

**SUMMER VILLAGE OF SANDY BEACH
REGULAR COUNCIL MEETING
MINUTES**

Thursday March 13th, 2014

The regular meeting of the Council of the Summer Village of Sandy Beach was held in the Sandy Beach Community Hall on Thursday March 13th, 2014 commencing at 7:35 pm.

IN ATTENDANCE

Mayor Denise Lambert
Deputy Mayor John Hellings
Deputy Mayor Audie Bigelow
Chief Administrative Officer – Wendy Wildman
Assistant CAO - Trish Dalglish
Administration Assistant – Shelley Vaughan
Development Officer – Tony Sonnleitner

Ms Carol Ouellette – Appointment

Absent – Bob Arial – Public Works

1 MEMBERS WERE IN ATTENDANCE

CALL TO ORDER

The meeting was called to order at 7:35 p.m. by Mayor Denise Lambert

**Motion #21-14
ACCEPTANCE OF
AGENDA**

MOVED by Deputy Mayor Audie Bigelow that the agenda be accepted with additions:

- h) Draft 2014 Budget
- i) Wild Water Commission – 2014 Operating Budget

CARRIED

**Motion #22-14
APPROVAL OF
MINUTES**

MOVED by Deputy Mayor John Hellings that the minutes of the February 13, 2014 Regular Council Meeting be approved as presented.

CARRIED

**APPOINTMENT
MS. CAROL
OUELLETTE**

Ms. Ouellette brought forward her invoice from the County for the Fire Suppression. A lengthy discussion took place on what happened at the house fire scene. The fire fighters decided to watch and let the house burn and the garage, when they arrived at the scene the garage wasn't on fire. The fire fighters left the scene, and there was a second call out because the fire started again. She was invoiced by the County for both callouts. There has been ongoing discussion regarding fire fighting with Council and understand that there needs to be more negotiation regarding fire fighting services. Council cannot assist with the invoice, would like to use this invoice in the negotiation process with Lac Ste. Anne County.

Administration will discuss with the County and will respond to Ms. Ouellette within a week.

PARK RESERVE
1985 SUBDIVISION

Development Officer Tony Sonnleitner informed Council that Alberta Environment back in 1985 did not support the subdivision that was being purposed due to the 100 year flood mark. In 1985 from the records show that the subdivision project was attempted to be completed but according to the records it is assumed that Alberta Environment stopped the process. The records show that the Summer Village received funds from some of the rate payers for the purchase of the land, in trade for extra land between their lots and the lake but not all the way to the lake. Nothing was registered with Land titles. Council asked if it would be possible to subdivide that land now. Mr. Sonnleitner suggested not likely. Administration and Mr. Sonnleitner will research if it is a possibility. Council discussed if legal advice would be the best way to approach this matter.

Motion #23-14
PARK RESERVE
1985 SUBDIVISION –
LEGAL ADVICE

MOVED by Deputy Mayor Audie Bigelow that the Summer Village of Sandy Beach proceed with legal advice from Patriot Law regarding the 1985 Park Reserve subdivision at the cost of \$3250.00 including GST, not including disbursements.

CARRIED

Development Officer Tony Sonnleitner left the meeting at 8:05 pm

Motion #24-14
FINCIANCIAL
STATEMENTS

MOVED by Deputy Mayor John Hellings that Council accept the financials for information, bank statement and bank reconciliation, cheque listing, trial balance, and Income statement for January 31, 2014.

CARRIED

Motion #25-14
WILD WATER
COMMISSION
DEBENTURE

MOVED by Deputy Mayor Audie Bigelow that the Summer Village of Sandy Beach approve to pay its portion of the Wild Water Commission phase 1 construction through the debenture process, (a 25 year debenture).

CARRIED

ADMINISTRATION

Post on the website that all rate payers are responsible for taxes, if they are not paid, add dates of scheduled penalties.

Motion #26-14
APPROVAL OF
MINUTES

MOVED by Deputy Mayor John Hellings that the minutes of the January 9, 2014 Regular Council Meeting be approved with the following amentment:

Motion #6-14 - . **MOVED** by Deputy Mayor John Hellings that the Summer Village of Sandy Beach approve to reverse the tax penalties on tax roll 646, Lot 3, Block 24, Plan 4933KS in the amount of \$136.80.

