabletop mock emergency incident session which is being held on September 29th. Both events are at the Onoway School.

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It would be nice if the SVLSACE could come up with a solution to the website. One thing to think about is if it is possible to have both a public component and a private component. The private component would be to store the contact information of individuals and companies that are called upon to serve and support DEM/DDEM's, council members, others in an incident. The public component could contain the emergency plan and information to support and provide information to the public and summer villages in general to enhance their understanding of emergency matters and appraise them of the

status of any events or incidents. If a person goes into the current site that is managed by Marcel they can get a more complete understanding of all the information requirements for the website.

Thanks Wendy.

Dennis

On Aug 27, 2020, at 3:34 PM, <cao@onoway.ca> <cao@onoway.ca> wrote:

Dennis when is your next meeting?

Bernie maybe the website part would be a topic for the SVLSACE meeting in October?

Wendy Wildman

CAO

Town of Onoway

Box 540

Onoway, AB. T0E 1V0

780-967-5338 Fax: 780-967-3226

cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Dennis Woolsey <dww0421@gmail.com>

Sent: August 27, 2020 12:47 PM

To: Bernie Poulin <bpoulin@xplomet.com>; Liz Turnbull <lizturnbull@telusmail.net>; Graeme Horne <graemehorne@mail.com>

Cc: Rick Wagner <rwagner@rwcommunications.ca>; Wendy Wildman <cao@onoway.ca>

Subject: SVEM Agency Meeting

(14)

Council:

You missed the quickest meeting ever. We started about 10 minutes after 9 and concluded shortly after 10:00 am. Good meeting, well attended, quick and meaty. Dealt primarily with upcoming training courses for DEM/DDEM's. The tabletop exercise is scheduled for September 29th in Onoway. More details to follow. Council members, if available, may want to join in and observe the process and how we (the DEM/DDEM's) handle a mock incident.

The next event is the DEM course on October 6 and the ISC 300 course on October 20-22. These along with the tabletop exercise are all legislative requirements for DEM/DDEM's to complete by year end.

A couple of points of interest to Council that were discussed is the process for budgeting for next year, business continuity planning and the need for a website to serve the agency group. Currently the 2020 budget, outside of the contract funds for the administrator and RDEM, there is an amount of \$6,000 available for training and other expenses. Approximately \$3,000 was spent on tote boxes that were created for each summer village's emergency planning group and each major position (ie. directors of planning, operations, finance, logistics, etc). Totes are an excellent resource for preparing for and managing incidents. A further \$1,000 will be needed for meeting expenses including facility rental. That leaves up to \$2,000 for training and other expenses to year end. It is anticipated that this amount is more than adequate to cover potential costs for the year. The other part of the budget discussion entered into what was needed to be set aside for 2021. I took the liberty to suggest budgeting is not within our area of authority (that is the SVEM agency group) as the budget is up to the advisory council which includes the negotiations with the administrator and RDEM contracts. I don't know how this was handled in the past but I would recommend that if we are going to tender the positions or make offers to the existing administrator & RDEM that a process be put into place so that we don't have a delay in the positions being filled for the start of the new year. From my experience this year the delays in the contracts caused problems with courses and other activities taking place and decisions being made that affected the agency group.

The next item that had a brief discussion was on Business Continuity Plans. It was noted that this is a summer village specific challenge and each summer village is to develop a plan on how they are to continue to perform in all their municipal duties if and when resources are not available, such as someone not being available if they are performing duties for an emergency incident or another cause. The suggestion made was that this includes all roles from the Mayor down to the public works staff and grader operator. In instances where the roles are performed by contract folks like the CAO of the summer village it is assumed that the fill in or back-up resources will be supplied by the contracted resource entity. For all others a back up person is required. I do not know how much has been done in this regard but it is something that we should discuss from an emergency management perspective.

The third point is the need for a SVEM Agency website. This point was made as there's a requirement for folks to be able to go to a website to get information on practices and processes, and statuses of emergency management actions. A place where councillors could go, DEM/DDEM's could go and even the public, to find out more about emergency management plans and activities. A central resource so that each summer village would not have to develop this information within their own respective sites but one that would provide everyone access to the information they need; or that they could link their SV websites to and in this way everyone would have access to the needed information. In this regard I would suggest that one summer village agree to champion the setting up of the site within their existing webpage or possibly to see if the administration of one of our larger municipal partners would assist in doing so on their webpage.

One last point came up that some follow-up was requested. The gents from AEMA indicated that the municipal assessment team which audits municipalities and in which AEMA is a participant, has set out specific requirements that municipalities must meet and recent audits of some municipalities has found some deficiencies. They wished to warn us of things that we need to look after should we be audited. Our group recognizes that we are a small part of the "stuff" that municipalities are audited on and we asked the AEMA representatives if they could provide us with a checklist of the requirements. They said they would do so and will endeavour to provide this information to us through Marcel our administrator.

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8/31/2020

INBOX | FW: SVEM Agency Meeting

This concludes what took place at the meeting. Rick and I are still struggling with finding information about full time/part time residents and how best to develop ways of communicating with them and tracking their whereabouts should an emergency situation arise. While it appears that much of this information may be available it potentially cannot be accessed due to privacy legislation. Anything that could be done to make this available for our purposes would be appreciated, so that we don't have to go out and recreate it through other means.

Thanks Council members. If you have any questions or comments please give Rick or myself a call.

Dennis Woolsey (780-974-8489 cell) dww0421@gmail.com (email)

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