



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

AR94959

OCT 01 2018

His Worship
Mayor
Summer Village of Sandy Beach
RR1, Site 1, Comp 63
Onoway AB T0E 1V0

Dear Mayor and Council,

I am writing with regard to the petition submitted requesting an inspection into the affairs of the Summer Village of Sandy Beach. The person appointed to carry out the duties of reviewing the petition has reported the petition is sufficient.

Section 571(1)(c)(ii) of the *Municipal Government Act (MGA)* states a petition requesting an inspection must be signed by a number of electors of the summer village equal to at least 30 per cent of the number of residences in the summer village to be sufficient. The *MGA* requires petitioners to be excluded if they do not meet specific criteria. At the time the petition was received, there were 280 residences in the summer village; therefore, 84 signatures were required for the petition to be sufficient. The petition received contained 124 signatures. Four signatures were excluded due to incorrect addresses and one duplicate signature, resulting in 120 signatures remaining on the petition.

Prior to a final decision in response to the petition, ministry staff will conduct a preliminary review into the concerns that led to the petition. The purpose of this process is to determine the underlying reason for the request and to ensure an appropriate response is taken. The review will include interviews with councillors, administrative staff, and the petition representatives. The preliminary review is intended to provide context for my decision in responding to the petition from summer village electors. It is not intended to be a verification process and cannot result in the issuance of directives. No written submissions or documents will be received during the preliminary review.

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This is a voluntary process, and you have a choice regarding your participation; however, I encourage your full co-operation and participation in order to assist me in making an informed decision. Once I have reviewed the background provided through the preliminary review, I will advise you of my decision.

Ministry staff will contact the village office to initiate this process.

Sincerely,

A handwritten signature in blue ink that reads "Shaye Anderson". The signature is written in a cursive style with a large initial "S".

Hon. Shaye Anderson
Minister of Municipal Affairs



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NOV 27 2018

Mayor
Summer Village of Sandy Beach
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Onoway AB T0E 1V0

Dear Mayor and Council,

Thank you for your participation and cooperation in the preliminary review conducted by my ministry in response to the petition for an inspection into the affairs of the council and Chief Administrative Officer of the Summer Village of Sandy Beach.

The purpose of the preliminary review was to identify the concerns and issues that led to the petition. The conduct of an inspection is an extraordinary measure and is not undertaken lightly. While there were some concerns identified during the preliminary review regarding waste and organic collection, and the closure of the lagoon, these issues are not sufficient to warrant a formal inspection, and would be more effectively addressed through other services offered by my ministry. As such I will not be ordering an inspection of the Summer Village of Sandy Beach.

Please be advised that Municipal Affairs provides ongoing support to municipalities and is available to provide assistance in addressing the challenges your municipality faces through our advisory services and training opportunities. I would suggest council consider directing administration to contact my staff regarding the possibility of attending a roles and responsibilities and/or effective communications workshops at your earliest convenience.

Thank you again for your cooperation.

Sincerely,

Hon. Shaye Anderson
Minister of Municipal Affairs

