

SANDY BEACH RECREATION BUILDING RENTAL CONTRACT

NAME OF GROUP REQUESTING USAGE: _____

ADDRESS: _____

NAME OF PERSON(S) RESPONSIBLE: _____

PHONE NUMBER: _____

DATE REQUIRED: _____ RENTAL FEE: \$ _____

TIME: FROM _____ TO _____ DAMAGE DEPOSIT: \$ _____

CLEANUP CHARGE \$ _____

TOTAL \$ _____

I/WE UNDERSTAND THAT IF GRANTED PERMISSION TO USE THE HALL AND EQUIPMENT I/WE WILL:

1. Assume full financial responsibility for any damage or loss to the hall and /or property resulting from our use of the said facility.
2. If damage is evident due to abnormal abuse (i.e. excessive spillage, damage to floors walls or fixtures, etc.) the damage deposit will be withheld to cover costs. Hall damages shall be repaired through administration delegations and charged accordingly.
3. Provide adequate supervision of said facilities and guests.
4. It is further agreed and understood that if our group or guests caused excessive damage to the property and equipment rented, we will be refused further rentals of this facility.
5. It is the responsibility of the person(s) renting the hall to purchase a liquor permit, if liquor is served or on the premises of the hall, and provide a copy of the permit to the office.
6. It is the responsibility of the person(s) renting the hall to purchase PAL Insurance, if liquor is served or on the premises of the hall, and provide a copy of the insurance to the office.

RULES AND REGULATIONS FOR USERS:

- A. Clean kitchen appliances and/or return kitchen items to their original place after use.
- B. On completion of your function:
 - wipe table tops and stack chairs
 - remove all personal supplies, belongings and all decorations
 - sweep floors turn out all lights and remove garbage to outdoor bins
- C. You are regulated to usage of areas contracted for. All other areas are strictly prohibited.
- D. Premises must be vacated one hour after liquor permit expires.
- E. Please ensure Water Pump is switched to OFF before vacating the building (switch is located in the furnace room)
- F. A cancellation fee of \$30.00 will be charged for all cancellations.
- G. A \$30.00 fee will apply to all NSF cheques.
- H. In the event that any of the above rules and regulations are not followed, the renter(s) will be prohibited from renting the facility again.

I/WE are aware that this is a NON-SMOKING hall and any damages incurred due to smoking will result in forfeit of the damage deposit.

I/WE have been informed that liquor liability insurance is available at most insurance companies.

Signature SV of Sandy Beach Administration

Signature of Party Leasing Facility

Date: _____

Date: _____