

# **PLEASE BE SURE YOU HAVE SIGNED IN**

(Sign In Sheet on Table)

AGENDA - ANNUAL INFORMATION MEETING

SUMMER VILLAGE OF SANDY BEACH, PROVINCE OF ALBERTA

SANDY BEACH COMMUNITY HALL, SATURDAY, AUGUST 20, 2016, 11:00 a.m.

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1. **CALL TO ORDER** - Mayor Denise Lambert
  
2. **WELCOME & INTRODUCTIONS**
  - Mayor Denise Lambert
  - Deputy Mayor Audie Bigelow
  - Deputy Mayor John Hellings
  - Chief Administrative Officer Wendy Wildman
  - Administrative Assistant Susan Dales
  
3. **RULES OF DECORUM**
  - Standard rules of decorum for meeting
    - Follow the agenda
    - Speak only after being recognized by the Chairperson
    - One person to speak at a time
    - Give your full name and speak clearly and loudly enough so that everyone in the room can hear the question
    - Keep questions short and to the point - maximum time 4 minutes
  - No personal attacks of any kind will be tolerated
  - The Mayor/Chairperson has the right to require anyone not abiding by these rules to remove themselves from the meeting immediately
  - If all discussion gets out of hand, the meeting will be adjourned immediately.
  
4. **REPORTS**
  - ◆ Mayor Denise Lambert
  - ◆ Deputy Mayor Audie Bigelow
  - ◆ Deputy Mayor John Hellings
  
5. **HANDOUTS AVAILABLE FOR RESIDENTS**
  - 2015 Audited Financial Statements & Auditor's notes
  - 2016 Approved Budget
  
6. **OPEN FLOOR DISCUSSION**
  
7. **WRAP UP, THANK-YOU AND ADJOURNMENT**