

**Mayor Report
Annual Information Meeting
September 26, 2020**

Legislative Initiatives

During the past year Council has enacted a few by-laws.

The Responsible Pet Ownership By-Law was approved and subsequently a By-Law Officer was appointed as a contracted position for the Summer Village. We also entered in to an agreement with Parkland County for the provision of animal shelter services. The Garbage, Organics and Recycling By-Law, Roadway Snow and Ice Control Policy and the Roadway and Municipal Land Maintenance Policy were also approved.

As required by Alberta Municipal Affairs, the Intermunicipal Development Plans and Intermunicipal Collaborative Framework agreements were also approved with Lac Ste Anne County and the Summer Village of Sunrise Beach.

The Emergency Management Policy and Procedures Manual was updated, revised and approved. The Emergency Operations Plan was also reviewed and revised and may be approved at the September 26, 2020 council meeting. The appointments of the positions of Director and Deputy Director of Emergency Management for the Summer Village were approved by Council. Our fire services agreement with Sturgeon County was also reviewed, revised and extended for another three years.

Finally, Council extended the deadline for property tax payment by three months and also extended the penalty free time for unpaid taxes by three months.

Truck Fill Station

In 2007 the Council of the day, (McDougall, Lambert, Drybrough), signed on to the multi-party agreement with Lac Ste Anne County and several Summer Villages to what has now become the West Inter-lake District Water Commission, (WILD). The on-going funding model involves ninety percent of the capital costs to build a water transmission line to be paid by the Province of Alberta through the Water for Life Programme, while the remaining ten percent is paid on a pro-rated basis by the various partners of this agreement.

The first two phases of the water transmission line are completed and water is distributed to the Town of Wabamum, the Tri-Village area, Alexis First Nation, several Summer Villages and the Town of Onoway.

The current phase will bring a truck fill station, including underground storage capacity, the Summer Village of Sandy Beach. The water station will be located immediately West and adjacent to the SV Administration building. Completion is scheduled for the Spring of 2021.

As Alexander First Nation has also now joined the WILD, the water line will extend along Secondary Highway 642 to the eastern boundary of the Summer Village. This results in the potential to run service lines to Blue Heron, Westcove and Lakeshore Drives, and again potentially to service all Summer Village residences. It is noted that the full costs of any such future distribution is to be borne by the Summer Village, without, unfortunately, any matching funding.

The Summer Village currently pays \$5,500.00 per annum in debenture payments for Phases I and II of the water transmission line and we anticipate approximately \$3,500.00 debenture payments for this final phase.

Wastewater Transmission Line

SV of Sandy Beach has negotiated an agreement with the SV Sunrise Beach and Lac Ste Anne County to construct a wastewater transmission line from our Summer Village to the Onoway Lagoon. Ninety percent of the capital costs are provided through government grants, with forty percent from the Federal Government and fifty percent from the Alberta Government.

The remaining ten percent will be cost-shared with Lac Ste Anne County taking fifty-one percent, SV Sandy taking thirty percent and SV Sunrise Beach paying nineteen percent.

The waste station will be co-located with the WILD water station. Construction is scheduled to start in October 2020 and to be fully operational in the Spring of 2021 concurrent with the WILD water station.

It is anticipated the SV Sandy Beach will become a member of the Darwell Lagoon Commission, which ultimately will operate the transmission line. A Memorandum of Understanding and Interim Agreement with the Drawell Lagoon Commission, Lac Ste Anne County, SV Sandy Beach and SV Sunrise Beach is proposed and Council will hopefully approve its signing at the September 26, 2020 Council meeting.

Sandy Beach Lagoon

To enable a more complete inspection of our lagoon and engineering firm was hired and permission to complete an emergency discharge was approved by Alberta Environment and Parks. Unfortunately weather over the past two summers have not allowed for much of a discharge to occur.

With the impending start-up of the Onoway wastewater transmission line there is no need to operate our current lagoon. The Joint Lagoon Committee, (SV Sandy and Sunrise), will work with the engineer and Alberta Environment to de-commission this lagoon. Individual households may see either a decrease or no change to current vacuum service costs as the hauler will no longer need to drive to Onoway and back.

