

**Summer Village of Sandy Beach
Employment Opportunity
Public Works Foreman**

Position

The Public Works Foreman is responsible for planning, organizing, directing and undertaking all civic public works operations, including maintenance of roads, lanes, reserve lots and all related facilities. The position will include physically demanding work such as use of post hole maul, grass trimmers, mowers, chainsaw and various other equipment. The Foreman also supervises and directs any staff under his/her area of control and ensures all staff have sufficient safety training.

Requirements:

- ◆ Demonstrated leadership and supervisory skills.
- ◆ Class 5 Drivers License (driver's abstract required) must be able to drive standard transmission units.
- ◆ Steel toed boots must have own - (PPE will be available).
- ◆ Demonstrated experience in operating all equipment.
- ◆ Air Break Certification.
- ◆ **Part of duties:** household waste removal Mondays 30lbs bags, yard scaping, mowing, GFL contact and liaison, must be able to acquire estimates from reputable vendors for road work and other public works duties, snow plowing, equipment maintenance during the winter months is required so mechanical experience and inclination required, tree services and good repertoire with public; also responsible for monthly upkeep of community hall and set up for all meetings; need to work closely with lagoon manager on access and maintenance of lagoon duties.
- ◆ Safety briefings and all paperwork associated with this position must be done on regular basis including all audits;

Submit resumes to:

Summer Village of Sandy Beach
RR1, Site 1, Comp. 63
Onoway, Alberta
T0E 1V0.

Email submissions preferred: svsandyb@xplornet.ca

Application Deadline: October 1st, 2018

This is a TFT term position. Regular hours of work are 8:00 a.m. to 4:30 p.m. (Monday through Friday)

Rate of pay: \$33.00 per hour

We thank all interested parties for their applications; only those to be interviewed will be contacted.