MINUTES

SUMMER VILLAGE OF SANDY BEACH

REGULAR MEETING OF COUNCIL

COMMUNITY HALL HGW 642 SANDY BEACH, AB

November 15th, 2018 @ 7 P.M.

IN ATTENDANCE

Gordon Drybrough, Mayor

Michael Harney, Deputy Mayor Denise Lambert, Councillor

Rudolf Liebenberg, Chief Administrative Officer

1.0 CALL TO ORDER

Mayor Gordon Drybrough called the meeting to order at 7.05 P.M.

2.0 ACCEPTANCE OF AGENDA

MOVED by Councillor Denise Lambert that the agenda be approved as presented and amended.

Res. #206 - 18

CARRIED

Additions/Amendments

Items 5B: DEM/DDEM - closed session discussion - employment; Item 7A: Information Item - Financial Reporting and Policy;

3.0 APPROVAL OF MINUTES

MOVED by Councillor Denise Lambert that the attached minutes of the October 25th, 2018 Regular Council Meeting be approved and corrected (Item 5C - CAO Bylaw corrected 01-2017) as presented.

Res. # 207-18

CARRIED

4.0 DELEGATIONS None

5.0 BUSINESS ARISING

A.

BUDGET 2019

Res. #208 - 18

MOVED by Deputy Mayor Michael Harney that Administration make the appropriate changes to the budget and bring the revised budget to the December 20th, 2018 meeting for provisional/final approval. CARRIED

- ✓ Line 2 = reduce to \$2000;
- \checkmark Line 53 = increase to \$1,500;
- ✓ Line 60 = \$4,000 and to include honorarium payments of \$2,000 each for both DEM/DDEM positions;
- ✓ Line 61 = reduce to \$5,000;
- ✓ Line 73 = combine line items for Phase I and Phase II \$5,350:
- √ Line 93 = increase to \$1,500
- \checkmark Line 99 = add \$10,000;
- \checkmark Line 100 = add \$2,000;
- ✓ Line 102 = increase to \$14,000;
- ✓ Line 112 = corrected \$31,500;
- ✓ Line 115 = \$6000;
- ✓ Line 130 = \$3500;
- ✓ Line 132 = \$500:
- ✓ Line 134 = \$5000;
- √ Line 137 = change description GL code "Utilities";
- ✓ Line 138 = increase to \$400;

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B.	DEM/DDEM HONORARIUMS 2018/2019
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MOVED by Deputy Mayor Michael Harney that Council move to closed Res. # 209 - 18 session to discuss employment matters as per Division 2 Section 17 of

the Freedom of Information and Protection of Privacy Act (FOIP) at

9.42pm. Council and CAO only in attendance.

CARRIED

Res. # 210 - 18 MOVED by Deputy Mayor Michael Harney that Council return to open

meeting at 10pm. **CARRIED**

Res. # 211 - 18 MOVED by Deputy Mayor Michael Harney that Council not renew their

2019 contract for the current DEM position and Administration recruit this position for 2019. CARRIED

Res. # 212 - 18 MOVED by Councillor Denise Lambert that a detailed time chart for each

of these positions be submitted to Council for further consideration on remuneration of the positions Director Emergency Management and Deputy Director Emergency Management for services rendered both in CARRIED

2018 and 2019.

C. **GARBAGE BYLAW 05-2018**

Res. # 213 - 18 MOVED by Councillor Denise Lambert that Council table the proposed

Garbage Bylaw 05-2018 and bring it back at an appropriate time (possibly the next regular Council meeting 20th December 2018 depending budget discussions) with appropriate spelling and definition changes as presented in the written copy provided by Council to Administration for

reference. CARRIED

6.0 **DEVELOPMENT MATTERS**

None

7.0 NEW BUSINESS

FINANCIAL REPORTING AND EXPENDITURE POLICY A.

Res. # 214 - 18 MOVED by Deputy Mayor Michael Harney that Council accept the written

information presented on financial reporting by the Mayor Gordon

Drybrough on behalf of Council as information and Administration accept **CARRIED**

this as general practice.

8.0 COUNCILLORREPORTS

MAYOR REPORT Α.

Res. # 215 - 18 MOVED by Deputy Mayor Michael Harney that Council accept the

Mayor's verbal and written report as presented by the Mayor, Gordon Drybrough, as information. **CARRIED**

B. **DEPUTY MAYOR REPORT**

Res. # 216 - 18 MOVED by Mayor Gordon Drybrough that Council accept the Deputy

Mayor verbal report as presented by Deputy Mayor Michael Harney, as

information. CARRIED

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9.0 CAO REPORTS

ACCOUNTS PAYABLE LIST

Res. # 217 - 18

MOVED by Deputy Mayor Michael Harney that Council accept the accounts payable list for 25th October 2018 to 15th November 2018 as presented in written format by Administration, as information. CARRIED

B.

ACTION ITEMS LIST

Res. # 218 - 18

MOVED by Deputy Michael Harney that Council accept the action items list as presented in written format by Administration as information.

CARRIED

10.0 CORRESPONDENCE and INFORMATION Items

None

A.

NEXT MEETING

Res. # 219 - 18

MOVED by Deputy Mayor Michael Harney that Council meet on December 20th, 2018 for Regular Council at 7pm at the Sandy Beach Community Hall, Highway 642, Alberta. CARRIED

NEXT MEETING

December 20th, 2018 at 7 PM.

ADJOURNMENT

Being that the agenda matters had been concluded the meeting was

adjourned at 10.03 PM by Mayor Gordon Drybrough.

These minutes approved this the 20th day of December, 2018.

Gordon Drybrough, Mayor

Rudolf Liebenberg, CAO