

**SUMMER VILLAGE OF SANDY BEACH  
REGULAR COUNCIL MEETING  
MINUTES**

**Thursday, September 11<sup>th</sup>, 2014**

The regular meeting of the Council of the Summer Village of Sandy Beach was held in the Sandy Beach Community Hall on Thursday, September 11<sup>th</sup>, 2014 commencing at 7:28 pm.

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**IN ATTENDANCE**

Mayor Denise Lambert  
Deputy Mayor John Hellings  
Deputy Mayor Audie Bigelow  
Chief Administrative Officer – Wendy Wildman  
Administrative Assistant– Shelley Vaughan  
Neil Barnett – Public Works

Absent Gerry Taylor - Public Works Foreman

***2 MEMBERS OF THE PUBLIC WERE IN ATTENDANCE***

**CALL TO ORDER**

The meeting was called to order at 7:28 p.m. by Mayor Denise Lambert

**Motion #103-14  
ACCEPTANCE OF  
AGENDA**

**MOVED** by Deputy Mayor John Hellings that the agenda be accepted with additions:

8 b) The Geek Solution Quote on Page 40 for \$2,374.98 be replaced with a quote for \$3,458.96

**CARRIED**

**Motion #104-14  
APPROVAL OF  
ANNUAL  
INFORMATION  
NOTES**

**MOVED** by Deputy Mayor Audie Bigelow that the minutes of the August 23<sup>rd</sup>, 2014 Annual Information Notes be approved as presented.

**CARRIED**

**Motion #105-14  
APPROVAL OF  
ORGANIZATIONAL  
MINUTES**

**MOVED** by Deputy Mayor John Hellings that the minutes of the August 23<sup>rd</sup>, 2014 Organizational Meeting be approved with the following amendment:

*Motion #91-14 “Council Remuneration (\$300.00/month plus mileage @.50km)” amended to “Council Remuneration (\$300.00/month plus mileage @.55km)”*

**Motion #106-14  
APPROVAL OF  
REGULAR  
COUNCIL  
MEETING**

**MOVED** by Mayor Denise Lambert that the minutes of the August 23<sup>rd</sup>, 2014 Council Meeting be approved with the following amendment:

*Spelling “Public Works Forman” amended to “Public Works Foreman”  
Addition to General Discussion “New sign for outside of Sandy Beach Hall – Public Works Foreman will look into prices.”*

**Appointment**

7:40pm (Incamera)

**Motion #107-14**  
**FINANCIAL**  
**STATEMENTS**

**MOVED** by Deputy Mayor Audie Bigelow that Council accept the financials for information, bank statement and bank reconciliation, cheque listing, trial balance, and Income statement for July 31<sup>st</sup>, 2014.

**CARRIED**

**Motion #108-14**  
**HAWKINGS EPP**  
**DUMONT**  
**ENGAGEMENT**  
**LETTER**

**MOVED** by Deputy Mayor Audie Bigelow that the Summer Village of Sandy Beach approves and execution is authorized for Hawkings Epp Dumont, Auditor for 2014 fiscal year engagement letter, at the estimated cost of \$5,600.00.

**CARRIED**

**QUOTE FOR**  
**PURCHASE OF**  
**OFFICE**  
**COMPUTERS**  
**DISCUSSION**

There was brief discussion regarding the computer quotes and system needed for the Summer Village office. Deputy Mayor John Hellings questioned whether or not a heavy duty system was necessary for the office and why a laptop would be necessary. CAO Wendy Wildman indicated that a laptop computer would be beneficial to have, with the intention to bring the laptop to meetings so minutes and tax information can be looked up if needed. Mayor Denise Lambert suggested that Administration look into Staples and Best Buy for further quotes. Mayor Denise Lambert suggested extended warranty and virus protection as well for the computers.

**Motion #109-14**  
**PURCHASE OF**  
**OFFICE**  
**COMPUTER**

**MOVED** by Mayor Denise Lambert that the Summer Village of Sandy Beach approve the purchase of office computers (including a laptop) with the amount to not exceed \$4,000.00.

**CARRIED**

**INFORMATION**  
**ITEMS**

None

**REPORTS**

**MAYOR'S REPORT**

Nothing to report.

**DEPUTY MAYOR'S REPORT – JOHN HELLINGS**

Deputy Mayor John Hellings reported that he is beginning his second year of being on Council. Deputy Mayor John Hellings indicated that there are various things that have changed or that Council are trying to change, and with the support of his colleges, he feels Council will come up with answers.

**DEPUTY MAYOR'S REPORT – AUDIE BIGELOW**

Nothing to report.

**ADMINISTRATION REPORT**

Nothing to report

## **PUBLIC WORKS REPORT**

Public Works Foreman, Gerry Taylor is absent. Neil Barnett, Public Works, reported that they looked at the holding tank in the day park and it appears to be able to hold at least 5000 gallons if not more. Neil Barnett reported that he was pretty sure it would work for having extra water in the event there is a fire. Deputy Mayor Audie Bigelow questioned heating the holding tank during winter. Neil Barnett indicated they had 7 loads of household garbage.

A member of the public asked Council if it was possible for residents to know the cause of fires that happen within the Summer Village of Sandy Beach. CAO Wendy Wildman reported that Administration is not always made aware of the cause of a fire. Wendy Wildman stated she can ask the question - whether or not they are able to share the cause of a fire with the general public.

### **GENERAL DISCUSSION**

#### **Motion #110-14** **INCAMERA - LAND**

**MOVED** by Mayor Denise Lambert that pursuant to section 197 (2) of the Municipal Government Act Council Move In-Camera at 7:55pm.

**CARRIED**

#### **Motion #111-14** **OUT OF CAMERA**

**MOVED** by Mayor Denise Lambert that Council Move Out of Camera at 8:05pm

**CARRIED**

#### **Motion #112-14** **REQUEST FOR TAX** **PENALTIES** **REVERSAL**

**MOVED** by Mayor Denise Lambert that the Summer Village of Sandy Beach approve to reverse the tax penalties to tax roll Lot 6 Block 6 Plan 3663HW in the amount of \$1,977.88 – with penalty cancellation subject to the entire taxes being paid before the next penalty date or subject to entering into a tax payment plan for the outstanding balance.

**CARRIED**

### **ADJOURNMENT**

Being that the agenda matters have been concluded, Mayor Denise Lambert declared the meeting adjourned at 8:06 p.m.

These minutes approved this 11 day or September 2014.

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Mayor

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Chief Administrative Officer



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Mayor

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Chief Administrative Officer