It is anticipated that SV Sandy Beach thirty percent capital cost will be paid from current reserve funds with the need for on-going debenture payments.

Firesmart Committee

The two initial community members of the Firesmart Committee have both resigned. Mike Buda and Allison Jackson are to be thanked for their invaluable efforts on the Committee. Two new members, Aubrey Loschuk and Clayton Hannah are now in place.

SV Sandy was successful in obtaining \$69,900.00 grant from the Forestry Resource Improvement Association of Alberta, (FRIAA), which enable vegetation clearing along Lakeshore Drive and at the end of Westcove Drive in the Fall of 2019. No vegetation management funds were made available for 2020. However, SV Sandy Beach is making application for a further vegetation management project for the next season.

New street signs, including lot number directional signs and individual lot signs were purchased and installed throughout the Summer Village. This will enable more efficient and easy identification of a house by emergency responders and received an enthusiastic response from Sturgeon County Fire and Rescue

The Firesmart Open House was cancelled due to the pandemic and hopefully will be held at some time in the future.

FRIAA greatly assisted the SV in 2018-2019 with an initial vegetation management project that came at no cost the Village ratepayers. No vegetation management projects were funded in the 2019-2020 year.

With an agreement with a Las Ste Anne County landowner, there is an emergency egress route at the end of Blue Heron Drive. The Summer Village has completed an initial rough-cut emergency egress route from the end of Westcove Drive. This route needs to be surveyed and eventually cleared for an actual emergency route. The Summer Village then needs to look in to an emergency egress route from the end of Lakeshore Drive. The costs of such activities will likely be bourne by funds received through the MSI capital programme.

Signs identifying Muster Stations have been placed throughout the Summer Village. At the Administration building there are two stations; one for Village staff and the other for residents along blue Heron Drive. Residents of Westcove Drive are to muster at the parking lot adjacent to the boat launch at the intersection of Secondary Highway 642 and Westcove Drive. Finally residents of Lakeshore Drive will muster at the parking lot across from the Community Hall.

Emergency Management

The Summer Village has two representatives on the Regional Emergency Management Committee, with Mayor Drybrough and Deputy Mayor Harney serving. Our Director of Emergency Management, Dianne Wannamaker, and Deputy Director Rudolf Liebenberg, serve as members of the Regional Emergency Management Agency. At present our representatives serve as part of the logistics group.

The Summer Village Emergency Management Policy and Procedures as well as the Operations Manual, have been received and revised. Originally both documents were authored by Mayor Drybrough in May 2009, with updates completed in June 2020. The current version was further updated and edited by Dianne Wannamaker with thanks.

The Summer Village has purchased Emergency Management Kits through the Regional Agency. This means that all the paperwork, including position descriptions, identifying colour-coded vests and reporting forms.

In the coming months our Director and Deputy will attend and complete further Incident Command System training.

FCSS Committee

This Committee consists of Jamie Kralej, Chair, Rainy Noyes and Gordon Drybrough.

Again due to the restrictions imposed by the pandemic at present no FCSS programmes are running within the Summer Village, and of course, the Committee has not met in person.

At the last Committee meeting two funding applications were approved resulting in the spending of the last of the 2019 FCSS funds approved by the Province.

Audit Report

The Metrix Group LLP, contracted as the Summer Village external auditor, completed the 2019 audit in April 2020.

In the 2019 fiscal year it is noted that expenses were higher than projected with the largest increase in costs related to roads, streets, walks and lighting. Salaries and wages also show an increase as an administrative assistant was added to the staff. Additional equipment, primarily for Public Works, was purchased in the 2019 fiscal year.

It is noted that currently the Summer Village has an accumulated surplus of 1.18 million dollars.

The auditor found no particular problems related to the financial management of the Summer Village nor in terms of financial accounting.

Respectfully submitted

Gordon Drybrough, **Mayor**