

**SUMMER VILLAGE OF SANDY BEACH
REGULAR COUNCIL MEETING
MINUTES**

Thursday July 21, 2016

The regular meeting of the Council of the Summer Village of Sandy Beach was held in the Sandy Beach Community Hall on Thursday July 21, 2016 commencing at 7:30 p.m.

IN ATTENDANCE

Deputy Mayor John Hellings
Deputy Mayor Audie Bigelow

Chief Administrator Officer - Wendy Wildman
Administrative Assistant - Susan Dales
Mayor Denise Lambert : Absent

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Deputy Mayor Audie Bigelow .

Motion #89 - 16
ACCEPTANCE OF
AGENDA

MOVED by Deputy Mayor Audie Bigelow that the agenda be accepted with addition of :
j) Director and Deputy of Director Emergency Management appointments

CARRIED

Motion #90-16
APPROVAL OF
MINUTES

MOVED by Deputy Mayor John Hellings that the minutes of the June 9, 2016 meeting be approved as presented.

CARRIED

Appointment
Maureen Lambert

Maureen Lambert appointment topics:
Code of Ethics - Is there a policy or procedure,
Nepotism, Cat Bylaw

Motion #91 - 16
Financials

MOVED by Deputy Mayor John Hellings that the Financials Reports for May 2016 be accepted as presented.

CARRIED

Motion #92 - 16
Mutual Aid
Agreement

MOVED by Deputy Mayor Audie Bigelow that the Disaster Services Mutual Aid Agreement to assist municipalities with resources if a major emergency should occur , between the Summer Villages, Onoway, Mayerthorpe and Alberta Beach, that the Terms of Reference be approved .

CARRIED

Motion #93 -16
Health & Services
Recruitment &
Retention

MOVED by Deputy Mayor John Hellings that the Lac Ste Anne Regional Health Services Recruitment and Retention Committee Protocol and Terms of Reference document be accepted as information.

CARRIED

Motion #94 -16
Safety Codes
Agreement

MOVED by Deputy Mayor John Hellings that the Safety Codes agreement be tabled to the next meeting so more research can be gathered regarding other options.

CARRIED

Motion #95-16
ATB Investing

MOVED by Deputy Mayor Audie Bigelow that Administration contact ATB to obtain best advice on investing money in both long term and short term investing.

CARRIED

Motion #96-16
Garbage Lot
Property Owners #20
& #60

MOVED by Deputy Mayor Audie Bigelow that a letter be written to the residents of Lots #20 and #60 advising Public Works will not be driving on private property to pick up garbage but will pick up at the property line as per regular garbage pickup being 3 to 4 household plastic bags in a weatherproof, watertight, animal proof containers and plastic bags must not exceed 27 kg. and must be out by 8:00 am Monday morning.

CARRIED

Motion #97- 16
Snow Removal

MOVED by Deputy Mayor John Hellings that public works not complete snow removal on private property .

CARRIED

Motion #98- 16
Closed 2nd Street

MOVED by Deputy Mayor Audie Bigelow that Administration obtain an appraisal on the property between Lots #136 & #142. Offer the sale of the property to both residents on either side and determine drainage easement once residents and Summer Village of Sandy Beach agree on terms.

CARRIED

Motion #99 - 16
Bylaw Officer Bylaw
#02 - 2016

MOVED by Deputy Mayor Audie Bigelow that Bylaw #02-2016 for the purpose of establishing a Bylaw Enforcement Officer position be given 1st reading.

CARRIED

Motion #100 - 16
Bylaw Officer Bylaw
#02 - 2016

MOVED by Deputy Mayor Audie Bigelow that Bylaw #02-2016 for the purpose of establishing a Bylaw Enforcement Officer position be given 2nd. reading.

CARRIED

Motion #101 - 16
Bylaw Officer Bylaw
#02 - 2016

MOVED by Deputy Mayor Audie Bigelow that by the unanimous consent of those Council members present, Bylaw # 01-2016 be given 3rd and final reading.

CARRIED UNANIMOUSLY

Motion #102 - 16
Bylaw Officer Bylaw
#02 - 2016

MOVED by Deputy Mayor Audie Bigelow that Bylaw #02-2016 for the purpose of establishing a Bylaw Enforcement Officer position be given 3rd reading.

CARRIED

Motion # 103 -16
Appoint Bylaw
Officer

MOVED by Deputy Mayor John Hellings that the Summer Village of Sandy Beach appoint Shane Bigelow as Enforcement Officer starting September 1, 2016.

CARRIED

Motion # 104 - 16
Procedural Bylaw
Amendment

MOVED by Deputy Mayor Audie Bigelow that the Procedural Bylaw # 01-2008 4.4.0 Annual Meeting be amended to August 31 and the amended bylaw be brought back for Council approval.

CARRIED

Motion #105 - 16
Roll Off Bin Driveway

MOVED by Deputy Mayor Audie Bigelow that the garbage bin roll off driveway located at the old shop site be extended another 10 feet to utilize more of the roll off bin and that public works proceed with this project.

CARRIED

Motion #106 - 16
Director & Deputy
Director of
Emergency
Management

MOVED by Deputy Mayor John Hellings that Administrative Assistant Susan Dales be appointed Director of Emergency Management and CAO Wendy Wildman be appointed Deputy Director of Emergency Management.

CARRIED

Motion #107- 16
Information Items

MOVED by Deputy Mayor Audie Bigelow that the following information be accepted as presented :

- a) Alberta Municipal Affairs - Hon. Danielle Larivee - Dated June 1, 2016 The Summer Village of Sandy Beach's total for the Municipal Sustainability Initiative (MSI) grant is \$117,258 which includes \$108,239 in capital funding and \$9,019 in operating funding.
- b) Alberta Municipal Affairs - Hon. Danielle Larivee - Dated June 3, 2016 The Summer Village of Sandy Beach's total for the Gas Tax Fund (GTF) is \$17,023.
- c) Alberta Infrastructure Transportation - Brian Mason Minister - Dated June 6, detail 2016 - The cost - shared grant funding for the Regional Waterline Phase 2 design to Onoway to Gunn has been approved. The project is a grant of 90 percent of the estimated project or up to \$1,080,000.00.
- d) ASVA Annual Conference & AGM - Save the Date October 21st-22nd. Executive Royal Hotel West Edmonton.
- e) Alberta Municipal Affairs - Jason Waywood - Director, Grant Accountability - Dated June 9, 2016 - On reviewing the report they are satisfied it meets the reporting requirements of the Municipal Sustainability Initiative (MSI).
- f) Government of Alberta - Dated June 24, 2016 Municipal Sustainability Initiative Capital Grant Federal Tax Gas Fund \$125,262.00

CARRIED

Motion #108 - 16
Next Meeting

MOVED by Deputy Mayor Audie Bigelow that the 2016 Organizational Meeting be scheduled for August 20 starting at 9:30 a.m. , and the regular Council Meeting for August 11 be rescheduled to follow the Organizational Meeting with the Annual Information Meeting at 11:00 a.m.

Adjournment

Being that the agenda matters have been concluded, Deputy Mayor Audie Bigelow declared the meeting be adjourned at 8:54 p.m.

These minutes approved this 4th day of September 2016.

Audie Bigelow
Deputy Mayor

Seamus DeLoe
Recording Secretary