CARRIED

Motion #27-14
HALL RENTAL
RATES

MOVED by Deputy Mayor John Hellings that the Summer Village include a meeting/activity rental fee of \$50.00 per time or \$200 per month for a set weekly activity, plus cleaning.

CARRIED

Motion #28-14
SNOW REMOVAL
ON CAUSEWAY

MOVED by Deputy Mayor Audie Bigelow that the Summer Village of Sandy Beach accept the snow removal on causeway as information.

CARRIED

ADMINISTRATION

Administration to send a courtesy letter to Ms. Susan Buda on the proposed process of the snow removal for the sidewalk on the causeway in the future. Request clarification from the Jubilee Insurance what First Excess and Second Excess refers to.

Motion #29-14
GENSIS
INSURANCE
PROGRAM

MOVED by Deputy Mayor John Hellings that the Summer Village of Sandy Beach approve the Gensis Insurance Program Agreement and authorize its execution.

CARRIED

Add dry hydrant line to the budget, also research the cost to purchase and install. Ask Public Works to look at the eaves drainage at the hall, they are two draining into the sewage tank. Road project, Council would like to have two quotes for Lakeshore Drive to pump out road and the full road. What are the benefits to be part of the Physician Recruitment program – CAO Wendy Wildman that it is a political question to be asked but notice the office would request the most recent year's financial information from the County.

Motion #30-14
2014 DRAFT
BUDGET

MOVED by Deputy Mayor Audie Bigelow that the Summer Village of Sandy Beach accept the draft budget, as reviewed in detail, as information.

CARRIED

Motion #31-14
WILD WATER
COMMISSION –
2014 OPERATING
BUDGET

MOVED by Deputy Mayor John Hellings that the Summer Village of Sandy Beach accept the Wild Water Commission 2014 Operating Budget as information.

CARRIED

Motion #32-14
INFORMATION
ITEMS & READING
ITEMS

MOVED by Deputy Mayor John Hellings that the following information items & reading items be accepted:

Information Items:

- a) Alberta Transportation January 29, 2014 letter – Basic Municipal Transportation Grant \$15433 – approved.
- b) Alberta Municipal Affairs letter Feb 6, 2014 to the Town of Onoway – Approval of Regional Emergency Services project grant \$90,000
- c) William Arial – Public Works Resignation letter, last day April 26, 2014
- d) Legislative Assembly Alberta – Infrastructure Plan Details (Estimate MSI for Sandy Beach)

Reading Material:

- a) AUMA Board Newsletter – January 2014
- b) Safety Codes Council – New Certification & Training Structure for Building Safety Codes Officers
- c) Lac Ste. Anne Foundation – Board Meeting Minutes, Jan 22, 2014
- d) Alberta Municipal Health & Safety Association newsletter – Feb 2014
- e) Alberta Utility Operator – Seminar March 10-14, 2014
- f) AUMA Question – Provincial Budget 2014
- g) Procedure Bylaw 01-2008 (requested by Council)

CARRIED

MAYOR’S REPORT – DENISE LAMBERT – Attended the Mayor Caucus meeting and MLA Breakfast. Discussion on the Municipal Government Act, Fire Smart Presentation, Linear tax revenue at County level, whether funds are available from them. Physician Recruitment strategies.

DEPUTY MAYOR’S REPORT – JOHN HELLINGS – Analyzed the financials; there are 26 items over budget, 47 items under budget. Is the Summer Village committing to joint projects where the ratepayers are getting the full value of grants? Council has worked together for 7 months now and is grown closer on a working basis.

DEPUTY MAYOR’S REPORT – AUDIE BIGELOW – Nothing to Report

ADMINISTRATION

ADMINISTRATION REPORT – Linear assessment sharing with Lac Ste Anne County has started discussion last fall regarding revenue sharing. A committee has been formed; Alberta Beach and Lac Ste. Anne County will be in further discussion once we can go forward with the new linear assessment. Fire Smart Program grant has been approved, with 25 Summer

Villages as part of the grant.

Discussion on the Public Works position, define the high paying responsibility to the foreman. Hall cleaning as a separate contract. Possible annual meeting date, Saturday August 9th, 2014, add to next agenda.

ADJOURNMENT

Being that the agenda matters have been concluded, Mayor Denise Lambert declared the meeting adjourned at 9:34 p.m.

These minutes approved this 10 day of April 2014.

Mayor

Chief Administrative Officer